



BOROUGH OF PARK RIDGE CONSTRUCTION OFFICE

55 Park Avenue
Park Ridge, NJ 07656
Tel: 201-391-5224
Fax: 201-391-7130

Office of the
Construction Code Official

In Ground Swimming Pool Permit Requirements

The following is required:

Three copies of signed and sealed plans by a **N.J. REGISTERED LAND SURVEYOR and/or N.J. PROFESSIONAL ENGINEER** with the following information:

1. Topographical Survey showing existing and proposed contours
2. Complete Site Plan
3. Signed and sealed drawings of the pool structure by professional engineer
4. Certified drainage calculations
5. Seepage pits, and percolation test required
6. Pool backwash termination to be provided, including volume of water per cycle.
7. All set back requirements, building coverage and total impervious coverage
8. Complete soil moving calculations
9. Soil moving application to be filled out in its entirety and must agree with cut and fill calculations on the site plan.
10. Certified retaining wall structural calculations (walls over 3 feet in height)
11. Complete building permit application, including fence details.
12. **Design professional preparing the plans must be prepared to certify that the project was constructed in strict accordance with his plans and specifications. A final as built is required upon completion, prior to the issuance of a Certificate of Approval.**
13. The Construction Code Official may request an escrow of \$1,500.00 for engineering review. In exceptional circumstances, additional escrows may be required for engineering review.
14. Final As-Built Survey upon completion

Review of Zoning for In Ground and Above Ground Pools

- Total coverage for accessory structures and/or use not to exceed 10% of the rear yard.
- Pool to be located in the rear yard behind the rear building line.
- Pool to be located a minimum of 10 feet from house
- Pool to be a minimum of 20 feet from all property lines
- Pool equipment, walkways, decking, and pool patios to be a minimum of 15 feet from all property lines
- Cabanas (under 150 sq.ft.) to be a minimum of 5 feet from all property lines
- All fencing that is used as a barrier is to be a minimum of 4 feet high and balusters are to be a maximum of 4 feet on center. (The pool itself can be used as a barrier if it is at least 4 feet high.)
- Stairs are not permitted unless they are protected with a fence and locking gate. Lock is to be a minimum of 4 feet 6 inches above grade.

SWIMMING POOL ENCLOSURES AND SAFETY DEVICES

ALL SWIMMING POOLS AND/OR HOT TUBS* OVER 24 INCHES DEEP ARE TO BE PROTECTED WITH A BARRIER IN ACCORDANCE WITH THE NEW JERSEY INTERNATIONAL BUILDING CODE AS FOLLOWS:

1. TOP OF BARRIER (FENCE) TO BE MINIMUM OF 48 INCHES HIGH.
2. BARRIER TO HAVE LESS THAN 4 INCHES SPACE BETWEEN BALUSTERS.
3. DISTANCE FROM GRADE TO BOTTOM OF BARRIER MAXIMUM 2 INCHES.
4. HORIZONTAL MEMBERS NOT PERMITTED TO PREVENT CLIMBING.
5. CHAIN LINK FENCE IS PERMITTED WITH A MAXIMUM OF 2 ¼ INCH
OPENING.
6. GATES ARE TO BE OPEN AWAY FROM POOL.
7. GATES ARE TO BE SELF CLOSING AND SELF LATCHING DEVICE 54 INCHES FROM THE BOTTOM OF THE GATE ON THE POOL SIDE.
8. THE WALLS OF AN ABOVE GROUND POOL CAN BE USED AS A BARRIER IF IT IS A MINIM OF 48 INCHES ABOVE THE GROUND. THE LADDER TO THE POOL MUST BE PROTECTED WITH A BARRIER AND LOCKING GATE AS ABOVE.

*HOT TUBS CAN BE PROTECTED WITH A HARD COVER IN LIEU OF A BARRIER.

APPLICATION FOR SOIL MOVING

APPLICANT _____ TELEPHONE _____

ADDRESS _____

OWNER _____ TELEPHONE _____

SITE ADDRESS _____

BLOCK _____ LOT _____

DESCRIPTION / PURPOSE OF WORK _____

ROADS TO BE USED TO AND FROM THE SITE _____

SOIL MOVING CALCULATIONS: PLEASE COMPLETE ALL

| | |
|------------------------|--|
| TOTAL CUT | |
| TOTAL FILL | |
| TOTAL IMPORT | |
| TOTAL EXPORT | |
| GRAND TOTAL EXCAVATION | |

KIND AND QUALITY OF SOIL TO BE IMPORTED/EXPORTED _____

KIND AND QUALITY OF SOIL TO BE EXPORTED _____

STARTING DATE _____ COMPLETION DATE _____

FEE: PER CHAPTER 84-8 SOIL MOVING ORDINANCE

TOTAL QUANTITY MOVED CUBIC YARDS _____ X \$.25= *

MINIMUM FEE: * \$75 APPLICATION FEE: RESIDENTIAL \$100 COMMERCIAL \$200

TOTAL: _____ FEE PAID/CHECK # _____

APPLICANTS SIGNATURE _____

DATE _____

BOROUGH ENGINEER (IF NEEDED) _____

DATE _____

CONSTRUCTION OFFICIAL _____

DATE _____

BOROUGH OF PARK RIDGE

§101-21

Regulations Governing Certain Accessory structures

| STRUCTURE | SIZE | SETBACK SIDE | SETBACK REAR | HEIGHT | ORDINANCE CHAPTER |
|-----------------|---------------|-----------------|-----------------|---------|----------------------|
| Sheds | Max 150 SF | 5 Feet | 5 Feet | 12 Feet | 101-21A1(a) |
| Garage Detached | To 325 SF | 10 Feet | 10 Feet | 12 Feet | 101-21A1(a) |
| Garage Detached | 325 to 450 SF | 20 Feet | 20 Feet | 12 Feet | 101-21A1(a) |
| Patios | All | 10 Feet | 10 Ft | N/A | 101-21A1(a) |
| Pool Patios | All | 15 Feet | 15 Feet | N/A | 101-21D(1) |
| Pool Equipment | All | 15 Feet | 15 Feet | N/A | 101-21D(1) |
| Swimming Pools | All | 20 Feet | 20 Feet | N/A | 101-21D(1) |
| Hot Tubs | All | 20 Feet | 20 Feet | N/A | 101-21A1(a) |
| Decks | All | 20 Feet | 20 Feet ✓ | N/A | 101-21A1(a) |
| Tennis Courts | All | 20 Feet | 20 Feet | N/A | 101-21D(1) |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

1. A/C Condensers to be maximum of 5 ft from principal structure
2. Retaining walls to be set back minimum of 8 ft in R-10 zone and 10 ft in all other residential districts
3. Retaining walls to be a maximum of 4 ft high. Higher walls can be tiered minimum of 6 ft between tiers.
4. Detached garages to be a maximum of 450 sq.ft. and accommodate only two vehicles.
5. Fences 6 ft high maximum side and rear yard residential; 4 ft high maximum front yard residential.
6. Fences 8 ft high maximum commercial districts; 12 ft high maximum tennis courts, 15 ft. setback.
7. Accessory equipment must be screened if it can be seen from the street or in side yard
8. Driveway/Parking: minimum of two off-street parking spaces required; one of which shall be enclosed. Driveway servicing detached dwellings shall have a curb cut which does not exceed 18 ft in width. The driveway apron shall have a width no greater than 10 ft wider than the width dimension of the garage it serves. Driveway to be 5 ft from property line, 20 ft to another driveway on an adjoining property, 40 ft to another driveway on same property, 50 ft to a corner.



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ZONING PERMIT

Zone: _____ Block: _____ Lot: _____ Corner/Interior Lot: _____ Date _____

Fence* Fence for Pool Shed (Under 150sf) A/C Condenser Generator Sign Other _____

TYPE OF DWELLING:

Single Detached One Family Home Multi-Family Two Family Owner Occupied
 Two Family Non-Owner Occupied Tenant Commercial

Work Site Location _____

Applicant _____

Owners Name _____

Tel. No. _____ E-Mail _____

Contractor _____

Address _____

Tel. No. _____ E-Mail _____

Description of Work _____

Applicant's Signature _____ Date _____

***The approved fence shall be inspected for height, UCC requirements and general approved location only. It is the sole responsibility of the contractor, applicant and/or owner to locate the fence on your property, within your boundaries in accordance with your survey. Fences 6ft high maximum side and rear yard residential; 4ft high maximum front yard residential.**

FOR OFFICE USE ONLY:

Fee: \$ _____ Cash/Check #: _____

Approved () Denied () Reason _____

Zoning Officer's Signature _____ Date _____

FEES: RESIDENTIAL/COMMERCIAL = \$50 NEW CONSTRUCTION = \$100

Zoning Plan Review Checklist

(Actual and proposed should be included on all plans)

- Min front yard requirement
- Min side yard requirement
- Max dwelling width %
- Min rear yard requirement
- FAR Ratio % 1ST and 2nd floor total square footage and garage total square footage (refer to Zoning Ordinance Chapter: 101-4 for definition)
- GROSS Floor Area – total of all floor area square feet (refer to Zoning Ordinance Chapter: 101-4 for definition)
- Building coverage %
- Impervious coverage %
- Building Height – Two measurements required (refer to Zoning Ordinance Chapter: 101-17C)
- Driveway
- Soil Movement (over 300 CY requires public hearing)
- RES Check (energy calculations)
- 25% Rule – Borough Code 50-6-Engineering Approval (additions in excess of 25% of the existing footprint of the house will require Engineer approval. Topographical surveys are required.)