

Approved, September 14, 2021
Municipal Building
Park Ridge, NJ
January 1, 2020 – 2:15 PM

The Reorganization Meeting of the Mayor and Council was called to order by Borough Clerk Magdalena Giandomenico at the above time, date and place.

Borough Clerk, Magdalena Giandomenico, led those attending in the Pledge of Allegiance.

ROLL CALL:

Present: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Councilmember Mintz

Absent:

Also Present: Julie Falkenstern, Borough Administrator
Durene Ayer, Chief Financial Officer
Bill Beattie, Director of Operations
Carmine Alampi, Borough Attorney

COMPLIANCE STATEMENT

Borough Clerk Magdalena Giandomenico reads the Compliance Statement as required by the Open Public Meetings Act, P.L. 1975, Chapter 231.

INVOCATION

Borough Clerk Giandomenico calls on Father Sean Manson of Our Lady of Mother Church for the Invocation.

Father Sean Manson: We thank you for this New Year, 2020, which you allow us to embark upon. We extend this blessing upon this wonderful Borough of Park Ridge. We pray for all of the elected Officials for this Administration and ask you to bless them in all of their endeavors in this coming year. We pray especially for the re-elected Mayor, for Keith Misciagna, and for the re-elected Councilmembers for Robert Metzdorf and Kelly Epstein. We also pray for the elected School Board Members, Nicholas Triano and John Pierotti, Jr. We ask your Blessing upon each one of them and their families. We ask you to direct them in their deliberations, help them to make decisions which look out for those who are in need, and to protect the good and the integrity of this wonderful Community! Amen.

CERTIFICATION OF THE 2019 GENERAL ELECTION

Borough Clerk Magdalena Giandomenico calls the **Honorable Bergen County Clerk John Hogan up to the podium to** certify the results of the 2019 General Election of **Mayor Keith J. Misciagna**, said term expiring 12/31/2023 as well as **Councilmembers Kelly Epstein and Robert C. Metzdorf**, said term expiring 12/31/2022.

Honorable Bergen County Clerk John Hogan comes up to the Podium.

Bergen County Clerk John Hogan: Happy New Year everyone! This is a ceremonial certification as the Election has already been certified. To set the tone for the day – this is an important day, it’s an important event! Even though we are here to celebrate the victories - there is a greater part to this whole day. We acknowledge one of the cornerstones, of our freedom, and our democracy - and that’s the Town Hall meeting. You don’t get closer to pure democracy than Town Hall meetings. To the Mayor, as well as the Governing Body, I just have something that I would like to share with you. It’s from Sheryl Sandberg the Chief Operating Officer of Facebook, she said these inspirational words: *“Leadership is about making others better, as a result of your presence and making sure that that impact lasts long after your gone”*.

I know this Governing Body, I've been here before, I know you always do the right thing. Congratulations to those who are about to be sworn in - we will begin with the Mayor.

This is to certify that a General Election held on the 5th day of November, 2019, Keith Misciagna, was duly re-elected to serve as the Mayor for full term in the Borough of Park Ridge. The Mayor received 1,565 total votes. Congratulations Mayor!

Borough Clerk Magdalena Giandomenico calls Honorable Congressman Josh Gottheimer to the podium to administer the Oath of Office to Mayor Keith J. Misciagna.

Congressman Josh Gottheimer: Good afternoon everyone & Happy New Year! It's a great day to come together. I couldn't agree with the Bergen County Clerk on his comments about democracy. And, if this is not the sign of pure democracy, I don't know what is. We see a community directly electing their local officials and we have a chance to come together to swear them in. It's a wonderful day. I do want to acknowledge a few people who are here, besides the County Clerk, we also have our Freeholder, Tom Sullivan, Mayor John Birkner from Westwood, Mayor Dianne Didio from Oradell, Council President Matt Capilli, Councilmember Mintz, Councilmember Ferguson, and of course, Councilmember Farinaro. Thank you very much for welcoming me into the community. Just very quickly, I would like to say to everyone, I think of days like this of what Abraham Lincoln said, "*A house divided against itself cannot stand*". I really believe so strongly in why I love when I'm invited to have this honor of swearing the Mayor and Council in, is that - we live in the greatest country in the world. And as, as much division as we have in the news or social media in a given week, we should never forget country comes before everything else. If we keep focused on that, as a community, at the local level and up to the national level, if we can remember that, there is nothing that can stop the greatest country in the world. Looking out into the audience, I realize all of the First Responders who are here; our Firefighters, EMS and Law Enforcement – I think we should all begin by giving them a very big round of applause. I ask that if there are any Veterans in attendance – I want to also give them a round of applause. You see even in the last days what we are facing with the situation in Iraq and the growing situation in Iran, we have the best people protecting us at home and around the world. A democracy isn't built in a day, and it's certainly not strengthened by any one individual. It takes a group effort, and it takes elected officials, but also people involved in their community and our communities. We are very lucky to live here. I just remember how blessed we are and let's not forget that – ever! I really hope we continue to work together to get things done. What I love about this particular community - Park Ridge is always putting aside all of the partisan noise, to focus on just getting things done for the people that you represent. To me, that's the best! I know the County Clerk feels the same way, which is why he is here as well. In that spirit of working together, to get things done, I get a chance to swear in a great Mayor and then I get to join you to congratulating Officers in the Fire Department and Officers of the Police Reserves, who will also be sworn in today. I also get the chance, thanks to the Mayor and Council, who invites me here regularly to do my part to help; whether that's fighting to get taxes down, fixing the roads, and more - to just make sure we keep things affordable for our citizens who live here - in order that we can grow here, raise our kids here, and be here after we retire. This is my favorite day of the year because it is all about the "rude of democracy".

Congressman Josh Gottheimer gives an overview of Mayor Keith J. Misciagna:

Keith is here with his wife, Desiree, of 26 years. They have 3 children; Keith, Ashley, and youngest son Ryan. Keith also has his parents here tonight; Mother Winnie is a small business owner here in town and Father Tom, who is the former Mayor of Hillsdale. It's very clear that the dedication runs in the family to community service and I just want to thank you so much for all you have all done for our community. For 22 years now, Keith has been the Business Representative for International Bureau of Electrical Workers Local 164. Park Ridge – Keith has done it all. Serving on the Park Ridge Utility Board, being elected Vice-President, serving on the Park Ridge Planning Board, the Bergen County Planning Board, being elected twice as Park Ridge Councilman, serving as Council President for 3 years and being elected as Park Ridge Mayor twice. Keith has dedicated himself to having the backs of others. He is also helping our kids, always – coaching baseball, football and softball for more than 15 years, Recreation Wrestling Coach as well; so you have basically done it all. In the community, focusing so much on increasing recreational opportunities and new businesses coming to town, all while fighting against overdevelopment. And I know that's been a big community effort.

You are currently working on a new basketball court, recreation center, walking trail and soccer field. Next year, we will see new businesses; a new supermarket, new pharmacy and others are coming to town. You have been really busy, as well as with this Council, and I really acknowledge you and all of you for all your incredible work!

Honorable Congressman Josh Gottheimer calls Mayor Keith Misciagna and his family to the podium to administer the Oath of Office.

MAYOR KEITH J. MISCIAGNA SWORN IN

Honorable Congressman Josh Gottheimer administers the Oath of Office for **Mayor Keith J. Misciagna**, said term expiring 12/31/2023. Mayor Misciagna takes his seat on the dais.

Borough Clerk Magdalena Giandomenico calls Honorable Freeholder Tom Sullivan to the podium to present the Certificate of Commendation for Mayor Keith J. Misciagna.

Freeholder Tom Sullivan – A few brief words about Mayor Keith J. Misciagna:

There's probably 120 years of IBW experience right here in this room. Keith's dad is a former President of the IBW – It doesn't surprise me in the least that the values that Keith displays here, in Park Ridge, because he got it from his parents; Winnie and Tom, who I have known personally, and who are two of the nicest people in the world. If you grew up in the Misciagna household, you would know if you didn't do the right thing, you were told so. Keith, you have the greatest parents in the world, you run a great town, and you do a wonderful job! So, on behalf of the County of Bergen, the Honorable Keith Misciagna, Mayor of Park Ridge, in honor of Recognition of your victorious election, in appreciation for your outstanding public service to the community of Park Ridge, on behalf of the County Executive and the Freeholder Board, I want to present you with this Commendation. Congratulations!

Borough Clerk Magdalena Giandomenico calls Honorable Bergen County Clerk John Hogan to come back up to the Podium and certify the Election for Councilmembers Robert Metzdorf

CERTIFICATION OF THE 2019 GENERAL ELECTION

Bergen County Clerk John Hogan: This is to certify that at the General Election, held on the 5th day of November, in the year 2019, Robert C. Metzdorf was duly re-elected to serve as a Member of the Council for full term in the Borough of Park Ridge. He received 1,474 total votes.

Borough Clerk Magdalena Giandomenico calls Honorable Congressman Josh Gottheimer to the podium to swear in Councilmember Metzdorf – Councilman is joined at the podium by his wife and children.

Congressman Josh Gottheimer gives a few brief words about Councilman Robert Metzdorf:

Councilman Metzdorf is just a phenomenal person. He has become a good friend and is a practicing Attorney. He and his wife, Janet (of 25 years), have called Park Ridge their home for the past twenty-three years. They have twin sons, Ryan and Dylan. Robert got interested in his community and our Country. It doesn't begin with the Park Ridge Council though - he served in the military as a Medical Corrigan, of which we are all very grateful for your service. Then in Park Ridge, he continued that service when he moved here, coaching football, baseball and basketball. He is a proud member of Our Lady of Mercy Church and serves as Council-Liaison to the American Legion, the Tri-Boro Food Pantry and the Golden Age Club. For our community, Robert has always been focused on making sure we provide exceptional services. The Recreational Committee has always been a big priority for him while making sure we keep our community safe – bringing the speed limit down on Park Avenue to 25 mph; helping pedestrians, bicyclists and members of disabilities to the community – they are all better protected because of your work. I know you will do a great job continuing to fight for the community. I am really grateful, as we all are that you are serving. Thank you and Congratulations!

COUNCILMAN ROBERT C. METZDORF SWORN IN

Honorable Congressman Josh Gottheimer administers the Oath of Office for **Councilman Robert C. Metzdorf**, said term expiring 12/31/2022. Councilman Metzdorf takes his seat on the dais.

Borough Clerk Magdalena Giandomenico calls Honorable Freeholder Tom Sullivan to the podium to present a Certificate of Commendation to Councilmember Metzdorf.

Freeholder Tom Sullivan - I would like to recognize Chief Madden in the room – the #1 Law Enforcement guy for Park Ridge who keeps you all safe – Chief Madden. As Congressman Josh Gottheimer mentioned some really important points - that we worked together with the Mayor, lowering the speed limit on Park Avenue as well as working with the County on the basketball court area - it has been a pleasure working with you Rob. On behalf of Bergen County, we have Commendations from the Freeholder Board as well as the County Executive, Jim Tedesco. We would like to present this to you and wish you well in the future.

Borough Clerk Magdalena Giandomenico calls Honorable Bergen County Clerk John Hogan to come back up to the Podium and Certify the Election for Councilmember Kelly Epstein:

Bergen County Clerk John Hogan: This is to certify that at the General Election held on the 5th day of November, in the year 2019, Kelly Epstein was duly re-elected to serve as a Member of the Council for full term in the Borough of Park Ridge. She received 1,404 total votes

Borough Clerk Magdalena Giandomenico calls Honorable Congressman Josh Gottheimer to the podium to swear in Councilmember Kelly Epstein

Congressman Josh Gottheimer: Councilwoman Kelly Epstein, I am very much looking forward to swearing you in. Councilwoman Epstein, I am very, very proud to swear you in today. Kelly has lived in Park Ridge for the last 15 years, married almost 10 years to her husband, Ron, and has 2 children. She is a History and Psychology Teacher at Park Ridge High School. Kelly spends her time, not only helping the next generation, but also giving back to our great community in so many ways. Kelly is the volleyball coach for the Middle School program where she helped the team qualify for the local tournament and a member of the Parent-Teacher Organization at her daughter's school. There is no question that Kelly plays an interval role in the community; has been a great leader and there is a reason why you all re-elected her to her second term on the Council. In her first term, Kelly's accomplishments include developing new town football fields, working with the Technology Committee to redesign the town website and bringing the Egg Hunt and Town Picnic to life as a member of the Recreation Committee. In 2020, Kelly hopes to rejuvenate the Community Center so that more activities, movies and sports can be held for everyone's benefit. Kelly, with the dedication effort that you put into Park Ridge, I know these goals will be accomplished and we are very, very lucky to have you on the Council and serving our wonderful community. Thank you for all you have done, and continue to do. I am really honored to swear you in. Thank you!

Honorable Congressman Josh Gottheimer calls Kelly Epstein and her family up to the podium to be sworn in.

COUNCILWOMAN KELLY EPSTEIN SWORN IN

Honorable Congressman Josh Gottheimer administers the Oath of Office for **Councilwoman Kelly Epstein**, said term expiring 12/31/2022. Councilwoman Epstein takes her seat on the dais.

Borough Clerk Magdalena Giandomenico calls Honorable Freeholder Tom Sullivan to the podium to present Councilwoman Epstein with the Certificate of Commendation from the Freeholder Board and the County Executive

Freeholder Tom Sullivan – Kelly, I would like to say Congratulations! You definitely are a breath of fresh air to the Borough of Park Ridge. Your tireless work ethic is an asset to both the town and to our County. So, on behalf of Bergen County and the Freeholder Board, as well as County Executive Tedesco, I want to hand you a Proclamation and Commendation from each. To the entire Council, you are all doing a wonderful job and these additions are going to make Park Ridge continue to move forward and I just want to give my thanks to the entire Council as well as you!

Borough Clerk Magdalena Giandomenico asks Councilwoman Epstein to stay at the podium and asks Donna Abene, a member of WEDO (Women Empowered Democratic Organization) to present a Certificate of Commendation:

PRESENTATION TO COUNCILWOMAN EPSTEIN

Presentation to Councilwoman Epstein by Donna Abene, member of WEDO (Women Empowered Democratic Organization).

Donna Abene – Good Afternoon and Happy New Year. I am Donna Abene and I am a founding member of the Women Empowered Democratic Organization. Our goal is to identify, foster, mentor and support woman in every way we can, including financially. We have given away, to woman candidates, close to \$40,000.00 in the last few years. To Kelly, I would just like to say, “you are absolutely everything that is right about community service and government”! I am absolutely honored to know you and I am honored to present you this Certificate of Achievement for your re-election. Kelly, Congratulations!

ROLL CALL

Mayor calls for a Roll Call:

The Clerk calls the roll as follows:

Councilmember Metzdorf, Councilmember Epstein, Councilmember Mintz, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Mayor Misciagna

COUNCIL PRESIDENT

Mayor Misciagna asks for nominations for **President of the Council** for the year 2020

Councilmember Farinaro nominates Councilmember Mike Mintz.

Seconded by Councilmember Capilli to confirm.

Mayor Misciagna asks if there are any further nominations.

There were none.

ROLL CALL:

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Mintz, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro

Mayor Misciagna declares Councilmember Mike Mintz, Council President for the year 2020.

Congratulations, Mike. on becoming our new Council President.

Council President Mike Mintz: Before we begin, I just want to thank previous Council President Matt Capilli. For as long as I have been on the Council, he has been Council President. I would like to thank him for all the years you have served and I look forward to looking up to you and getting your advice on moving forward with my position as Council President.

Mayor Misciagna asks for a Moment of Silence:

Before we begin, I would like to ask for a Moment of Silence in memory of 33-year-old Sergeant 1st Class Michael J. Goble, from Washington Township, who was killed December 23, 2019 by a roadside bomb in Afghanistan. We thank him for his ultimate sacrifice for our freedom, and our prayers for peace are with his family and friends, and all the men and woman of the Armed Forces and First Responders that put themselves in harm’s way to protect and serve our nation.

MAYOR'S 2020 ADDRESS

Happy New Year Everyone.

- I would like to begin by thanking the most important person in my life; my wife, Desiree. Everything in my life starts and ends with you. Without your support and love, I could not do this job, nor would I even want to. It is my hope that in a few years, that this will be part of the life that we built together and we will look back with it with fondness and pride. There is no one else I would rather be traveling through time with. I love you!
- I would also like to thank the rest of my family for their support; my three children – Keith, who just began his working life, Ashley who's presently in graduate school at NYU, and Ryan who has, as the Congressman mentioned, is one of the newly crowned Park Ridge State Champion Football Team and is about to choose his college path. All three of you make me proud every single day. I love you too!
- To my parents who are both here; Tom and Winnie. Tom who was a Mayor years ago in Hillsdale and my mother Winnie who has owned a small business in Park Ridge for over 40 years. Thank you for setting a fine example of how to lead a productive life. I hope I make you proud.
- I also have my brother Tom here – who surprised us, and I appreciate your support Tom and you being here today.
- To the residents of Park Ridge; I thank you for re-electing me Mayor of the town that I love. It is an honor I do not take lightly. I realize that by voting for me, that you are instilling your trust in me and my actions. I will work every day to keep your trust. I pledged to be open, transparent, and inclusive in all the Borough's dealings. I will work anyone that wants to help Park Ridge. We have some major fights coming up in the next few months and I will work across party lines in any way possible. To those that didn't vote for me, I will work just as hard for you and your interests. I hope to earn your trust and support as well.
- To my running mates; Kelly Epstein and Robert Metzdorf – Congratulations on your re-election. You both certainly have earned it. I am proud to run along with both of you. Rob, I know you have me by a few years, but you outworked me on the campaign. You kept me to keep working and I appreciate your commitment because, it is.
- To the Employees of Park Ridge; I want to thank you all for your hard work over this past year - Police Chief Madden, who runs the best Police Department I think in the State of New Jersey. Fire Department Chief Lepore, I want to thank you all for keeping us safe. Both our Police Department and Fire Department are among the best. It is a dangerous world, and we are grateful to you all to have you on our side.
- Our General Office and Utilities, led by the CORE 4, which this year becomes the CORE-5. I want to thank you as well.
 1. Julie Falkenstern, Borough Administrator
 2. Magdalena (Maggie) Giandomenico, Borough Clerk
 3. Durene Ayer, Chief Financial Officer
 4. Bill Beattie, Director of Operations
 5. Paul Longo, our newest to the team. I am wishing Paul great success in his new position alongside of Bill – he will be working with him this year, trying to grasp any knowledge from Bill before he moves on. Thank you for all you have done for our municipality. Thank you to everyone for everything you have done for Park Ridge. I do believe we have the best municipality in the State of New Jersey.
- The state of Park Ridge is good and it's improving. Just a year ago, our town had empty store fronts and a failing downtown that included a defunct waste transfer station, a closed saw-mill business, an empty supermarket, and most frightening to me, a Corporate Park that had two large empty office buildings. In just the past three months, we have received a lot of good news. The old A&P Supermarket site will now house a brand-new Lidl Supermarket within the next few months. Lidl, for those that don't know, is a German Supermarket chain and is extremely popular throughout Europe.

They will be a welcome addition to our downtown. We also welcomed a high-end jewelry store just recently; La Mirage on Kinderkamack Road, along with a brand-new pharmacy; Park Ridge Pharmacy that will be coming soon to Park Avenue as well as a children's place space store on Park Avenue. Our beloved Quackenbush Lumber will soon become Park Avenue Supply where you will be able to purchase garden products, light construction and seasonal products.

- These businesses, along with the new downtown redevelopment, that will include a state-of-the-art Community Center and promises to bring possibly two restaurants and additional retail – will bring an economic boom to our downtown that we have not seen in decades. We will, in the very near future, have a walkable, viable downtown that will bring excitement and much needed tax revenue to our Borough.
- That really pales in comparison to the wonderful news we recently received regarding our Corporate Park. After sitting dormant for several years, the Hertz building has announced that it has entered into an agreement with PIM; Promotion in Motion, a confectionary company that manufactures and distributes various candies such as Welch's fruit snack, fruit roll-ups, Sun Maid chocolate covered raisins and other well-known snacks. Promotion in Motion has experienced incredible double-digit growth over the past few years and I cannot be happier to have them as our newest Corporate resident. The move will bring approximately 150 new, good-paying jobs to the Borough, as they occupy 111,000 square feet, with an option to buy - which the owner has expressed interest in doing within the next 5 years. Therefore, he will take up that whole 200,000 thousand square foot building. This is just a wonderful, wonderful thing for us. They are presently in the process of submitting plans to upgrade the facility with \$15,000,000.00 worth of improvements, just to start. With this, we could not have gotten better news for the Borough. It is my intention to meet with the owner, as soon as possible, to see how we can work alongside him to help them grow.
- So, we have a lot to be happy about in Park Ridge this coming year. That's not to say that we won't have our fights in 2020. I know why I was elected and I am going to do what the residents want me to do. We are prepared to go to Court for our Affordable Housing Plan, and it is our belief, that our Plan is fair and appropriate, and allows us to meet our obligation, while choosing developments our residents can live with. This fight will not be easy and winning will be difficult, but we will not settle for a Plan that doesn't meet our vision for Park Ridge. I would like to thank our Affordable Housing Attorney, Scott Reynolds, for all of his hard work over the past year, along with our Professional team; our Planner, Joe Burgis, our Engineer, Dan Lee of Neglia Engineering and others, who have really put us in a much better spot than we were just a couple of years ago. I would like ask the residents of Park Ridge for just one thing regarding this fight - please stay informed and don't get distracted by rumors and gossips. There are people that believe; if you don't hear a good rumor by 9:00 a.m., you should start one. I am not one of those people! And, I promise, that if the Court or anyone else asks us to consider any development, on that site, the residents will be informed before any action is taken. And, you have my word on that. This is way too important – we will meet our obligation, and we are going to do the right thing, but we are going to stay informed. So, please, if anybody has any questions regarding this, please feel free to give me a call. I will be starting office hours again on Friday afternoons sometime over the next month or two.
- So, the year 2020 will be an active one and I am happy to have all the people that I just mentioned on my team. I appreciate all of your support. Happy New Year, and God Bless everyone!

Mayor Misciagna calls upon Congressman Josh Gottheimer to join him at the Podium as we move forward with the swearing in of all Borough Departments, Officials and Officers as follows:

VOLUNTEER FIRE DEPARTMENT OFFICERS SWORN IN

Mayor Misciagna administers the Oath of Office to the **Fire Department Chief** for the year 2020.

FIRE DEPT. CHIEF Tom Lepore

Mayor Misciagna administers the Oath’s of Office jointly to the following **Officers of the Fire Department** for the year 2020:

CAPTAIN Mark Durst
CAPTAIN Richard Bosi
LIEUTENANT Thomas G. Derienzo
LIEUTENANT Peter Mauro

POLICE RESERVE OFFICERS SWORN IN

Mayor Misciagna administers the Oaths of Office jointly to the **Officers of the Police Reserves** for the year 2020.

CHIEF Paul Witte
CAPTAIN Christopher Brown
LIEUTENANT George Harcher
SERGEANT Aaron Attong
SERGEANT Vincent Lemba

Police Chief Madden: I would like to wish everyone a Happy & Healthy New Year and I also want to congratulate my new Officers of the Police Reserves. They do an outstanding job every year and 2019 was not an exception. They did another great year and we are looking forward to a healthy and happy, 2020. I want to recognize our Reserve Chief as this is his 45th year of volunteer service to our town. I would also like to thank the Council and congratulate them on a great 2019 and I am looking forward to working with all of you in 2020, as well as recognize my Police Commissioner, Matt Capilli, for an outstanding job and your tenure as Police Commissioner. Thank you!

Mayor Misciagna thanks **Congressman Josh Gottheimer** for all of his help and wishes him well in the coming year.

BOROUGH OFFICIALS

Mayor Misciagna asks for a motion to appoint the **Borough Officials** listed herein for the year 2020:

Police Surgeon Dr. John LoCurto 1 Year term
Fire Surgeon Dr. Lester Levine 1 Year term
Police Matron Lucille Bosco 1 Year term
Police Matron Fran Smith 1 Year term
Zoning Officer Tonya Tardibuono 1 Year term
Tax Search Officer Jessica Mazzarella 1 Year term
Assessment Search Officer Magdalena Giandomenico 1 Year term
Custodian of Petty Cash Durene Ayer 1 Year term

A motion is made by Council President Mintz and seconded by Councilmember Epstein to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

BOROUGH HISTORIAN

Mayor Misciagna asks for a motion to appoint **Ralph Donnell** as **Borough Historian** for the year 2020.

A motion is made by Councilmember Farinaro and seconded by Councilmember Ferguson to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

SCHOOL TRAFFIC GUARDS

Mayor Misciagna asks for a motion to appoint the **School Traffic Guards** named below for the year 2020.

Joseph Felice	Don Eckbak	
Renata Guglia	Joseph Harris	Tom Hoskins
Linda Strabone	Charles Trojan	Lance Villa

Relief Guards:

Caryl Yaiser BJ Quackenbush Charles Sappah Bruce Goldsmith

A motion is made by Councilmember Metzdorf and seconded by Councilmember Ferguson to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

MAYOR’S APPOINTMENT TO OFFICAL BOARDS WITH THE ADVICE & CONSENT OF COUNCIL

Mayor reads Boards and Appointees as follows:

BOARD OF HEALTH (three-year term, two-year term alternate)

Dr. Marilyn Miller	12/31/2022
Joan Valas, PhD	12/31/2022
Chad Spies	12/31/2022

LOCAL ASSISTANCE BOARD

Kathy Bowen *(stipend) 12/31/2021

LIBRARY BOARD OF TRUSTEES (five-year term member, one-year term alternate)

Peggy Scheulen	12/31/2024
Michael Mintz (Mayor’s Alternate)	12/31/2020

MUNICIPAL SWIM POOL COMMISSION (three-year term)

Thomas Madru	12/31/2022
Tom Scheulen	12/31/2022

ZONING BOARD ADJUSTMENT (four-year term member, two-year term alternate)

Steven Clifford 12/31/2023

Mayor Misciagna asks for a motion to accept the said Appointees to the Official Boards.

A motion is made by Councilmember Farinaro and seconded by Councilmember Ferguson to confirm

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

PLANNING BOARD

(Mayor's appointments, no council confirmation needed)

Mayor Misciagna reappoints Peter Von Bradsky, **Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2023.

Mayor Misciagna reappoints Raymond Mital, **Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2023.

Mayor Misciagna appoints Ron Epstein, **Class IV** member of the **Planning Board**, for a two - year term as Alternate #2, said term expiring December 31, 2021.

Mayor Misciagna appoints **Jessica Mazzarella, Municipal Official, Class II** member of the **Planning Board** to a one-year term expiring December 31, 2020.

Mayor Misciagna advises that there is a **Class III** member of the **Planning Board** (a member of the Governing Body) to be chosen by the Governing Body.

Mayor Misciagna asks if there are any further nominations. **There was none.**

A motion is made by Councilmember Epstein and seconded by Councilmember Farinaro to close the nominations.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

Mayor Misciagna declares **Councilmember Metzdorf, Class III** member of the **Planning Board** for the year 2020.

In accordance with the terms of the Planning Board Ordinance, **Mayor Misciagna** notes that he automatically becomes and remains a **Member (Class I)** of the **Planning Board** for the year 2020.

ALL OF THE FOLLOWING COMMITTEE APPOINTMENTS ARE FOR ONE YEAR, THEY ARE THE MAYOR'S APPOINTMENTS WITHOUT COUNCIL CONFIRMATION

Mayor Misciagna asks for a motion to appoint the residents enumerated below to the various **Volunteer Committees** listed for the year 2020.

A motion is made by Councilmember Farinaro and seconded by Councilmember Ferguson to confirm

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

CABLE TV COMMITTEE (PKRG)

Howard Fredrics (Chair)	Lori Fredrics (Vice-Chair)
Jamie Lewis (Program Director)	Venkat Shanmugam
Tom Bauer	Sue Tudisco
Trevor Dublin	John Johnson
Joe Pedone	Joanne Caccioli
Chuck Caccioli	

D.A.R.E. COMMITTEE

PO Scott Malloy	Francis Smith
Lt. Peter Mauro	PO Dan Hoffman
Jean Joyce	Tammy Levinson
Liz Falkenstern	PO Santangelo
PO Dutcher	Kristen Newton
Rosemarie Malloy	Frank Izzo
Ken Helman	Kelly Gaccione

MUNICIPAL ALLIANCE

Judi Youngman	
Jorge Becerra	Joyce Bruno
Barbara Dell'Armo	Paul Higgins
Andy Yaeger	Melanie Nagel
Tammy Levinson	
Troy Lederman, Principal PRHS	
Christopher Kirkby, Principal West Ridge	
Kevin Stokes, Principal East Brook	
Laraine Meehan, Principal OLM	
Phil Langer, Park Ridge Elks	

HISTORICAL ADVISORY COMMITTEE

Penny Peed	Betty Jean Quackenbush
Barbara Martine	John Thomsen, Sr.
Marilyn Miller	Anthony Fiorenza
Joe Bruno	Joan Valas

TRAIN STATION PRESERVATION COMMITTEE

June Bertini	Ken Koury
Penny Peed	Barbara Martine
Joseph Bruno	Anthony Morgan
Ralph Donnell	

RECREATION & CULTURAL COMMITTEE

Eugene McVerry	Jason Roth	Michael Raia
Rob Nicolich	Paul Wharton	Laurie Wharton
Paul Scarduffa	Tom Hoskins	Greg Perez
Lyn Beer	Bob La Rubbio	Bob Fornatale
Ray Mital	Doug Salvi	Nicholas Bussanich
Tom Mitchell	Ari Kasiday	Bob Gebhardt
Gregory Santangelo	Niru Beebe	Pinky Patel
Maureen Howell	Agustin Perez	Liz Falkenstern
Kelly Epstein	Steve Masson	Jason Destro
Claudia Beljean	Ira Rosen	

SHADE TREE COMMITTEE/GARDEN CLUB

Jim Hespe	Peter Jacobson	Donald Schwamb
Joann Schwamb	Gil Santos	Gwen Pardi
<u>Garden Club Members</u>		
Gwen Pardi	Gabriel Smith	Bill Koenig
Peter Jacobsen	Barbara Martine	

OPEN SPACE COMMITTEE

Bill Koenig	
Barbara Martine	Donald Schwamb
Gwen Pardi	Richard Henning
Ralph Donnell	Pete Jacobson
Chairmen of the Planning and Zoning Boards	

TECHNOLOGY COMMITTEE

Josh Arak	Dan Browne, BOE
Kirk Brouwer	Paul Wharton
Lynn Beer	Scott Kreisler
Carmin Lizza	Technology Coordinator, PRHS

ACCESS FOR ALL COMMITTEE

Lisa Bernardo (represents Park Ridge schools)
Liz Falkenstern (represents Rec Committee)
Julie Falkenstern (Borough Administrator)
Ed Pittarelli (member of community-at-large); serves as Chair
Chad Spies (represents Board of Health)
Brittany Vozza (represents the Chamber of Commerce)
Charles Ward (member of community-at-large; lives in Lehmann Gardens)
Sgt. Michael Babcock (OEM/Police)

GREEN TEAM COMMITTEE

Bob Bogert
Danielle Cawood - Public
Barbara Coleman – Public
Roseann Crisafi – Public
Vinny Lemba – Public
James McDermott- Public
Diana Rosner – Public
Frank Murphy – Public
Sergio Gil – Public
Natalie Rehak – Public
Don Schwamb – Planning Board
Keith Misciagna – Mayor - Advisor
Julie Falkenstern, Borough Administrator - Advisor

ECONOMIC DEVELOPMENT COMMITTEE

Don Schwamb	Eric Wagner
Dave Vozza	David O’Sullivan
Matt Capilli	Keith Misciagna
William Fenwick	

MAYOR’S WELLNESS COMMITTEE

Keri Cooper	Donna Fiorenza
Barbara Hennig	William Hennig
Shelby Klein	Marilyn Miller
Harold Katz	Joan Valas
Joelle Kuron	Teri Ann Christopher
Cathy Ferrero	

HALL OF FAME COMMITTEE

Ron Romano	William Diedtrich, Jr.
Bob Howell	Greg Perez
Keith Misciagna	Tom Farinaro

MAYOR’S HOUSING TASK FORCE

Borough Attorney
John Hansen, Fire Official
Capt. Joseph Rampolla
Linda Quinn, Inspector, Bergen County Department of Health Services
Tonya Tardibuono, Zoning Officer
Julie Falkenstern, Borough Administrator
Elena Rega, Property Maintenance Officer

SEATING ON DAIS: 2020 (from Mayor’s left to right)

Metzdorf, Epstein, Mintz, MAYOR, Farinaro, Ferguson, Capilli

2020 STANDING COMMITTEES AND LIAISONS:

Mayor Misciagna announces the Standing Committees and Liaisons for 2020:

STANDING COMMITTEES – 2020

FINANCE & ADMINISTRATION	Mintz & Metzdorf
FIRE	Ferguson
INSURANCE	Mintz
NEGOTIATIONS	Misciagna & Mintz
OPERATIONS/BUILDINGS AND GROUNDS	Farinaro
PERSONNEL	Mintz & Misciagna
PUBLIC HEALTH & WELFARE	Epstein
PUBLIC SAFETY/TRI BORO PUBLIC SAFETY	Farinaro
SHARED SERVICES	Mintz & Metzdorf

BOARDS & COMMITTEES LIAISONS FOR 2020

ACCESS FOR ALL	Metzdorf
AMERICAN LEGION	Metzdorf
ATRIUM LIASON	Mintz
BERGEN COUNTY 9-1-1	Police
BOARD OF EDUCATION	Capilli
BOARD OF HEALTH/Local Assistance & Pascack Mental Health	Epstein
BUSINESS COMMUNITY/CHAMBER	Metzdorf
CABLE TV/PKRG-TV	Ferguson
D.A.R.E COMMITTEE	Farinaro
ECONOMIC DEVELOPMENT COMMITTEE	Capilli & Misciagna
EMERGENCY MANAGEMENT COUNCIL	Farinaro
GREEN TEAM	Capilli
HALL OF FAME COMMITTEE	Farinaro
HANDICAP AWARENESS ADVISORY	Metzdorf & Administrator
HISTORICAL ADVISORY	Farinaro
LIBRARY BOARD	Mintz
MAYOR’S WELLNESS	Epstein
MUNICIPAL POOL	Mintz
MUNICIPAL ALLIANCE	Misciagna
OPEN SPACE	Metzdorf
P.R.A.A.	Ferguson
RECREATION & CULTURAL	Epstein
FIELD COORDINATOR	Andy Hodgins
SAFETY COMMITTEE	Mintz
SENIOR CITIZEN ADVISORY	Mintz
SHADE TREE/GARDEN CLUB	Capilli
TECHNOLOGY COMMITTEE	Metzdorf & Epstein & Mintz
TRAIN STATION PRESERVATION COMMITTEE	Metzdorf & Farinaro
UTILITY BOARD LIASON	Farinaro

CONSENT AGENDA:

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

Speaker: Councilmember Epstein asks to have Resolution No. 020-027 Appointment of Borough Attorney to be tabled and seconded by Councilmember Metzdorf

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

Borough Clerk Giandomenico announces that the motion to table this Resolution to a further meeting has passed.

Mayor Misciagna asks if any Council member would like to abstain from voting on any resolution on the Consent Agenda.

Speaker: There was no one.

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by Councilmember Metzdorf and seconded by Councilmember Epstein to confirm.

AYES: Councilmember Metzdorf, Councilmember Epstein, Councilmember Capilli, Councilmember Ferguson, Councilmember Farinaro, Council President Mintz

RESOLUTIONS:

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-001**

ADOPTING BY-LAWS FOR 2020

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following shall be adopted and are hereby approved as By-Laws regulating the conduct of meetings; order of business; appointment and duties of committees; and other matters more specifically referred to.

ARTICLE 1

These By-Laws shall regulate the conduct of the meetings of the Mayor and Council of the Borough of Park Ridge and shall remain effective until the next reorganization meeting or until repealed, supplemented or amended at a regular meeting by the majority vote of the whole council. Any specific portion of the By-Laws may be suspended temporarily at any regular meeting for that meeting for that meeting only, upon the unanimous vote of the members present.

**ARTICLE 2
MEETINGS**

1. Ordinances and Resolutions may only be acted upon at formal meetings which are advertised pursuant to NJSA 10:4-6 et seq.
2. The meetings of the Mayor and Council shall be held in the Borough Hall Council Chambers in accordance with the Resolution adopted at the Reorganization meeting each year setting forth the times and dates. Additional special meetings at which formal action may be taken will be scheduled as needed and in the manner provided by law.

3. The agenda for regularly scheduled formal meetings shall be set and distributed no later than the Friday preceding the formal meeting. Notwithstanding, the Borough Clerk may amend said agenda after distribution as necessary to include all pending business, and all agenda changes will be announced as part of the regular order of business.

4. The regular order of business at each formal council meeting shall be:

- Pledge of Allegiance
- Roll Call
- Compliance Statement
- Agenda Changes
- Public Privilege of the Floor
- Ordinance Introduction
- Ordinance Public Hearing
- Consent Agenda
- Communications
- New Business
- Reports of Governing Body
- Approval of Minutes
- Optional Additional Public Privilege of the Floor
- Adjournment

5. The Council may, by resolution duly passed at a meeting, dispense with a future meeting or designate a different date for any regular meeting.

6. Seating and Voting Roll Call shall be determined by the Mayor.

7. All formal meetings shall end no later than 11:00 pm.

8. The Public Privilege of the Floor at a formal meeting shall be limited to a 5 minute maximum per speaker. Nevertheless, at a meeting where more than 20 members of the public are present, the Mayor and Council may decide to shorten the allotted time for speaking in order to accommodate as many speakers as possible.

9. The public shall be permitted to speak at a work session as provided by law for a maximum of 5 minutes per speaker. The Mayor shall announce within a reasonable time from the opening of the meeting that the floor is open to the public for comments and will notify speakers of the 5 minute limitation.

10. Executive Sessions, commonly known as closed sessions, will be conducted as necessary in the manner prescribed by law to discuss only those matter allowed by law.

11. Pursuant to the New Jersey's Open Public Meeting Act, N.J.S.A. 10:4-7, any member of the Mayor & Council may participate in any closed session or public meeting by telephone communication device provided that the device being used is free from being intercepted and not be overheard by anyone. Participation by telephone communication shall not count for quorum purposes.

12. Only the Mayor and/or Acting Mayor (in the absence of the Mayor) can call for a vote in the public meeting for something not on the Agenda.

13. Mayor and Council will set aside the first Tuesday of December each year for a Special Meeting dedicated to Reorganization. At that time the Mayor and Council will invite any elected candidates that will be sworn in at the January Reorganization Meeting to this Special Meeting to discuss liaison and committee assignments.

14. Except as herein specified, Robert's Rules of Order Shall be used.

**ARTICLE 3
COMMITTEES OF THE COUNCIL**

1. The regular standing committees shall be as follows:

Finance & Administration
Fire
Insurance
Negotiations
Operations
Personnel
Policy
Public Buildings & Grounds
Public Health & Welfare
Public Safety

2. Each committee shall consist of at least one member of the Council and appointment to each Committee shall be made by the Mayor. Notwithstanding the foregoing, the Finance & Administration Committee shall have two members of the Council who shall be chosen from each political party, if applicable. If a subsequent vacancy exists for any Committee or Board Liaison appointment, then in such event, the Mayor shall make the appointment to fill said vacancy. -The Mayor, in his/her sole determination, shall make changes to Committee/Board Liaison assignments at any time during the year.

3. The Mayor, or the Council by a majority vote, shall have the power to appoint special committees for purposes other than those embraced in the duties of the standing committees. The Mayor, or the Council, shall have the power to appoint members from the Council or other citizens of Park Ridge as he determines necessary.

4. The Mayor shall be a member of all Committees, both special and standing.

5. All committees shall make a report to the Council either in writing or orally of their activities as necessary.

**ARTICLE 4
PAYMENT OF BILLS**

All bills or claims against the Borough shall be processed and paid in accordance with the Code of the Borough of Park Ridge, Chapter 6, entitled "Claims Approval and Payment."

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-002**

DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that The Ridgewood, a Gannett Company, McLean Virginia is hereby designated as the official newspaper of the Borough of Park Ridge for the publication of advertisements and notices as required by law to be published for the year 2020; and

BE IT FURTHER RESOLVED, The Record, Community Life and Pascack Press, New Jersey be used for advertisement on an as needed basis.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-003**

DESIGNATION OF LEGAL DEPOSITORIES

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge finds and declares that N.J.S.A. 40a:5-14 requires that the Borough designate a deposit for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States or this State; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following listed banks and associations are hereby designated as depositories for the Borough of Park Ridge:

Bank of America	Valley Bank/Oritani Bank
Citibank	PNC Bank
Lakeland Bank	TD Bank
Valley National Bank	Wells Fargo Bank
Sovereign Bank	Chase Bank
Mariners Bank	New Jersey Cash Management

BE IT FURTHER RESOLVED, that prior to the deposit of any municipal funds in any of the above listed depositories, said depository shall file with the Chief Financial Officer a certification indicating their compliance with the New Jersey Division of banking requirements for participation in the Government Unit Protection Act pursuant to R.S. 17:9-41.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-004**

2020 TEMPORARY APPROPRIATIONS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough records:

APPROPRIATION	<i>Salary & Wages</i>	<i>Other Expenses</i>	<i>Total</i>
<u>Current Fund</u>			
<i>General Government</i>			
General Administration	\$ 23,960	\$ 9,700	\$ 33,660
Mayor & Council	\$ 10,800	\$ 2,680	\$ 13,480
Municipal Clerk	\$ 38,230	\$ 13,120	\$ 51,350
Finance Administration	\$ 46,810	\$ 11,720	\$ 58,530
Collection of Taxes	\$ 18,290	\$ 2,220	\$ 20,510
Assessment of Taxes	\$ 3,870	\$ 13,320	\$ 17,190
Legal Services	\$ -	\$ 50,000	\$ 50,000

Engineering Services	\$ -	\$ 12,500	\$ 12,500
Grant Professional	\$ -	\$ 7,500	\$ 7,500
Land Use Administration			
Planning Board	\$ 20,230	\$ 7,880	\$ 28,110
Zoning Board of Adjustments	\$ 12,100	\$ 3,130	\$ 15,230
Zoning Officer	\$ 6,820	\$ 390	\$ 7,210
Housing Task Force	\$ 2,690	\$ 125	\$ 2,815
Insurance			
General Liability	\$ -	\$ 58,000	\$ 58,000
Employee Group Health	\$ -	\$ 331,250	\$ 331,250
Tri-Boro Ambulance	\$ -	\$ 2,125	\$ 2,125
Public Safety Functions			
Police	\$ 716,270	\$ 24,400	\$ 740,670
Police Reserves	\$ 4,250	\$ 6,075	\$ 10,325
Pistol Range	\$ -	\$ 6,310	\$ 6,310
Tri-Boro Safety	\$ -	\$ 70,125	\$ 70,125
Emergency Management	\$ 820	\$ 1,630	\$ 2,450
Municipal Court	\$ -	\$ 31,880	\$ 31,880
Fire Department	\$ 12,500	\$ 21,080	\$ 33,580
Fire Hydrant Service	\$ -	\$ 4,000	\$ 4,000
Fire Prevention	\$ 11,054	\$ 2,090	\$ 13,144
Public Works Functions			
Streets & Road Maintenance	\$ 194,560	\$ 45,800	\$ 240,360
Sewer System	\$ 13,620	\$ 2,945	\$ 16,565
Solid Waste Collection	\$ -	\$ 133,750	\$ 133,750
Buildings & Grounds	\$ 20,980	\$ 23,240	\$ 44,220
Vehicle Maintenance	\$ 25,210	\$ 16,050	\$ 41,260
Shade Tree O/E	\$ -	\$ 3,920	\$ 3,920
Health & Human Services			
Board of Health	\$ 7,125	\$ 14,670	\$ 21,795
Public Assistance	\$ 2,670	\$ 325	\$ 2,995

<i>Parks & Recreation Functions</i>			
Recreation	\$ 7,300	\$ 5,500	\$ 12,800
Senior Citizens	\$ 5,330	\$ 7,500	\$ 12,830
<i>Other Common Operating Functions</i>			
Park Ridge Television	\$ 3,160	\$ 1,390	\$ 4,550
Municipal Service Act	\$ -	\$ 5,000	\$ 5,000
<i>Code Enforcement & Administration</i>			
Construction Code Official	\$ 41,140	\$ 8,660	\$ 49,800
<i>Utility Expenses & Bulk Purchases</i>			
Electricity	\$ -	\$ 22,500	\$ 22,500
Telephone	\$ -	\$ 7,500	\$ 7,500
Water	\$ -	\$ 3,125	\$ 3,125
Gas & Oil	\$ -	\$ 4,750	\$ 4,750
Gasoline	\$ -	\$ 15,000	\$ 15,000
<i>Landfill/Solid Waste Disposal Costs</i>			
Disposal Fees	\$ -	\$ 18,750	\$ 18,750
Recycling Tax	\$ -	\$ 2,000	\$ 2,000
<i>Deferred & Statutory Charges</i>			
Social Security	\$ -	\$ 65,000	\$ 65,000
Police & Firemen Retirement System	\$ -	\$ 707,526	\$ 166,570
Public Employee's Retirement System	\$ -	\$ 80,098	\$ 55,120
Defined Contribution Plan	\$ -	\$ 6,250	\$ 6,250
<i>Education Functions</i>			
Maintenance of Public Library	\$ -	\$ 153,906	\$ 153,906
<i>Sewerage Processing and Disposal</i>			
Bergen County Utilities Authority - Sewer Fees	\$ -	\$ 175,000	\$ 175,000
<i>Municipal Debt Service</i>			
Payment of Bond Principal	\$ -	\$ 350,000	\$ 350,000
Interest on Bonds	\$ -	\$ 56,505	\$ 56,505
Green Trust Loan Repayment	\$ -	\$ 17,002	\$ 17,002

TOTAL	\$ 1,249,789	\$ 2,646,912	\$ 3,330,767
<u>Water Utility</u>			
Operating	\$ 335,225	\$ 428,903	\$ 764,128
Group Health Insurance	\$ -	\$ 82,224	\$ 82,224
<u>Capital Improvements</u>			
Capital Improvement Fund	\$ -	\$ -	\$ -
<u>Debt Service</u>			
Interest on Bonds	\$ -	\$ 13,201	\$ 13,201
<u>Statutory Expenditures</u>			
Public Employees Retirement System	\$ -	\$ 42,332	\$ 43,235
Social Security	\$ -	\$ 24,645	\$ 24,645
TOTAL	\$ 335,225	\$ 591,304	\$ 927,432
<u>Electric Utility</u>			
Operating	\$ 333,370	\$ 180,598	\$ 513,968
Purchase of Electric	\$ -	\$ 1,677,450	\$ 1,677,450
Group Health Insurance	\$ -	\$ 65,466	\$ 65,466
Franchise & Gross Receipts Taxes	\$ -	\$ 132,500	\$ 132,500
Payment in Lieu of Taxes	\$ -	\$ 41,075	\$ 41,075
<u>Capital Improvements</u>			
Capital Improvement Fund	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ 26,500	\$ 26,500
<u>Statutory Expenditures</u>			
Public Employees Retirement System	\$ -	\$ 37,347	\$ 37,347
Social Security	\$ -	\$ 46,103	\$ 24,022
<u>Debt Service</u>			
Interest on Bonds	\$ -	\$ -	\$ -
TOTAL	\$ 333,370	\$ 2,207,038	\$ 2,518,328
<u>Swim Pool Utility</u>			
Operating	\$ 32,330	\$ 29,579	\$ 61,909

Statutory Expenditures			
Social Security	\$ -	\$ 2,491	\$ 2,491
TOTAL	\$ 32,330	\$ 32,070	\$ 64,400

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-005**

**2020 CASH MANAGEMENT PLAN
BOROUGH OF PARK RIDGE
COUNTY OF BERGEN, NEW JERSEY**

WHEREAS, N.J.S.A. 40A:5-14, Local Fiscal Affairs Law, requires that each municipality adopt a Cash Management Plan designed to assure the deposit, investment, and proper disbursement of local funds;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge does hereby adopt the following Cash Management Plan.

A. DESIGNATION OF DEPOSITORIES

The following institutions are designated as permissible depositories for the deposit of Borough funds:

- | | |
|----------------------|----------------------------|
| Bank of America | Valley Bank/Oritani Bank |
| Citibank | PNC Bank |
| Lakeland Bank | TD Bank |
| Valley National Bank | Wells Fargo Bank |
| Sovereign Bank | Chase Bank |
| Mariners Bank | New Jersey Cash Management |

All depositories must conform to the Governmental Unit Deposit Protection Act (GUDPA) and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Borough funds on deposit.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15 into appropriate fund operating accounts. Non-interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes regulating such funds. Payroll, Developers' Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the Borough shall be deposited in regular, non-interest bearing checking accounts unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the Borough and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge.

C. INVESTMENT INSTRUMENTS AND PROCEDURES

The Borough may purchase those investments permitted in N.J.S.A. 40A:5-15.1, which include:

- United States Treasury Bonds, Notes, and Bills
- United States Government Agency and Instrumentality Obligations
- Bonds and other obligation of the Borough of Park Ridge
- Bonds and other obligations of the Park Ridge Board of Education
- Commercial Bank Deposits and Certificates of Deposit

New Jersey Arbitrage Rebate Management Fund
Savings Bank Deposits and Certificates of Deposit
State of New Jersey Cash Management Fund

The Borough may purchase other obligations approved by the Division of Investment of the Department of Treasury for investment by local units.

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the Borough's fiscal year shall be permitted only if interest accrued on the investment is credited to the Borough at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for Certificates of Deposit will be solicited from at least three designated depositories only if the amount available for investment is \$100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate, and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded. Where the return on a proposed investment does not exceed the cost of making such investment, the Chief Financial Officer will not make the investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside should that institution's quoted interest rate be less than other quoted rates and the differential in interest rates is not more than twenty-five (25) basis points (0.25%) providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have discretion to reject all bids.

D. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Mayor and Council, except that the Chief Financial Officer shall have the authority to make disbursements prior to receiving the approval of the Borough Council in extreme emergencies where the safety of the public is jeopardized. In addition, the following disbursements may be made prior to receiving approval of the Mayor and Council:

County Taxes	Petty Cash Reimbursements
County Open Space Taxes	Postage
Debt Service	Purchase of Investments
Insurance Premiums	Salaries and Wages
Interfunds	School Taxes
Public Library Tax Levy	Self-Insurance Payments
Payroll Withholding Amounts	Special Improvement District Taxes
Bergen County Utility Authority	State of New Jersey Pension Obligations
And manual checks as approved in writing by the Borough Administrator	

For disbursements relative to payroll tax withholding, the Mayor and Council may authorize the use of a servicer to take possession of the local unit funds and execute the disbursements of the Borough to the taxing authorities. Tasks to be performed by the servicer may include report preparation, calculation of withholding and direct deposit of payroll disbursements.

The Chief Financial Officer is designated the "approval officer" responsible for authorizing and supervising the activities of the servicer. In cases where the servicer takes possession of local unit funds for payments of payroll claims, the approval officer is charged with ensuring that payments are made on a timely basis by regularly securing third party confirmation of such.

Disbursements shall be executed via electronic wire transfer of funds by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the Borough in the form of increased investment income.

E. AUTHORIZED SIGNATURES

Chapter 6 of the Code for the Borough of Park Ridge designates the Mayor, Borough Clerk, Deputy Borough Clerk, Borough Treasurer, and Assistant Borough Treasurer as the authorized signers of checks. All warrants or checks for the disbursement of money shall be made by three

(3) of the authorized signers and facsimile signatures may be used. Payroll and Agency checks related to Salary and Wages shall be signed by the Borough Treasurer and facsimile signature may be used.

F. PETTY CASH FUND

Reimbursement for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21. Individual reimbursements from the Petty Cash Fund shall not exceed \$50 per item. The following Petty Cash Funds shall be maintained:

Current Fund	\$750.00
Electric & Water Utility	\$500.00
Swim Pool Utility	\$250.00
Golden Age Club	\$500.00

G. BONDING

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer	Assistant Chief Financial Officer
Borough Treasurer	Assistant Borough Treasurer
Tax Collector	Borough Clerk
Borough Administrator	

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee’s Faithful Performance Bond.

H. COMPLIANCE

The Cash Management Plan of the Borough of Park Ridge shall be subject to the approval of the Borough’s Legal Counsel, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Borough funds shall deposit them as instructed in the Cash Management Plan and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time this Cash Management Plan conflicts with any regulations of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-006**

ESTABLISHMENT OF CURRENT FUND PETTY CASH

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and,

WHEREAS, a Current Fund Petty Cash Fund in the amount of \$750 has previously been approved by the Division of Local Government Services naming the Chief Financial Officer as the Custodian of Petty Cash, and,

WHEREAS, the custodian for this fund is, Durene Ayer, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge hereby authorizes the Treasurer to issue a Current Fund check in the amount of \$750 payable to the order of Durene Ayer, Custodian of Petty Cash.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-007**

ESTABLISHMENT OF PETTY CASH POLICY

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and,

WHEREAS, the Borough currently has the following existing petty cash funds:

Current Fund	\$750
Electric & Water Utility	\$500
Swim Pool Utility	\$250
Golden Age Club	\$500

Which, were previously approved by the Division of Local Government Services naming the Chief Financial Officer as the Custodian of Petty Cash, and,

WHEREAS, it is the intent of the Mayor and Council to formally establish guidelines for use of such funds as follows:

1. Petty Cash is to be used for business related cash expenditures or reimbursement of \$50 or less.
2. A Petty Cash slip indicating the name, purpose, date, amount, and line-item to charge must be completed and signed by the individual receiving the funds. Additionally, a receipt must be attached. The slip must also be signed by the Petty Cash Custodian.
3. The Petty Cash fund will be replenished periodically. All receipts will be attached and included on the payment of bills.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that Petty Cash disbursements be limited to \$50 or less and must include proper documentation as outlined above.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-008**

DESIGNATING OFFICIAL TAX SEARCH OFFICER 2020

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge, that Jessica Mazzarella, Tax Collector, being a duly bonded Official of the Municipality, be and she is hereby designated as Official Tax Search Officer (N.J.S.A. 54:5-11 of the Borough of Park Ridge for the year 2020; and

BE IT FURTHER RESOLVED that there shall be no additional compensation for this appointment.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-009**

APPOINT FUND COMMISSIONERS 2020

BE IT RESOLVED that the Governing Body of the Borough of Park Ridge does hereby appoint the following fund commissioners for the year 2020:

Bergen County Municipal Joint Insurance Fund:
Borough Administrator Julie Falkenstern as Fund Commissioner
Chief Financial Officer Durene Ayer as Alternate

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-010**

DESIGNATION OF ASSESSMENT SEARCH OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that Magdalena Giandomenico, Municipal Clerk being a bonded official of the Municipality be, hereby is, designated as the person for searching improvements pursuant to the provisions of Article 3A of Title 54, Chapter 5, of the Revised Statutes of New Jersey; and

BE IT FURTHER RESOLVED, that all lawful fees collected by the said Magdalena Giandomenico, Municipal Clerk in her official capacity as the person to make and issue certificates as to the liability for assessments for municipal improvements, be received and retained by the Borough of Park Ridge.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-011**

**APPOINT PUBLIC AGENCY COMPLIANCE OFFICER
2020**

BE IT RESOVLED that the Borough Administrator, Julie Falkenstern, be appointed as the public agency compliance officer for the calendar year 2020.

BE IT FURTHER RESOLVED that a copy of this resolution be provided to the:

Public Agency Unit
State of New Jersey
Department of the Treasury
Division of Public Contracts
Equal Employment Opportunity Compliance
PO Box 209
Trenton, NJ 08625-0209

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-012**

APPOINTMENT OF BOROUGH AUDITOR

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Auditor; and

WHEREAS, the Mayor and Council wish to appoint Lerch, Vinci & Higgins, LLP with a mailing address of 17-17 Route 208, Fairlawn, NJ 07410 as Borough Auditor for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-013**

APPOINTMENT OF BOROUGH BOND COUNSEL

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Bond Counsel; and

WHEREAS, the Mayor and Council wish to appoint Rogut McCarthy, LLC with a mailing address of 37 Alden Street, Cranford, NJ 07016 as Borough Bond Counsel for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law,(NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-014**

APPOINTMENT OF SPECIAL TAX APPEAL ATTORNEY

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Special Tax Appeal Attorney; and

WHEREAS, the Mayor and Council wish to appoint William F. Rupp, Esq. as Borough Special Tax Appeal Attorney for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-015**

APPOINTMENT OF BOROUGH RISK MANAGER

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Risk Manager; and

WHEREAS, the Mayor and Council wish to appoint The Vozza Agency with a mailing address of One Depot Square, PO Box 100, Park Ridge, NJ 07656 as Borough Risk Manager for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-016**

APPOINTMENT OF BOROUGH RISK MANAGER - MEDICAL

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Risk Manager - Medical; and

WHEREAS, the Mayor and Council wish to appoint The Vozza Agency with a mailing address of One Depot Square, PO Box 100, Park Ridge, NJ 07656 as Borough Risk Manager - Medical for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-017**

APPOINTMENT OF BOROUGH ENGINEER

WHEREAS, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Engineer; and

WHEREAS, the Mayor and Council wish to appoint Neglia Engineer Associates with a mailing address of 34 Park Avenue, PO Box 426, Lyndhurst, NJ 07071 as Borough Engineer for the year 2020; and

WHEREAS, the appointments and the contracts are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award these contracts as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of these contracts is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contracts and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into these contracts and shall be incorporated in full in the said contracts,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute contracts on behalf of the Borough of Park Ridge, said contracts to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Engineers shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-018**

APPOINTMENT OF BOROUGH FINANCIAL ADVISOR

WHEREAS, the Borough of Park Ridge requires the professional service of a financial advisor to serve as Borough Financial Advisor; and

WHEREAS, the Mayor and Council wish to appoint NW Financial Group with a mailing address of 2 Hudson Place, 3rd Floor, Hoboken, NJ 07030 as Borough Financial Advisor for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-019**

APPOINTMENT OF BOROUGH GRANT CONSULTANT

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Grant Consultant; and

WHEREAS, the Mayor and Council wish to appoint Bruno Associates, Inc. with a mailing address of 1373 Broad Street, Suite #304, Clifton, NJ 07013 as Borough Grant Consultant for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-020**

APPOINTMENT OF BOROUGH LABOR COUNSEL

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Labor Counsel; and

WHEREAS, the Mayor and Council wish to appoint Dario Metz & Albert Eyeran, LLC with a mailing address of 314 48th Street, Union City, NJ 07087 as Borough Labor Counsel for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-021**

APPOINTMENT OF BOROUGH PLANNER

WHEREAS, the Borough of Park Ridge requires the professional service of an planner to serve as Borough Planner; and

WHEREAS, the Mayor and Council wish to appoint Burgis Associates, Inc. with a mailing address of 25 Westwood Avenue, Westwood, NJ 07675 as Borough Planner for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-022**

**APPOINTMENT OF SPECIAL COUNSEL WITH REGARD
TO AFFORDABLE HOUSING LITIGATION**

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Special Counsel with regard to Affordable Housing Litigation; and

WHEREAS, the Mayor and Council wish to appoint The Reynolds Law Group, LLC (Scott Reynolds, Esq.) with a mailing address of 94 South Finley Avenue, Basking Ridge, New Jersey as Special Counsel with regard to Affordable Housing Litigation for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law,(NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-023**

**MUTUAL AID - PASCACK VALLEY
FIRE DEPARTMENTS**

WHEREAS, the Borough of Park Ridge recognizes the necessity for the sharing of the emergency services, aka mutual aid, to communities or districts inside and outside of the presently established Pascack Valley and Tri-Boro Mutual Aid groups, for the purpose of providing of personnel and fire rescue equipment; and

WHEREAS, the Borough of Park Ridge's Fire Chief or the Fire Chief's designated representative will be making decisions to provide mutual aid to area communities with brief notice; and

WHEREAS, the Borough of Park Ridge's Fire Chief or the Fire Chief's designated representative will ensure that arrangements are made, prior to providing such mutual aid to other communities, for appropriate emergency protection for the Borough of Park Ridge and its residents; and

WHEREAS, the Borough of Park Ridge understands that the community or region requiring mutual aid may not be adjacent to or part of the existing Pascack Valley or Tri-Boro Mutual Aid groups already established in the Pascack Valley of Bergen County; and

WHEREAS, Worker's Compensation will be provided by the Borough of Park Ridge (employer), General Liability is assumed by the recipient of the service and Automobile Liability/Physical Damage and Property Insurance stays with the owner of the property (Borough of Park Ridge).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park that it authorizes the Borough of Park Ridge's Fire Chief and or the Fire Chief's designated representative to provide mutual aid services to any community or district the Fire Chief or his designated representative deems necessary.

BE IT FURTHER RESOLVED, that the Borough of Park Ridge will provide its insurance carriers and its insurance agents with copies of this resolution to ensure that insurance coverage, in the same manner as provided on an everyday basis, is provided to the Borough of Park Ridge and its representatives during the time period mutual aid is provided to another community or district.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Governing Body of Emerson, Hillsdale, Montvale, Old Tappan, River Vale, Township of Washington, Westwood, Woodcliff Lake and to the Park Ridge Fire Department.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-024**

**BOROUGH OF PARK RIDGE RESOLUTION SUPPORTING MUTUAL AID PLAN
AND RAPID DEPLOYMENT FORCE**

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief’s Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Park Ridge Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor’s Office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Park Ridge to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief’s Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the police Department of the Borough of Park Ridge, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief’s Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-025**

GOVERNING BODY CERTIFICATION OF COMPLIANCE

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Body of the Borough of Park Ridge, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-026**

**RESOLUTION AUTHORIZING THE BOROUGH OF PARK RIDGE, NJ
THROUGH THE PARK RIDGE POLICE DEPARTMENT TO PARTICIPATE IN THE
DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033
PROGRAM TO ENABLE THE PARK RIDGE POLICE TO REQUEST AND ACQUIRE
EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Park Ridge Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2020 to December 31, 2020; and

NOW THEREFORE BE IT FURTHER RESOLVED that Park Ridge Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Park Ridge Police Department without restriction; and

NOW THEREFORE BE IT FURTHER RESOLVED that Park Ridge Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes controlled property items authorized for acquisition, including quantity, e.g., (1) utility truck, (12) 5.56 millimeter rifles, or (1) MRAP, etc.; and

BE IT FURTHER RESOLVED that the Park Ridge Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Park Ridge Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2020 to December 31, 2020.

BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey that the Mayor and Council authorize the Park Ridge Police Department to submit an application for participation in the aforementioned "1033 Program" and hereby expresses its approval of any such application by a majority of the full membership of the Council.

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 020-027**

APPOINTMENT OF BOROUGH ATTORNEY

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Attorney; and

WHEREAS, the Mayor and Council wish to appoint Anthony Bocchi, Esq., Cullen/Dykman, with a mailing address of 433 Hackensack Ave, Hackensack, NJ as Borough Attorney for the year 2020; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as “Professional Services,” pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2020 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2020 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

COUNCILMEMBERS REMARKS:

Councilmember Farinaro: Congratulations, Mayor, on being re-elected. I look forward to working with you this year.

Mayor Misciagna: Thank you, Tom. I appreciate that very much.

Councilmember Metzdorf: I would like to say thank you to my family - my wife, Janet, and my sons, Ryan and Dylan, for their support in this venture. You led the way Mayor!

PUBLIC PRIVILEGE TO THE FLOOR

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Speaker: There was no one.

ADJOURN

Mayor Misciagna: With that, there being no further business, I close the Public portion of the meeting and ask for a motion to close the Reorganizational Meeting.

A motion was made by Councilmember Ferguson and seconded by Councilmember Farinaro to adjourn the Reorganizational Meeting.

Meeting adjourned at 3:25 P.M.

Respectfully submitted,



Magdalena Giandomenico
Borough Clerk