

Approved, September 10, 2019
Municipal Building
Park Ridge, NJ

MAYOR AND COUNCIL MEETING
WORK SESSION
August 13, 2019
6:51 P.M.

Present: Councilmembers: Capilli, Epstein, Ferguson, Metzdorf, Mintz and Mayor Misciagna
Absent: Farinaro

Also Present: Julie Falkenstern, BA
Lori Woods, Deputy Borough Clerk
Durene Ayer, CFO
Dan Lee, Borough Engineer
Thoman Lodato, Esq. (*Alampi & De Marrais*)

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

Councilman Metzdorf made a motion to go into Closed Executive Session, and seconded by Councilwoman Epstein to confirm. Motion carried unanimously.

Opened Work Session adjourned to Closed Session at 6:55pm
Opened Work Session reconvened at 7:21pm

I. Engineers Report submitted by Dan Lee August 12, 2019

A. CAPITAL IMPROVEMENTS

- a. INTER-MUNICIPAL TRAIL – The Borough of Woodcliff Lake is taking the lead on the design, bid, award and construction management of the project. NEA is also the Borough Engineer in Woodcliff Lake. The plans have been initiated and are anticipated to be out to bid by early September at the latest.
- b. SULAK LANE BASKETBALL COURTS – The project is now complete. NEA has prepared a punchlist letter for the contractor regarding the finish of the tile surface. Final payment is being withheld until this matter is addressed.
- c. MEMORIAL FIELD – TURF REPLACEMENT / REPAIR – The plans have been revised to accommodate an NFHS regulation field. Previously prepared NJDEP application documents will be revised pending final confirmation of field layout with the Borough. The Borough's desire to purchase the ancillary field equipment (soccer goals, lacrosse goals, etc.) requires Borough attention. See grant status below.

d. 2019 ROADWAY IMPROVEMENT PROJECT The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: CDBG funded roads include: Woodland, Terrace and Oakland Streets and Municipally funded roads include: Bari Lane, Vitmar Place, Grobel Place, Capri Terrace and Knoll Drive and alternates Orchard Road, Wortendyke Road and Clayton Court. D&L Paving is scheduled to start work on September 9, 2019 with an anticipated construction duration of up to three (3) weeks. Additional work to be considered include the Police Station accessible ramps on the east side of the building as well as heaved curbs along Broadway.

NJDOT Funded Roads: The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. is scheduled to start work on September 19, 2019 with an anticipated construction duration of up to four (4) weeks.

e. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT – We are waiting on pricing from the Bergen County Contractor awarded the project. Upon receipt NEA will update our cost estimates to include those prices. We are also awaiting agreement documents from Bergen County. NEA requests confirmation that the Borough has requested this portion of Park Avenue be placed on the County's paving list. Pursuant to a meeting on June 14, 2019, the County has started their first phase of paving in the area. Park Avenue is not on the Phase 1 list.

f. ELECTRIC LAKE DREDGING – Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

g. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL) – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid and anticipate construction commencing in the fall.

h. FY 2020 MUNICIPAL AID GRANT SOLICITATION – With assistance from NEA, Bruno Associates submitted a grant application on July 16, 2019 for the 2020 road program including Linden Avenue, Roland Street, and Split Rock Lane.

i. 2020 ROADWAY IMPROVEMENT PROJECT – The anticipated roads to include in next years road paving program include Linden Avenue, Roland Street, Split Rock Lane, and North Fifth Avenue (FY2019 NJDOT Funded) pending award of grant funds from the NJDOT for the FY2020 NJDOT Grant Application.

j. GLEN ROAD BRIDGE / CULVERT – The Bridge Rehabilitation / Bridge Replacements should occur within the bridge’s service life timeframe which is early 2021. Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

B. GENERAL ENGINEERING

a. NJDEP FLOOD DAMAGE PREVENTION ORDINANCE – In accordance with NJDEP requirements, the draft ordinance was submitted to the NJDEP on July 8, 2019. The ordinance is pending adoption with the Borough.

b. ROAD OPENING PERMIT ORDINANCE – NEA met with Borough Personnel and the Borough Attorney to discuss potential revisions to the Borough Ordinance for Road Opening Permits. NEA will provide markups of the Road Opening Permit Application form and provide to the Building Department and Borough Attorney for further review and processing.

c. MILL POND – NJDEP DAM SAFETY ANALYSIS – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

C. Grant Status:

PROJECT	GRANT/YEAR	ORD./RESO	AMOUNT	STATUS	NOTES
Mill Road (Section 2) (Grand Mallon) to	2016 NJDOT MA Grant		\$150,000	Final reimbursement pending.	Final payment from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Reso. 019-052	\$129,131	Construction complete. Reimbursement requested.	Final reimbursement pending approval from Bergen County
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Reso. 018-328	\$82,147	Punch list work pending	Substantially complete June 28, 2019.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbus	2017 NJDOT MA Grant	Reso. 019-061	\$150,000	Construction Scheduled	Project included in 2019 Roadway Improvements Project. 4 Clean-up Inc.

h)						Paving start date of 9/19/19.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Reso. 019-061	\$138,822	Construction Scheduled		Project included in 2019 Roadway Improvements Project. 4 Clean-up Inc. Paving start date of 9/19/19
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	Reso. 019-061	\$83,563	Construction Scheduled		Project included in 2019 Roadway Improvements Project. D&L Paving start date of 9/9/19
Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Construction to be awarded		Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant.
PROJECT	GRANT/YEA	ORD./RES	AMOUNT	STATUS	NOTES	
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant		\$220,000	Contract to awarded		CME initiating process.
Park Avenue Streetscape (Same project as above)	2016 TAP		\$357,000	Contract to awarded		CME initiating process.
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program		\$24,000 (Ridge) \$24,000 (Woodcliff Lake)	Design		Project being with anticipated bid September.
2019 CDBG Road Program (Linden Avenue, Roland Street)	2019 CDBG Grant		\$113,187 Requested	Grant		Grant was rescinded due to the Low/Mod Park Ridge
North 5 th Street	2019 MA NJDOT Grant		\$485,340 Requested	Grant		Grant award is \$207,000 To be included 2020 Roadway Improvement
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant			Grant Application submitted		Grant Application prepared by Associates.

			5/20/19	Grant request is revised as allocation is \$81,656.
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant	\$409,695.15 Requested	Application Submitted	Application submitted 7-9

- II. Electric Car:** A discussion ensued how to fit the vehicle.
- III. Utilities:** The utility board will analyze this years billings and make a recommendation to the Mayor and Council shortly about possible rate adjustments.
- IV. Field Scheduling:** Councilman Ferguson is awaiting quotes on field scheduling software.
- V. Library Board:** Mayor Misciagna stated there is an opening on the library board which needs to be filled and Councilwoman Epstein will help search for a representative.

Open Work Session adjourned at 7:45pm

On a motion made by Council President Capilli and Seconded by Councilwoman Epstein to confirm. Motion carried unanimously.

Respectfully submitted,



Magdalena Giandomenico