

# NEW JERSEY STANDARD LICENSE & NON-DRIVER ID REQUIREMENTS

Documents not written in English must be accompanied by a certified translation in English.

6 POINTS

## PROOF OF IDENTITY/PROOF OF DATE OF BIRTH

No primary or secondary documents can be expired more than three years.

Note: Commercial Driver License (CDL) applicants must provide proof of US citizenship or lawful permanent resident status in the US.

### PRIMARY Applicant must submit at least one document from the following

- 4 US or US territory birth certificate or certified copy filed with a state office of vital statistics or equivalent agency in the individual's state of birth
- 4 US Department of State birth certificate (Form FS-545 or DS-1350)
- 4 US Department of State Consular Report of Birth Abroad (Form FS-240)
- 4 US adoption papers
- 4 US passport or passport card
- 4 Foreign government issued passport from applicant's country of citizenship
- 4 NJ digitized driver license (including probationary license)
- 4 NJ digitized non-driver ID card
- 4 US military photo identification card (Common Access Card)
- 4 Original birth certificate from any country
- 4 Photo driver license from any state, US territory or the District of Columbia
- 4 Photo driver license issued by country other than the US, must be presented with another government issued document
- 4 Certificate of Naturalization (Form N-550, N-570 or N-578)
- 4 Certificate of Citizenship (Form N-560, N-561 or N-645)
- 4 Permanent Resident Card (Form I-551)
- 4 ID card issued by a consulate or national government
- 4 Refugee Travel Document (Form I-571)
- 4 US Re-entry Permit (Form I-327)
- 4 I-94 stamped "Refugee," "Parolee," "Asylee," or "Notice of Action" (Form I-797 approved petition) by USCIS
- 4 I-94 with attached photo stamped "Processed for I-551..." by USCIS
- 4 Photo Employment Authorization Card (Form I-766) (must be presented with a valid SS card or proof of ITIN)
- 4 REALID compliant driver license or non-driver ID from any state, US territory or the District of Columbia

### SECONDARY Applicant must submit at least one document from the following

- 3 NJ digitized driver license (including probationary license)
- 3 NJ digitized non-driver ID card
- 3 Photo driver license from any state, US territory or the District of Columbia
- 3 Legal name change court order signed by a judge or court clerk
- 3 Civil marriage or civil union license or certificate or divorce decree
- 3 Document issued by US DHS
- 3 US Uniformed Services photo ID card
- 3 US Civilian Retiree photo ID card
- 3 Veteran's Administration universal access photo ID card
- 3 Official school or college photo ID card with transcript or school records (with applicant's DOB) from any country
- 3 NJ Firearm Purchaser card
- 2 US government employee driver license
- 2 US government employee photo ID card
- 2 US military discharge papers (DD214)
- 2 FAA pilot license
- 2 Certified adoption records from any country - other than the United States
- 2 NJ DOC ID card

### (NO MORE THAN TWO 1-POINT DOCUMENTS ALLOWED):

- 1 Driving privilege card with photo issued by any state, municipality, US territory or the District of Columbia
- 1 State professional license
- 1 NJ Public Assistance card with photo
- 1 SS card with SSA verification
- 1 High school diploma or GED, college diploma or trade school degree from any country
- 1 Bank statement/record on bank letterhead (can't be used in conjunction with ATM card)
- 1 ATM card with preprinted name and applicant's signature (can't be used in conjunction with bank statement)
- 1 Health insurance card or prescription card
- 1 Employee identification card accompanied by a printed pay stub from applicant's employment in the US
- 1 Property tax statement, bill or receipt issued by a NJ municipality
- 1 For NJ high school students: a waiver certificate for the written portion of the driver test

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## PROOF OF NJ RESIDENCY

Applicant must submit one document from the following. (NOTE: All documents must display residential address and have applicant's name)

- NJ driver license/non-driver identification card, or a Motor Vehicle Commission issued driver license renewal form
- Property tax bill, statement, or receipt or any letter or correspondence received from the IRS or state tax office within the past year
- Original unexpired lease or rental agreement with name of applicant as lessee or renter
- Checking or savings account statement from a bank or credit union issued within the last 60 days
- If under 18, statement from parent or guardian certifying address of applicant
- Utility or credit card bill issued in the past 90 days
- A deed or title to real property
- First class mail from any government agency in the past six months
- High school or college report card or transcript within the past two years

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## PROOF OF SSN

Applicant must submit social security number on application for verification with SSA.

OR

## PROOF OF ITIN

Applicant must submit one of the following:

IF verification fails you must submit one of the following to include full name and full SSN:

- Social Security Card (no copies)
- W-2 Form issued within the past year
- Pay stub issued within the past year
- SSA-1099 Form issued within the past year
- Non-SSA-1099 Form issued within the past year

- Official document from the IRS or the New Jersey Division of Taxation displaying applicant's name and ITIN.
- NJ income tax refund displaying ITIN

\*Individuals ineligible for an SSN and who do not have an ITIN may submit a signed affidavit form available on the initial license page of the MVC website [NJMVC.GOV](http://NJMVC.GOV). The affidavit must be notarized, or signed in front of an MVC agency employee. False statements are punishable by law.

Legal proof of name change is a certified marriage or civil union certificate, divorce decree, or court order linking the new name with the previous name. A divorce decree may be used as authority to resume using a previous name only if it contains the married name and previous name and states a return to use of the previous name. A marriage or civil union certificate may only be used as proof of change to a last name.

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ALL IDENTITY DOCUMENTS MUST BE ORIGINAL OR CERTIFIED COPIES IN ENGLISH AND HAVE THE REQUIRED STATE AND/OR MUNICIPAL SEALS.

• Certified copies of NJ records are available from the municipality that originally issued them and from the Office of Vital Statistics and Registry: [nj.gov/health/vital](http://nj.gov/health/vital) or (609) 292-4087

• For a replacement SSN card visit: [socialsecurity.gov/myaccount](http://socialsecurity.gov/myaccount)  
 • If the applicant's birth certificate is from Jersey City/Hudson County, you must check: [state.nj.us.health/vital/order-vital/jersey-city-hudson-county-records](http://state.nj.us.health/vital/order-vital/jersey-city-hudson-county-records)

**2 + 1 + 6 = REAL ID**

**START HERE**

**STEP I 2 PROOFS OF RESIDENTIAL ADDRESS**

- Valid NJ driver license/non-driver identification card, or a Motor Vehicle Commission issued driver license renewal form (displaying residential address)
- Utility or credit card bill issued in the past 90 days
- Checking or savings account statement from a bank or credit union issued within the past 60 days
- Original, unexpired lease or rental agreement
- Tax bill, statement or receipt, and/or any letter or correspondence received from the IRS or tax office within the past year
- First class mail from any government agency in the past six months
- If under 18, statement from parent or guardian certifying address of applicant

**NEXT**

**STEP II 1 PROOF OF FULL SSN**

Applicant must submit social security number on application for verification with SSA. If verification fails you must submit one of the following to include full name and SSN:

- Social Security Card
- W-2 Form issued within the past year
- Pay Stub with name and full SSN
- 1099 Form issued within the past year

**CONTINUE**

*Documents from steps I and II may also be used as secondary documents if listed as an option*

**STEP III 6 POINTS COMBINED FROM PRIMARY AND SECONDARY (REQUIRED)**

**PRIMARY**  
Select one and only one document from Primary.

- 4 Unexpired US passport or passport card
- 4 US or US Territory birth certificate certified copy filed with a state office of vital statistics or equivalent agency in the individual's state of birth
- 4 US Department of State birth certificate (Form FS-545 or DS-1350)
- 4 US Department of State Consular Report of Birth Abroad (Form FS-240)
- 4 Certificate of Naturalization (Form N-550, N-578, or N-570)
- 4 Certificate of Citizenship (Form N-560 or N-561)
- 4 Current Permanent Resident Card (Form I-551) issued by USCIS (with expiration date)
- 4 Unexpired foreign passport with valid visa and I-94 (stamp or form version)
- 4 Current photo employment authorization card (USCIS Form I-688B or I-766)
- 2 Current Permanent Resident Card (Form I-551) issued by INS (without expiration date)

**SECONDARY**  
Cannot use more than two 1-point documents.

- 1 Unexpired standard photo driver license from NJ or any state, or US Territory, and the District of Columbia
- 1 Unexpired standard non-driver identification card from NJ only
- 1 Social Security card
- 1 Bank/credit union statement or record (within the past 60 days)
- 1 ATM/debit card with preprinted name and applicant's signature (ATM/debit card and bank statement cannot be submitted together)
- 1 Current health insurance card or prescription card displaying applicant's name
- 1 Current employee identification card with pay stub
- 1 State professional license
- 1 NJ public assistance card with photo (also known as an NJ Social Services identification card)
- 1 High school diploma, GED or college degree
- 1 Property tax statement, bill or receipt issued by an NJ municipality
- 1 For NJ high school students: a waiver certificate for the written portion of the driver's test
- 1 Veterans Administration universal access photo identification card
- 2 Unexpired federal government employee driver license
- 2 Unexpired federal government employee photo identification card
- 2 US military discharge papers (Form DD-214)
- 2 FAA pilot license
- 2 US school photo identification card with transcript or school records
- 2 US college photo identification card with transcript
- 3 Legal name change court order signed by a judge or court clerk
- 3 Civil marriage or civil union certificate or divorce decree
- 3 US adoption papers
- 3 Current US military photo identification card
- 3 Current US military dependent card
- 3 US military photo retiree card
- 3 NJ firearm purchaser card
- 4 Unexpired REALID driver license, non-driver identification card, or probationary license from any state, US Territory and the District of Columbia

Note: Financial information can be blacked out

Legal proof of name change is a certified marriage or civil union certificate, divorce decree, or court order linking the new name with the previous name. A divorce decree may be used as authority to resume using a previous name only if it contains the married name and previous name and states a return to use of the previous name.



01-01-22



**Location**

**Date:**

**Schedule Appt.:**

\* Please note: Cancellations may occur due to weather conditions or at the discretion of the MVC over unforeseen circumstances.

## OUR "AGENCY-ON-WHEELS" OFFERS ...

### Driver Licenses

The Mobile Units provide the opportunity for drivers to renew their license, obtain a duplicate license, change their name or address on their license, add a boat endorsement, add a veteran designation, register to vote and/or make organ donation selections.

### Non-Driver Identification Cards

The Mobile Units can provide residents with photo identification that may then serve as a primary or secondary form of personal ID.

### REAL ID

Mobile units can provide **REAL ID** to a limited number of customers. Customers that have scheduled appointments for **REAL IDs** must arrive no later than 11:30am, the day of appointment.

### Registrations

Drivers may renew their registration or obtain a duplicate registration card for their vehicle in the Mobile Units.

### License Plates

The Mobile Units allow drivers the option to surrender license plates.

### Placards

Drivers may obtain a Persons with a Disability, Purple Heart, or Disabled Veteran placard from the Mobile Units.

### Exam Permits

Customers can apply for an examination permit to take the test. However, this test is not available in the Mobile Unit

**PLEASE VISIT [NJMVC.GOV](http://NJMVC.GOV) FOR TEST LOCATIONS.**



### WHEELCHAIR ACCESSIBLE

NJMVC Mobile Units are wheelchair accessible and easy for all to use.

