

MAYOR AND COUNCIL MEETING
WORK SESSION
May 12, 2020
6:45P.M.

Present: Councilmembers Capilli, Epstein, Farinaro, Ferguson, Metzdorf, Mintz and
Mayor Misciagna

Absent:

Also Present: Julie Falkenstern, BA
Anthony Bocchi, Esq.
Magdalena Giandomenico, Borough Clerk
Durene Ayer, Borough CFO
Dan Lee, Borough Engineer
Dr. Gamper, Superintendent PR Schools

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

- I. **Summer School:** Dr. Gamper expressed concerns the Park Ridge school district has regarding summer school and camp. Running camp would be very difficult with the new requirements and social distancing rules.
- i. Councilman Capilli expressed his concerns about running camp responsibly while abiding the new guidelines as a result of COVID.
 - ii. Councilwoman Epstein seconded those concerns. She also mentioned how a majority of camp is based on field trips, use of playgrounds, field access and pool trips, which currently are not allowed and social distancing guidelines are hard to enforce.

A discussion ensued about the new regulations and current environment and the feasibility of the Borough and the School running a summer camp. Dr. Gamper would like the Schools and the Town to be on the same page and make a unified decision. The next BOE meeting will be this upcoming Tuesday where Dr. Gamper will report back a unified decision.

- Mayor Misciagna asked about graduation and stated many residents have been reaching out to him with concerns and suggestions. Dr. Gamper said that this past Friday, May 8th the Governor's office issued clarifications stating that in person graduations are not allowed. Notification was sent to the parents from the schools. Dr. Gamper said they are trying to come up with creative graduation ideas within the new guidelines and Mayor Misciagna said however the town can help to keep us posted.

- Dr. Gamper inquired about opening school track and the status of our Borough Parks. Mayor Misciagna informed they are opened for passive recreation, but playgrounds are still required to be closed.

Opened Work Session adjourned to Closed Session at 7:10pm
Opened Work Session reconvened at 7:45pm

II. Engineer Report

1. CAPITAL IMPROVEMENTS

a. PARK RIDGE COMMUNITY CENTER

Our office provided the Borough with our proposal for anticipated engineering services associated with the proposed ParkRidge Community Center on February 19, 2020. We respectfully request consideration and authorization for same.

b. 2019 ROADWAY IMPROVEMENT PROJECT

The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: Project is complete and final payment is on the agenda.

The CDBG reimbursement request deadline was relaxed from the original date of April 15, 2020 due to the current state of emergency. NEA submitted the reimbursement request.

NJDOT Funded Roads: The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. Remaining work includes curbing, milling and paving. The completion of the project is anticipated as soon as the weather breaks in the Spring. Additional work to be considered includes the Police Station accessible ramps on the east side of the building, heaved curbs along Broadway and various issues through the Borough. The previously submitted change order pricing has been negotiated to be applied as a time and material. A change order will need to be established to allow the work to be performed. The completion of the work is currently pending due to the current state of emergency.

c. 2020 ROADWAY IMPROVEMENT PROJECT – The anticipated roads to include in next year’s road paving program include Linden Avenue, Roland Street, Split Rock Lane, and North Fifth Avenue as well as any additional roads requested by administration. We met with Pete Wayne to review the selected roads and we are preparing a cost estimate for same to confirm how many of the selected roads can be included within the budget for this year’s road improvement project.

d. PSEG GAS MAIN WORK – PSEG started work on 4/06/20 on their gas main work in the northeast section of the Borough. NEA shared a spreadsheet and map with the Borough to identify PSEG’s work limits so that the Borough can select roads to be “swapped” to avoid half paved roads. This information should be decided prior to paving by PSEG. They anticipate paving late summer/early fall. There are no roads selected for the 2020 Roadway Improvement

Project that coincide with PSEG's work. Please note that with exception of moratorium roads, the roads that PSE&G work on will be left half paved by PSE&G.

e. **INTER-MUNICIPAL TRAIL** – The project was awarded to T.R. Weniger. A pre-construction meeting was held on October 21, 2019. Construction for the project was started in December of 2019. Completion of the construction is pending Suez/NJDEP final authorization. The contractor is closed for business due to the current state of emergency. They anticipate commencing construction mid-May at the earliest.

f. **MEMORIAL FIELD – TURF REPLACEMENT / REPAIR** – Construction is underway. We are waiting on field turf sample materials from the contractor for review and approval by the Borough. We are working with the Borough Attorney to submit a conservation restriction required for the Freshwater Wetlands Transition Area Averaging and we are in the process of finalizing same for the Riparian Area restoration.

g. **PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT** – Construction is complete. We will begin the process for requesting reimbursement by the County.

h. **PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)** – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid.

i. **ELECTRIC LAKE DREDGING – NJDEP Grant Application** for Water Quality Restoration was prepared by Bruno Associates with assistance from NEA. The Grant Application was submitted on February 7, 2020 requesting up to \$9,578,000 in grant assistance. Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

j. **GLEN ROAD BRIDGE / CULVERT** – The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe which is early 2021. Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge. We met with the Borough Administrator, Woodcliff Lake Administrator and Engineer to discuss preliminary steps. We understand the Borough of Woodcliff Lake received a LAIF grant of approximately \$650,000.

2. GENERAL ENGINEERING

a. **17 PINE DRIVE UNPERMITTED SOIL MOVEMENT** – The DEP issued a Notice of Violation to the property owners and trucking companies associated with the unpermitted soil movement.

b. **MILL POND – NJDEP DAM SAFETY ANALYSIS** – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the

NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

3. GRANT STATUS

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES*
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	Ord. 16-15 (107)	\$150,000	Final reimbursement requested	Final reimbursement from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Ord. 15-06 Reso. 019-052	\$129,131	Final reimbursement requested	Final reimbursement pending approval from Bergen County.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Ord. 19-02 Reso. 018-328	\$82,147	Final reimbursement requested	Final reimbursement request submitted 10/18/19.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$150,000	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$138,822	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
2018 CDBG Road Program (Terrace St, Oakland St, Woodland St)	2018 CDBG Grant	Ord. 19-10 (2) Reso. 019-061	\$83,563	Construction Complete	Reimbursement request submitted to CDBG.
Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	Coordination with Woodcliff Lake initiated.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	CME initiating design process.

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES*
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program	Ord. 16-11	\$24,000 (Park Ridge) \$24,000 (Woodcliff Lake)	Construction Pending	Construction started December 2019.
North 5 th Street	2019 MA NJDOT Grant	TBD	\$485,340 Requested	Grant Awarded	Grant award is \$207,000. Possible candidate for the 2020 Roadway Improvement Project.
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant	Ord. 19-09	\$81,656 Requested	Grant Application submitted 5/20/19	Grant contract received on 2/3/20 in the amount of \$81,656.
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant	TBD	\$409,695.15 Requested	Grant Awarded	Grant award is \$215,000. Possible candidate for the 2020 Roadway Improvement Project.
Mill Pond/Electric Lake Sediment Removal	2019 NJDEP Water Quality Restoration		\$9,578,000 Requested	Grant Application submitted	NEA assisted with grant application submitted by Bruno Associates.

	Grant			2/07/20	Award anticipated approximately November 2020.
Memorial Field Playground Improvements	2020 Bergen County Open Space Grant		\$141,300 Requested (50% matching grant)	Letter of Intent submitted 3/19/20	Full Application deadline extended to June 29, 2020.
Future Road Program	2021 MA NJDOT Grant		TBD	Roads to be selected	Grant Application deadline July 1, 2020.

*Status of reimbursements to be confirmed by Borough CFO.

- III. DPW:** Borough Administrator spoke about a second bulk pick up being set up and talks about reopening the recycling center possibly towards end of the month.
- IV. Finance:** Borough CFO updated Mayor and Council on the tax collection rate and Borough expenditures and revenues.
- V. COVID Testing:** Councilman Ferguson asked about setting up a mobile unit to offer resident and employee COVID and antibody testing. Mayor Misciagna stated how he would like to have all the employees tested, Councilman Capilli agreed. A discussion ensued.
- i. Julie will speak to the County about setting up the mobile testing units and the information about availability and the number of tests. She is looking into setting up antibody testing for Borough employees.

Open Work Session adjourned at 7:53pm

On a motion made by Councilwoman Epstein and Seconded by Councilman Ferguson to confirm. Motion carried unanimously.

Respectfully submitted,

Magdalena Giandomenico