

Park Ridge Board of Health
Municipal Building
Park Ridge, NJ 07656
January 19, 2017 7:35pm
Reorganization Meeting Minutes

The regular meeting of the Board of Health was called to order by Board Secretary at the above time, date and place. The Compliance Statement as required by the Open Public Meetings Act, P.L. 1975, Chapter 231 was read by the Board Secretary.

Present: Mrs. Deppert, Dr. Miller, Mrs. Scheulen, Dr. Lincoln, Mr. Spies, Ms. Kuron
Excused: Ms. Bertini, Ms. Szot, Dr. Valas

Also Present: Ms. Epstein, Council Liaison and Ms. Lisa Nassor, BCHS Senior REHS

Nomination for the Office of President for the Year 2017

Ms. Deppert made a motion to nominate Dr. Robert Lincoln as President of the Board of Health.

There were no other nominations for President.

Board Secretary requested a motion to close the nomination and to elect Dr. Lincoln as President of the Board of Health.

Mrs. Scheulen made a motion to close the nomination and elect Dr. Lincoln as President of the Board of Health.

Mrs. Deppert seconded the motion. Members of the Board approved the motion.

Nomination for the Office of Vice President for the Year 2017

Ms. Kuron made a motion to nominate Mr. Chad Spies as Vice President to the Board of Health.

There were no other nominations for Vice President.

Board Secretary requested a motion to close the nomination and to elect Mr. Spies as Vice President of the Board of Health.

Dr. Miller made a motion to close the nomination and elect Mr. Spies as Vice President of the Board of Health.

Ms. Deppert seconded the motion. Members of the Board approved the motion.

Appointments by the Mayor and Council

Board Secretary advised that the following Board Members have been appointed by Mayor Maguire and Council at the January 2, 2017 Reorganization Meeting.

Ms. June Bertini	1 st Alt:	Term Expires: December 31, 2018
Ms. Donna Szot	2 nd Alt:	Term Expires: December 31, 2017

The Mayor and Council also renewed membership term to December 31, 2019 for Mr. Chad Spies, Dr. Marilyn Miller, and Dr. Joan Valas.

Councilwoman Kelly Epstein has been appointed Council Liaison to the Board of Health.

Approval of Invoices

Postage	November – December 2016	\$ 94.31
Office Supplies		\$ 241.28
2016 Bergen County Health Services Contract		\$34,953.00
Tyco Animal Control Services	November – December 2016	\$ 1,750.00
Tyco Animal Control Emergency Service Fees	Nov. – Dec. 2016	\$ 60.00

Ms. Deppert made a motion to approve the invoices. Ms. Scheulen seconded the motion. Members of the Board approved the motion.

Approval of Minutes – November 17, 2016

Ms. Kuron made a motion to approve the November 17, 2016 Board of Health Meeting Minutes. Mr. Spies seconded the motion. Members of the Board approved the motion.

Reports

1. Ms. Nassor, Sr. Registered Environmental Health Consultant – Board Members reviewed the November 2016 and December 2016 REHS Report. Additionally, Ms. Nassor updated members on the State v. Marc Moschella summons, lead abatement case at 15 Park Avenue.
2. Mr. O’Leary, Water and Sewer Supervisor - The Board reviewed the following submitted reports: November & December 2016 Coliform Reports; 4th Qtr. 2016 Report for Nitrate, 4th Qtr. 2016 VOC Report, 4th Qtr. 2016 Arsenic Report, 4th Qtr. 2016 Sodium Report, 4th Qtr. 2016 HAA5 Report, 4th Qtr. 2016 Report for Disinfectant Residuals, 4th Qtr. 2016 Iron and Manganese Report; 4th Qtr. 2016 THM Report.

Reports (cont'd.)

3. Ms. Renee McCue, BCHS, Health Consultation Report for November 2016 and December 2016 was submitted.
4. NJ DOH - Park Ridge HS and MS Annual Report of TB Testing in Schools, December 31, 2016
5. NJ DOH – East Brook Elementary School, OLMA and West Ridge Elementary School Annual Immunization Status Report, December 2016

The Board requested the secretary to contact Mr. Robert Gamper, PR Board of Education with an invitation to a school nurse to attend an upcoming BOH meeting. The Board would like to review the process for recording student immunization reporting.

6. BOH Fourth Quarter 2016 Fees & Expenses Report was submitted by the board secretary. The report summarizes license fees and expenses for Health Services, Rabies Clinic, Food Handling, Childcare, Public Swimming Pool Management, Rooming House and Group Homes; Animal Licensing and Registrar.

Council Liaison Report

Board members welcomed Ms. Epstein to her new position as Council Liaison to the Board of Health.

Correspondence

November 23, 2016	Optimal Health Family Chiropractic Flyer & email correspondence
January 11, 2017	BCHS "Peaceful Minds in Anxious Times" Flyer for Jan. 26, 2017
Nov/Dec. 2016	MMWR Issues Vol. 65 No.43/6/12/47/49
December 2016	Child Find Flyers from Pascack Valley Council for Special Education

Old Business

2017 BOH Budget

Board members reviewed the 2017 budget which was submitted to the Finance Committee for final approval. No changes were requested.

2016 Rabies Clinic

June 9 Notice of Intent, State/Municipal – Sponsored Rabies Vaccination Clinics Form faxed to the NJ Dept. of Health, Infections & Zoonotic Disease Program and Mr. Bob Harris, Bergen County Animal Control advising that the clinic will be held on Tuesday, November 15, 2016. Requested 150 doses of the rabies vaccine.

June 23 Confirm 2016 PR Annual Rabies Clinic, Tuesday November 15, 2016 at the DPW Building 15 Sulak Lane, 6:30pm to 8pm: Bill Beattie and Kelley O'Donnell; Carole Tyler, Tyco Animal Control Service and Dr. Manderino, Park Ridge Animal Hospital. Requested PRAH supply the syringes for the vaccine.

October 6 Park Ridge Rabies Clinic Press Release emailed to Community Life, Pascack Press. Notices for the Clinic were posted to the BOH webpage, PKRG-TV, and the electronic bulletin board. An e-blast message was also sent to borough residents registered to the borough's website message system one week before the clinic.

October 25 Reminder letters from Board Secretary, Gina Waluk to Mrs. Hamlin, Tyco Animal Control Service and Park Ridge Animal Hospital.

November 1 Linda Quinn, BCHS, delivered 180 rabies vaccine doses with Certification Book.

November 15 Dr. Manderino, PRAH administered IMR Rabies Vaccine Serial Lot 12605 to 63 dogs and 22 cats with assistance from two Tyco Animal Control employees. At the end of the clinic, Gina Waluk was advised that the rabies vaccine was probably ineffective as the vaccine vials were frozen. Tyco would confirm with BCHS REHS, Linda Quinn and set-up a strategy to re-vaccinate these animals.

November 16 Linda Quinn confirmed with NJ DOH Public Health Veterinarian, Dr. Colin Campbell, that the vaccinated animals would not suffer any adverse reactions from the vaccine they received; however, the animals must be re-vaccinated to ensure that they are protected from the rabies virus.

State/Municipal-Sponsored Rabies Vaccination Clinic Report faxed to NJ Department of Health, Infections and Zoonotic Disease Program and to Mr. Bob Harris, Bergen County Animal Control confirming that the vaccine ordered was 180, 95 doses returned. Number of vaccinated dogs 63 and the number of vaccinated cats was 22. BCHS picked up remaining vaccines & certification book.

The Board Secretary informed members that a notice will be mailed to all residents who attended the November 15 Clinic to announce the December 14, 2016 Private Rabies Clinic and December 15, 2016 Rabies Re-vaccination session at Park Ridge Animal Hospital.

Old Business (cont'd.)

2016 Rabies Clinic (cont'd.)

December 14 Private Rabies Clinic was conducted at the PR DPW Utility Garage for the animals who received the ineffective rabies vaccine on November 15, 2016.

December 15 Park Ridge Animal Hospital administered rabies vaccine to families unable to attend the December 14 Private Rabies Clinic.

December 22 State/Municipal-Sponsored Rabies Vaccination Clinic Report faxed to NJ Department of Health, Infections and Zoonotic Disease Program and to Mr. Bob Harris, Bergen County Animal Control confirming that the vaccine ordered was 90, 37 doses returned. Number of vaccinated dogs was 42 and the number of vaccinated cats was 11.

January 3, 2017 2nd Notice Re-vaccination letter mailed to fourteen families. The notice provided dates for the three upcoming January Free Rabies Clinics in Montvale, Woodcliff Lake and Westwood.

Westwood BOH Tobacco Age of Sale and Vaping Licensing

Board Secretary is contacting Sharon Blehl, Westwood BOH Director and will report findings to board members via email.

New Business

RESOLUTION 2017-02

WHEREAS, the Park Ridge Board of Health is required to provide animal control services for the Borough of Park Ridge residents; and

WHEREAS, the Board of Health has accepted a contract with Tyco Animal Control Services, 1 Stout Lane, Ho-Ho-Kus, New Jersey 07423 for the year 2017 to provide animal control services.

NOW THEREFORE BE IT RESOLVED that the Board of Health of the Borough of Park Ridge accept the 2017 Tyco Animal Control Service contract, 1 Stout Lane, Ho-Ho-Kus, New Jersey 07423 for the sum of \$10,800.00 per annum and a respond to an emergency call fee of \$60.00 pending the legal review by the Borough Attorney.

Offered By: Dr. Marilyn Miller

Seconded By: Ms. Christine Deppert

Date Adopted: January 19, 2017

Robert Lincoln

President, Dr. Robert A. Lincoln

Gina R. Waluk

Secretary, Board of Health

Public Comment

Public Comment was read. There were no members of the public present; therefore, the public comment was not opened.

Adjournment

At 9:00pm Dr. Miller made a motion to adjourn the meeting. Dr. Lincoln seconded the motion. Members of the Board approved the motion.

.....Gina R. Waluk.....
Gina R. Waluk, Secretary