

**AGENDA**  
**MAYOR & COUNCIL SPECIAL MEETING**  
**January 16, 2023**  
**7:00 p.m.**

**Mayor Misciagna calls meeting to order at:**

**Pledge of Allegiance to the Flag**

**ROLL CALL:**

Present:  
Absent:  
Also Present:

**Mayor Misciagna Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.**

-----

Mayor Misciagna asks for a motion to vote on Res. No. 023-036 - Res. Terminating Julie Falkenstern as Borough Administrator and QPA

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to confirm.

**Roll Call:**

-----

**CONSENT AGENDA:**

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

**Speaker:**

Mayor Misciagna asks if any Council member would like to abstain from voting on any Resolution on the Consent Agenda.

**Speaker:**

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to confirm.

**Roll Call:**

**RESOLUTIONS:**

- Res. No. 023-037 – Resolution Setting Salary of Magdalena Giandomenico as Borough Clerk
- Res. No. 023-038 – Res. Approving Payment to Julie Falkenstern for Serving as QPA
- Res. No. 023-039 – Res. Appointing Magdalena Giandomenico as QPA

**ADJOURN**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn the Regular Mayor and Council Meeting. Meeting adjourned at \_\_\_\_\_ P.M.

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 023-036**

**RESOLUTION TERMINATING JULIE FALKENSTERN FROM THE  
POSITIONS OF BOROUGH ADMINISTRATOR AND QUALIFIED  
PURCHASING AGENT**

**WHEREAS**, Julie Falkenstern has served as the Borough Administrator of the Borough of Park Ridge since December 1, 2017, in accordance with Borough Ordinance IV §2-35.2; and

**WHEREAS**, the Mayor and Council additionally assigned Ms. Falkenstern the duties Qualified Purchasing Agent of the Borough of Park Ridge as of May 15, 2021; and

**WHEREAS**, the Mayor and Council have determined that they wish to terminate Ms. Falkenstern's employment in the positions of both Borough Administrator and Qualified Purchasing Agent effective immediately; and

**NOW, THEREFORE, BE IT RESOLVED** that Julie Falkenstern's employment by the Borough of Park Ridge as both Borough Administrator and Qualified Purchasing Agent is hereby terminated effective immediately, subject to the payment to her by the Borough of Park Ridge of an amount equal to her salary in those positions for the next three months following the adoption of this Resolution.

Adopted / / on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Fenwick						
Ferguson						
Goldsmith						
Hoffman						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 023-037**

**RESOLUTION SETTING SALARY OF  
MAGDALENA GIANDOMENICO AS BOROUGH CLERK**

**WHEREAS**, on July 24, 2018, Resolution No. 018-204 was adopted appointing Magdalena Giandomenico as Registered Municipal Clerk for a three (3) year term commencing April 11, 2018; and

**WHEREAS**, on April 13, 2021, Resolution No. 021-111 was adopted reappointing Magdalena Giandomenico as Registered Borough Clerk wherein she received tenure of office pursuant to N.J.S.A. 40A9-133.6; and

**WHEREAS**, Magdalena Giandomenico currently serves as the Borough Clerk in the Borough of Park Ridge; and

**WHEREAS**, the Mayor and Council seek to increase the salary for Magdalena Giandomenico providing her with an annual salary of \$110,000 effective January 16, 2023 and with a medical benefit cap of twenty-five (25%) percent effective January 1, 2023; and

**WHEREAS**, said salary increase falls within the salary range of the position established by the current Salary Ordinance of the Borough; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge, State of New Jersey, the annual salary to be paid to Magdalena Giandomenico as the Borough Clerk for the Borough of Park Ridge is hereby fixed in the sum of \$110,000 effective January 16, 2023; and

**BE IT FURTHER RESOLVED**, that Ms. Giandomenico's medical and dental contribution levels shall continue to be based on the employee's salary at the percentages provided for by the Pension and Health Benefit Reform Act, PL 2011, Chapter 78 to a maximum amount of 25% of the employees chosen coverage's premium effective January 1, 2023; and

**BE IT FURTHER RESOLVED**, that a true copy of this Resolution should be sent to Magdalena Giandomenico within ten (10) days from the date of its adoption.

Adopted / / on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Fenwick						
Ferguson						
Goldsmith						
Hoffman						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 023-038**

**RESOLUTION APPROVING PAYMENT TO JULIE  
FALKENSTERN FOR SERVING AS THE QUALIFIED  
PURCHASING AGENT OF THE BOROUGH OF PARK RIDGE**

WHEREAS, the Borough of Park Ridge's position of Purchasing Agent became vacant on May 15, 2021; and

WHEREAS, the Mayor and Council identified Borough Administrator Julie Falkenstern to serve as the Purchasing Agent for the Borough pursuant to N.J.S.A. 40A:11-9(g); and

WHEREAS, the Mayor and Council appointed Ms. Falkenstern to the position of Acting QPA with resolution 021-151 on May 11, 2021; and

WHEREAS, the personnel committee advised Ms. Falkenstern that her salary for the position would be affixed when she obtained her QPA License and that she would be compensated retroactively for the year 2022; and

WHEREAS, Ms. Falkenstern obtained said certification on July 15, 2022; and

WHEREAS, Ms. Falkenstern was advised by the personnel committee that an increase in her salary of \$20,000 would take effect January 1, 2022; and

WHEREAS, the Council introduced salary ordinance 2023-001 on January 4, 2023 setting the minimum salary for the QPA at \$10,000; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey that the mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, to any and all documents necessary to compensate Ms. Falkenstern for the work performed as the QPA from January 1, 2022 until January 16, 2023 in the amount of \$10,000; and

**BE IT FURTHER RESOLVED**, that a copy of the within resolution be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Park Ridge.

Adopted / / on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Fenwick						
Ferguson						
Goldsmith						
Hoffman						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 023-039**

**RESOLUTION APPOINTING MAGDALENA  
GIANDOMENICO AS QUALIFIED  
PURCHASING AGENT**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-9, a municipality may by resolution designate an individual to serve as its Qualified Purchasing Agent; and

**WHEREAS**, Magdalena Giandomenico is presently enrolled in a class to obtain her certification as a Qualified Purchasing Agent; and

**WHEREAS**, the Governing Body has reviewed this matter and recommends that Magdalena Giandomenico be appointed as Qualified Purchasing Agent effective January 17, 2023 at an annual salary of \$10,000.00 upon adoption of the salary ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge, State of New Jersey, that Magdalena Giandomenico be and is hereby appointed to the position of Qualified Purchasing Agent for the Borough of Park Ridge effective January 17, 2023; and

**BE IT FURTHER RESOLVED**, that Magdalena Giandomenico be paid an annual salary of \$10,000.00 upon adoption of the salary ordinance in her position as Qualified Purchasing Agent; and

**BE IT FURTHER RESOLVED** that a true copy of this Resolution should be sent to Magdalena Giandomenico within ten (10) days from the date of its adoption.

Adopted    /    /    on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Fenwick						
Ferguson						
Goldsmith						
Hoffman						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk