

Approved, March 10, 2020
Municipal Building
Park Ridge, NJ

MAYOR AND COUNCIL MEETING
WORK SESSION
February 11, 2020
6:45P.M.

Present: Councilmembers Capilli, Epstein, Ferguson, Metzdorf, Mintz
Absent: Mayor Misciagna and Councilman Farinaro
Also Present: Julie Falkenstern, BA
Magdalena Giandomenico, Borough Clerk
Durene Ayer, Borough CFO
Dan Lee, Borough Engineer

Council President Mintz read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

- I. **Dug Outs at Sulak**: Councilman Ferguson updated the Council on the dug outs being repaired. It would be a joint venture between the BOE, PRAA and the Borough. The quote stands around \$15,000 for repairs and Bruno is doing the design plans for free. Borough CFO stated that the money can be used from Open Trust or the Rec Trust fund for the budgetary allocation.
 - a. **Tennis Courts**: The school does not wish to take on the expenditure for new tennis court floors and it is not in the Borough's current budgetary planning.

- II. **Board of Education**: Councilman Capilli informed the Council that the schools have purchased new fiber wires to run throughout the town and would like to coordinate with Bill about the Borough handling the wiring at a cost. They are willing to give us excess wiring. Durene mentioned that the Boro will be running wires for the new finance system for Sulak Garage so maybe they can coordinate. Councilman Capilli said that the Superintendent will reach out to Julie.

- III. **Electric Lake**: Council President Mintz about the Craig family inquired about putting a plaque for Jennifer Craig in honor of her memory. Julie will look into the process.

- IV. **Engineers Report**: Dated February 11, 2020
 1. **CAPITAL IMPROVEMENTS**
 - a. **2019 ROADWAY IMPROVEMENT PROJECT**

The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects.

CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: Project is complete and a progress payment to D&L Paving was previously authorized. Final payment remains to be issued. Final reimbursement documents must be submitted to CDBG by April 15, 2020.

NJDOT Funded Roads:

The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. Remaining work includes curbing, milling and paving. The completion of the project is anticipated as soon as the weather breaks in the Spring.

Additional work to be considered includes the Police Station accessible ramps on the east side of the building, heaved curbs along Broadway and various issues through the Borough. The previously submitted change order pricing has been negotiated to be applied as a time and material. A change order will need to be established to allow the work to be performed.

b. FY 2020 MUNICIPAL AID GRANT SOLICITATION – With assistance from NEA, Bruno Associates submitted a grant application on July 16, 2019 for the 2020 road program including Linden Avenue, Roland Street, and Split Rock Lane. A grant in the amount of \$215,000 was awarded for this application. See next entry for recommendation.

c. 2020 ROADWAY IMPROVEMENT PROJECT – The anticipated roads to include in next years road paving program include Linden Avenue, Roland Street, Split Rock Lane, and North Fifth Avenue as well as any additional roads requested by administration. NEA respectfully requests the governing body identify the roads to be included so that we can prepare a cost estimate and proposal for same.

d. PSEG “AHEAD OF PAVING” WEBSITE – NEA received notification of the PSEG “Ahead of Paving” website which was created to help coordinate PSEG’s gas main work schedule with municipalities in regards to recently paved roads and soon-to-be paved roads. NEA registered on behalf of Park Ridge and completed the upload of all recently paved roads. The selected roads to be included in the 2020 Roadway Improvements Project should be added to this site.

e. INTER-MUNICIPAL TRAIL – The project was awarded to T.R. Weniger. A pre-construction meeting was held on October 21, 2019. Construction for the project was started in December of 2019. Completion of the construction is pending Suez/NJDEP final authorization.

f. MEMORIAL FIELD –TURF REPLACEMENT / REPAIR – Bids are scheduled to be received on February 20, 2020. We are in receipt of Bergen County Soils Conservation District approval dated 11/15/19 and NJDEP Flood Hazard Area determination of administrative completeness dated 11/13/19.

g. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT – The project includes reconstruction of selected ADA curb ramps along Park Avenue between Kinderkamack Road and Prospect Avenue as well as a new crosswalk at the intersection of Highview Avenue and Park Avenue. Construction is anticipated to begin when the weather breaks in the spring.

h. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL) – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid.

i. ELECTRIC LAKE DREDGING – NJDEP Grant Application for Water Quality Restoration was prepared by Bruno Associates with assistance from NEA. The Grant Application was submitted on February 7, 2020 requesting up to \$9,578,000 in grant assistance. Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

j. GLEN ROAD BRIDGE / CULVERT – The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe which is early 2021. Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

2. GENERAL ENGINEERING

a. 17 PINE DRIVE UNPERMITTED SOIL MOVEMENT – The DEP has issued a Notice of Violation to the property owners and trucking companies associated with the unpermitted soil movement.

b. ROAD OPENING PERMIT ORDINANCE – We have obtained a sample ordinance that can be used as the basis for a revised Road Opening Permit. This ordinance will also include a provision for a moratorium on recently paved roads. NEA shared this information with the Borough Administrator, Borough Attorney and Building Department for review and consideration prior to making recommendation to the Mayor and Council. NEA is available to attend a coordination meeting to review the parameters of the pending ordinance revision.

c. MILL POND – NJDEP DAM SAFETY ANALYSIS – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation

mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

3. Grant Status:

| PROJECT | GRANT/YEAR | ORD./RESO. | AMOUNT | STATUS | NOTES |
|--|--|------------------------------|---------------------------|-------------------------------|--|
| Mill Road (Section 2) (Grand to Mallon) | 2016 NJDOT MA Grant | Ord. 16-15 (107) | \$150,000 | Final reimbursement requested | Final reimbursement from NJDOT pending. |
| Park Avenue ADA Curb Ramp Reconstruction | 2015 Bergen County ADA Coop | Ord. 15-06 Reso. 019-052 | \$129,131 | Final reimbursement requested | Final reimbursement pending approval from Bergen County. |
| Sulak Basketball Court | 2018 CDBG Open Space Trust Fund | Ord. 19-02 Reso. 018-328 | \$82,147 | Final reimbursement requested | Final reimbursement request submitted 10/18/19. |
| Mill Road Phase 2 Additional Funding (Mallon to Quackenbush) | 2017 NJDOT MA Grant | Ord. 19-10 (1) Reso. 019-061 | \$150,000 | Under Construction | Project included in 2019 Roadway Improvements Project. Construction started 10/18/19. |
| Mill Road (Section 4) (Quackenbush to Pascack) | 2018 NJDOT MA Grant | Ord. 19-10 (1) Reso. 019-061 | \$138,822 | Under Construction | Project included in 2019 Roadway Improvements Project. Construction started 10/18/19. |
| 2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street) | 2018 CDBG Grant | Ord. 19-10 (2) Reso. 019-061 | \$83,563 | Construction Complete | Project included in 2019 Roadway Improvements Project. Reimbursement will be requested upon release of final payment. Final reimbursement request due 4/15/20. |
| Glen Road | 2015 NJDOT MA Grant | | \$149,000 | Contract to be awarded | Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant. |
| Park Avenue Streetscape project as above) | 2016 TAP Grant | | \$357,000 | Contract to be awarded | CME initiating design process. |
| Inter-Municipal Trail | 2017 NJDEP Recreational Trails Program | Ord. 16-11 | \$24,000 (Park Ridge) | Construction Pending | Construction started December 2019. |
| Park Ridge – Woodcliff Lake | | | \$24,000 (Woodcliff Lake) | | |
| North 5th Street | 2019 MA NJDOT Grant | TBD | \$485,340 | Grant Requested | Grant award is \$207,000. To be included in the 2020 Roadway Improvement Project. |
| Memorial Field Turf Replacement | 2019 Bergen County Open Space Grant | Ord. 19-09 | \$81,656 | Grant Requested | Contract received on 2/3/20 in the amount of \$81,656. |
| Linden, Roland and Split Rock Lane | 2020 MA NJDOT Grant | TBD | \$409,695.15 | Grant Requested | Grant award dated November 21, 2019 |
| Mill Lake Sediment Removal | 2019 NJDEP Water Quality Restoration Grant | | \$9,578,000 | Grant Requested | NEA assisted with grant application submitted by Bruno Associates. |
| | | | \$215,000 | Awarded | Award anticipated approximately 2/07/20 |

V. **BA Report:**

- i. The 125th anniversary gala is on May 15th and there will be an add journal Julie asked for everyone to spread the word about buying out an ad in the journal.
- ii. Everyone has to do the elected officials training on child abuse. Julie will try to schedule a session at the Borough Hall for March 11th at 5:30 and confirm with everyone.
- iii. There is a 100year birthday of a lifelong Park Ridge resident at the Atrium, Council President Mintz will attend.

VI. **Finance Committee:** Council President Mintz spoke about revamping permit fees throughout the different departments and comparing to other towns. Road opening fees would be the first ordinance.

Open Work Session adjourned at 7:45pm

On a motion made by Councilwoman Epstein and Seconded by Councilman Metzdorf to confirm. Motion carried unanimously.

Respectfully submitted,



Magdalena Giandomenico