

Approved, August 13, 2019  
Municipal Building  
Park Ridge, NJ

**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**  
**June 25, 2019**  
**6:50 P.M.**

Present: Councilmembers: Capilli, Ferguson, Farinaro, Metzdorf, Mintz and  
Mayor Misciagna  
Absent: Epstein  
Also Present: Julie Falkenstern, BA  
Lori Woods, Deputy Borough Clerk  
Dan Lee, P.E., Borough Engineer  
Carmine Almapi, Esq. Borough Attorney

**Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

Councilman Mintz made a motion to go into Closed Executive Session, and seconded by Councilman Farinaro to confirm. Motion carried unanimously.

**Opened Work Session adjourned to Closed Session at 6:51pm**  
**Opened Work Session reconvened at 7:20 pm**

**I. Borough Engineer Report, submitted by Dan Lee on June 20, 2019:**

1. **SULAK LANE BASKETBALL COURTS** – The tiles, basketball posts and goals are scheduled to begin installation on Friday June 21, 2019 followed up by installation of sod with anticipated completion date prior to June 29, 2019 for the opening ceremony.

2. **MEMORIAL FIELD – TURF REPLACEMENT / REPAIR**

Plans are substantially complete and we have begun submission of application documents to the NJDEP. We are currently coordinating how the playground equipment will be relocated/replaced and the desire for the Borough to purchase the ancillary field equipment (soccer goals, lacrosse goals, etc.). See grant status below.

3. **NJDEP FLOOD DAMAGE PREVENTION ORDINANCE**

NEA provided redlined ordinance language to the Borough Attorney for review and submission to the DEP for verification prior to being adopted. Carmine's office will draft one for introduction for the July meeting.

**4. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT**

The Borough has the option of using the County's Contractor or putting the project out to bid and requesting reimbursement for the construction costs. We recommend utilizing the County's Contractor to save on the costs and time for bidding. Should this method be utilized, we will need to update our cost estimates to include Bergen County unit prices. Bergen County has indicated that they are awaiting unit prices from the contractor that would perform construction work in Park Ridge so that we can apply same to our cost estimate. We are also awaiting agreement documents from Bergen County. NEA requests confirmation that the Borough has requested this portion of Park Avenue be placed on the County's paving list. Pursuant to a meeting on June 14, 2019, the County has started their first phase of paving in the area. Park Avenue is not on the Phase 1 list.

**5. 2017 ROADWAY IMPROVEMENT PROJECT**

We have analyzed the results of the final payment request to D&L, the actual completed work and correspondence from the prior Borough Engineer and have determined that the requested payment amount corresponds with the work authorized by the prior engineer. We recommend final payment to D&L and closeout of the project.

**6. 2019 ROADWAY IMPROVEMENT PROJECT** The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads. Dan will look into adding Park Ave to the list if possible.

CDBG & Municipally Funded Roads: CDBG funded roads include: Woodland, Terrace and Oakland Streets and Municipally funded roads include: Bari Lane, Vitmar Place, Grobel Place, Capri Terrace and Knoll Drive and alternates Orchard Road, Wortendyke Road and Clayton Court. Bids were received on April 16, 2019. Bids were received on May 10, 2019. D&L Paving was the apparent low bidder for the entire project including Add/Alternates. We recommend awarding the contract to D&L Paving for the full contract amount with Add/Alternates.

NJDOT Funded Roads: The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been reviewed by the NJDOT. The contract has been awarded to 4 Clean-up Inc. Contracts have been provided to the Borough Clerk for execution by the Clerk and Mayor. We anticipate scheduling the pre-construction on the same day as the pre-construction meeting for the CDBG & Municipally Funded Roads.

**7. FY 2020 MUNICIPAL AID GRANT SOLICITATION**

We are currently in the process of assisting Bruno Associates in preparing a grant application for the 2020 road program. The roads to be included in the grant application will be based on the next scheduled roads as reviewed with the Road Department.

**8. 2020 ROADWAY IMPROVEMENT PROJECT**

In addition to the roads for which we are providing grant assistance, as discussed in the line item above, the road program will include FY 2019 NJDOT Municipal Aid Funded North Fifth Avenue from Louville Avenue to Colony Road, Linden Avenue and Roland Street (previously awarded but now rescinded CDBG Grant) and the municipally funded next scheduled roads as

reviewed with the Road Department. Once finalized, the list will be shared with Borough Administration for review and approval. Dan will look into adding Park Ave to the paving list if possible.

9. **ROAD OPENING PERMIT ORDINANCE**: NEA met with Borough Personnel and the Borough Attorney to discuss potential revisions to the Borough Ordinance for Road Opening Permits. NEA will provide markups of the Road Opening Permit Application form and provide to the Building Department and Borough Attorney for further review and processing.

10. **INTER-MUNICIPAL TRAIL**

Based on comments from the DEP, Suez submitted revised license agreement docs to Watershed Property Review Board for the inter-municipal trail along the east side of the reservoir. The Watershed Board approved the revised license agreement on 4/2. See notes below.

11. **ELECTRIC LAKE DREDGING**

Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre- Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

12. **PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)**

Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid and anticipate construction commencing in early to mid-summer.

13. **POLICE DEPARTMENT SHOOTING RANGE**

We previously met with Lt. Mauro and our structural engineer to determine the extent of desired improvements and structural revisions required for same. We are working on preparing anticipated cost estimates for same.

14. **MILL POND – NJDEP DAM SAFETY ANALYSIS**

The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

15. **GLEN ROAD BRIDGE / CULVERT**

The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe which is early 2021.

Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

## 16. **GRANT STATUS**

1) Mill Road (Section 2) (Grand to Mallon) 2016 NJDOT MA Grant \$150,000. Final reimbursement pending. Final payment from NJDOT pending. Final reimbursement pending approval from Bergen County

2) Park Avenue ADA Curb Ramp Reconstruction: 2015 Bergen County ADA Coop, Reso 019-052. \$129,131. Construction complete. Reimbursement requested. Final reimbursement pending approval from Bergen County

3) Mill Road Phase 2 Additional Funding (Mallon to Quackenbush). 2017 NJDOT MA Grant. Reso. 019-061. \$150,000. re-con to be scheduled. Project included in 2019 Roadway Improvements Project. Contract awarded to 4 Clean-up Inc. Pre-con meeting to be scheduled in concert with Municipally and CDBG funded road project.

4) Mill Road (Section 4) (Quackenbush to Pascack). 2018 NJDOT MA Grant. Reso. 019-061. \$138,822. Pre-con to be scheduled. Project included in 2019 Roadway Improvements Project. Contract awarded to 4 Clean-up Inc. Pre-con meeting to be scheduled in concert with Municipally and CDBG funded road project.

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Reso. 018-328	\$82,147	Under construction	Anticipated completion date of June 28, 2019.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	Reso. 019-061	\$83,563	Contract to be awarded	Project included in 2019 Roadway Improvements Project. Contract to be awarded to D&L by July 9, 2019. Recommendation of award on this month's agenda.
Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant.
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant		\$220,000	Contract to be awarded	CME initiating design process.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	CME initiating design process.
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program		\$24,000 (Park Ridge) \$24,000 (Woodcliff Lake)	Project status submitted to NJDEP	Extension request submitted.
2019 CDBG Road Program (Linden Avenue, Roland Street)	2019 CDBG Grant		\$113,187 Requested	Grant Canceled	Grant was awarded then rescinded due to change in the Low/Mod district in Park Ridge
North 5 <sup>th</sup> Street	2019 MA NJDOT Grant		\$485,340 Requested	Project to be designed	Grant award is only \$207,000 To be included in the 2020 Roadway Improvement Project.
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant			Grant Application submitted 5/20/19	Grant Application prepared by Bruno Associates. Grant request is being revised as funding allocation is limited to \$81,656.

**Opened Work Session adjourned to Closed Session at 7:35pm**

**Opened Work Session reconvened at 8:10 pm**

**II. Utility Rates:** Councilman Farinaro summarized the utility board discussion about the potential need for a 4% increases in the utility rates.

**III. Borough Administrator Report:**

- Borough Administrator summarized the changes to the Bough Code in Chapter 104 pertaining to the wildlife feeding ordinance.
- Mobile DMV station will be in Park Ridge on Sept 29<sup>th</sup> form 9am-3pm
- Mayor and Council Meeting on the road at the Bear's Nest in September or November
- Second Police SUV will be bonded for in the July meeting

**Open Work Session adjourned at 8:13pm**

On a motion made by Councilman Mintz and Seconded by Councilwoman Metzdorf to confirm. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Magdalena Giandomenico".

Magdalena Giandomenico