

Approved, May 28, 2019
Municipal Building
Park Ridge, NJ

MAYOR AND COUNCIL MEETING
WORK SESSION
May 14, 2019
6:50 P.M.

Present: Councilmembers: Capilli, Epstein, Farinaro, Metzdorf, Mintz and Mayor
Misciagna
Absent: Ferguson
Also Present: Julie Falkenstern, BA
Carmine Alampi, Borough Attorney
Magdalena Giandomenico, Borough Clerk
Durene Ayer, CFO

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

Councilman Metzdorf made a motion to go into Closed Executive Session, and seconded by Councilwoman Epstein to confirm. Motion carried unanimously.

Opened Work Session adjourned to Closed Session at 6:53pm
Opened Work Session reconvened at 7:06pm

I. Engineering Update:

1. NJDEP FLOOD DAMAGE PREVENTION ORDINANCE

NEA provided required Flood Damage Prevention Ordinance language to the Borough for review and consideration.

2. ROAD OPENING PERMIT ORDINANCE NEA met with Borough Personnel and the Borough Attorney to discuss potential revisions to the Borough Ordinance for Road Opening Permits. NEA will provide markups of the Road Opening Permit Application form and provide to the Building Department and Borough Attorney for further review and processing.

3. INTER-MUNICIPAL TRAIL: Based on comments from the DEP, Suez submitted revised license agreement docs to Watershed Property Review Board for the inter-municipal trail along the east side of the reservoir. The Watershed Board approved the revised license agreement on 4/2. See notes below.

4. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT

Prior to paving this section of Park Avenue, the County requires all handicap ramps be upgraded. The County provides a grant program that covers 100% of construction costs and a percentage of design and construction administration costs. NEA submitted the designs and cost estimates to Bergen County on March 20, 2019 and subsequent additional revisions based on additional changes requested by Bergen County on April 3, 2019. We are awaiting the agreement documents from Bergen County. NEA requests authorization from the Mayor and Council to get this section of Park Avenue on the County's paving list.

5. 2019 ROADWAY IMPROVEMENT PROJECT The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: CDBG funded roads include: Woodland, Terrace and Oakland Streets and Municipally funded roads include: Bari Lane, Vitmar Place, Grobel Place, Capri Terrace and Knoll Drive and alternates Orchard Road, Wortendyke Road and Clayton Court. Bids were received on April 16, 2019. Bids were received on May 10, 2019. The bid award must be made by July 9, 2019.

NJDOT Funded Roads: The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been reviewed by the NJDOT. The contract has been awarded to 4 Clean-up Inc. Contracts will be provided today for signature by the Clerk and Mayor.

6. SULAK LANE BASKETBALL COURTS – Construction on the project by Adamo Brothers Construction is scheduled to start on May 28, 2019 with anticipated completion date prior to June 29, 2019 for the opening ceremony. Final determination on the ability to complete construction by June 29, 2019 will be relayed to Borough Administration by May 31, 2019.

7. MEMORIAL FIELD – TURF REPLACEMENT / REPAIR: The findings of the environmental investigation confirmed the existence of wetlands within 150 lf of the field and therefore environmental permitting is anticipated to be required. The survey is complete and we are in the process of preparing permitting and construction plans and permit applications. We anticipate completing plans and applications on or about June 14, 2019. See grant status below.

8. ELECTRIC LAKE DREDGING: Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled within the next two (2) weeks. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

9. POLICE DEPARTMENT SHOOTING RANGE: We previously met with Lt. Mauro and our structural engineer to determine the extent of desired improvements and structural revisions required for same. We are working on preparing anticipated cost estimates for same.

10. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL): Engineering plans and specifications are anticipated to be complete on or about June 14, 2019. We anticipate going out to bid this year with construction commencing in early summer.

11. MILL POND – NJDEP DAM SAFETY ANALYSIS: The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

12. GLEN ROAD BRIDGE / CULVERT: The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe which is early 2021.

Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

13. GRANT STATUS

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant		\$150,000	Final reimbursement pending.	NJDOT accepted closeout of project.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Reso. 019-052	\$129,131	Construction complete. Reimbursement requested.	Final reimbursement pending approval from Bergen County
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Reso. 019-061	\$150,000	Contract Awarded	NJDOT Award Approval received May 23, 2019. Project included in 2019 Roadway Improvements Project.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Reso. 019-061	\$138,822	Contract Awarded	NJDOT Award Approval received May 23, 2019. Project included in 2019 Roadway Improvements Project.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Reso. 018-328	\$82,147	Construction Pending	Construction start date 5/28/19. Anticipated completion date of June 28, 2019.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	Reso. 019-061	\$83,563	Bids under review	Contract to be awarded by July 9, 2019. Project included in 2019 Roadway Improvements Project.
Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant.
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant		\$220,000	Contract to be awarded	CME initiating design process.

Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	CME initiating design process.
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PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program		\$24,000 (Park Ridge) \$24,000 (Woodcliff Lake)	Project status submitted to NJDEP	Extension request submitted.
2019 CDBG Road Program (Linden Avenue, Roland Street)	2019 CDBG Grant		\$113,187 Requested	Grant Application status pending	Grant application submitted by Bruno Associates
North 5 th Street	2019 MA NJDOT Grant		\$485,340 Requested	Grant Awarded	Grant award is only \$207,000
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant			Grant Application submitted 5/20/19	Grant Application prepared by Bruno Associates

- a. **Partial Road Program:** Dan discussed the bid results and award recommendation for Res. No. 019-143 - Awarding a Contract - 4 Clean-Up, Inc. - MA17 - MA18 Mill Rd & Various Road Improvements.
- b. **Sulak Basketball Court:** an update was provided to the Mayor and Council about the time line for the project, with anticipated start date of May 28th. A discussion took place about a change in the furnishing and installing Tile Surface in lieu of Duracourt.
 - i. Mayor Misciagna asked for Dan to look at the change difference in price and lead time for ordering and stated that the Utility department will be putting up two utility poles by the courts.
- c. **Football Field:** The design plans are in process of being drawn up. Permits which will be needed for wet lands can only be applied for after the design plans are in place. Usually it takes 3-6 months for the plans to be reviewed before permits are issued.
 - i. Councilman Farinaro stated that the Utility Board wanted to look into lights and poles around the field, updating the current ones would be close to \$400,000. One utility pole is currently scheduled to be moved when the project starts.

II. **Borough Administrator Report:**

- a. **Sulak Basketball Courts:** The Freeholders would like to come and present the Borough with a big check for the grant that was awarded for the project. They will be invited to the anticipated opening June 29th and a public meeting.
- b. **Pride Month:** A meeting was held between the Borough Administrator and Andy Young along with the president of the gay-straight alliance. A flag will be placed outside of the Borough and the students would like to come to the June 11th meeting to express their gratitude.

- c. **Vacation Day Reso:** In 2016 the exempt vacation day policy was change that previous years vacation days have to be used up by June 30th which is hard for the utility supervisors and others due to the required Borough operations; it will be pushed back to September 30th.

III. Archeological Dig: Mayor Misciagna spoke about Eric Johnson, a Ph.D. candidate who will be doing an archeological dig associated with the Campbell family's first wampum production mill in Park Ridge.

Open Work Session adjourned to Closed Session at 7:52pm

On a motion made by Councilman Metzdorf and Seconded by Councilman Mintz to confirm. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script, reading "Magdalena Giandomenico".

Magdalena Giandomenico