

**AGENDA
MAYOR & COUNCIL MEETING
April 13, 2021
8:15 p.m.**

Mayor Misciagna calls meeting to order at:

Pledge of Allegiance to the Flag

ROLL CALL:

Present:
Absent:
Also Present:

Mayor Misciagna Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

SUSPEND THE REGULAR ORDER OF BUSINESS

Mayor Misciagna calls for a motion to suspend the regular order of business to **introduce the name of Timothy Izzo as a new Park Ridge Volunteer Fire Department Cadet Member**

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

AGENDA CHANGES

PUBLIC PRIVILEGE OF THE FLOOR:

Mayor Misciagna asks if anyone present wishes to be heard on any matter.
Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Speaker:

ORDINANCES – INTRODUCTION

**BOROUGH OF PARK RIDGE
ORDINANCE NO. 2021-009**

**BOROUGH OF PARK RIDGE – CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Mayor Misciagna asks for a motion to introduce on first reading Ordinance No. 2021-009, An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14) for the Borough of Park Ridge – Calendar Year 2021

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

Mayor Misciagna asks the **Borough Clerk** to read the Ordinance by title.

Borough Clerk: Ordinance No. 2021-009, An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14) for the Borough of Park Ridge – Calendar Year 2021

Mayor Misciagna asks the **CFO** to give a brief description of this Ordinance.

Durene Ayer:

Mayor Misciagna asks if anyone wishes to be heard concerning the introduction of this Ordinance.

Speaker:

Mayor Misciagna asks for a motion to pass this Ordinance on the first reading by title and it be published in full in The Ridgewood News with Notice of Public Hearing to be held on May 11, 2021.

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

ORDINANCES – PUBLIC HEARING

**BOROUGH OF PARK RIDGE
ORDINANCE NO. 2021-008**

AN ORDINANCE TO AMEND CHAPTER 56 ENTITLED “ELECTRIC SERVICE REGULATIONS” OF THE BOROUGH CODE, OF THE BOROUGH OF PARK RIDGE, STATE OF NEW JERSEY

Mayor Misciagna asks for a motion to open the Public Hearing on Ordinance No. 2021-008, An Ordinance to Amend Chapter 56 Entitled “Electric Service Regulations”

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

Mayor Misciagna asks the **Borough Clerk** to read the Ordinance by title.

Borough Clerk: Ordinance No. 2021-008 - An Ordinance to Amend Chapter 56 Entitled “Electric Service Regulations” of the Borough Code, of the Borough of Park Ridge, State of New Jersey

Mayor Misciagna asks the **Borough Attorney** to give a brief description of this Ordinance.

Anthony Bocchi, Esq:

Mayor Misciagna asks if anyone wishes to be heard concerning the adoption of this Ordinance.

Speaker:

Mayor Misciagna asks for a motion to close the Public Hearing on this Ordinance and that it be adopted with notice of final passage to be published in The Ridgewood News.

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

INTRODUCTION OF 2021 MUNICIPAL BUDGET

Mayor Misciagna announces that the 2021 Municipal Budget is being introduced tonight.

Mayor Misciagna asks the **Borough Clerk** to read the Budget Resolution.

Magdalena Giandomenico:

Borough of Park Ridge Resolution No. 021-110 – Introduction of 2021 Budget

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Park Ridge, Bergen County, New Jersey for the year 2021; and

BE IT FURTHER RESOLVED, that the said Budget be published in The Record, in the issue of Friday, April 16, 2021, and that a hearing on the Budget will be held at the Borough Hall and held virtually on May 11, 2021 at 8:15 PM, or as soon thereafter, as the matter may be reached. All interested persons can call in for the Public portion at 201-822-3199 passcode 12121.

Mayor Misciagna asks for a motion to introduce the 2021 Municipal Budget and that the Budget be published in The Record with a Public Hearing to be held on May 11, 2021.

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

CONSENT AGENDA:

Mayor Misciagna asks if any Councilmember would like to have any Resolution removed from the Consent Agenda and placed under New Business.

Speaker:

Mayor Misciagna asks if any Councilmember would like to abstain from voting on any Resolution on the Consent Agenda.

Speaker:

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

RESOLUTIONS:

- Res. No. 021-111 – Resolution Appointing Magdalena Giandomenico as Borough Clerk
- Res. No. 021-112 – Authorizing Auction of Surplus Property – Road Department
- Res. No. 021-113 – Establishment of Preliminary Costs – Architectural Services - Community Center

- Res. No. 021-114 – Resolution Authorizing the Salary for the Police Matrons
- Res. No. 021-115 – Refund State Court Judgment
- Res. No. 021-116 – Additional Fees – Marriage & Civil Union Licenses
- Res. No. 021-117 – Resolution Endorsing CDBG Application - 83 Spring Valley Road
- Res. No. 021-118 – Cancelling Special Emergency Authorization – COVID-19
- Res. No. 021-119 – Utilization of Three-Year Average Method to Determine Anticipated Revenues
- Res. No. 021-120 – Resolution Canceling Current Bidding for Residential Solid Waste & Recycling Collections for the Borough Due to Error, Authorizing New Bid Specifications to be Created & Authorizing New Bidding Process
- Res. No. 021-121 – Establishment of Parks & Recreation Fees for 2021
- Res. No. 021-122 – State Training Fees Q1 2021
- Res. No. 021-123 – 2021 Temporary Budget Amendment #3
- Res. No. 021-124 – Payment of Bills - Utility
- Res. No. 021-125 – Payment of Bills – Borough
- Res. No. 021-126 - Authorization to Approve Cadet Member of Vol. Fire Dept. Applicant - Timothy Izzo

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

APPROVAL OF MINUTES

Mayor Misciagna asks for a motion to approve the Minutes as follows:

Public Hearing Minutes – Sine Die Meeting Dated January 5, 2021
 Public Hearing Minutes Dated January 26, 2021
 Public Hearing Minutes Dated February 9, 2021
 Public Hearing Minutes Dated February 23, 2021
 Closed and Work Session Minutes Dated March 23, 2021

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

ADJOURN

A motion was made by _____ and seconded by _____ to adjourn the Regular Mayor and Council Meeting. Meeting adjourned at _____ P.M.

**BOROUGH OF PARK RIDGE
ORDINANCE NO. 2021-009**

**CALENDAR YEAR 2021 ORDINANCE TO EXCEED
THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A-4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% or the cost of living adjustment, whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, the cost of living adjustment for calendar year 2021 budget is calculated at 1.0% pursuant to N.J.S.A. 40A:4-45.2 and amounts to \$112,054; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Park Ridge in the County of Bergen finds it's advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that an additional 2.5% increase in the budget of said year, amounting to \$280,134 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Park Ridge, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2021 budget year, the final appropriations of the Borough of Park Ridge shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$392,188, and that the 2021 municipal budget for the Borough of Park Ridge be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
ORDINANCE NO. 2021-008**

**AN ORDINANCE TO AMEND CHAPTER 56 ENTITLED "ELECTRIC
SERVICE REGULATIONS" OF THE BOROUGH CODE, OF THE
BOROUGH OF PARK RIDGE, STATE OF NEW JERSEY**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE
BOROUGH OF PARK RIDGE IN THE COUNTY OF BERGEN AND
STATE OF NEW JERSEY, AS FOLLOWS:**

WHEREAS, Chapter 56, of the Code of the Borough of Park Ridge sets forth all regulations regarding Electric Service Regulations within the Borough of Park Ridge; and;

BE IT ORDAINED, by the Mayor and Council of the Borough of Park Ridge, County of Bergen and State of New Jersey that Chapter 56 of the Code of the Borough of Park Ridge be and is hereby rescinded in its entirety and replaced with the following.

Chapter 56. Electric Service Regulations.

§ 56-1 Terms and definitions.

The following are terms and definitions that apply to this chapter:

BOROUGH

The Borough of Park Ridge Electric Department.

CUSTOMER

Any person, business, or corporation being served, or to be served, from the Borough's electric system.

DEVELOPER/BUILDER

Any person, agent, firm or corporation having a legal or equitable interest in the property and legally responsible to the owner.

LOAD MANAGEMENT

A program by which the Borough cycles residential and commercial appliances for the purpose of reducing kilowatt demand.

NOMINAL SYSTEM VOLTAGE

The Borough's standard system voltage with a nominal rating of 120 volts.

N-1 REDUNDENCY

Resilient design that ensures system availability in the event of component failure. Components (N) have at least one independent backup component.

OWNER

Any person, agent, firm or corporation having a legal or equitable interest in the property.

POINT OF DELIVERY

The place where the Borough's responsibility terminates and the customer's responsibility begins.

RISER POLE

A utility pole which serves primary and/or secondary voltage to underground facilities.

SECONDARY SYSTEM VOLTAGE

The Borough service to customers with configurations of voltages less than or equal to 600 volts.

SERVICE CONNECTIONS

The point in which the customer's equipment comes into electrical contact with the Borough's facilities.

§ 56-2 National Electric Safety Code adoption.

The applicable rules and regulations of the American National Standards Institute (ANSI) and Institute of Electrical and Electronic Engineers (IEEE) titled "National Electric Safety Code," are hereby adopted by reference as the electric safety construction rules of the Borough and are applicable to this chapter or any subparts.

§ 56-3 Standard voltages.

- A. The Borough shall make available, where possible (dependent upon the Borough's electrical distribution system configuration), the following service voltages:
- (1) Sub-Transmission System:
 - (a) Resistance-grounded wye, 26,400 volts.
 - (2) Primary system:
 - (a) Four-wire wye, 4,160/2,400 volts.
 - (3) Single-phase system: three-wire, 120/240 volts.
 - (4) Three-phase system:
 - (a) Four-wire wye, 120/208 volts.
 - (b) Four-wire delta, 120/240 volts.
 - (c) Four-wire wye, 227/480 volts.
- B. The Borough shall provide electricity to the customer's point of delivery and shall seek to provide voltage that does not have a variation exceeding 5% above or below the Borough's standard nominal voltage for residential customers and 10% above or below the Borough's standard nominal voltage for all other customers.
- C. While average voltages are maintained as described in § 56-3B above, it must be recognized that short-term voltage excursions (transients) from these levels can occur as the result of normal systems operations (circuit switching, motor startup, etc.). Equipment containing microprocessors or other sensitive electronic components can be damaged or otherwise rendered inoperative by such transients. It is the customer's responsibility to determine the suitability of the supplied power and to provide any necessary power-conditioning equipment.
- D. The Borough will install facilities with sufficient capacity to serve the customer's normal load requirements. Information regarding loads and desired voltage will be communicated by the customer to the Borough when the service is initially requested. It is the customer's responsibility to advise the Borough of any electrical load or method of operation change that might affect the Borough's ability to meet the customer's load requirements.
- E. Upon request of the customer, the Borough will monitor the voltage at the customer's point of delivery with the appropriate and available monitoring devices for a period of time deemed necessary by the Borough to determine the nature of the problem. The Borough will notify the customer and inform him or her of the nature of the problem and possible solutions if the voltage is not within the above-stated guidelines.

§ 56-4 Electric meter placement and testing.

- A. The customer will be required to furnish and install the appropriate meter base for the type of service unless otherwise specified in these regulations. A standard UL-rated outdoor meter pan shall be supplied and installed by the customer. All electric meters shall be installed outdoors in an accessible area.
- B. The Borough shall approve the location of all metering equipment. The meter will be located where accessible and convenient to read, will not be unreasonably exposed to damage, will not be in any unduly dirty location and will not be inconvenient to Borough access for reading, maintenance, replacement or repair.
- C. In cases of new construction or relocation of existing electric meters, such meters will be located on the face of either side of a structure or in the front face of such structure. In no case shall new or relocated meters be placed on the rear side of a residential structure. The meter shall be located at a height of between four feet and six feet for convenience of reading, unless otherwise approved by the Electric Department.
- D. For three-phase services over 320 amps, the applicant shall install an outdoor current transformer (CT) cabinet and a meter pan that will be supplied by the Borough. The applicant shall install the CT cabinet and meter pan in a location approved by the Borough. The applicant shall install a one-inch EMT conduit between the meter pan and CT cabinet and shall include a pull string. Once an approved inspection certificate is received from the Park Ridge Construction Department, the Borough shall install the appropriate CTs and meter and will turn on the electric service.
- E. The owner of the meter-supporting structure is responsible for its condition and for maintenance of the proper socket position and leveling. Excessive tilt or unstable location of a meter socket must be corrected before the meter is installed.
- F. If required by the Electric Department, the developer or builder will incorporate multiple-bay or multiple-gang metering facilities meeting all appropriate electric codes.
- G. Customers may request an accuracy test of their electric meter. This test shall be performed upon request at no charge one time per year. If additional tests are requested, the customer shall be required to pay a fee determined by the Electric Department for the additional testing. If the meter test results indicate a defective meter, an appropriate adjustment will be applied to the customer's account.

§ 56-5 Overhead line extensions.

- A. If electric service to a new facility or subdivision will require the extension of the Borough's overhead primary and/or secondary distribution system, the Borough shall provide, at no cost, the least-cost overhead extension.
- B. In the event the applicant requests other than the least-cost alternative, the applicant shall pay, as the cost, an amount equal to the difference between the installed cost and least cost for the installation. All installations shall be approved and installed by the Borough.

§ 56-6 Underground line extensions.

- A. If electric service to a new facility or subdivision will require the extension of the underground primary and/or secondary distribution system, the applicant shall pay for the cost difference between the installed cost of the underground extension and the least-cost equivalent overhead line extension.
- B. In order to maintain N-1 redundancy, if the facility or subdivision requires more than one transformer to supply the facilities, the underground line extension shall include a looped primary feed and switching equipment to enable the prompt power restoration during a future underground cable and/or equipment failure.
- C. For new developments with multiple facilities or dwellings that are located in areas that must be fed from the Sub-Transmission system (26,400 Volts), the design for the underground extension shall include transformers and switching equipment located on the customer's property that will be used to lower the voltage to the primary system voltage supply (4,160/2,400 Volts) which will feed the facilities in the development. In order to maintain N-1 redundancy, two transformers, switching equipment, and a looped feed shall be included in the design to enable to prompt power restoration during a future underground cable and/or equipment failure.

§ 56-7 Securing of easements; specifications.

The developer will be required to grant adequate easements to the Borough for the installation, operation and maintenance of all electrical facilities, including transformers, riser poles, cable runs for primaries, secondaries, manholes, handholds and vaults. Easements must grant the Borough ingress and egress rights to its facilities at all times for operation, maintenance, repair, and replacement and must be duly recorded in the proper County Clerk's office. Width of all easements shall be a minimum of 20 feet. No structures, walls or obstacles are to be so located as to interfere with the Borough's ability to operate, repair, replace or maintain its facilities.

§ 56-8 Temporary service.

- A. Temporary service can be made available for construction or other purposes. The applicant will provide the service support, meter base, and service cable to the top of the support with additional service cable extending to the ground so the Electric Department can make the connection to the service cable on the ground. The Borough will supply the overhead service cable to the street and install the meter.
- B. The applicant shall build the temporary service pole as per the specifications of the Borough. An electrical permit from the Park Ridge Building Department shall be obtained for the temporary service. The Electric Department will not connect power to the service until an approved inspection notice has been received from the Building Department.
- C. The applicant requesting temporary service will contact the Electric Department and request a meeting on site to determine the location of the temporary service installation.

§ 56-9 Trenching requirements.

In all cases where it is the responsibility of the contractor to provide trenching for the Borough, the following guidelines must be followed:

- A. The applicant may not start the excavation for the electric utility installation until the following requirements are met:
 - (1) All fees are paid.
 - (2) The curbing for the development has been installed.
 - (3) The site is graded to plus or minus six inches of the final grade.
 - (4) All property lines have been surveyed and marked.
- B. The contractor is required to excavate the trench a minimum of one foot wide and 24 inches deep in locations approved by the Electric Department.
- C. The contractor shall supply and install a six-inch sand bedding in the bottom of the trench before the Electric Department provides and installs the primary conduits (and secondary conduits for new residential subdivisions).
- D. Once the conduits are installed, the contractor shall provide an additional six inches of sand backfill over the conduit and then fill the remainder of the trench to grade with clean backfill.
- E. The contractor shall be responsible for the installation of all materials required at the final grade (e.g., grass, asphalt, concrete).
- F. A minimum separation of 12 inches must be provided between the electric conduit and all other communications utilities.
- G. Gas and water distribution and services may not be installed in the same trench as the electric utilities.
- H. Any additional requirements for installation and backfill for other utilities must be coordinated directly by the developer/builder with those utility companies.
- I. It shall be the responsibility of the developer to secure the area and provide all safety measures for the trenching operation.
- J. In certain circumstances, the applicant may be required to provide concrete to encase the conduit in concrete.

§ 56-10 Underground installation and maintenance in new major subdivisions.

- A. As required in Borough Ordinance No. 87-39, the electric distribution system (both primary and secondary) for all new major subdivisions must be installed underground.
- B. The applicant must pay the cost difference between the underground distribution system and an equivalent least-cost overhead distribution system.
- C. The Borough may calculate this cost based on the individual development or may use a calculated flat rate per dwelling. This rate may be revised from time to time to reflect the increased cost in labor and equipment.
- D. The Electric Department shall design the entire installation, which shall include a looped primary system in order to maintain N-1 Redundancy.
- E. All electric services shall be fed from pad-mounted transformers to meters located on the side of the dwellings closest to the transformer feeding that dwelling. Meters shall not be located in the backyard of any dwelling.

- F. The applicant is required to install all meter pans in locations specified by the Electric Department. The contractor is also required to install the conduit and a sweep from the bottom of the meter pan to the bottom of the trench. The conduit must include an expansion joint as required by the National Electric Code on the riser below the meter pans.
- G. The applicant shall be required to perform all of the trenching and backfill for the installation of the electric system according to the Electric Department's specifications (see § 56-9, Trenching requirements).
- H. The applicant must coordinate the installation with the General Supervisor of Electric Distribution. At a minimum, four weeks' written notice shall be provided to the Electric Department before the installation may begin.
- I. The applicant is required to coordinate the installation of all other utilities (e.g., telephone, cable, gas, etc.). It is strongly recommended that the developer schedule a preconstruction meeting with all of the utility representatives.
- J. For residential developments with individual meter pans, the Borough shall own and maintain the entire distribution system, including the primary and secondary cables and conduit, up to the point of termination on the meter pan. The owner of the dwelling shall own and maintain the meter pan and the length of conduit to the bottom of the trench.
- K. For multifamily dwellings served by group metering stacks, commercial, and industrial developments, the Borough shall own and maintain the entire primary distribution system including the transformer. The secondary cables, terminations, conduits, and metering equipment (with the exception of the watt-hour meters and current transformers) shall be owned and maintained by the customer.

§ 56-11 Overhead service to commercial and industrial customers from pole-mounted transformers.

- A. If the service to a commercial or industrial customer requires a primary or secondary extension as determined by the Borough, or the facilities to provide service are not available to serve the customer, the Borough shall provide the extension as per the line extension requirements listed above.
- B. If the total load requirements for the entire facility (including multiple customers in one facility) are less than 150 KW and there exists an overhead distribution system on the public right-of-way bordering the facility, the Borough shall provide an overhead electric service. The customer shall build the service entrance equipment at a location on his or her facility approved by the Electric Department. The electric service shall be constructed as per the specifications of the National Electric Code and the Park Ridge Construction Office. The service shall be inspected prior to the Electric Department's installation of the overhead service line to the point of termination on the service head.
- C. If the length of the overhead service exceeds 200 feet, it may be necessary to install additional utility poles and secondary service cable on the customer's property. In these cases, the customer shall pay the Borough for all material and labor for the installation of the utility poles and the service cable exceeding 200 feet. The customer shall provide an appropriate easement to the Borough for the future maintenance on the extended service and utility poles.

- D. For overhead electric services, the Borough will own and maintain the overhead service line from the pole to the point of termination on the service head and the electric meter.
- E. For services over 320 amps, the meter pan and the CTs (but not including the CT cabinet) will also be owned and maintained by the Borough. All other components of the electric service shall be owned and maintained by the customer.
- F. If the customer has a load requirement of less than 150 KW but desires to install an underground service where there is an existing overhead system, the customer shall be required to install, own and maintain the entire service up to the connection at the secondary on the utility's pole. The customer shall be required to follow the installation specifications provided by the Borough.

§ 56-12 Overhead service to commercial and industrial customers from pad-mounted transformers within 150 feet of pole.

- A. All customers whose current or future load may be in excess of 150 KW (including multiple customers in one facility) shall be required to receive service from a pad-mounted transformer.
- B. Prior to the design of the electric service, the customer shall provide the present and future load requirements in writing to the Borough.
- C. The customer shall furnish and install a transformer pad as per the Borough's specifications. The Borough may require the installation of protective bollards, which must be installed by the customer.
- D. The Borough shall determine the location of the pad-mounted transformer which shall be no greater than 150 feet from the utility's riser pole.
- E. In special cases where the transformer must be located at a distance greater than 150 feet from the riser pole, special conditions for the installation and maintenance of the primary conductors shall be required and are detailed below (see § 56-13).
- F. The customer shall provide the trenching and backfill from the utility's riser pole to the transformer pad pursuant to the Borough's specifications (see § 56-9, Trenching requirements).
- G. The Borough shall provide and install the necessary conduit in the customer's trench from the riser pole to the transformer pad.
- H. The Borough will furnish and install all primary conductors, pad-mounted transformer, electric meters, and metering conductors and make all the primary connections in the transformer.
- I. The point of delivery for underground electric service will be at the secondary terminals of the Borough's pad-mount transformer. The customer will furnish, install and maintain all conduit, conductors and equipment past the point of delivery, including the secondary connections in the transformer.
- J. The Borough shall determine the location of the electric meters.
- K. For multiple customers to be served from a pad-mounted or a pole-mounted transformer, the contractor will incorporate multiple-bay or multiple-gang metering facilities, as determined by the Borough. The customer shall be responsible for the installation and maintenance of the gang metering facility.

- L. In certain circumstances, the Borough may require customers to receive service from an underground pad-mounted transformer even if their load is under 150 KW.

§ 56-13 Underground service from transformer pads more than 150 feet from pole.

- A. For commercial and industrial customers where the transformer for a facility must be located at a distance greater than 150 feet from the utility's riser pole, the following special conditions for the installation and maintenance shall be followed:

- (1) A plan must be provided and approved by the Electric Department prior to installation.
- (2) The customer shall install a conduit duct system and manholes so the primary conductors can be installed and maintained by the customer.
- (3) The Borough shall install and maintain the first length of primary from the riser pole to the first manhole as per the guidelines above.
- (4) The Borough shall also own and maintain the transformer, excluding the primary and secondary cable and connections in the transformer which shall be maintained by the customer.
- (5) The Borough shall install fault-indicating equipment in the first manhole so it can determine if a primary fault is past this point of termination in the future.
- (6) The customer shall be responsible for the maintenance of all the primary cable, and conduit past the first manhole. The customer shall be responsible for the maintenance of all the manholes, including the first one.
- (7) Should a primary failure occur, the Electric Department shall determine if the fault is before or after the first manhole. The Borough shall repair any faults occurring in or before the first manhole. All faults occurring beyond the first manhole must be repaired by the customer. The customer shall coordinate this repair with the Electric Department.

- B. In extraordinary cases, the Borough may take on the responsibility for the maintenance of the primary cable and conduit past the first manhole under the following conditions:

- (1) The customer installs a parallel redundant primary service to the transformer.
- (2) The redundant primary supply must be installed according to the specifications provided by the Borough.
- (3) A written contract agreement is executed between the Borough and the customer which would detail the installation and maintenance requirements.

§ 56-14 Converting overhead to underground service.

- A. Residential. When an individual residential customer requests to convert an existing overhead electric service to underground, the customer shall install, own, and maintain the underground service from the meter pan to the utility pole. The following specifications must be followed for the installation:

- (1) The customer must have a utility pole on the right-of-way bordering his or her property. If there is no utility pole, but there is the secondary distribution across the street, the Electric Department may install, upon request, one utility pole in the right-of-way and run the service overhead across the street. The underground service could then be run to this pole.
- (2) The customer shall install the underground service complete from the meter pan to the utility pole with enough service cable to run up to the secondary service wire on the pole.
- (3) The service shall be installed in two-and-one-half-inch Schedule 40 PVC conduit.
- (4) The conduit riser to the meter pan must include an expansion coupling.
- (5) The owner must install one length of conduit up the utility pole.
- (6) The service wire should be appropriately sized according to the National Electric Code.
- (7) The service shall be inspected and approved by the Park Ridge Building Department's Electrical Inspector before the Electric Department will connect the new service.
- (8) Once inspected, the Electric Department will remove, at no cost to the customer, the overhead service wire and connect the new underground service.
- (9) It will be the responsibility of the owner for any future maintenance and repairs on the underground service up to one length of conduit up the service pole.

B. Commercial and industrial. When a commercial or industrial customer wishes to convert an existing overhead electric service to underground, the following requirements must be followed:

- (1) The customer shall install, own, and maintain the entire underground secondary service and conduit to the utility pole (including one length of conduit up the utility pole).
- (2) If the conversion requires the installation of underground primary, the Electric Department shall install and maintain the primary conduit, conductors and transformer, but the customer shall pay for the installation. The customer shall provide the trenching for the primary installation and install the transformer pad if necessary (see § 56-9, Trenching requirements).
- (3) The secondary service wire and conduit shall be appropriately sized according to the National Electric Code.
- (4) The secondary connections in the transformer shall be installed and maintained by the customer.
- (5) The service shall be inspected and approved by the Park Ridge Building Department's Electrical Inspector before the Electric Department will connect the new service.
- (6) Once inspected, the Electric Department will remove, at no cost to the customer, the overhead service wire and connect the new underground service.

- (7) It will be the responsibility of the owner for any future maintenance and repairs on the underground secondary service wire and conduit.

§ 56-15 Streetlighting.

- A. The purpose of streetlighting is to illuminate roadways within the Borough and is not for lighting structures or commercial properties or for personal security purposes or crime prevention purposes.
- B. The Borough will furnish, install and maintain all streetlighting connected to the Borough electric system on dedicated roadways within the Borough and will provide streetlighting along other sections of Borough rights-of-way as considered to be in the public interest.
- C. The streetlighting pattern will follow the existing overhead/underground distribution where possible.

§ 56-16 Dusk-to-dawn lighting.

- A. Dusk-to-dawn lighting service is available to commercial, industrial, and residential facilities, where existing overhead secondary distribution facilities of adequate capacity, phase and voltage are presently available adjacent to the premises to be lighted.
- B. This service provides for the outdoor dusk-to-dawn lighting of the premises by means of a Borough-owned luminary, mounted on an existing Borough pole with a support bracket, automatically controlled by a photoelectric relay. The lighting equipment will be supplied, installed, owned and maintained by the Borough.
- C. All necessary repairs and maintenance work, including lamp renewal, will be performed by the Borough only during the regularly scheduled working hours, and the Borough shall be allowed 72 hours, following the notification by the customer, for replacing any burned-out lamps.
- D. Lamps are energized each night providing approximately 4,105 hours of premises lighting per year.
- E. In the event a dusk-to-dawn lighting fixture is not operating, the Borough will make an attempt to repair the existing unit with available "in stock" repair parts. When these parts are not available or have been exhausted, the lighting unit will be replaced with available lighting units. The Electric Department will attempt to contact the customer before any changes are made to the type of fixture. The type of fixtures available and the monthly cost are available at the Park Ridge Electric Department Office.

§ 56-17 Service interruptions.

- A. The Borough will use reasonable diligence to provide an uninterrupted supply of electricity, but it does not undertake to guarantee an uninterrupted supply. Therefore, should the supply of electricity fail or become interrupted or become defective through an act of God, accident, lightning strike, or any other cause beyond the reasonable control of the Borough, the Borough shall not be liable for such failure, interruption or defect.
- B. The Borough reserves the right to suspend service, without liability on its part, at such times and for such periods and in a manner as it may deem advisable:
- (1) For the purpose of making necessary adjustments to, changes in, or repairs to lines, substations, and facilities;

- (2) In cases where the continuance of service to the customer's premises would endanger persons or property;
 - (3) If the Borough in good faith believes it is, because of civil disorder, riot, insurrection, war, weather, fire, or other condition beyond the reasonable control of the Borough, for the protection of the public or employees of the Borough; or
 - (4) If ordered by a duly constituted governmental authority.
- C. Whenever the Borough contemplates a scheduled suspension of service, it will make reasonable effort to coordinate the same with customers and to give advance notification of the intent to suspend service and the reason thereof.
- D. In the event of a power shortage or an adverse condition or disturbance on the system of the Borough or any other directly or indirectly interconnected system, the Borough may, without incurring liability, take such emergency action as, in the judgment of the Borough, may be necessary. Such emergency action may include, but not be limited to, reduction or interruption of the supply of electricity to some customers or areas in order to compensate for a power supply shortage on the Borough's system, or to limit the extent or duration of the adverse condition or disturbance on the Borough's system, or to prevent damage to the customer's equipment or the Borough's transmission facilities, or to expedite the restoration of service. The Borough may also reduce the supply of electricity to compensate for an emergency condition on an interconnected system.

§ 56-18 Tree and shrub maintenance.

- A. The Borough has the right to trim all trees or tree limbs that could potentially interfere with the Borough's electrical facilities.
- B. The Borough shall make every attempt to keep the detrimental impact to the tree to a minimum using the latest standards and approved methods, but the safety and reliability of the electric system shall take precedence.
- C. In addition, the Borough has implemented a routine tree trimming program whereby a contractor is hired to perform routine line-clearance tree trimming using established, sound principles of tree care. Although public safety and preservation of Borough property will be a primary goal, tree health and area aesthetic considerations will impact the Borough decisions.
- D. Trees outside Borough rights-of-way which encroach into or otherwise interfere with Borough property within that right-of-way (as determined by the Borough) may be trimmed to the right-of-way boundary when necessary to enforce the provisions of this regulation.
- E. Limbs and foliage on trees in proximity to streetlights shall be trimmed to allow illumination of the street below.
- F. The Borough has the authority to cause the removal of any dead or diseased tree(s) on public property when such trees constitute a hazard to life and property, as determined by the Borough.

- G. Non-diseased trees on public property may be removed if their removal is part of a Borough-approved plan for construction, improvement, or renovation. Any damage occurring to streets, curb and gutter, sidewalks, water-sewer lines, power lines, or other trees as a result of privately contracted tree services is the responsibility of the land owner and/or contractor.
- H. Prior to removal or significant altering of trees on public rights-of-way, a reasonable effort will be made to inform owner/occupant of the work to be performed. The Borough will not incur a significant work delay as a result of this informal notification process.
- I. Shrubs and/or trees are not permitted to be planted within close proximity to any pad mounted transformers. The following clearances must be maintained around all transformers:
- (1) 3-foot clearance on the sides and back of the transformer
 - (2) 10-foot clearance in front of the transformer.

§ 56-19 Utility agreement.

[Added 6-26-2018 by Ord. No. 2018-011]

Every customer subject to this ordinance, the Borough of Park Ridge shall determine the total cost for the engineering design, construction supervision, labor and materials needed to supply the facility. In cases where the developer's cost is calculated by subtracting the least cost overhead system from the cost of the proposed underground system, the Borough shall calculate the cost for the hypothetical least cost overhead system. This calculated cost shall be subtracted from the calculated cost of the proposed underground system to determine the cost to be charged to the developer.

The total cost, which shall be agreed to by the Borough through its Board of Public Works and the developer, will be incorporated into a separate utility agreement which will be executed by the developer and the Borough. The Borough may record any agreement at its own expense.

Severability All provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected.

Effective Date. This Ordinance shall become effective upon final approval and publication, pursuant to law, and upon completion of all outstanding cases.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-110**

INTRODUCTION OF 2021 BUDGET

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Park Ridge, Bergen County, New Jersey for the year 2021; and

BE IT FURTHER RESOLVED, that the said budget be published in The Record in the issue of April 16, 2021, and that a hearing on the Budget will be held at the Borough Hall virtually on May 11, 2021, at 8:15 PM, or as soon thereafter as the matter may be reached. All interested persons can call in for the Public portion at 201-822-3199 passcode 121212.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-111**

**RESOLUTION APPOINTING MAGDALENA GIANDOMENICO
AS BOROUGH CLERK OF THE BOROUGH OF PARK RIDGE**

WHEREAS, N.J.S.A. 40A:9-133 provides that every municipality shall have a Municipal Clerk, appointed by the Governing Body for an initial term of three years; and

WHEREAS, no person shall be appointed as a Municipal Clerk unless that person holds a registered municipal clerk certificate; and

WHEREAS, Magdalena Giandomenico is a Registered Municipal Clerk, License No.: C-1936 and was previously appointed as Municipal Clerk for the Borough of Park Ridge effective April 11, 2018, and has now served for more than three consecutive years in that position; and

WHEREAS, the Borough of Park Ridge has determined to reappoint Magdalena Giandomenico to the position of Borough Clerk for the Borough of Park Ridge, thereby granting her tenure of office in that position pursuant to N.J.S.A. 40A9-133.6; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey that the Mayor be and he is hereby authorized and directed to execute, and the Borough Clerk to attest, to any and all documents necessary to appoint Magdalena Giandomenico as Borough Clerk for the Borough of Park Ridge pursuant to this resolution and the laws of the State of New Jersey; and

BE IT FURTHER RESOLVED, that the Mayor and Council do hereby recognize and confer tenure of officer upon Borough Clerk Magdalena Giandomenico; and

BE IT FURTHER RESOLVED, that a copy of the within resolution be available for public inspection during regular business hours and pursuant to the laws of the State of New Jersey, County of Bergen and Borough of Park Ridge.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-112**

**RESOLUTION AUTHORIZING AUCTION OF SURPLUS PROPERTY
AND ONLINE AUCTION OF SURPLUS PROPERTY**

WHEREAS, the Borough of Park Ridge is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:11-36 the Borough of Park Ridge may sell any personal property which is no longer needed for public use; and

WHEREAS, the Park Ridge Road Department has determined that the 2010 Ford F-350 Pickup w/snow plow as described on Schedule A attached hereto and incorporated herein is no longer needed for public use and is desirous of selling said surplus property in an "as is" condition without express or implied warranties with the mandatory minimum bids; and

WHEREAS, the Supervisor of the Road Department recommends the Mayor and Council utilize the online auction services of Municibid located at <https://municibid.com/>; and

WHEREAS, the sale using this internet auction service would be conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15; and

WHEREAS, the surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property; and

WHEREAS, the Borough of Park Ridge reserves the right to accept or reject any bid submitted with such determination to be made by the Park Ridge Mayor and Borough Council at their April 27, 2021 meeting and will be scheduled to begin at 8:15 PM or as soon thereafter as the matter may be reached; and

WHEREAS, the vehicle may be inspected, by appointment only, weekdays (no Saturdays or Sundays or Holidays) between April 16, 2021 and April 22, 2021 between the hours of 8 AM and 2 PM at the Park Ridge Public Works Facility located at 18 Sulak Lane; and

WHEREAS, the Borough of Park Ridge will not release any vehicle to the successful bidders until the Borough of Park Ridge has received verification from Municibid that payment has been received from the winning bidder, the Borough will not deliver the vehicle to the successful bidder and the vehicle is to be transferred and taken off the site within five business days after the sale has occurred and payment received; and

WHEREAS, items not picked up within the above prescribed time period will be offered to the second highest bidder; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Park Ridge that it hereby authorizes that this auction will take place over the Internet, through the online auction services of Municibid, beginning on April 16, 2021 at 9AM and concluding on April 22, 2021 as specifically indicated for the vehicle. Bidders/buyers must pre-register at <https://municibid.com/>. Interested bidders/buyers are directed to look at the specific concluding time for the listed vehicle to see the closing time ending on April 22, 2021.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-113**

**ESTABLISHMENT OF PRELIMINARY COSTS
ARCHITECTURAL SERVICES - COMMUNITY CENTER**

WHEREAS, the Borough hereby acknowledges the requirement of preliminary costs to determine the scope and cost of undertaking the construction of a new Community Center; and

WHEREAS, the purpose of these preliminary costs is for the architectural services related to establish the amount to be charged for the purpose for which bonds may be issued under Chapter 2 of Title 40A;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the amount appropriated for preliminary architectural costs shall be increased to a not exceed amount of \$80,000 including \$20,000 in retainer fees previously authorized and that the Chief Financial Officer is authorized to increase the Reserve for Preliminary Expenses for architectural services in the Capital Fund which expenses shall be funded from of the Reserve for Community Center.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-114**

SALARY AUTHORIZATION OF THE POLICE MATRON

WHEREAS, at the 2021 Reorganization Meeting of the Mayor and Council held on January 5, 2021 the Mayor and Council appointed Fran Smith and Lucille Bosco as the Police Matrons for 2021; and

WHEREAS, the pay for the Police Matron has previously been \$15.00 per hour by way of a resolution passed by the Mayor and Council on July 10, 2007; and

WHEREAS, there is a need for an updated resolution to reflect the 2021 Police Matron appointments and salary and the Police Chief has recommended the salary to be set at \$25.00 per hour with a three-hour minimum; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the salary of the Police Matron, Fran Smith and Lucille Bosco, be set at \$25.00 per hour with a three-hour minimum.

Adopted ____/____/____ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-115**

REFUND STATE COURT JUDGMENT

WHEREAS, the New Jersey State Court entered judgments for a reduced assessment for Block 1909, Lot 1, also known as 117 Kinderkamack Road, Park Ridge, NJ 07656, for 2019, 2020, and 2021; and

WHEREAS, this reduction in assessment resulted in the overpayment of taxes in 2019 in the amount of \$11,376.00 and in 2020 in the amount of \$11,704.00; and

WHEREAS, the owner of record is Marciani Realty Investments, LLC;
and

WHEREAS, taxes are to be refunded on Block 1909, Lot 1 to Janata, LaCap & Hazen LLP, One International Boulevard, Suite 400, Mahwah, New Jersey, 07495 on behalf of the aforementioned owner; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge, in the County of Bergen and State of New Jersey that the Director of Finance/CFO refund the total amount of \$23,080.00 as requested by the Judgment.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-116**

ADDITIONAL FEES – MARRIAGE AND CIVIL UNION LICENSES

WHEREAS, Assembly Bill 618 was signed into law December 31, 1981, effective February 1, 1982; and

WHEREAS, New Jersey Civil Union Act NJSA 37:1-28 to 36, PL 2006, C. 103 was signed into law December 21, 2006, effective February 19, 2007; and

WHEREAS, they provide for charging an additional \$25.00 fee for marriage and civil union licenses to be used for programs for shelters for victims of domestic violence; and

WHEREAS, payments to the Department of Children and Families, Division of Prevention and Community Partnership must be awarded on a quarterly basis,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Treasurer send a check in the amount of \$125.00 to the Treasurer, State of New Jersey for the quarter ending 3/31/2021.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-117**

**RESOLUTION CONFIRMING ENDORSEMENT OF COMMUNITY
DEVELOPMENT PROJECTS –
RESIDENTIAL SERVICES COVID-19 RESPONSE
83 Spring Valley Rd**

WHEREAS, a Bergen County Community Development grant of \$17,820.00 has been proposed by Care Plus NJ, Inc. for Public Facilities Improvements in the municipality of Park Ridge; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and

WHEREAS, the aforesaid project is in the best interest of the people of Park Ridge; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Borough Council of the Borough of Park Ridge of Park Ridge hereby confirms endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-118**

**CANCELLING SPECIAL EMERGENCY AUTHORIZATION
COVID-19**

WHEREAS, the Borough has previously adopted an ordinance providing for a special emergency appropriation pursuant to N.J.S.A. 40A:4-53(m) to fund certain extraordinary revenue losses incurred directly attributable to COVID-19; and

WHEREAS, this ordinance authorized a special emergency appropriation of \$300,000 in the Current Fund; and

WHEREAS, in accordance with regulations promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services, the special emergency appropriation for COVID-19 may not exceed the actual deficit in revenues incurred; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the Borough of Park Ridge, that the special emergency authorization balance of \$40,000 in the Current Fund be hereby cancelled, as of December 31, 2020.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-119**

**UTILIZATION OF THREE-YEAR AVERAGE METHOD
TO DETERMINE ANTICIPATED REVENUES**

WHEREAS, the State of New Jersey, Department of Community Affairs, Division of Local Government Services requires a resolution by Municipalities that desire to utilize a three-year average to determine the maximum amount of revenue permitted to be anticipated in the annual budget as otherwise provided under NJSA 40A:4-26; and

WHEREAS, the Borough incurred certain revenue shortfalls during 2020 as a result of the COVID-19 pandemic; and

WHEREAS, it is beneficial for the Borough to utilize a three-year average of revenues to be anticipated in the 2021 budget for Current Fund Fees and Permits – Board of Health & Fire Code Department and Municipal Court Fines & Costs and Swim Pool Utility Fund Membership Fees and Miscellaneous; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough of Park Ridge, that it approves the utilization of the three-year average method for the following revenues to be anticipated in the 2021 budget:

	Anticipated in 2021 <u>Budget</u>
<u>Current Fund</u>	
Fees and Permits-	
Board of Health	\$ 21,000
Fire Code Department	\$ 53,500
Municipal Court Fines & Costs	\$ 80,000
<u>Swim Pool Utility Fund</u>	
Membership Fees	\$ 180,000
Miscellaneous	\$ 39,000

BE IT FURTHER RESOLVED, that a certified copy of this resolution is to be forwarded to the Director of the Division of Local Government Services.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-120**

**RESOLUTION CANCELING CURRENT BIDDING FOR RESIDENTIAL
SOLID WASTE COLLECTION AND RECYCLING COLLECTION THE
BOROUGH OF PARK RIDGE DUE TO ERROR, AUTHORIZING NEW
BID SPECIFICATIONS TO BE CREATED, AND AUTHORIZING A
NEW BIDDING PROCESS**

WHEREAS, the Borough has previously authorized the receipt of sealed bids for the Borough of Park Ridge Residential Solid Waste Collection and Recycling Collection contract; with proper notice of being issued and a date for the bid opening being established as 10:00 AM prevailing time on a Wednesday, April 14, 2021 in the Office of the Borough Clerk, at the Park Ridge Borough Hall, 55 Park Avenue, Park Ridge, NJ 07656; and

WHEREAS, the Borough recognizes that new developments in town were not/under represented in the calculation of the bid specifications and that same has caused a significant error in the calculation of solid waste/recycling materials to be collected and such error cannot be amended or modified as in a manner to properly satisfy the requirements of N.J.S. 40A:11-23; and

WHEREAS, N.J.A.C 5:34-9.3 permits the canceling of bids during the bidding process and provides procedures for same; and

WHEREAS, the Mayor and Council of the Borough of Park Ridge wish to authorize the issuance of new bid specifications and to rebid this contract, as soon as possible, within the time constraints provided in state law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council and Council of the Borough of Park Ridge that the bid process requesting sealed bids for the Borough of Park Ridge Residential Solid Waste Collection and Recycling Collection contract having a bid opening on 10:00 AM prevailing time on Wednesday, April 14, 2021, in the Office of the Borough Clerk, at the Park Ridge Borough Hall, 55 Park Avenue, Park Ridge, NJ 07656 is hereby CANCELLED; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall provide all notices and adhere to all procedures as required pursuant to N.J.A.C 5:34-9.3 to effectuate the cancellation of the bid process; and

BE IT FURTHER RESOLVED, that new bid specifications shall be created to account for new development within the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to rebid this contract, as soon as possible, within the time constraints provided in state law.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-121**

ESTABLISHMENT OF PARKS AND RECREATION FEES FOR 2021

WHEREAS, Ordinance No. 2009-07 requires the Mayor & Council to adopt a Resolution on an annual basis establishing the fees for both Resident and Non-Resident Teams which have received the required permit to use any Borough fields for that calendar year and to establish the hours of operation and participation fees for the Summer Day Camp Program.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge hereby approve the following fee schedule for the year 2021.

Park Ridge Residents – early registration (4/5/21-4/11/21)	\$240 per camper
Park Ridge Residents -Regular registration (4/12/21-6/6/21)	\$260 per camper
All registrations after 6/7/21-6/13/21 (spots not guaranteed)	\$25 late fee (\$285.00 per camper)
Late Pickup After 12:10 PM per 10-minute increment	\$20
All registrations non-refundable	

Fields: Davies Field (Memorial), Sulak Fields (2), Colony Fields (2), Atkins Glen Field. Field fees to be paid by each league. All using fields must adhere to all Borough codes and ordinances.

<u>Field</u>	<u>Fee For Resident Team/Non Profit</u>	<u>Fee For Resident for Profit</u>	<u>Fee For Non Resident Team Non Profit</u>	<u>Fee for Non Resident Team For Profit</u>
Memorial Full (Football, Soccer, LAX)	N/C	35/Hour	35/Hour	75/Hour
Memorial Practice Field (Football, Soccer, LAX)	N/C	25/Hour	25/Hour	40/Hour
Memorial (Softball)	N/C	35/Hour	35/Hour	75/Hour
Colony Baseball	N/C	N/C	25/Hour	40/Hour
Colony Softball	N/C	N/C	25/Hour	40/Hour
Sulak Big	N/C	N/C	25/Hour	40/Hour
Sulak Little	N/C	N/C	25/Hour	40/Hour
Atkins Glen	N/C	N/C	25/Hour	40/Hour
Sulak Basketball Court	N/C	50/Hour	50/Hour	75/Hour

Resident Team/Non-Profit: Any team whose roster is at least 80% Park Ridge residents and whose registration fees cover only program costs (such as a travel team)

Non-Resident/For Profit: Any team whose roster is less than 80% Park Ridge residents and/or whose fees are for profit (such as a club team)

Fees shall be waived PRAA, Park Ridge Recreation, PRIDE Lacrosse.

Fees shall be waived for any children's club team whose roster is 100% Park Ridge residents, except for Memorial Field

PRAA, Park Ridge Recreation, and Park Ridge BOE, and non-profit veteran's organizations within the Borough of Park Ridge shall have first priority field scheduling and shall provide a schedule to the Field Coordinator no later than January 15th.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-122**

STATE TRAINING FEES Q1 2021

WHEREAS, the State Bureau of Construction Code enforcement of the Department of Community Affairs instituted a State Training Fee that is based on the cubic feet volume of new construction; and

WHEREAS, the municipality collects these fees for the State and pursuant to N.J.A.C. 5:23-4.19 payment of these fees must be made quarterly; and

WHEREAS, \$2,214.00 in State Surcharge Fees has been collected based upon 167,063 cubic feet of new construction and \$805,296 of construction alterations for the period of January 1, 2021 through March 31, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Treasurer be and is hereby directed to draw a check in the amount \$2,214.00 to the Treasurer, State of New Jersey.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-123**

2021 TEMPORARY BUDGET AMENDMENT #3

WHEREAS, an emergent condition has arisen with respect to current fund appropriations (see list below), and

WHEREAS, adequate provision has not been made in the 2021 temporary budget for the aforesaid purpose, and N.J.S.A. 40A: 4-20, provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 pursuant to the provision of Chapter 96, P.S. 1951 (N.J.S.A.40A: 4-20) including this resolution total \$4,189,319.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provision of N.J.S.A.40A: 4-20:

1. An emergency temporary appropriation be and the same is hereby made for
Borough of Park Ridge
2021 Temporary Budget

Appropriation	Salary & Wages	Other Expenses	Total
<i>General Government</i>			
General Administration	\$9,020	\$4,740	\$13,760
Mayor & Council	\$5,670	\$1,410	\$7,080
Municipal Clerk	\$19,160	\$5,330	\$24,490
Finance Administration	\$26,610	\$7,050	\$33,660
Collection of Taxes	\$12,070	\$1,460	\$13,530
Assessment of Taxes	\$2,030	\$1,000	\$3,030
Legal Services	\$0	\$30,000	\$30,000
Engineering Services	\$0	\$6,570	\$6,570
Grant Professional	\$0	\$4,600	\$4,600
<i>Land Use Administration</i>			
Planning Board	\$10,100	\$3,100	\$13,200
Zoning Board of Adjustments	\$7,160	\$1,490	\$8,650
Zoning Officer	\$2,010	\$150	\$2,160
Housing Task Force	\$1,680	\$40	\$1,720
<i>Insurance</i>			
General Liability	\$0	\$22,580	\$22,580
Employee Group Health	\$0	\$163,800	\$163,800
<i>Public Safety Functions</i>			
Police	\$397,430	\$13,000	\$410,430
Police Reserves	\$2,240	\$3,340	\$5,580
Pistol Range	\$0	\$3,320	\$3,320
Tri-Boro Safety	\$0	\$39,310	\$39,310
Emergency Management	\$430	\$860	\$1,290
Municipal Court	\$0	\$16,970	\$16,970
Fire Department	\$0	\$11,350	\$11,350
Fire Prevention	\$5,810	\$1,090	\$6,900

<i>Public Works Functions</i>			
Streets & Road Maintenance	\$113,690	\$22,860	\$136,550
Sewer System	\$7,740	\$1,550	\$9,290
Solid Waste Collection	\$0	\$76,920	\$76,920
Buildings & Grounds	\$11,800	\$10,660	\$22,460
Vehicle Maintenance	\$13,810	\$8,900	\$22,710
Shade Tree O/E	\$0	\$2,060	\$2,060
Recycling	\$0	\$18,810	\$18,810
<i>Health & Human Services</i>			
Board of Health	\$3,670	\$7,150	\$10,820
Public Assistance	\$1,450	\$0	\$1,450
<i>Parks & Recreation Functions</i>			
Recreation	\$3,640	\$2,890	\$6,530
Senior Citizens	\$0	\$0	\$0
<i>Other Common Operating Functions</i>			
Park Ridge Television	\$1,710	\$700	\$2,410
Municipal Service Act	\$0	\$0	\$0
<i>Code Enforcement & Administration</i>			
Construction Code Official	\$48,070	\$4,280	\$52,350
<i>Utility Expenses & Bulk Purchases</i>			
Electricity	\$0	\$11,820	\$11,820
Telephone	\$0	\$3,940	\$3,940
Water	\$0	\$2,300	\$2,300
Gas & Oil	\$0	\$2,630	\$2,630
Gasoline	\$0	\$7,880	\$7,880
<i>Landfill/Solid Waste Disposal Costs</i>			
Disposal Fees	\$0	\$9,850	\$9,850
Recycling Tax	\$0	\$1,450	\$1,450
<i>Statutory Expenditures</i>			
Social Security	\$0	\$30,190	\$30,190
Defined Contribution Plan	\$0	\$660	\$660
<i>Education Functions</i>			
Maintenance of Public Library	\$0	\$75,000	\$75,000
<i>Sewerage Processing and Disposal</i>			
Bergen County Utilities Authority - Sewer Fees	\$0	\$92,270	\$92,270
TOTAL			
	\$707,000	\$737,330	\$1,444,330
<i>Water Utility</i>			
Operating	\$175,000	\$203,440	\$378,440
Group Health Insurance	\$0	\$42,660	\$42,660
<i>Statutory Expenditures</i>			
Social Security	\$0	\$13,710	\$13,710
Defined Contribution Plan	\$0	\$300	\$300
TOTAL			
	\$175,000	\$260,110	\$435,110
<i>Electric Utility</i>			

Operating	\$170,000	\$90,170	\$260,170
Purchase of Electric Current	\$0	\$803,250	\$803,250
Group Health Insurance	\$0	\$32,820	\$32,820
<i>Statutory Expenditures</i>			
Social Security	\$0	\$12,630	\$12,630
TOTAL	\$170,000	\$938,870	\$1,108,870

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-124**

PAYMENT OF BILLS - UTILITY

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that they are in receipt of the following Board of Public Works Utility bills in the sum of \$782,109.91 (bill list dated April 7, 2021) which was previously approved and authorized for payment by the Board of Public Works Chief Financial Officer have been approved and authorized for payment and that the Mayor, Borough Clerk and Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-125**

PAYMENT OF BILLS - BOROUGH

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$2,637,385.12 (bill list dated April 9, 2021) have been approved and authorized for payment and that the Mayor, Borough Clerk and Borough Treasurer are, hereby authorized and directed to issue warrants in payment of same.

Adopted ____/____/____ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 021-126**

**AUTHORIZATION TO APPROVE CADET MEMBER OF
THE PARK RIDGE VOLUNTEER FIRE DEPARTMENT
APPLICANT -TIMOTHY IZZO**

WHEREAS, Fire Chief Thomas Lepore has approved an application prepared by Timothy Izzo, located at 137 Ridge Ave., Park Ridge, New Jersey for the Park Ridge Volunteer Fire Department; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge hereby approve the membership of Timothy Izzo, in the Park Ridge Volunteer Fire Department.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Capilli						
Cozzi						
Epstein						
Fenwick						
Ferguson						
Metzdorf						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk