

MAYOR AND COUNCIL MEETING

WORK SESSION

June 9, 2020

6:47P.M.

Present: Councilmembers Capilli, Epstein, Farinaro, Ferguson, Metzdorf, Mintz and
Mayor Misciagna

Absent:

Also Present: Julie Falkenstern, BA
Magdalena Giandomenico, Borough Clerk
Durene Ayer, Borough CFO
Anthony Bocchi, Esq
Dan Lee, Borough Engineer

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

I. Engineers Report: Dated June 9, 2020

1. CAPITAL IMPROVEMENTS

a. PARK RIDGE COMMUNITY CENTER

Our office previously provided the Borough with a proposal for engineering services associated with the proposed Park Ridge Community Center. We respectfully request consideration and authorization for same.

b. 2019 ROADWAY IMPROVEMENT PROJECT

The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects.

CDBG/Municipally Funded roads and NJDOT funded roads.

CDBG & Municipally Funded Roads: Project is complete and final payment is on the agenda.

The CDBG reimbursement request deadline was relaxed from the original date of April 15, 2020 due to the current state of emergency. *NEA submitted the reimbursement request on May 18, 2020. Comments were issued by the County on June 3, 2020. Revised documents will be sent back upon receipt of all required documents.*

NJDOT Funded Roads:

The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. Remaining work includes curbing, milling and paving. The completion of the project is anticipated as soon as the weather breaks in the Spring. Additional work to be considered includes the Police Station accessible ramps on the

east side of the building, heaved curbs along Broadway and various issues through the Borough. The previously submitted change order pricing has been negotiated to be applied as a time and material.

The contractor began work on Mill Road Tuesday June 2, 2020 and is anticipated to be complete around June 12, 2020. The additional work requested is anticipated to start immediately following completion of Mill Road.

c. **2020 ROADWAY IMPROVEMENT PROJECT** – The anticipated roads to include in this year's road paving project was finalized and requires final approval and includes approximately 1.75 miles of Borough Roads. Upon receipt of final confirmation, for the list our office will provide a proposal so that design services can be initiated.

d. **PSEG GAS MAIN WORK** – PSEG completed the initial phase of work in the northeast section of the Borough on May 22, 2020. The Borough selected three (3) roads approximately 1,700 feet long for the 2020 Roadway Improvement Project that coincide with PSEG work. Once the list is finalized, it should be shared with PSEG so that appropriate credits can be applied for the roads with PSEG work that Park Ridge will pave. PSEG indicated they will request a new pre-con meeting ahead of their return to the Borough. They anticipate the next phase to begin this summer with paving in late summer/early fall.

e. **INTER-MUNICIPAL TRAIL** – T.R. Weniger anticipates returning to complete the project on June 22, 2020 with an approximate two (2) week construction duration.

f. **MEMORIAL FIELD – TURF REPLACEMENT / REPAIR** – Turf is anticipated to be delivered June 15, 2020. With an installation period of approximately 3-5 days. The Freshwater Wetlands Transition Area Averaging conservation restriction has been finalized and will be submitted to Bergen County for recording. We are working with the Borough Attorney to submit a conservation restriction required for the Riparian Area restoration.

g. **PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO**

PROSPECT – We requested the contractor provide invoices for the completed work and will begin the process for requesting reimbursement by the County upon receipt of same.

h. **PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)** – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid

i. **ELECTRIC LAKE DREDGING** – NJDEP Grant Application for Water Quality Restoration was prepared by Bruno Associates with assistance from NEA. The Grant Application was submitted on February 7, 2020 requesting up to \$9,578,000 in grant assistance. Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An

NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

j. GLEN ROAD BRIDGE / CULVERT – The Bridge Rehabilitation / Bridge Replacements should occur within the bridge’s service life timeframe which is early 2021. Woodcliff Lake received an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of approximately \$650,000. The application seeks funding to supplement the 2015

NJDOT MA grant already received by the Borough of Park Ridge. NEA is preparing a proposal for the design of the repair work which we understand may be subject to an interlocal agreement with the Borough of Woodcliff Lake.

2. GENERAL ENGINEERING

a. MILL POND – NJDEP DAM SAFETY ANALYSIS – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed.

The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

PROJECT	GRANT/YEAR	ORD./RESO	AMOUNT	STATUS	NOTES*
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	Ord. 16-15 (107)	\$150,000	Final reimbursement requested	Final reimbursement from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Ord. 15-06 Reso. 019-052	\$129,131	Final reimbursement requested	Final reimbursement pending approval from Bergen County.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Ord. 19-02 Reso. 018-328	\$82,147	Final reimbursement requested	Final reimbursement request submitted 10/18/19.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$150,000	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$138,822	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
2018 CDBG Road Program (Terrace St, Oakland St, Woodland St)	2018 CDBG Grant	Ord. 19-10 (2) Reso. 019-061	\$83,563	Construction Complete	<i>Reimbursement request submitted to CDBG.</i>

Glen Road Culvert	2015 NJDOT MA Grant	\$149,000	Contract to be awarded	<i>Proposal for design pending.</i>	
Park Avenue Streetscape (Same project as above)	2016 TAP Grant	\$357,000	Contract to be awarded	CME initiating design process.	
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program	Ord. 16-11	\$24,000 each Park Ridge and Woodcliff Lake	Construction scheduled	Construction to restart June 22, 2020.
PROJECT	GRANT/YEAR	ORD./RESO	AMOUNT	STATUS	NOTES*
North 5th Street	2019 MA NJDOT Grant	TBD	\$485,340 Requested	Grant Awarded	Grant award is \$207,000. Possible candidate for the 2021 Roadway Improvement Project. Contract award deadline March 25, 2021.
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant	Ord. 19-09	\$81,656 Requested	Grant Application submitted 5/20/19	Grant in the amount of \$81,656 received on 2/3/20.
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant	TBD	\$409,695.15 Requested	Grant Awarded	Grant award is \$215,000. Included in the 2020 Roadway Improvement Project.
<i>Future Road Program</i>	<i>2021 MA NJDOT Grant</i>	<i>TBD</i>	<i>Roads to be selected</i>	<i>Grant Application deadline July 1, 2020.</i>	
Mill Pond/Electric Lake Sediment Removal	2019 NJDEP Water Quality Restoration Grant	\$9,578,000 Requested	Grant Application submitted 2/07/20	NEA assisted with grant application submitted by Bruno Associates. Award anticipated approximately November 2020.	
Memorial Field Playground Improvements	2020 Bergen County Open Space Grant	\$141,300 Requested (50% matching grant)	Letter of Intent accepted June 3, 2020	Full Application deadline extended to June 29, 2020. Application being prepared by Bruno Associates.	

*Status of reimbursements to be confirmed by Borough CFO

II. CFO Report: Borough CFO Ayer provided an update about the standing of the Borough finances:

- i. Finance Committee met 6/8/2020
- ii. Appropriations stipulated in the budget on point.

- iii. Due to the COVID pandemic: miscellaneous revenues collected are down, UCC permits are down, and since the courts have been closed so are court fees collected.
- iv. Discussed tax collection rate at the end of the 2nd quarter.

III. Police: Councilman Farinaro discussed the request of an additional police officer by the police department. Due to the anticipated completion of the downtown project, the growth of businesses and population downtown and potential retirement, the police department stated they need an additional officer. The Chief would like to send someone to the academy July 2020 so a hire would need to be approved beforehand.

- i. Council President Mintz discussed the revenue shortfall and a hire was factored into the budget pending an actual retirement.
- ii. Mayor Misciagna discussed the need of potential layoffs depending on the tax collections and other deficiencies in the budget due to COVID.

Councilwoman Epstein lost connection 7:05pm

- iii. Borough CFO discussed the salary not being appropriated in the budget so would have to come out of other allocations in the police O/E portion of the budget.
- iv. Councilman Capilli mentioned that the academy portion of the hire was factored into the budget. He also referenced a national standard of police to population ratio.

Councilwoman Epstein returned at 7:29pm and was given a summary of the missed information. She expressed that she would be okay with a hire, but if lay offs need to happen then the last hire goes.

- v. A motion by Councilman Farinaro was revisited where he asked for the Council to take an informal poll to see if they are in favor of the hire of a new police officer, Councilman Capilli seconded the motion:
 - 1. No: Metzdorf & Mintz
 - 2. Yes: Capilli, Farinaro, Ferguson and Epstein
- vi. Borough Administrator will request a list of eligible hires from civil service and the scheduling of the academy and will circle back with Councilman Farinaro.

IV. March: Councilman Farinaro stated that there will be a protest in memory of George Floyd which will assemble at 2:00pm at the Elk's and start marching by 3pm to the square depot.

V. Borough Administrator UPDATE: Tom Shulen is on board for the drive-in movie to take place at the parking lot of the municipal pool on June 27th. The pool is looking to open that weekend based on the guidelines provided by the state.

VI. COVID Update: Mayor Misciagna spoke about the last Governor COVID update call he was on:

- i. Outside capacity will go up to 100 from 25 and the 250 by June 22 and 500 by the beginning of July as long as the number of cases remain stable.
- ii. Curbside pick up for libraries should be allowed and car washed starting June 15th
- iii. Golf is back on

Borough Attorney Bocchi joined 7:23

- b. Councilman Ferguson spoke about sports and the need for specific guidelines.
Councilman Farinaro will send guideline she got on low risk vs high risk sports
issued by the National Federation of High School Sports.

Open Work Session adjourned at 7:46pm

On a motion made by Councilman Metzdorf and Seconded by Councilman Capilli to confirm.
Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, reading "Magdalena Giandomenico". The signature is written in a cursive, flowing style.

Magdalena Giandomenico