AGENDA MAYOR & COUNCIL MEETING May 28, 2019 8:15 p.m.

Mayor Misciagna calls meeting to order at:

Pledge of Allegiance to the Flag

ROLL CALL:

Present: Absent: Also Present:

Mayor Misciagna Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

SUSPEND THE REGULAR ORDER OF BUSINESS

Mayor Misciagna calls for a motion to suspend the regular order of business to administer the Oath of Office to Mayor for a Day – Michael Weinstein, to Park Ridge Police Reserves Officer Roque Schipilliti and for the presentation of Certificates of Recognition to the PRAA 5th Grade Girls Basketball Champions – Bergen Travel Basketball League

A motion was made by ______ and seconded by to confirm.

Roll Call:

OATH OF OFFICE

MAYOR FOR A DAY MICHAEL WEINSTEIN

OATH OF OFFICE

PARK RIDGE POLICE RESERVES OFFICER ROQUE SCHIPILLITI

CERTIFICATES OF RECOGNITION PRAA 5TH GRADE GIRLS BASKETBALL CHAMPIONS BERGEN TRAVEL BASKETBALL LEAGUE

LAUREN AMORESE KATE BRODERICK STACY CARACOZZA RILIE FAZIO ELIZABETH GIBBONS ANNIKA KIVISIKK MEGHAN LONG ELLA MCDERMOTT SHRIYA VAIDHYANATHAN

AGENDA CHANGES

PUBLIC PRIVILEGE OF THE FLOOR:

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, <u>he/she shall</u> <u>limit his/her statement to five (5) minutes</u>. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Speaker:

ORDINANCES – INTRODUCTION

BOROUGH OF PARK RIDGE ORDINANCE NO. 2019-014

AN ORDINANCE ESTABLISHING THE CLASSIFICATION AND COMPENSATION FOR CERTAIN OFFICIALS, APPOINTEES AND EMPLOYEES OF THE BOROUGH OF PARK RIDGE, BERGEN COUNTY, NEW JERSEY FOR THE YEAR 2019

Mayor Misciagna asks for a motion to introduce on first reading Ordinance No. 2019-014, An Ordinance Establishing the Classification and Compensation for Certain Officials, Appointees and Employees of the Borough of Park Ridge, Bergen County, New Jersey for the Year 2019.

A motion was made by ______ and seconded by ______ to confirm.

Roll Call:

Mayor Misciagna asks the Borough Clerk to read the Ordinance by title.

Borough Clerk: Ordinance No. 2019-014, An Ordinance Establishing the Classification and Compensation for Certain Officials, Appointees and Employees of the Borough of Park Ridge, Bergen County, New Jersey for the Year 2019.

Mayor Misciagna asks the Borough Clerk to give a brief description of this Ordinance.

Magdalena Giandomenico:

Mayor Misciagna asks if anyone wishes to be heard concerning the introduction of this ordinance.

Speaker:

Mayor Misciagna asks for a motion to pass this Ordinance on the first reading by title and it be published in full in The Ridgewood News with notice of Public Hearing to be held on June 11, 2019.

A motion was made by ______ and seconded by ______ to confirm.

Roll Call:

ORDINANCES - PUBLIC HEARING

NONE

CONSENT AGENDA:

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

Speaker:

Mayor Misciagna asks if any Council member would like to abstain from voting on any resolution on the Consent Agenda.

Speaker:

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by ______ and seconded by ______ to confirm.

Roll Call:

RESOLUTIONS;

- Res. No. 019-145 Approval of Banner Request Park Ridge Football Boosters
- Res. No. 019-146 Refund of Summer Day Camp Overpayment
- Res. No. 019-147 Approval of Request Social Affairs Permit 125th Anniversary of Park Ridge Town Picnic
- Res. No. 019-148 Awarding Change Order No. 1 Furnishing & Installing Tile Surface in Lieu of Duracourt for the Sulak Basketball Improvement Project
- Res, No. 019-149 Authorizing Prorated Tax Exemption for United States Marshals Service – 8 Etheridge Place
- Res. No. 019-150 Resolution Endorsing the Volunteer Tuition Credit Program
- Res. No. 019-151 Resolution Recommending Execution of Park Ridge Chief of Police
 Contract
- Res. No. 019-152 Authorize Part Time/Casual Labor Administrative Offices & Road Department
- Res. No. 019-153 Resolution Confirming Policy that Non-Union Exempt Employees
 May Not Secure Payment for Unused Vacation Days
- Res. No. 019-154 Payment of Bills Borough
- Res. No. 019-155 Authorize Execution of Agreement with the County of Bergen for the 2018 Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund Historic Preservation Grant Acceptance

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

REPORTS OF THE GOVERNING BODY

Councilmember Metzdorf:

Councilmember Epstein:

Councilmember Ferguson:

Councilmember Farinaro

Councilmember Mintz:

Council President Capilli:

APPROVAL OF MINUTES

Mayor Misciagna asks for a motion to approve the minutes as follows:

Closed and Work Session Minutes Dated May 14, 2019

Public Hearing Minutes Dated May 14, 2019

A motion was made by ______ and seconded by ______ to confirm.

Roll Call:

ADJOURN

A motion was made by ______ and seconded by ______ to adjourn the Regular Mayor and Council meeting. Meeting adjourned at P.M.

BOROUGH OF PARK RIDGE ORDINANCE NO. 2019 - 014

AN ORDINANCE ESTABLISHING THE CLASSIFICATION AND COMPENSATION FOR CERTAIN OFFICIALS, APPOINTEES AND EMPLOYEES OF THE BOROUGH OF PARK RIDGE, BERGEN COUNTY, NEW JERSEY FOR THE YEAR 2019

BE IT ORDAINED by the Mayor and Council of the Borough of Park Ridge in the County of Bergen, State of New Jersey that the compensation paid certain officials, appointees and employees of the Borough of Park Ridge shall be as follows:

SECTION 1. That the minimum and maximum range of salary, wage or compensation to be paid to certain officials, appointees and employees or servants of the Borough of Park Ridge, Bergen County, New Jersey for the year 2019 is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM	BA	SIS
Mayor	-	\$7,200	Per	Annum
Councilmember	-	6,000	"	46
Administrator Part-Time	-	55,000	"	"
Borough Clerk	50,000	94,000	**	"
Director of Operations	120,000	182,000	"	"
General Supervisor, Elect. Dis	t. 100,000	150,000	**	"
General Supervisor,				
Water & Sewer Maint.	100,000	132,000	**	"
General Supervisor, Roads, Pa	rks			
Recycling, Bldgs & Ground	ls,			
Vehicle Maintenance	100,000	132,000	**	44
Recycling Coordinator Stipend	1	5,000		
Project Engineer	50,000	75,000		
Deputy Borough Clerk	40,000	60,000	**	£5
Tax Collector	60,000	85,000	**	64
CFO/Treasurer	100,000	140,000	**	**
Assistant Municipal Treasurer	35,000	55,000	**	"
Assistant Utilities Treasurer	35,000	50,000	"	"
Payroll Clerk/Finance Clerk	35,000	60,000	"	"
Utilities Collection Supervisor	70,000	95,000	"	"
TriBoro Consultant		55.00	Per	Hour
Tax Assessor, P.T.	15,000	15,000	Per	Annum
Zoning Officer, P.T.	10,000	40,000	**	"
Construction Code Official	45,000	79,000	**	"
Plumbing Sub-Code Official	5,000	15,000	**	"
Electrical Sub-Code Official, I	Р.Т. 5,000	15,000	"	"
Fire Sub-Code Official, P.T.	5,000	15,000	**	"
Assist. To Land Use Office	5,000	8,500	"	"
Land Use Administrator	40,000	65,000	44	"
Fire Official, P.T.	4,500	17,500	~~	66
Fire Code Inspectors, P.T.	3,500	9,000	**	"
Public Assistance Director, P.	Г. 3,500	11,500	66	"
Secretary, Board of				
Public Works, P.T.	10,000	18,000	**	44
Pistol Range Facility Coordina	ator 3,000	5,000	**	"
Police Secretary	40,000	65,000	**	"
Housing Inspector		12,000	£6	"
Senior Citizen Van Driver		23.00	Per	Hour
Crossing Guards	15.50	28.00	Per	Hour
-				

SECTION 2. In addition to the salaries set forth above, department heads and other eligible employees shall be paid longevity pay on the following basis: (a) 49^{th} month through 60^{th} month of service: \$500 for that year of service; (b) 61^{st} through 120^{th} month of service: \$300 per year for each year of service; (c) 121^{st} month and over: \$200 per year for each year of service. Payments shall be part of the semi-monthly pay.

SECTION 3. All salaries shall be retroactive to January 1, 2019.

' SECTION 4. In addition to the salaries set forth herein employees in the following positions shall be paid an additional sum of \$1,500, said amount to be designated, "Exempt Stipend," in recognition of the additional hours and duties required of their positions. The eligible positions are: Deputy Borough Clerk, Ass't Treasurer, General Supervisors of Electric Distribution, Roads/Parks/Bldgs & Grounds/Vehicle Maint., Water Distribution and Sewer Maintenance, Project Engineer and Zoning Officer.

SECTION 5. In addition to the salary set forth herein, the Borough Administrator, Borough Clerk, Treasurer and Director of Operations positions shall be paid an additional sum of \$2,500, said amount to be designated as "Administrative Exempt Stipend" in recognition of the additional hours and duties required of their positions.

SECTION 6. In addition to the salary set forth herein, the Fire Official, P.T., shall each be paid an additional stipend of \$750 in recognition of additional hours required as the administrative duties associated with residential smoke detector certifications.

SECTION 7. In addition to the salaries set forth herein, the Fire Official, P.T., and the Zoning Officer, P.T., shall be paid an additional stipend of \$750 each in recognition of additional hours associated with the Mayor's Housing Task Force.

SECTION 8. In addition to salary set forth herein, the Fire Officials, P.T., shall each be paid an additional \$17.00 per hour for court appearances in recognition of the hours spent in Court associated with summons issued for violations.

SECTION 9. All ordinances or parts thereof inconsistent herewith are expressly repealed.

SECTION 10. This ordinance shall become effective after final passage and publication as required by law.

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

Adopted ___/___ on roll call vote as follows:

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

APPROVAL OF BANNER REQUEST PARK RIDGE FOOTBALL BOOSTERS

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that it hereby approves the following Park Ridge Football Boosters request, subject to the availability of space and other conditions which may occur that would not permit banners to be hung at this location:

Banners:

Park Ridge Football Booster Kickoff Week - Friday Night Football Game Park Avenue – Borough Hall September 2nd – September 6th September 30th – October 4th October 7th – October 11th October 21st – October 25th

Adopted ____/ ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

REFUND OF SUMMER DAY CAMP OVERPAYMENT

WHEREAS, The Recreation Department of the Borough of Park Ridge processes registrations for Summer Day Camp through Community Pass; and

WHEREAS, payments for registration are typically made using credit cards and debit cards through the Community Pass website; and

WHEREAS, due to the camper was unable to attend; and

WHEREAS, it is the policy of the Borough to issue refunds of overpayments by check; and

WHEREAS, the Recreation Supervisor has reviewed the request for refund and has corrected the registration of the camper to reflect they will not participate in the field trip and are entitled to a refund; and

WHEREAS, the Chief Financial Officer has certified there are sufficient funds available in Borough of Park Ridge Account No. 27-2000-55-1000-001.

W WHEREAS, the Finance Department has verified the amount eligible for a refund to the Park Ridge parents in the table below;

Name	Address	Overpayment
Beth Gillies	45 Ridge Avenue	\$361.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Borough Treasurer is hereby authorized to refund the registration fee in the said amount to the parent of the camper who was unable to attend.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro					·	
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

APPROVAL OF REQUEST SOCIAL AFFAIR PERMIT – 125TH ANNIVERSARY OF PARK RIDGE TOWN PICNIC

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that it hereby approves the following request:

Social Affair Permit

Recreation Committee – Town Picnic June 8th (Rain Date June 9th) Memorial Field

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

RESOLUTION AWARDING CHANGE ORDER NO. 1 FOR FURNISHING AND INSTALLING TILE SURFACE IN LIEU OF DURACOURT FOR THE SULAK BASKETBALL IMPROVEMENT PROJECT

WHEREAS, the Mayor and Council of the Borough of Park Ridge on April 23, 2019 adopted Resolution No. 019-122 awarding a bid for the Sulak Basketball Improvement Project to Adamo Brothers Construction, Inc.; and

WHEREAS, the Borough Engineer by way of letter dated May 15, 2019 (a copy of which is attached) has certified that the change order is recommended as stated; and

Change Order #1	\$ 2, 194.50
TOTAL DUE	\$ 2, 194.50

WHEREAS, the Chief Financial Officer has certified the funds are available in the Borough of Park Ridge Account No. 04-2150-55-1902-001; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge, Bergen County, New Jersey upon the recommendation of the Borough Engineer that the Change Order No. 1 for the Contract listed above, be, and is hereby authorized.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

AUTHORIZING PRORATED TAX EXEMPTION FOR UNITED STATES MARSHALS SERVICE

WHEREAS, 8 Etheridge Place, in the Borough of Park Ridge, also known as Block 1017 Lot 5, was forfeited to the United States Marshals Service as of November 7, 2018; and

WHEREAS, the State of New Jersey and the Borough of Park Ridge Tax Assessor authorizes 8 Etheridge Place, Park Ridge, New Jersey as being totally exempt from paying property taxes from the date of forfeiture, as of November 7, 2018, going forward until the property is sold; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the Tax Collector is authorized to exempt the prorated amount of taxes for 2018.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

RESOLUTION ENDORSING THE VOLUNTEER TUITION CREDIT PROGRAM

WHEREAS, the Mayor and Council of the Borough of Park Ridge in the County of Bergen deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Park Ridge; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED that Magdalena Giandomenico, Borough Clerk, is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P. L. 1998, c. 145, a copy of which is herewith made part of this resolution.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro					[
Ferguson						
Metzdorf						
Mintz					1	
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

RESOLUTION RECOMMENDING EXECUTION OF PARK RIDGE CHIEF OF POLICE CONTRACT

WHEREAS, the Mayor and Council have engaged in negotiations with the Park Ridge Chief of Police, Joseph Madden, regarding the terms and conditions of his employment; and

WHEREAS, the Mayor and Council and the Chief of Police have come to an agreement with regard to the terms and conditions of his employment covering the period commencing January 1, 2020 and ending December 31, 2022; and

WHEREAS, the Mayor and Council wish to authorize the execution of said agreement; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Park Ridge that the Mayor and Council of the Borough of Park Ridge hereby authorize the execution of the attached Park Ridge Chief of Police Contract upon the prior execution of said Contract by the Park Ridge Chief of Police.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf			}			
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

AUTHORIZE PART TIME/CASUAL LABOR

WHEREAS, the Administrative offices and the Road Departments is in need of Casual Labor employees during the late Spring and Summer months, concluding September 15, 2019; and

WHEREAS, the Borough Administrator has recommended the following people be hired as Casual Labor:

Road Department: Sean Mahoney, 80 North Fifth St, Park Ridge, NJ	\$ 10.00/hr
<u>Borough Hall:</u> Joshua Salles, 237 Pascack Ave, Emerson, NJ	\$ 10.00/hr

NOW, THEREFORE, BE IT RESOLVED that the Borough Administrator of the Borough of Park Ridge recommends to the Mayor and Council that said employees be hired as casual labor employees.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein	· ·					
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

RESOLUTION CONFIRMING POLICY THAT NON-UNION EXEMPT EMPLOYEES MAY NOT SECURE PAYMENT FOR UNUSED VACATION DAYS

WHEREAS, prior Resolutions of the Mayor and Council have announced the policy that non-union exempt employees may cash in unused sick days under certain circumstances subject to specific limitation; and

WHEREAS, the Mayor and Council wish to make it clear that non-union exempt employees may not cash in or be paid for any unused vacation days but may carry over unused vacation days to a subsequent year provided that employees take any unused vacation days by September 30th of the following year, and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that the Borough hereby affirms its policy that non-union exempt employees may not cash in or surrender vacation days for pay under any circumstances and that all earned vacation days must be utilized by September 30th of the following year and that any vacation days earned in a calendar year and not used by the following June 30th shall be deemed lost.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

PAYMENT OF BILLS - BOROUGH

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$ 869,270.03 have been approved and that the Mayor, Borough Clerk and Chief Financial Officer are, hereby authorized and directed to issue warrants in payment of same.

Adopted ___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

AUTHORIZE EXECUTION OF AGREEMENT WITH THE COUNTY OF BERGEN FOR THE 2018 BERGEN COUNTY OPEN SPACE, RECREATION, FLOODPLAIN PROTECTION, FARMLAND & HISTORIC PRESERVATION TRUST FUND HISTORIC PRESERVATION GRANT ACCEPTANCE

WHEREAS, that the Mayor and Council of Borough of Park Ridge wish to enter into a Bergen County Trust Fund Project Contract ("Contract") with the County of Bergen for the purpose of using a \$82,147 matching grant award from the 2018 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("Trust Fund") for the municipal park project entitled Sulak Lane Park Basketball Court Installation, located in the on the tax maps of the Borough of Park Ridge; and

WHEREAS, that the Mayor and Council hereby authorize the Mayor and Municipal Clerk to be a signatory to the aforesaid Contract; and

WHEREAS, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about March 6, 2021; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund's requirements; and

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund's requirements. Professional Services Costs may be reimbursed from grant awards unexpended balance, should there be a balance; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Park Ridge hereby authorize the execution of a Bergen County Open Space Agreement.

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson		[
Metzdorf						
Mintz						
Capilli						

Adopted ___/___ on roll call vote as follows:

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest: