

2019 BOROUGH OF PARK RIDGE MUNICIPAL BUDGET

May 14, 2019



2019 MUNICIPAL BUDGET GOALS

- FUND ESSENTIAL SERVICES
- FUND ONGOING COAH LITIGATION
- FUND NECESSARY CAPITAL IMPROVEMENT
PROJECTS
- INCREASE FUND BALANCE
- PROVIDE COMPETITIVE UTILITY RATES
WITH EXCEPTIONAL SERVICE



MUNICIPAL BUDGET

PROPERTY TAX FUNDED:

1. MUNICIPAL SERVICES

(Including Library)

USAGE CHARGE FUNDED:

2. POOL UTILITY
3. WATER UTILITY
4. ELECTRIC UTILITY



FINANCE COMMITTEE

- Councilperson Michael Mintz
- Councilperson Robert Metzdorf
- Borough Administrator Julie Falkenstern
- CFO/Treasurer Durene Ayer
- Tax Collector Jessica Mazzearella
- Supported by:
 - Auditor Jeff Bliss of Lerch, Vinci & Higgins
 - Borough Intern Josh Salles

BUDGET PROCESS

- Distribution of budget worksheets to each department.
- Review and evaluate prior year's budget and spending/revenue position.
- Compile department requests into a budget workbook.
- Review requests with Department Heads.
- Conduct multiple reviews of the budget workbook with Finance Committee and make adjustments.
- Prepare Final Budget and Introduce – April 9, 2019
- Conduct Public Hearing – May 14, 2019
- Adopt Budget

FISCAL HISTORY

- Improvement at Borough Hall
 - New CFO and staff alignment
 - New Financial System and procedures
- Results
 - Decrease in Deferred Charges
 - No emergency appropriations in 2018
 - Increase in Surplus
 - Increase in Anticipated Revenue
 - UCC fees
 - Able to Appropriate Funds for Necessary Expenditures
 - COAH Litigation
 - Road Repaving

BUDGET HIGHLIGHTS

- Total Proposed Budget - \$15,059,754
- Total Amount to be Raised by Taxation - \$10,832,069
 - Increase of \$465,492 (4.5%)
- Tax Rate – 0.679
 - Increase of 0.030 (4.6%)
 - Increase Based on Average Assessed Home of
\$470,000 - \$142



2019 ESTIMATED TAX DOLLAR ALLOCATION

Library Municipal School County



1c

22c

66c

11c



DISCRETIONAL SPENDING

Library Municipal School County



~ 3¢



BELOW BOTH STATE MANDATED “CAPS”

➤ APPROPRIATION CAP

- Allowed - \$10,818,706
- Proposed - \$10,790,685
- Bank - \$28,021

➤ TAX LEVY CAP

- Allowed - \$10,375,224
- Proposed - \$10,216,446
- Bank – \$158,779





BUDGET COMPONENTS



APPROPRIATIONS = ANTICIPATED REVENUES

\$15,059,754

\$ 4,227,685 – General Revenues

\$ 10,832,069 – Amount to be Raised*

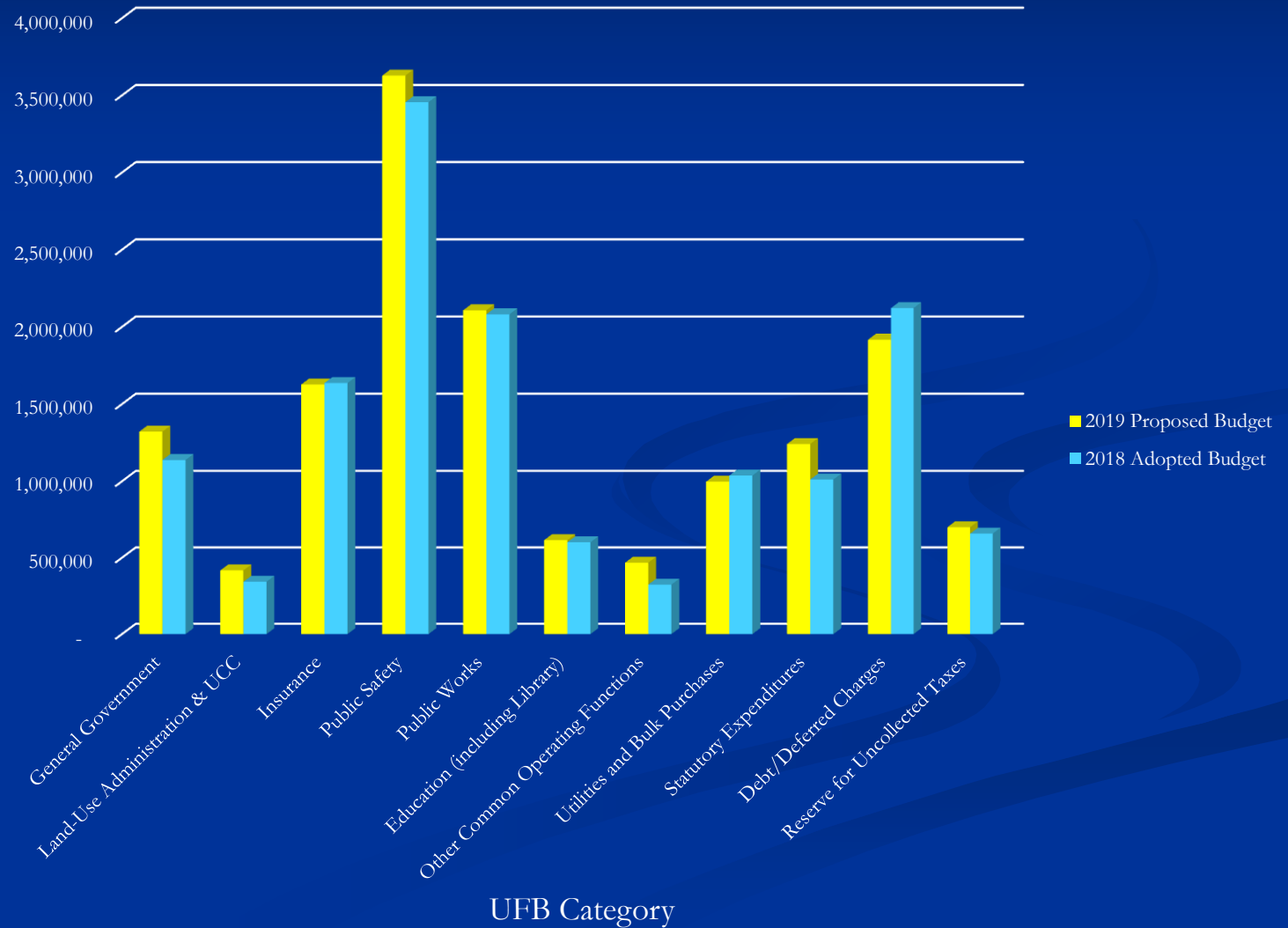
**Includes Mandatory Minimum Library Tax.*



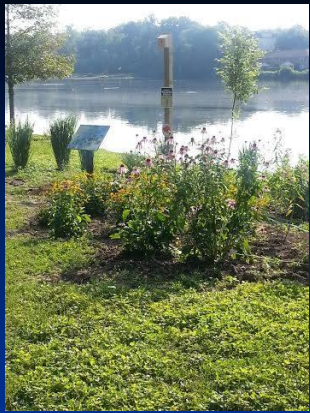


COMPARISON OF APPROPRIATIONS

Appropriations Amount



ALLOCATION OF ANTICIPATED REVENUE

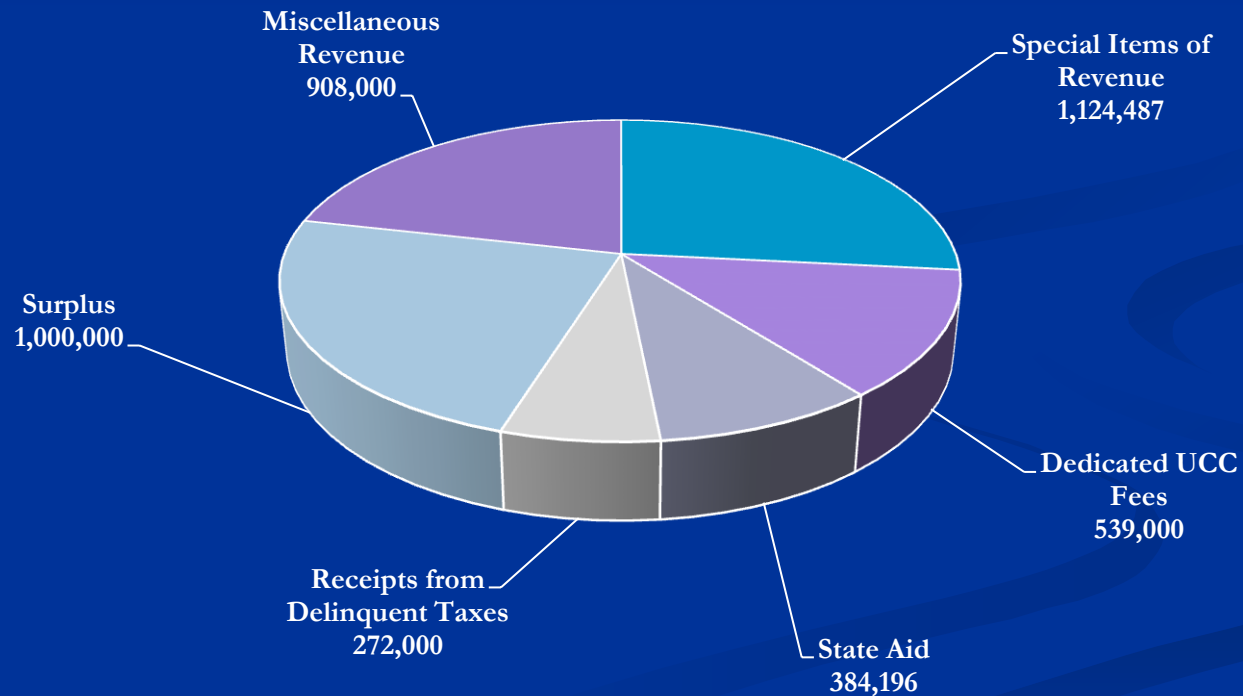


**Includes Mandatory Minimum Library Tax.*





ALLOCATION OF GENERAL REVENUE





CAPITAL PROJECTS

GRANT/SURPLUS FUNDED

PROJECT	Estimated Cost ⁽³⁾	CIF (5%)	Grant/ Other Source Funded ⁽¹⁾	Debt to be Authorized
Fire Prevention Vehicle	26,000		26,000	
Sewer Department - Various Sewer Improvements	6,000		6,000	
Acquisition of Turnout Gear - Fire Department	18,700		18,700	
Car Radios - Police Department	3,200		3,200	
Radios - Police Reserves	15,000		15,000	
Sulak Lane Basketball Court Improvements	195,000		195,000	
Financial System Replacement	80,000		80,000	
ADA Curb Cuts - Park Avenue	42,000		42,000	
Subtotal	\$385,900	\$0	\$385,900	\$0





CAPITAL PROJECTS

Grants/Surplus/Debt Funded

PROJECT	Estimated Cost ⁽³⁾	CIF (5%)	Grant/ Other Source Funded ⁽¹⁾	Debt to be Authorized
Road Repaving Program	846,000	42,300		803,700
Supplemental 2019 Road Improvement Project	540,000	8,385	372,300	159,315
Turf Field Replacement	868,000	43,400		824,600
Department of Public Works - Acquisition of a Pickup Truck	46,000	2,300		43,700
Buildings and Grounds - Acquisition of 4x4 Utility Vehicle	26,000	1,300		24,700
PRKG - TelVue InfoVue Bulletin Board System	14,950	748		14,202
Technology Upgrade	50,000	2,500		47,500
Firehouse Improvements	25,000	1,250		23,750
Dredging of Mill Pond - Phase I Permitting	-	-		-
Pistol Range Lead Remediation - Police Department	25,000	1,250		23,750
Two (2) SUV Vehicles - Police Department	57,100	2,855		54,245
TOTAL <i>(Including Grant/Surplus funded)</i>	\$2,883,950	\$106,288	\$758,200	\$2,019,462





DEBT IMPACT

DEBT	2019 *	2018	2017
PRINCIPAL PAYDOWN	\$1,564,788	\$1,395,300	\$1,268,884
AUTHORIZED	\$2,019,462	\$626,303	\$1,261,300
INCREASE/(DECREASE)	\$454,675	(\$768,997)	(\$7,584)

** Based on 2019 proposed budget.*





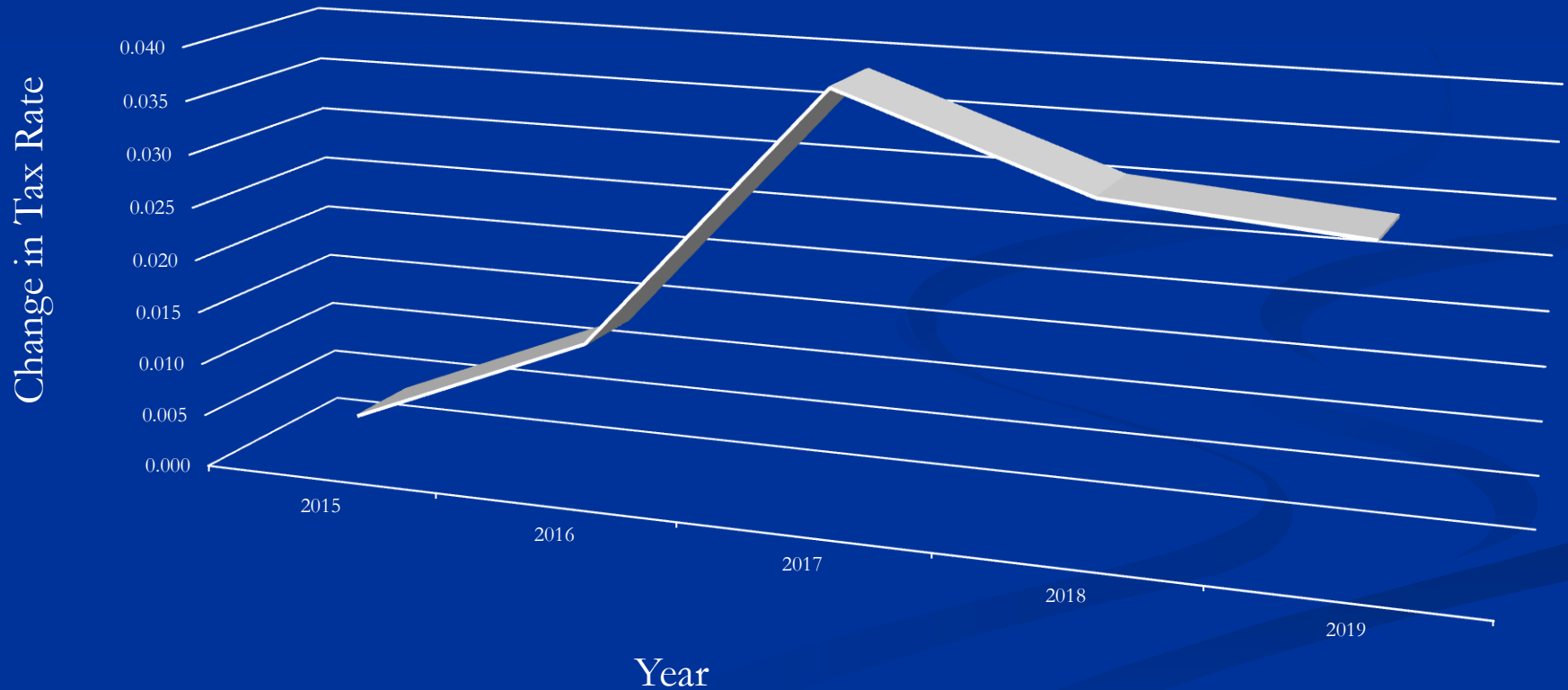
IMPACT ON AN AVERAGE HOME

Apportionment of Taxes	2018	2019	Increase/Decrease Over Previous Year
Average Home	474,000	474,000	
Municipal Operations	2,901	3,038	137
Free Public Library	180	185	5
Municipal Tax Levy	\$3,081	\$3,223 *	\$142

* Based on proposed Tax Levy Amount - \$10,832,070



CHANGE IN TAX RATE



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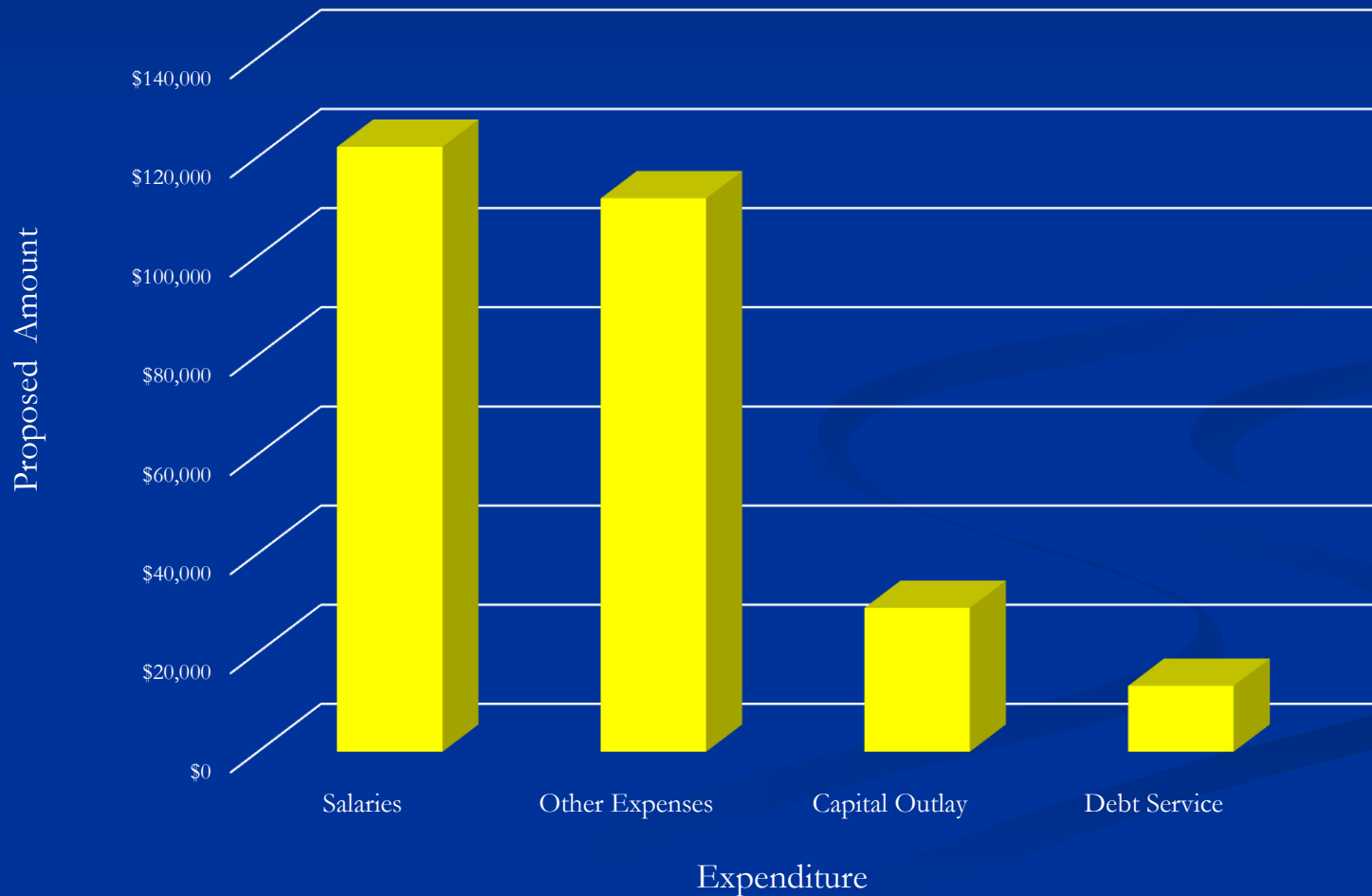
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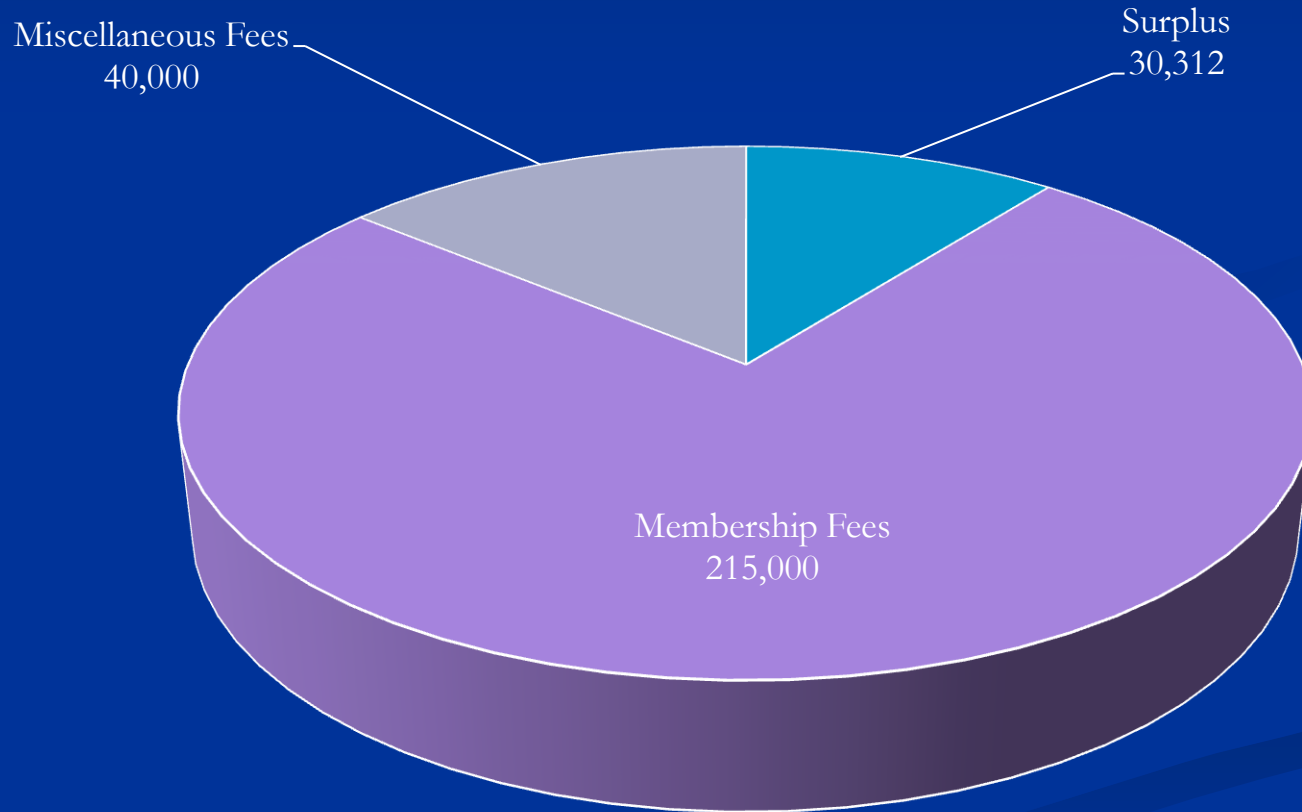


ALLOCATION OF EXPENDITURES





ALLOCATION OF REVENUE





CAPITAL OUTLAY PLAN

- REPLACEMENT OF LIFEGUARD CHAIRS
- REPLACEMENT OF DRAIN COVERS
- REPLACEMENT OF KIDDIE POOL MOTOR
- ADDITIONAL 10 UMBRELLAS, 12 CHAIRS
- SINK IN AND COVER OVER THE SNACK BAR
- ICE MACHINE
- UPGRADE TO THE PA SYSTEM
- LAWNMOWER, POWER WASHER & PRINTER HEAD



NO INCREASE IN MEMBERSHIP FEES

~ JOIN TODAY ~





UTILITY BOARD

■ Members:

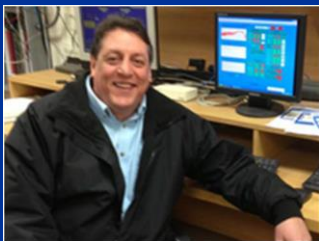
- Keith Misciagna, Mayor
- Dr. Charles Moore, President
- John D. Pouletsos, Vice President
- Matthew Levinson
- Jeff Rutkowski
- David O'Sullivan
- Tom Farinaro, Council Liaison



UTILITY BOARD *(cont'd)*

■ Supported By:

- Bill Beattie, Director of Operations
- Christopher O'Leary, General Supervisor Water/Sewer Distribution
- Paul Longo, General Supervisor Electric Distribution
- Angelo Dell'Armo, Project Engineer
- Peter Wayne, DPW Superintendent



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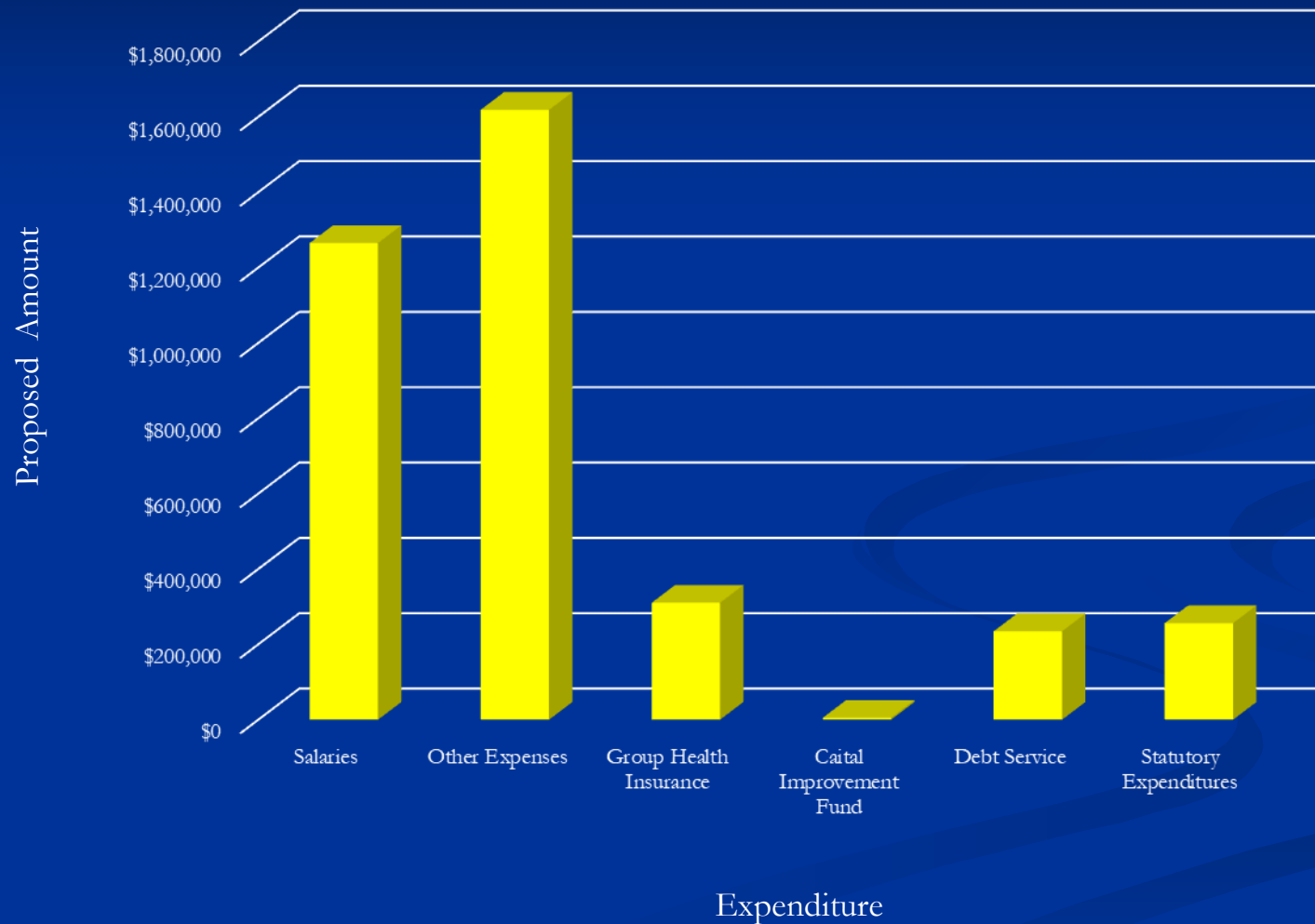


MAJOR 2018 ACCOMPLISHMENTS

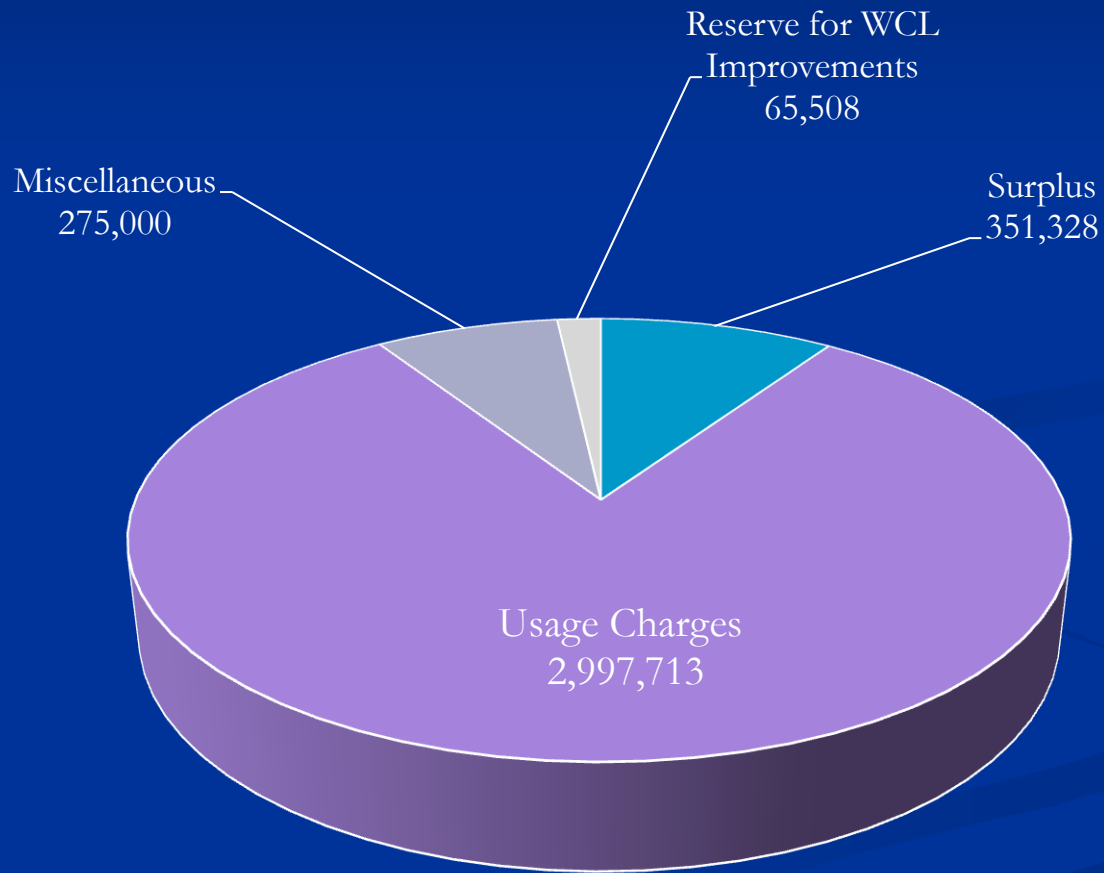


- Glen Road Water Main Upgrade
 - Replaced 2,500 ft. of 8" pipe with 12"
- Obtained easement to Holly Court Tank
 - Initiated drilling new water supply well #21
 - Initiated designing and permitting of the new pumping facility

ALLOCATION OF EXPENDITURES



ANTICIPATED SOURCES OF REVENUE



2019 CAPITAL ITEMS

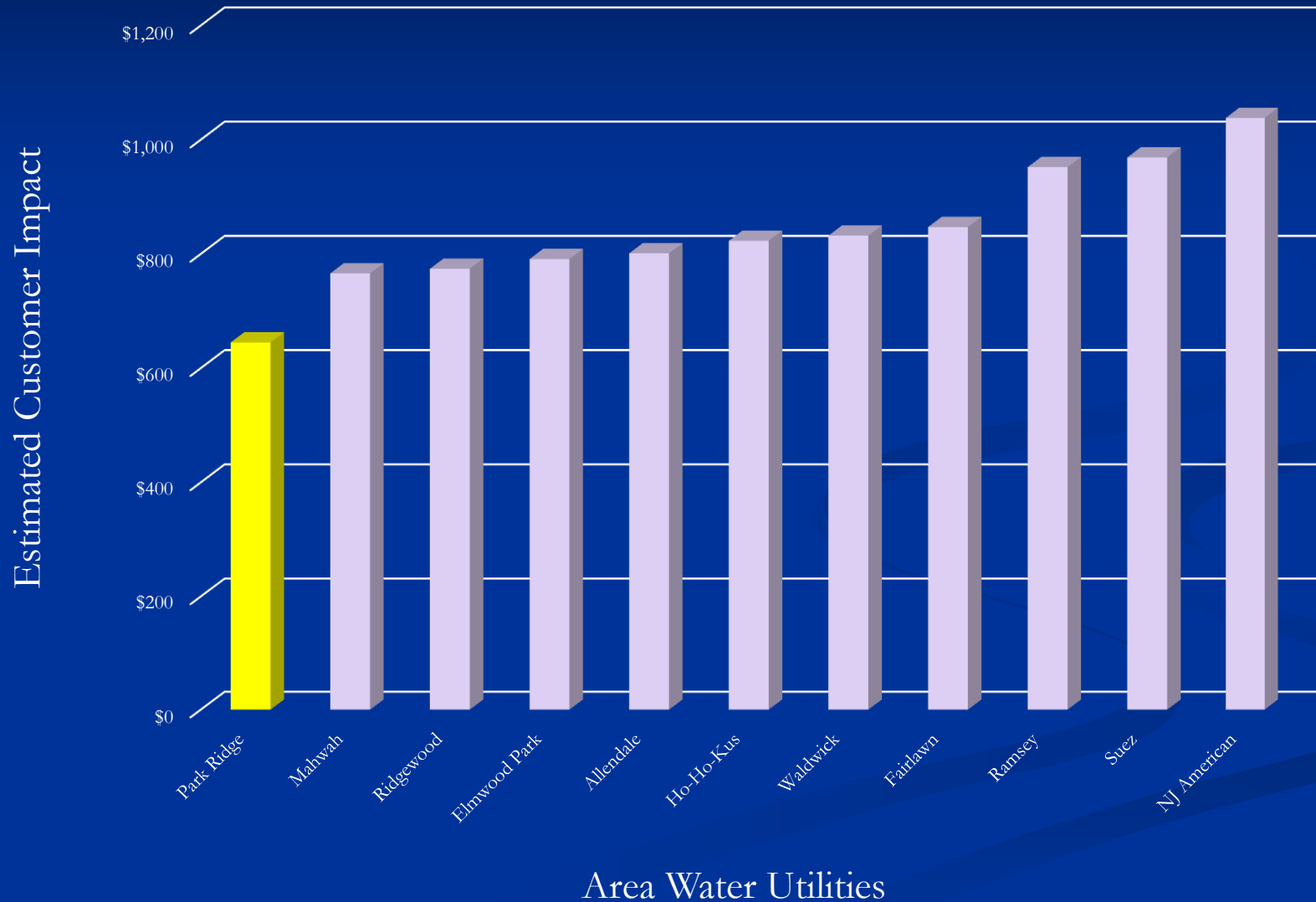
- **Capital Operating Materials*** (*meters, hydrants, distribution materials, mains, pumps, motors, etc.*)
- **Replacement of 125 KW Generator at Booster 3 Pumping Station**
- **Replacement of Generator at Utility Garage/ Booster 1 Pumping Station**
- **Closure of Abandoned Water Supply Wells**

**Approved for implementation.*



USAGE CHARGE COMPARISON

Based on an average customer consumption of 34,000 gallons per quarter.



CONDITIONS THAT AFFECT THE WATER RATE

- Weather Conditions
 - Dry/Wet affects water sales/usage
- Regulatory Requirements
- Infrastructure Improvements



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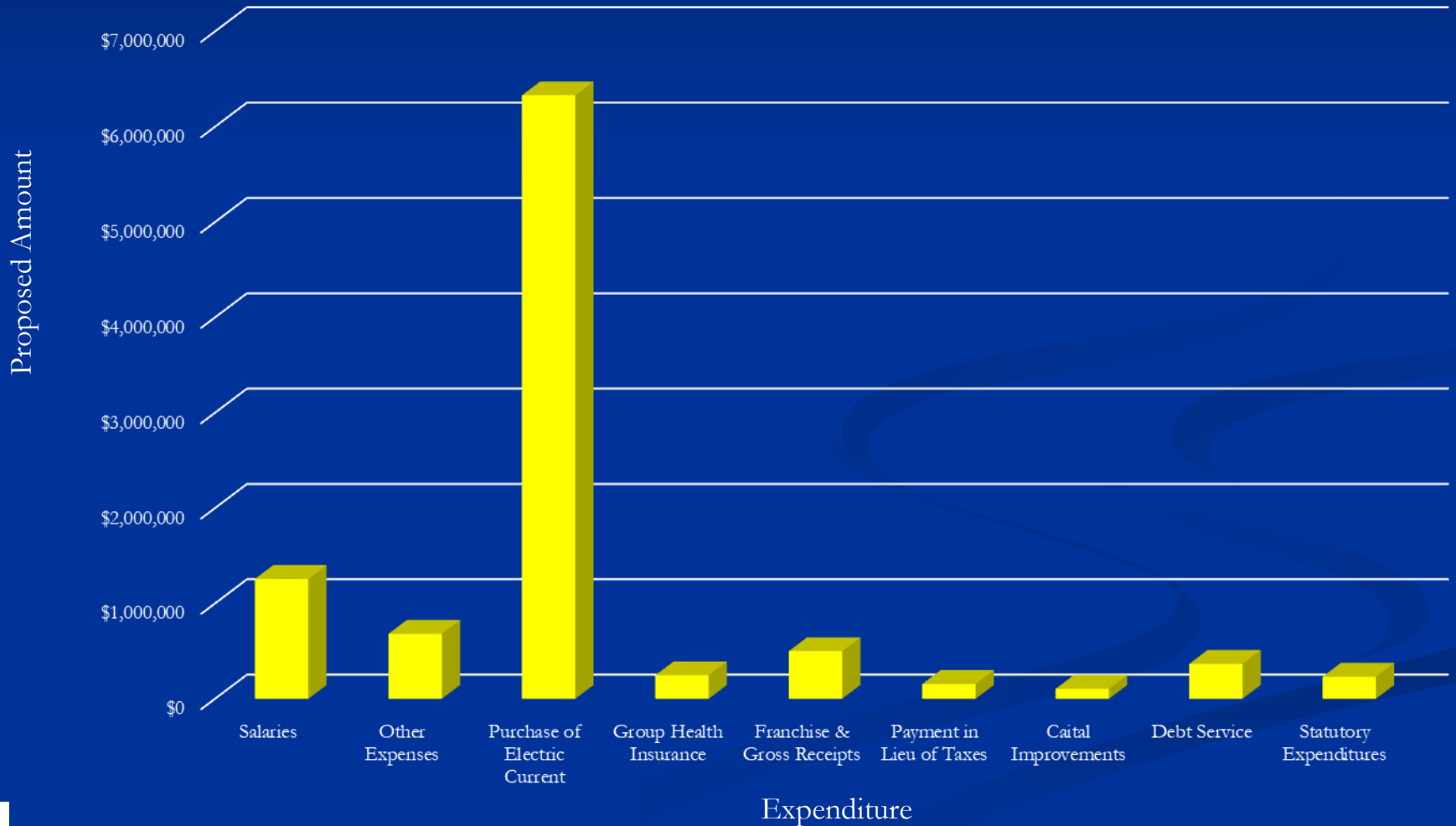
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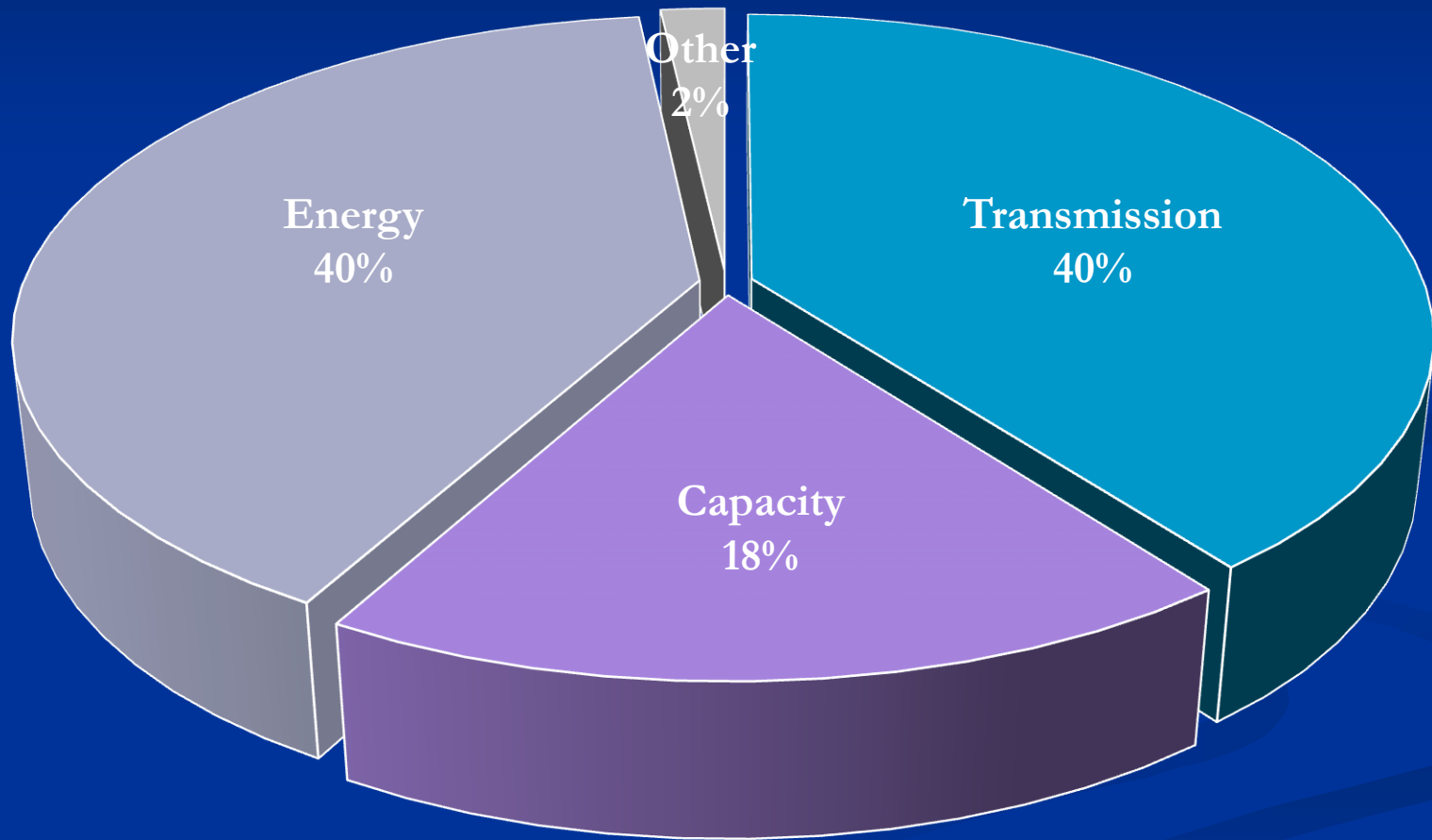




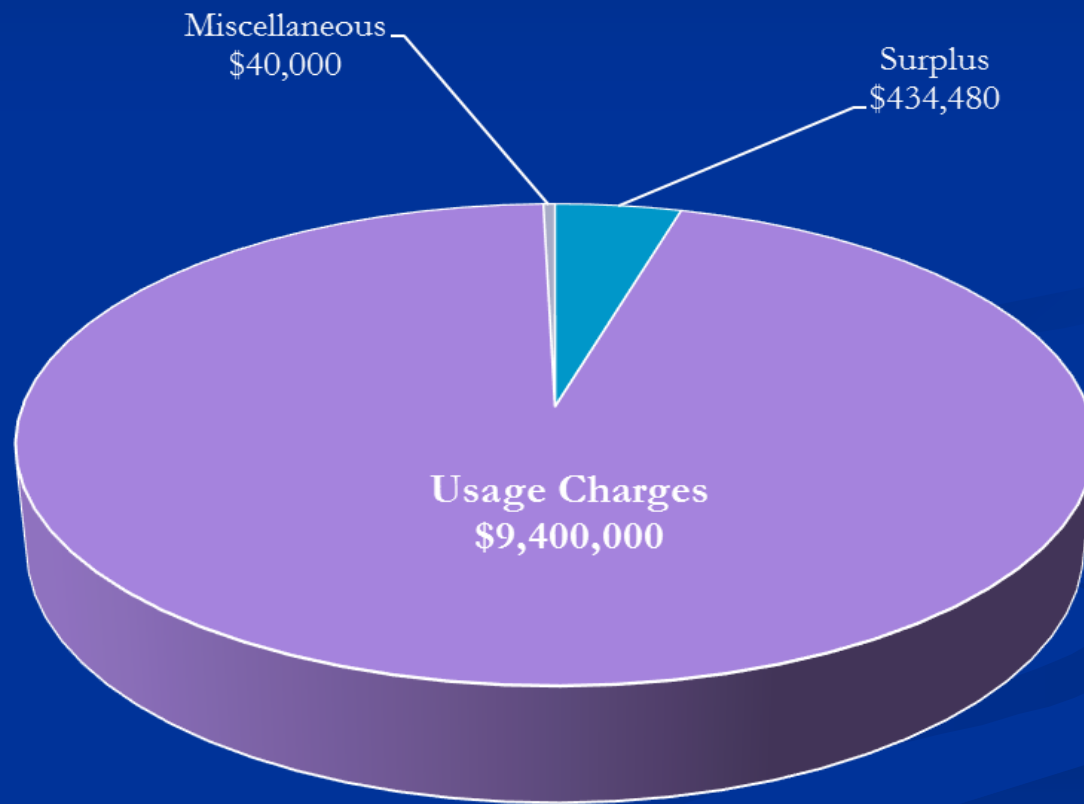
ALLOCATION OF EXPENDITURES



ALLOCATION OF ENERGY PURCHASE



SOURCES OF REVENUE





CAPITAL ITEMS UNDER CONSIDERATION

- **Capital Operating Materials⁽¹⁾** (*overhead and underground transformers, cables, meters, distribution materials, street lighting equipment, etc.*)
- **Transit Village Materials^(1,2)** (*transformers, cables, conduits, etc.*)
- **Replacement of Generator at Utility Garage/ Booster 1 Pumping Station**
- **Replacement of Mill Road Circuit Breakers**
- **Replacement of 2006 Bucket Truck**

Notes:

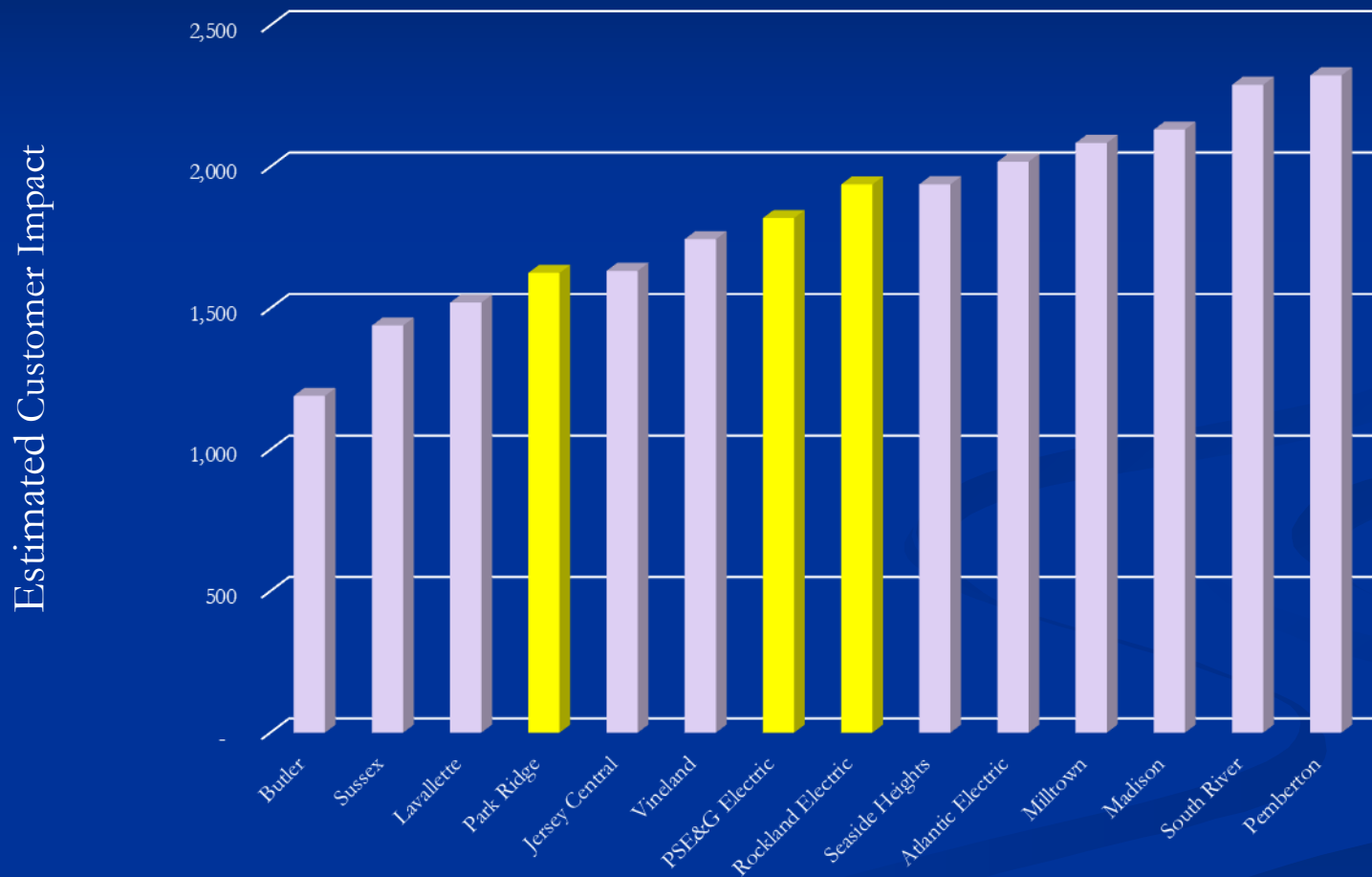
(1) *Approved for implementation.*

(2) *Funded by Transit Village Fees*



USAGE CHARGE COMPARISON

Based on an average Park Ridge customer residential load.



New Jersey Electric Utilities



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EXCEPTIONAL SERVICE



TONIGHT'S BUDGET RESOLUTIONS

- Waive the Reading of the Budget in Full
- Self-Examination of the Budget
- Certification of the 2019 Approved Budget
- Adoption of the 2019 Municipal Budget