

Stormwater Pollution Prevention Plan

Borough of Park Ridge

Bergen County, New Jersey

NJPDES # NJG0154539

Revised 1/14/19

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SPPP Form 1 – SPPP Team Members

All records must be available upon request by NJDEP.

Stormwater Program Coordinator (SPC)	
Print/Type Name and Title	William Beattie - Director of Operations
Office Phone # and eMail	201-391-2129
Signature/Date	
Individual(s) Responsible for Major Development Project Stormwater Management Review	
Print/Type Name and Title	Daniel Lee - Park Ridge Borough Engineer/Planning & Zoning Engineer
Print/Type Name and Title	Julie Falkenstern - Borough Administrator
Print/Type Name and Title	Tonya Tardibuono - Planning/Zoning Secretary
Print/Type Name and Title	
Print/Type Name and Title	
Other SPPP Team Members	
Print/Type Name and Title	Peter Wayne - Supervisor of Public Works
Print/Type Name and Title	Nick Saluzzi - Construction Official
Print/Type Name and Title	
Print/Type Name and Title	

SPPP Form 2 – Revision History

All records must be available upon request by NJDEP.

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.	1/11/19	WB	1-15	Using New NJDEP Template
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SPPP Form 3 – Public Involvement and Participation Including Public Notice

All records must be available upon request by NJDEP.

1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:	www.parkridgeboro.com
2. Date of most current SPPP:	Jan 11, 2019
3. Website URL where the Municipal Stormwater Management Plan (MSWMP) is posted online:	www.parkridgeboro.com
4. Date of most current MSWMP:	Mar 1, 2005
5. Physical location and/or website URL where associated municipal records of public notices, meeting dates, minutes, etc. are kept:	Park Ridge Borough Hall 53 Park Avenue Park Ridge, NJ 07656 website: www.parkridgeboro.com
6. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of a MS4 stormwater program:	
<p>For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law," N.J.S.A. 10:4-6 et seq.), the Borough of Park Ridge provides public notice in a manner that complies with the requirements of that Act. Also, in regard to the passage of ordinances, Park Ridge provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions (e.g., adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:550-1 et seq.), Park Ridge complies with those requirements.</p>	

SPPP Form 4 – Public Education and Outreach

All records must be available upon request by NJDEP.

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.

For our annual distribution, we insert the NJDEP "Solutions to Stormwater Pollution" (copy attached) in our annual Curbside Collection Recycling Newsletters that is mailed to all Park Ridge residents and businesses. These newsletters are also available in the park Ridge Borough Hall and Library, and posted on the Borough's website (www.parkridgeboro.com).

Periodically, educational information is posted on the borough's web site: www.parkridgeboro.com

The Borough also has a municipal 'green team' who hold education and community events each year. These events are posted on the Borough's web site. Information about these events is also posted on the Borough's Electronic Public Notification community sign board.

2. Describe how businesses and the general public within the municipality are educated about the hazards associated with illicit connections and improper disposal of waste.

For our annual distribution, we insert the NJDEP "Solutions to Stormwater Pollution" in our annual Curbside Collection Recycling Newsletters (copy attached).

In addition, the School students have a one day historic tour and they stop at the Utility department's historic powerhouse for a presentation. At this facility, we put out educational posters and teach the students about stormwater pollution prevention and concerns.

The Park Ridge Green team holds various educational events throughout the year, many of them dealing with stormwater and pollution prevention. These events include an annual river cleanup events, informational tables at the annual town picnic and other town events.

3. Indicate where public education and outreach records are maintained.

Park Ridge Borough Hall, 53 Park Avenue, Park Ridge, NJ

Solutions to Stormwater Pollution

Easy Things You Can Do Every Day To Protect Our Water

A Guide to Healthy Habits for Cleaner Water

Pollution on streets, parking lots and lawns is washed by rain into storm drains, then directly to our drinking water supplies and the ocean and lakes our children play in. Fertilizer, oil, pesticides, detergents, pet waste, grass clippings: You name it and it ends up in our water.

Stormwater pollution is one of New Jersey's greatest threats to clean and plentiful water, and that's why we're all doing something about it.

By sharing the responsibility and making small, easy changes in our daily lives, we can keep common pollutants out of stormwater. It all adds up to cleaner water, and it saves the high cost of cleaning up once it's dirty.

As part of New Jersey's initiative to keep our water clean and plentiful and to meet federal requirements, many municipalities and other public agencies including colleges and military bases must adopt ordinances or other rules prohibiting various activities that contribute to stormwater pollution. Breaking these rules can result in fines or other penalties.



As a resident, business, or other member of the New Jersey community, it is important to know these easy things you can do every day to protect our water.

Limit your use of fertilizers and pesticides

- Do a soil test to see if you need a fertilizer.
- Do not apply fertilizers if heavy rain is predicted.
- Look into alternatives for pesticides.
- Maintain a small lawn and keep the rest of your property or yard in a natural state with trees and other native vegetation that requires little or no fertilizer.
- If you use fertilizers and pesticides, follow the instructions on the label on how to correctly apply it.



Make sure you properly store or discard any unused portions.

Properly use and dispose of hazardous products

- Hazardous products include some household or commercial cleaning products, lawn and garden care products, motor oil, antifreeze, and paints.
- Do not pour any hazardous products down a storm drain because storm drains are usually connected to local waterbodies and the water is not treated.

- If you have hazardous products in your home or workplace, make sure you store or dispose of them properly. Read the label for guidance.
- Use natural or less toxic alternatives when possible.
- Recycle used motor oil.
- Contact your municipality, county or facility management office for the locations of hazardous-waste disposal facilities.



Keep pollution out of storm drains

- Municipalities and many other public agencies are required to mark certain storm drain inlets with messages reminding people that storm drains are connected to local waterbodies.
- Do not let sewage or other wastes flow into a stormwater system.

Clean up after your pet

- Many municipalities and public agencies must enact and enforce local pet-waste rules.
- An example is requiring pet owners or their keepers to pick up and properly dispose of pet waste dropped on public or other people's property.
- Make sure you know your town's or agency's requirements and comply with them. It's the law. And remember to:
 - Use newspaper, bags or pooper-scoopers to pick up wastes.
 - Dispose of the wrapped pet waste in the trash or unwrapped in a toilet.
 - Never discard pet waste in a storm drain.



Don't litter

- Place litter in trash receptacles.
- Recycle. Recycle. Recycle.
- Participate in community cleanups.

Dispose of yard waste properly

- Keep leaves and grass out of storm drains.
- If your municipality or agency has yard waste collection rules, follow them.
- Use leaves and grass clippings as a resource for compost.
- Use a mulching mower that recycles grass clippings into the lawn.



Contact information

For more information on stormwater related topics, visit www.njstormwater.org or www.nonpointsource.org

Additional information is also available at U. S. Environmental Protection Agency Web sites www.epa.gov/npdes/stormwater or www.epa.gov/nps

New Jersey Department of Environmental Protection
Division of Water Quality
Bureau of Nonpoint Pollution Control
Municipal Stormwater Regulation Program
(609) 633-7021



www.cleanwater.nj.org



The Bergen County Utilities Authority (BCUA) holds **Household Hazardous Waste Collection Events** throughout the year. As the dates for these events become available, they will be posted on the Park Ridge Borough website at www.parkridgeboro.com.

Information can also be found on the BCUA website at www.bcu.org.

SPPP Form 5 – Post-Construction Stormwater Management in New Development and Redevelopment Program

All records must be available upon request by NJDEP.

1. How does the municipality define 'major development'?

Any development that provides for ultimately disturbing one or more acres of land or increasing impervious surface by one-quarter acre or more. Disturbance, for the purpose of this rule, is the placement of impervious surface or exposure and/or movement of soil or bedrock or clearing, cuffing, or removing of vegetation. Projects undertaken by any government agency which otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered major development.

2. Does the municipality approach residential projects differently than it does for non-residential projects? If so, how?

Yes, the minimum stormwater management requirement and controls are to any site plan or subdivision that requires preliminary or final site plan review:

- Nonresidential major developments; and
- Aspects of residential major developments that are not preempted by the Residential Site Improvement Standards at N.J.A.C. 5:21.

3. What process is in place to ensure that municipal projects meet the Stormwater Control Ordinance?

We ensure that all new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for stormwater management (including NJDEP Stormwater Management rules, N.J.A.C. 7:8, referenced in those standards) are in compliance with those standards. Our planning/zoning board ensures such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.

Should the Borough construct any new development on Borough property we will ensure adequate long-term operation and maintenance of BMP's for that project. We will also require any storm drain inlets that we install to comply with the stormwater required design standard.

Our planning board has reviewed and adopted the Municipal Stormwater Management Plan which was approved by the Bergen County Planning Department. A municipal stormwater control ordinance has been adopted by the Borough Council. The plan and the ordinance have been approved by the Bergen County Planning Department. The ordinance is administered by our planning/zoning board and code enforcement officer.

<p>4. Describe the process for reviewing major development project applications for compliance with the Stormwater Control Ordinance (SCO) and Residential Site Improvement Standards (RSIS). Attach a flow chart if available.</p> <p>All applications for Major Development projects are submitted to by the Planning/Zoning Board Secretary to the Planning/Zoning Board's engineer and planner.</p> <p>The engineer reviews the plans to make sure they are in compliance with the Stormwater Control Ordinance and Residential Site Improvement Standards.</p> <p>The Planning/Zoning Board will not approve any applications that are not in compliance with the SCO and RSIS.</p>	
<p>5. Does the Municipal Stormwater Management Plan include a mitigation plan?</p>	<p>No</p>
<p>6. What is the physical location of approved applications for major development projects, Major Development Summary Sheets (permit att. D), and mitigation plans?</p>	<p>Park Ridge Borough Hall 53 Park Avenue Park Ridge, NJ 07656 201-573-1800</p>

SPPP Form 6 – Ordinances

All records must be available upon request by NJDEP.

Ordinance permit cite IV.B.1.b.iii	Date of Adoption	Website URL	Was the DEP model ordinance adopted without change?	Entity responsible for enforcement
1. Pet Waste permit cite IV.B.5.a.i	06/12/72	www.parkridgeboro.com	No	Police Department
2. Wildlife Feeding permit cite IV.B5.a.ii	06/08/04	www.parkridgeboro.com	NO	Health Department/ Police Department
3. Litter Control permit cite IV.B5.a.iii	02/11/91	www.parkridgeboro.com	NO	Police Department
4. Improper Disposal of Waste permit cite IV.B.5.a.iv	09/13/05	www.parkridgeboro.com	NO	Police Department
5. Containerized Yard Waste/ Yard Waste Collection Program permit cite IV.B.5.a.v	09/13/20 05	www.parkridgeboro.com	No	DPW Supervisor/ Police Department
6. Private Storm Drain Inlet Retrofitting permit cite IV.B.5.a.vi	05/25/201 0	www.parkridgeboro.com	No	Municipal Engineer
7. Stormwater Control Ordinance permit cite IV.B.4.g and IV.B.5.a.vii	07/10/20 07	www.parkridgeboro.com	No	Construction Code Official
8. Illicit Connection Ordinance permit cite IV.B.5.a.vii and IV.B.6.d	09/13/20 05	www.parkridgeboro.com	No	Board of Health Board of Public Works
9. Optional: Refuse Container/ Dumpster Ordinance permit cite IV.E.2	03/15/20 10	www.parkridgeb oro.com	NO	Zoning Officer

Indicate the location of records associated with ordinances and related enforcement actions:

In the office of the responsible official.

SPPP Form 7 – Street Sweeping

All records must be available upon request by NJDEP.

1. Provide a written description or attach a map indicating which streets are swept as required by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

Park Ridge does not have any streets under its jurisdiction that require street sweeping as per the regulations. However, the Borough does hire a street sweeping company to perform street sweeping services.

2. Provide a written description or attach a map indicating which streets are swept that are NOT required to be swept by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

The utilizes a shared services contract with Paramus to sweep all of the streets in the town four times per year. This includes sweeping the County roads which are the roads located in the business district in Park Ridge that would require sweeping under the Stormwater regulations.

3. Does the municipality provide street sweeping services for other municipalities? If so, please describe the arrangements.

No

4. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of wet tons collected each month. Note which records correspond to sweeping activities beyond what is required by the NJPDES permit, i.e., sweepings of streets within the municipality that are not required by permit to be swept or sweepings of streets outside of the municipality.

The Supervisor of Public Works keeps these records. His office is located at 18 Sulak Lane, Park Ridge, NJ

SPPP Form 8 – Catch Basins and Storm Drain Inlets

All records must be available upon request by NJDEP.

1. Describe the schedule for catch basin and storm drain inlet inspection, cleaning, and maintenance.
The Borough inspects all of the catch basin's annually. There are approximately 890 catch basins located in the Borough.
2. List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc.
43 Broadway (3 basins at this location) 124 Midland Ave 10 Mill Rd 32 North Fifth St
3. Describe what measures are taken to address issues for catch basins and storm drain inlets with recurring problems and how they are prioritized.
The DPW inspects these basins periodically and cleans them if necessary. We have an Interlocal Services Agreement with Northwest Bergen County Utilities Authority to provide vacuum truck services to clean catch basins and jet the stormsewer system if needed.
4. Describe the inspection schedule and maintenance plan for storm drain inlet labels on storm drains that do not have permanent wording cast into the design.
The Borough periodically inspects all of the storm drains to see if the inlet labels are still affixed. If not, they are replaced as needed.
5. Indicate the location of records of catch basin and storm drain inlet inspections and the wet tons of materials collected during catch basin and storm drain inlet cleanings.
Park Ridge Department of Public Works, 18 Sulak Lane, Park Ridge, NJ

SPPP Form 9 – Storm Drain Inlet Retrofitting

All records must be available upon request by NJDEP.

<p>1. Describe the procedure for ensuring that municipally owned storm drain inlets are retrofitted.</p>
<p>For any repaving, repairing, reconstruction, or alteration project on any Borough road that contains inlets that do not meet the current standard, the inlets are replaced as part of the project.</p>
<p>2. Describe the inspection process to verify that appropriate retrofits are completed on municipally owned storm drain inlets.</p>
<p>The Borough Engineer inspects all municipal road projects to insure that the inlets have been properly retrofitted as required.</p>
<p>3. Describe the procedure for ensuring that privately owned storm drain inlets are retrofitted.</p>
<p>As part of the construction permit review process, the Borough Engineer reviews the site plans to make sure that the plans indicate the required inlet retrofits if they are required.</p>
<p>4. Describe the inspection process to verify that appropriate retrofits are completed on privately owned storm drain inlets.</p>
<p>For any project requiring privately owned storm drains to be retrofitted, the Borough Engineer and the Construction Code Official inspect the site and make sure the inlets are properly retrofitted prior to issuing a final approval and/or Certificate of Occupancy at the end of the project.</p>

SPPP Form 10 – Municipal Maintenance Yards and Other Ancillary Operations

All records must be available upon request by NJDEP.

<i>Complete separate forms for each municipal yard or ancillary operation location.</i>	
Address of municipal yard or ancillary operation: 18 Sulak Lane, Park Ridge, NJ 07656	
List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutant in a stormwater discharge:	
Raw materials –	Road Salt, Stone, Excavated Soil
Intermediate products –	Road Grits
Final products –	Recyclables (cans and Bottles), Batteries, E-Waste
Waste materials –	Vegetative Waste, Anti-Freeze
By-products –	Not Applicable
Machinery –	Dump Trucks, Backhoes, Loaders, Packer Trucks, Vehicles
Fuel –	Diesel, Gasoline, Waste Oil
Lubricants –	Various Lubricants used for Vehicle Maintenance & DPW Ops
Solvents –	Various Solvents use in DPW Operation
Detergents related to municipal maintenance yard or ancillary operations –	Car Wash Detergents, Cleaning Products
Other –	

For each category below, describe the best management practices in place to ensure compliance with all requirements in permit Attachment E. If the activity in the category is not applicable for this location, indicate where it occurs.

Indicate the location of inspection logs and tracking forms associated with this municipal yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.

1. Fueling Operations

Fueling equipment and containments sumps are inspected monthly. Records of the inspections are kept in the Vehicle Maintenance garage.
The Borough Underground Storage Tank and Fuel equipment contractor performs annual maintains and testing as required.
Electronic leak detection equipment is installed on the fuel tanks and piping and is continuously monitored. Supervisors and employees are trained on proper fueling procedures and what to do in the event of a spill.

2. Vehicle Maintenance

The Borough has an electronic fleet inventory and maintenance management program that tracks repairs made to the vehicles and equipment. Vehicle maintenance is performed indoors. Waste oil and materials are properly disposed of or recycled. Non-chlorinated solvents and environmentally friendly products are used, if possible.

3. On-Site Equipment and Vehicle Washing

See permit attachment E for certification and log forms for Underground Storage Tanks.

The Utility Garage located in the DPW complex has floor drains that go to an oil/water separator and then discharge into the sanitary sewer. Vehicles are washed inside this facility. If required, when vehicles are cleaned outside, dry cleaning methods (i.e. sweeping debris off the truck) are used. Non-toxic and environmentally friendly car wash cleaning materials are used.

4. Discharge of Stormwater from Secondary Containment

There are no secondary containment tanks that discharge to storm water.

<p>5. Salt and De-Icing Material Storage and Handling</p>
<p>Salt is stored in a permanent concrete three sided structure that has a roof and overhang that extends out over the open side to minimize rain entering the structure. The salt structure is inspected monthly to make sure no salt is outside the structure. When deliveries come, the salt is immediately pushed into the structure with a front end loader. Road grits (i.e. sand) is stored in a pile outside but over 100 feet from the closest storm drain or surface water.</p>
<p>6. Aggregate Material and Construction Debris Storage</p>
<p>Clean soil is stored on a stockpile located on a concrete pad. The soil is periodically removed and recycled at other construction sites. Second grade stone is stored in a storage bin on top of an asphalt surface.</p>
<p>7. Street Sweepings, Catch Basin Clean Out and Other Material Storage</p>
<p>The municipality (Paramus) who provides the street sweeping services for the Borough through an inter-local agreement, removes the sweepings that they collect and properly disposes them. Northwest Bergen County Utilities Authority who provides vacuum truck services to clean catch basins also properly disposes of the waste.</p>
<p>8. Yard Trimmings and Wood Waste Management Sites</p>
<p>The Borough hires a contractor to perform curb side collections of yard trimmings. The takes the trimmings away and recycles them off-site. There is also a storage areas in the recycling center where yard and wood waste can be dropped off by residents. The DPW also does bi-weekly collection of branches by appointment and may store them temporarily in the recycling center. The yard and wood waste is then loaded weekly into containers and delivered to an off-site recycling facility.</p>
<p>9. Roadside Vegetation Management</p>
<p>The Borough hires a contractor to perform curb side collections of yard trimmings. The takes the trimmings away and recycles them off-site. In the fall, the Borough performs curb side collection of leaves. The leaves are loaded into packer and vacuum trucks and delivered off-site to a recycling facility.</p>

SPPP Form 11 – Employee Training

All records must be available upon request by NJDEP.

<p>A. Municipal Employee Training: Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.</p>		
Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard Operations (including Ancillary Operations)	Every year	Director of Operations
2. Stormwater Facility Maintenance	Every year	Director of Operations
3. SPPP Training & Recordkeeping	Every year	Director of Operations
4. Yard Waste Collection Program	Every 2 years	Director of Operations
5. Street Sweeping	Every 2 years	Director of Operations
6. Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 years	Director of Operations
7. Outfall Pipe Stream Scouring Detection and Control	Every 2 years	Director of Operations
8. Waste Disposal Education	Every 2 years	Director of Operations
9. Municipal Ordinances	Every 2 years	Director of Operations
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	Planning/Zoning Engineer
<p>B. Municipal Board and Governing Body Members Training: Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of online videos, posted at www.nj.gov/dep/stormwater/training.htm.</p> <p>Within 6 months of commencing duties, watch <i>Asking the Right Questions in Stormwater Review Training Tool</i>. Once per term thereafter, watch at least one of the online DEP videos in the series available under Post-Construction Stormwater Management. Indicate the location of records documenting the names, video titles, and dates completed for each board and governing body member.</p>		
<p>C. Stormwater Management Design Reviewer Training: All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at www.nj.gov/dep/stormwater/training.htm. Indicate the location of the DEP certificate of completion for each reviewer.</p>		

SPPP Form 12 – Outfall Pipes

All records must be available upon request by NJDEP.

1. **Mapping:** Attach an image or provide a link to the most current outfall pipe map. Maps shall be updated at the end of each calendar year.

Note that ALL maps must be electronic by 21 Dec 2020 via the DEP's designated electronic submission service. For details, see http://www.nj.gov/dep/dwq/msrp_map_aid.htm.

2. **Inspections:** Describe the outfall pipe inspection schedule and indicate the location of records of dates, locations, and findings.

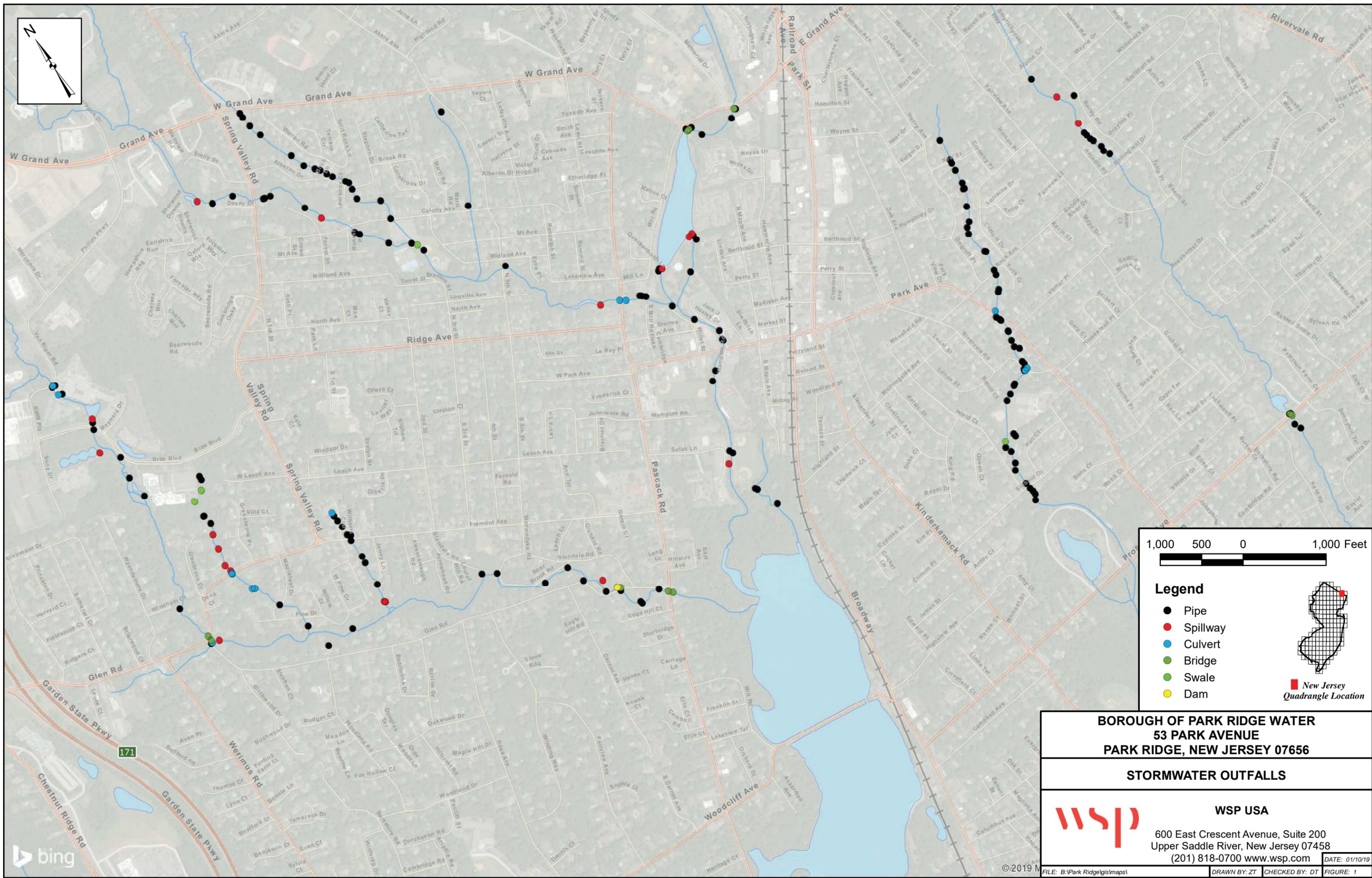
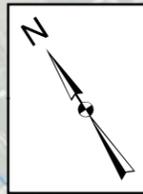
Approximately 1/2 of the outfall pipes are inspected annually. Conditions are checked to see if they are getting worse and need corrective action. If so, plans are developed with the Borough Engineer for corrective action.

Records are kept in the Director of Operations office.

3. **Stream Scouring:** Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.

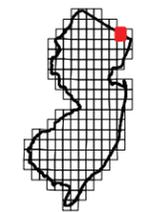
Approximately 1/2 of the outfall pipes are inspected annually for stream scouring. Conditions are checked to see if they are getting worse and need corrective action. If so, plans are developed with the Borough Engineer for corrective action.

Records are kept in the Director of Operations office.



Legend

- Pipe
- Spillway
- Culvert
- Bridge
- Swale
- Dam



New Jersey
Quadrangle Location

BOROUGH OF PARK RIDGE WATER
53 PARK AVENUE
PARK RIDGE, NEW JERSEY 07656

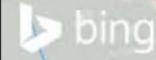
STORMWATER OUTFALLS



WSP USA

600 East Crescent Avenue, Suite 200
 Upper Saddle River, New Jersey 07458
 (201) 818-0700 www.wsp.com

DATE: 01/10/19



© 2019 N

FILE: B:\Park Ridge\gis\maps

DRAWN BY: ZT

CHECKED BY: DT

FIGURE: 1

4. **Illicit Discharges:** Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfall pipes. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form (www.nj.gov/dep/dwq/tier_a_forms.htm) and indicate the location of these forms and related illicit discharge records.

Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to DEP with the annual report.

Inspections of the outfall piping is conducted during dry weather periods. If excessive or unusual flows are witnessed, during the inspection, further investigation occurs to try to identify the source.

SPPP Form 13 – Stormwater Facilities Maintenance

All records must be available upon request by NJDEP.

1. Detail the program in place for the long-term cleaning, operation and maintenance of each stormwater facility owned or operated by the municipality.

Any stormwater facilities that are the responsibility of the Borough, are inspected annually. If the facilities require cleaning, or maintenance, it is performed. Records are kept at the office of the Supervisor of Public Works.

2. Detail the program in place for ensuring the long-term cleaning, operation and maintenance of each stormwater facility NOT owned or operated by the municipality.

The operation and maintenance for all stormwater facilities that are not owned or operated by the municipality are mandated to be maintained by Borough Ordinance. The Borough may periodically inspect the facilities to assure they are properly being maintained.

3. Indicate the location(s) of the Stormwater Facilities Inspection and Maintenance Logs listing the type of stormwater facilities inspected, location information, inspection dates, inspector name(s), findings, preventative and corrective maintenance performed.

Records are kept in the office of the Director of Operations.

Note that maintenance activities must be reported in the annual report and records must be available upon request. DEP maintenance log templates are available at http://www.nj.gov/dep/stormwater/maintenance_guidance.htm (select specific logs from choices listed in the Field Manuals section).

Additional Resources: The NJ Hydrologic Modeling Database contains information and maps of stormwater management basins. To view the database map, see <https://hydro.rutgers.edu>. To download data in an Excel format, see https://hydro.rutgers.edu/public_data/.

SPPP Form 14 – Total Maximum Daily Load Information

All records must be available upon request by NJDEP.

1. Using the Total Maximum Daily Load (TMDL) reports provided on www.nj.gov/dep/dwq/msrp-tmdl-rh.htm, list adopted TMDLs for the municipality, parameters addressed, and the affected water bodies that impact the municipality's MS4 program.

The Stormwater Coordinator and/or Borough Engineer shall annually review approved or adopted TMDL reports to identify stormwater related pollutants listed therein and associated with any segment of surface water wholly or partially within or bordering the Borough of Park Ridge. This information is available at the following link:
www.nj.gov/dep/dwq/msrp-tmdl-rh.htm

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

Using the information identified in the Total Maximum Daily Load (TMDL) reports, the Borough Engineer shall develop a prioritization of stormwater facility maintenance including schedules for repairs for facilities causing Stream Scouring and other facilities requiring Stormwater Facilities Maintenance.

Strategies may include but are not limited to those found in the implementation section of approved or adopted TMDL reports (for examples see "Total Maximum Daily Load (TMDL) Guidance for Tier A MS4 Permittees" found at www.nj.gov/dep/dwq/msrp-tmdl-rh.htm)

SPPP Form 15 – Optional Measures

All records must be available upon request by NJDEP.

1. Describe any Best Management Practice(s) the permittee has developed that extend beyond the requirements of the Tier A MS4 NJPDES permit that prevents or reduces water pollution.

2. Has the permittee adopted a Refuse Container/Dumpster Ordinance?

On February 15, 2010, the Park Ridge Mayor and Council passed Ordinance No. 2010-07 which provides for the requirement that all outdoor dumpsters exposed to stormwater to be covered at all times to prohibit the spilling, dumping, leaking, or otherwise discharging of liquids, semiliquids or solids from the containers into the municipal separate storm sewer system.