

PARK RIDGE DAY CAMP COUNSELOR APPLICATION

Dear Applicant,

Thank you for your interest in working for the Park Ridge Day Camp! We are looking forward to a fun and challenging camp experience this year. It is our mission that all campers partake in activities that promote fitness and teamwork while keeping the days fun and enjoyable. In order to do this, we have made it a top priority to assemble a staff that shares this philosophy. We welcome the return of veteran staffers and encourage new applicants as well. Applications are due to Borough Hall by **4:00 PM on Friday, May 21st, 2021.**

Once all applications have been reviewed, both new and returning candidates may be contacted for an interview. This year, interviews will take place **VIRTUALLY through Zoom**. Leah, our Director, will contact you regarding the Zoom interview. All requests for interviews are mandatory for job consideration. While every effort is made to notify applicants of employment status sooner rather than later, staff numbers are dependent on camp enrollment and may not be finalized until early June. **Returning applicants are not guaranteed a position.**

This year, camp will begin on **Monday, June 28, 2021**. It will run through **Friday, July 30, 2021**. All counselors will be required to arrive no later than 8:10 A.M. and will need to stay at camp until 12:15 P.M. **Lastly, there is a mandatory orientation session on Wednesday, June 16th, 2021 from 6-8 PM, which all counselors are required to attend. Rain date will be Thursday, June 17th.**

If you are interested in being part of the Park Ridge Summer Day Camp family for the 2021 season, please **complete the enclosed application and return it to Borough Hall by Friday, May 21, 2021 at 4:00 PM.** Should you have any questions and/or require any additional information, please do not hesitate to contact us at the email listed below. We look forward to meeting you!

Sincerely,
Leah Sinisi
Park Ridge Day Camp Director
summercamp@parkridgeboro.com

**Details, times, and dates are subject to change.*

PARK RIDGE DAY CAMP COUNSELOR APPLICATION

Application for Counselor For Park Ridge Day Camp 2021

ALL APPLICANTS ARE TO SUBMIT THEIR COMPLETED APPLICATIONS BY
Friday, May 21st TO BOROUGH HALL

CAMP WILL BE HELD FROM

***June 28th THROUGH July 30th FROM 8:10am - 12:15pm**
Contact PARK RIDGE BOROUGH HALL AT 201-573-1800 with any questions
or email at summercamp@parkridgeboro.com

***Position applying for:**

8th grade unpaid CIT (Counselor In Training) _____ **Grades 9-college (Counselor) _____

**** (9th graders MUST be 14 years old by 6/28/21. Working papers are required)**

Name _____ Application Date _____

Address _____ Phone _____

Grade Entering in September 2021 _____ Age: _____ Birthday _____

Counselor Email Address _____ Group Preference: Grade _____ (B / G)

group assignments are determined at the discretion of the camp director

Parent/Guardian Email Address _____ Parent/Guardian Phone _____

WORK EXPERIENCE (check all that apply)

Prior PR Camp Experience _____ CIT _____ 9TH _____ 10TH _____ 11TH _____ 12TH _____ college

I was a PR camper _____

Work Experience:

Description _____

Reference Name _____ Phone _____

Description _____

Reference Name _____ Phone _____

Teacher Reference:

Name _____ email _____

Special interests and abilities (i.e., art, drama, sports, hobbies)

Why do you want to work for Park Ridge Day Camp?

Camp will run from Monday, June 28, 2021 to Friday, July 30, 2021. Camp will not be in session on Monday, July 5th (Independence Day observation).

Please be advised that counselor attendance is mandatory for each day of the camp season.

Please read, initial each line item, and sign at the bottom.

I understand and agree to the following:

_____ I understand that I am required to work every camp day from 8:10 AM – 12:15 PM.

_____ On Mondays I am required to come at 8:00 AM for a weekly staff meeting.

_____ As a condition of my employment, I am required to attend orientation on Wednesday, June 16, 2021 from 6:00-8:00 PM (Thursday, June 17th Rain Date)

_____ As a condition of my employment, I may be required to attend a Zoom interview. Leah will reach out regarding date and time.

_____ I am able to commit to all 24 days on the camp schedule.

_____ I certify that I (am/will be) 14 years of age by June 28, 2021. (Counselors ONLY)

_____ I agree to provide working papers with a physician signature and a W-2 as a condition of my employment (required for counselors ages 14-17) or a W-2 and an I9 criminal background check as a condition of my employment (required for counselors ages 18 and over) **All paperwork should be submitted directly to borough hall by Friday, June 18, 2021** if an employment contract is offered to you after an interview.

Park Ridge Recreation reserves the right to accept or deny all applications and/or dismiss/replace a counselor at any time.

Applicant's Signature _____ **Staff Shirt Size (Adult sizes)** _____

Stipend Guide

Position (Grade entering in Sept. 2020)	Stipend
8th Grade CIT	None
9th Grade Counselor	\$300
10th Grade Counselor	\$400
11th Grade Counselor	\$500
12th Grade Counselor	\$600
College Counselor	\$700

\$25 will be added to your stipend for each **consecutive** summer of employment beginning in 9th grade and will include CIT volunteer work. For example, a 9th grader who volunteered as a CIT the previous summer will add \$25 to the 9th grade stipend for a total of \$325. A 10th grader who worked as a counselor in 9th grade and as a CIT will add \$50 to the 10th grade stipend for a total of \$450. The maximum bonus allowance is 5 or a total of \$125. ****Returning counselors/CITs will not lose any previous stipends due to the cancellation of the 2020 season due to COVID 19. You will pick up where you left off. For example, if you worked as a CIT in the summer of 2019 and were due a \$25 stipend at the end of 2020, you will receive that stipend this year as if there were no gap in consecutive employment.**