

Approved, November 12, 2019  
Municipal Building  
Park Ridge, NJ

**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**  
**September 24, 2019**  
**6:45P.M.**

Present: Councilmembers Capilli, Epstein, Farinaro Ferguson, Metzdorf, Mintz and Mayor  
Misciagna

Absent:

Also Present: Julie Falkenstern, BA  
Magdalena Giandomenico, Borough Clerk  
Carmine Alampi, Esq., Borough Attorney

**Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

Councilman Mintz made a motion to go into Closed Executive Session, and seconded by Councilman Metzdorf to confirm. Motion carried unanimously.

**Opened Work Session adjourned to Closed Session at 6:45pm**  
**Opened Work Session reconvened at 6:55pm**

**I. Engineer's Report submitted by Dan Lee:**

**CAPITAL IMPROVEMENTS**

**a. 2019 ROADWAY IMPROVEMENT PROJECT:** The project consists of NJDOT, CDBG and Municipally funded roads separated into two separate projects. CDBG/Municipally Funded roads and NJDOT funded roads.

**CDBG & Municipally Funded Roads:** CDBG funded roads include: Woodland, Terrace and Oakland Streets and Municipally funded roads include: Bari Lane, Vitmar Place, Grobel Place, Capri Terrace and Knoll Drive and alternates Orchard Road, Wortendyke Road and Clayton Court. Project is complete and final payment to D&L Paving is being processed.

**NJDOT Funded Roads:** The NJDOT funded roads includes Mill Road from Mallon Court to Pascack Road and has been approved by the NJDOT for construction. 4 Clean-up Inc. Test pit work started October 18, 2019 with full construction to follow. Additional work to be considered includes the Police Station accessible ramps on the east side of the building, heaved curbs along Broadway and various issues through the Borough.

**b. INTER-MUNICIPAL TRAIL** – The Borough of Woodcliff Lake is taking the lead on the design, bid, award and construction management of the project. NEA is also the Borough Engineer in Woodcliff Lake. A pre-construction meeting is scheduled for October 21, 2019.

**c. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT** – We are coordinating with Cifelli Brothers for a pre-construction meeting the week of October 21, 2019. The project includes reconstruction of selected ADA curb ramps along Park Avenue between Kinderkamack Road and Prospect Avenue as well as a new crosswalk at the intersection of Highview Avenue and Park Avenue. Work is anticipated to start early November.

**d. SULAK LANE BASKETBALL COURTS** – The project is complete. The final reimbursement request from Bergen County Open Space was requested on October 18, 2019.

**e. MEMORIAL FIELD – TURF REPLACEMENT / REPAIR** – The plans have been revised to accommodate an NFHS regulation field. Bergen County Soils Conservation District and NJDEP application documents were submitted on October 14 and October 18, 2019 respectively. The Borough's desire to purchase the ancillary field equipment (soccer goals, lacrosse goals, etc.) requires Borough attention. See grant status below.

**f. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)** – Engineering plans and specifications are complete. We will be coordinating with the Borough Clerk on an advertisement date for the project bid.

**g. ELECTRIC LAKE DREDGING** – Wetlands and flood hazard area investigation and field survey work are complete. Final survey is complete. An NJDEP Pre-Application meeting to confirm the extent of required permitting will be scheduled. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

**h. FY 2020 MUNICIPAL AID GRANT SOLICITATION** – With assistance from NEA, Bruno Associates submitted a grant application on July 16, 2019 for the 2020 road program including Linden Avenue, Roland Street, and Split Rock Lane. Grant awards are expected late fall/early winter 2019.

**i. 2020 ROADWAY IMPROVEMENT PROJECT** – The anticipated roads to include in next years road paving program include Linden Avenue, Roland Street, Split Rock Lane, and North Fifth Avenue (FY2019 NJDOT Funded) pending award of grant funds from the NJDOT for the FY2020 NJDOT Grant Application.

**j. GLEN ROAD BRIDGE / CULVERT** – The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe which is early 2021. Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

**2. GENERAL ENGINEERING**

**a. 17 PINE DRIVE UNPERMITTED SOIL MOVEMENT** – NEA attended a meeting with the Borough Construction Official, property owners and the NJDEP Land Use Enforcement on September 4, 2019. NEA has not received an official determination from the NJDEP on enforcement requirements. The property owner confirmed soil testing was performed on September 20, 2019. Results of said testing is pending.

**b. NJDEP FLOOD DAMAGE PREVENTION ORDINANCE** – In accordance with NJDEP requirements, the draft ordinance was submitted to the NJDEP on July 8, 2019. The ordinance is pending adoption with the Borough.

**c. ROAD OPENING PERMIT ORDINANCE** – NEA met with Borough Personnel and the Borough Attorney to discuss potential revisions to the Borough Ordinance for Road Opening Permits. NEA will provide markups of the Road Opening Permit Application form and provide to the Building Department and Borough Attorney for further review and processing.

**d. MILL POND – NJDEP DAM SAFETY ANALYSIS** – The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

**3. GRANT STATUS**

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	Ord. 16-15 (107)	\$150,000	Final reimbursement requested	Final reimbursement from NJDOT pending.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Ord. 15-06 Reso. 019-052	\$129,131	Final reimbursement requested	Final reimbursement pending approval from Bergen County.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Ord. 19-02 Reso. 018-328	\$82,147	Final reimbursement requested	Final reimbursement request submitted 10/18/19.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$150,000	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Ord. 19-10 (1) Reso. 019-061	\$138,822	Under Construction	Project included in 2019 Roadway Improvements Project. Construction started 10/18/19.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	Ord. 19-10 (2) Reso. 019-061	\$83,563	Construction complete	Project included in 2019 Roadway Improvements Project. Punchlist complete. Final payment to contractor in process.
<b>PROJECT</b>	<b>GRANT/YEAR</b>	<b>ORD./RESO.</b>	<b>AMOUNT</b>	<b>STATUS</b>	<b>NOTES</b>

Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant.
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant	Ord. 16-15 (200)	\$220,000	Contract to be awarded	CME initiating design process.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	CME initiating design process.
Inter-Municipal Trail Park Ridge – Woodcliff Lake	2017 NJDEP Recreational Trails Program	Ord. 16-11	\$24,000 (Park Ridge) \$24,000 (Woodcliff Lake)	Contract Awarded	Pre-construction Meeting Scheduled for 10/21/19.
North 5th Street	2019 MA NJDOT Grant	TBD	\$485,340 Requested	Grant Awarded	Grant award is only \$207,000. To be included in the 2020 Roadway Improvement Project.
Memorial Field Turf Replacement	2019 Bergen County Open Space Grant	Ord. 19-09	\$81,656 Requested	Grant Application submitted 5/20/19	BCOS holding public hearing on proposed funding allocation on 11/7/19, 7pm.
Linden, Roland and Split Rock Lane	2020 MA NJDOT Grant	TBD	\$409,695.15 Requested	Application Submitted	Application submitted 7/8/19. Award expected late fall/early winter.

\*\* We need to pull form the agenda: Res. No. 019-254 – Cancellation of General Capital Improvement Authorization Balances – 2019 Road Improvement Project – CDBG Portion

- II. **Bike Run/ Car Show:** Councilman Farinaro stated that the Tattoo Parlor would like to do a second annual bike run and car show and are looking to do it on June 14<sup>th</sup> with a rain date of June 28<sup>th</sup>
- III. **Council Chambers:** Councilman Ferguson spoke about the two quotes that were obtained with lowest one being for \$16,400 for removal of panel molding, install new

beadboard, remove paneling and countertop. New counter tops etc. council discussed updates to the Council Chamber which would not include the ceiling, carpet or new flooring. A Discussion ensued. The Council is in favor of putting a resolution on to start the renovations.

- IV. **Best Practice and Corrective Action Plan**: The Borough CFO spoke about the submitted Best Practice and how the Borough passed with a 40.5 and no state aid will be withheld. Out of the 7 actions addressed in the audit and the corrective action plan, 4 have been addressed already. Bond rating will not be effected.
- V. **Utility Rates**: Councilman Mintz spoke about the utility board water consumption and how it is down and that they might be recommending a rate increase. He will be attending the November 6<sup>th</sup> meeting and report back.

**Open Work Session adjourned at 8:00pm**

On a motion made by Councilman Metzdorf and Seconded by Councilman Ferguson to confirm. Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Magdalena Giandomenico".

Magdalena Giandomenico