

**MAYOR AND COUNCIL MEETING**  
**WORK SESSION**  
**February 26, 2019**  
**6:52 P.M.**

Present: Councilmembers: Capilli, Ferguson, Epstein, Mintz (via phone) and Mayor Misciagna  
Absent: Farinaro and Metzdorf  
Also Present: Julie Falkenstern, BA  
Michael DeMarrais, Esq.  
Magdalena Giandomenico, Borough Clerk  
Durene Ayer, CFO  
Dan Lee, PE, Borough Engineer

**Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

On a motion made by Councilwoman Epstein and Seconded by Councilman Ferguson to confirm. Motion carried unanimously.

**Opened Work Session adjourned to Closed Session at 6:52pm**  
**Opened Work Session reconvened at 7:05pm**

**I. Engineer's Report - Date of Report: February 19, 2019**

**PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)**

The plans were substantially complete on November 5, 2018. The re-design of the bridge with a more esthetic finish that fits within the construction budget is currently underway. We anticipate going out to bid this year with construction commencing in the spring.

**MILL POND – NJDEP DAM SAFETY ANALYSIS**

The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted this month. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

**PARK AVENUE – ROADWAY IMPROVEMENTS / CENTERLINE SKEW**

Bergen County Engineering provided their approval of the concept dimensional plan that addresses the centerline skew. At this time, the concept dimensional plan should be provided to the designer of the Park Avenue Streetscape project.

**4. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM**

**KINDERKAMACK TO PROSPECT** Prior to paving this section of Park Avenue, the County requires all handicap ramps be upgraded. The County provides a grant program that covers 100% of construction costs and a percentage of design and construction administration costs. Bergen County confirmed our list of anticipated repairs. NEA has initiated the design and final construction cost estimate and anticipates submission to Bergen County for final acceptance on February 22, 2019. Upon the County's acceptance of the design and cost estimate, the Borough must enter into an agreement with the County for the ADA ramp repair.

At that time, we recommend the Borough pursue getting this section of Park Avenue on the County's paving list.

### **5. 2019 ROADWAY IMPROVEMENT PROJECT**

The project consists of NJDOT funded Mill Road, CDBG funded Woodland, Terrace and Oakland Streets and Municipally funded roads noted below. The NJDOT funded roads are required to be reviewed by the NJDOT for a period up to 30 days. Accordingly, the project was split into two separate projects 1) NJDOT Funded and 2) CDBG and Municipally Funded Roads to avoid delays in obtaining early bid prices for the entire project due to the NJDOT review of Mill Road. Survey work was completed the week of February 11 and the design is substantially complete. NEA is scheduled to perform a walkthrough of the roads with Pete Wayne for a review of the design. The Municipal and CDBG funded roads are anticipated to go out to bid on or about March 4. Concurrently, the NJDOT funded Mill Road will be submitted to the NJDOT for their review and to be bid on or about April 4.

<b>No.</b>	<b>Street Name</b>	<b>Approx. Length (LF)</b>
1	Bari Lane	310
2	Vitmar Place	1,525
3	Grobel Place	1,855
4	Capri Terrace	1,900
5	Knoll Drive	2,330
6	Clayton Court (Add)	240
7	Wortendyke Road (Add)	320
8	Orchard Road (Add)	475
<b>Total</b>		<b>8,955 LF</b>

**6. SULAK LANE BASKETBALL COURTS** – Mayor and Council authorization was provided for Phase I – Survey, Design and Bidding Services on December 11, 2018. Our wetlands specialist confirmed that the project falls outside of wetlands impacted areas and therefore, the previously mentioned deed restriction is not necessary. Plan design is anticipated to begin the week of February 25, with a bid advertisement date of March 4. Bids are anticipated to be received on or about April 4.

### **7. MEMORIAL FIELD – TURF REPLACEMENT / REPAIR**

As requested, at the March 27, 2018 Mayor and Council Meeting, our office reviewed the possibility of expanding the existing soccer/baseball field at Memorial Field to accommodate a regulation high school football field. There is sufficient area to expand the field to accommodate same. In order to do so, the playing surface would need to be expanded approximately 60' to the north in addition to removal of mature trees and relocation of the existing playground and picnic equipment. As requested, NEA prepared a concept sketch and cost estimates for the turf replacement and expansion and attended a pre- application meeting with the NJDEP to confirm required permitting for same. The anticipated timeframe is approximately 12-14 months from design authorization to completion of construction. NEA has provided a proposal to perform the Surveying, Engineering, Permitting, Bidding and Construction Administration services.

### **8. ELECTRIC LAKE DREDGING**

NEA's proposal for Surveying, Engineering, and Permitting services for dredging Electric Lake (Mill Pond) was authorized at the February 12, 2019 council meeting. Initial wetlands and flood hazard area investigation is anticipated to be completed on or about March 15, 2019 to be followed with survey services and the DEP Pre-Application meeting. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

## **9. POLICE DEPARTMENT SHOOTING RANGE**

We previously met with Lt. Mauro and our structural engineer to determine the extent of desired improvements and structural revisions required for same. We are in the process of obtaining cost estimates from contractors for the proposed changes.

## **10. GLEN ROAD BRIDGE / CULVERT**

Per information prepared by Brooker Engineering and provided to the Borough, the Glen Road Culvert / Bridge requires structural improvements. An NJDOT grant was received by the Borough that is expected to expire within 90 days pending receipt of a letter from the NJDOT. To date, this letter has not been received by the Borough.

As requested by the Borough, Neglia Engineering Associates secured the bridge engineering sub-consultant services on behalf of the Boroughs of Park Ridge and Woodcliff Lake to evaluate the bridge's current condition and provide an engineer's estimate to repair the bridge. On March 14, 2018, the final report was issued to the Borough from our office for review and consideration by the Governing Body. The report offered the following design considerations:

### **RECOMMENDATION APPROXIMATE BUDGET! SERVICE LIFE**

Bridge Replacement \$1,180,000 40 years  
Bridge Rehabilitation \$700,000\* 25 years

! These budgets do not include any soft costs and do not include budget to repair the existing leaking water main and guiderail. \* At the time of the analysis, existing bridge construction drawings could not be located. The bridge conditions uncovered during construction could lead to unknown conditions requiring budgetary exceedance. If the bridge documents could be located by either Boroughs, these unknowns and potential exceedances could be limited. At this time, we would respectfully request that the Borough Water Department address the existing water main leak occurring and that the Borough Department of Public Works (Woodcliff Lake and / or Park Ridge) address the lattice, bridge fall protection railing. In addition to these priority improvements, the Boroughs would need to address in 2019 the existing bridge scour that is occurring now. The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe of three years (Early 2021). Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

## 11. GRANT STATUS

<b>PROJECT</b>	<b>GRANT/YEAR</b>	<b>AMOUNT</b>	<b>STATUS</b>	<b>NOTES</b>
Park Ridge Train Station	2009 NJDOT MA Grant	\$79,000	Final reimbursement pending.	Closeout documents submitted 11/13/18.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	\$129,131	Construction complete. Reimbursement requested.	Final reimbursement pending approval from Bergen County
Glen Road Culvert	2015 NJDOT MA Grant	\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant. Reimbursement requested 8/14/18.
ADA Improvements at Borough Hall	2016 CDBG Grant	\$42,125	Reimbursement Pending	Reimbursement requested 8/14/18.
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	\$150,000	Final reimbursement pending.	Closeout documents submitted 11/13/18.
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant	\$220,000	Contract to be awarded	This project needs to be designed and awarded. Concept design complete.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant	\$357,000	Contract to be awarded	This project needs to be designed and awarded. Concept design complete.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	\$150,000	Design initiated	(*) Project will be submitted separate from the 2019 Roadway Improvements Project.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	\$138,822	Design initiated	(*)Project will be submitted separate from the 2019 Roadway Improvements Project.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	\$132,120 Requested	50% match grant approved for \$82,147. Design work scheduled 2/25/19.	Design to start 2/25/19. Anticipated completion date of June 2019.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	\$83,563	Grant awarded. Advertise for bid ~3/4/19.	(**) Project included in 2019 Roadway Improvements Project. Survey complete, design nearing completion, final walkthrough with Pete Wayne on 2/20/19.
2019 CDBG Road Program (Linden Avenue, Roland Street)	2019 CDBG Grant	\$113,187	Grant Application status pending	Grant application submitted by Bruno Associates

(\*) These projects will be bid separately from the 2019 Roadway Improvements Project to avoid delay in bidding due to NJDOT review period of up to 30 days. (\*\*) This project combined with the municipally funded roadway project within the 2019 Roadway Improvements Project.

**II. PKRG**

- a. Councilman Ferguson spoke about possible new FCC regulations and how PKRG is looking to do upgrades and to the equipment and server. It can be done all at one or piece milled depending on the price, regulations and equipment needed.
- b. Borough Clerk will find out how Washington Township and Hillsdale record their meetings

**III. Mayor's Wellness Challenge**

- a. Councilwoman Epstein spoke how this year the mayor's Wellness challenge kickoff will be on April 6<sup>th</sup> from 12-2:00pm. They are looking to bring a blood mobile. Julie will see if Vozza says that the Borough needs any specific documentation.

**IV. Vision Sports Club**

- a. Council President reported that Vision Sports Club will be offering all employees and volunteers of Park Ridge a discount; police officers do not qualify because they already get a discounted rate. Would be only \$59 a month. They will generate a flier to distribute to employees.

**Open Work Session adjourned to Closed Session at 7:48 pm**

On a motion made by Councilman Mintz and Seconded by Councilman Farinaro to confirm.  
Motion carried unanimously.

Respectfully submitted,



Magdalena Giandomenico