

Approved, April 9, 2019
Municipal Building
Park Ridge, NJ

MAYOR AND COUNCIL MEETING
WORK SESSION
March 26, 2019
6:50 P.M.

Present: Councilmembers: Capilli, Ferguson, Epstein, Metzdorf, Mintz and Mayor
Misciagna
Absent: Farinaro
Also Present: Julie Falkenstern, BA
Carmine Alampi, Esq.
Magdalena Giandomenico, Borough Clerk
Durene Ayer, CFO
Jeff Bliss, Borough Auditor
Dan Lee, Borough Engineer

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

On a motion made by Councilman Capilli and Seconded by Councilman Ferguson to confirm.
Motion carried unanimously

I. Engineers Report

1. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)

The plans were substantially complete on November 5, 2018. The re-design of the bridge with a more esthetic finish that fits within the construction budget is currently underway. We anticipate going out to bid this year with construction commencing in late spring.

2. MILL POND – NJDEP DAM SAFETY ANALYSIS

The Emergency Action Plan and Operation and Maintenance Manual language have been updated. Final copies of the Emergency Action Plan and Operation and Maintenance Manual based on the minimal comments from the NJDEP will be submitted this month. The inundation mapping remains to be completed. The NJDEP has indicated via phone conversations that once the inundation mapping is approved, they will require fully updated inundation mapping with new hydraulic studies.

3. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT

Prior to paving this section of Park Avenue, the County requires all handicap ramps be upgraded. The County provides a grant program that covers 100% of construction costs and a percentage of design and construction administration costs. NEA submitted the designs and cost estimates to Bergen County and are awaiting the agreement documents. We recommend the Borough pursue getting this section of Park Avenue on the County's paving list at this time via request to Tom Connolly.

4. 2019 ROADWAY IMPROVEMENT PROJECT

The project consists of NJDOT funded Mill Road, CDBG funded Woodland, Terrace and Oakland Streets and Municipally funded roads noted below. The NJDOT funded roads are required to be reviewed by the NJDOT for a

period up to 30 days. Accordingly, the project was split into two separate projects 1) NJDOT Funded and 2) CDBG and Municipally Funded Roads to avoid delays in obtaining early bid prices for the entire project due to the NJDOT review of Mill Road. The Municipal and CDBG portions of the design are complete and out to bid with a bid opening date of April 16, 2019 and subsequent award at the April 23, 2019 Mayor and Council Meeting. The NJDOT funded Mill Road will be submitted to the NJDOT for their review this week with anticipated bid advertisement on April 15, 2019, bid opening on May 8, 2019 and bid award on May 14, 2019.

5.SULAK LANE BASKETBALL COURTS – The design is complete and the project was advertised for bid on March 18, 2019 with a bid opening date of April 16, 2019 and subsequent award at the April 23, 2019 Mayor and Council Meeting. The Borough’s Auditor required the purchase and installation of the basketball court surface be included with the bid, accordingly, the selection of the 8’ x 8’ logo for the center of the court will have to be coordinated with the awarded contractor and should begin immediately upon award. We recommend the Borough determine the desired logo at this time to provide the best chance of meeting the target construction completion date of June 2019.

6.MEMORIAL FIELD – TURF REPLACEMENT / REPAIR NEA was authorized to proceed with the Survey, Engineering and Permitting of this project on February 26, 2019 via Resolution No. 019-069. Environmental investigation was authorized and is scheduled to occur on or about April 5, 2019 to be followed with survey services. NEA assisted Bruno associates with preparing a Letter of Intent for a Bergen County Open Space Grant for this project.

7.ELECTRIC LAKE DREDGING

NEA’s proposal for Surveying, Engineering, and Permitting services for dredging Electric Lake (Mill Pond) was authorized at the February 12, 2019 council meeting. Initial wetlands and flood hazard area investigation was delayed due to the snow and is anticipated to be completed on or about April 5, 2019 to be followed with survey services and the DEP Pre-Application meeting. We respectfully request copies of title information for the Lake Parcel, identified on the tax maps as Block 1402, Lot 1 for purposes of permitting.

8. POLICE DEPARTMENT SHOOTING RANGE

We previously met with Lt. Mauro and our structural engineer to determine the extent of desired improvements and structural revisions required for same. We anticipate having pricing by the March 26, 2019 Council Meeting.

9. GLEN ROAD BRIDGE / CULVERT

Per information prepared by Brooker Engineering and provided to the Borough, the Glen Road Culvert / Bridge requires structural improvements. An NJDOT grant was received by the Borough that is expected to expire within 90 days pending receipt of a letter from the NJDOT. To date, this letter has not been received by the Borough.

As requested by the Borough, Neglia Engineering Associates secured the bridge engineering sub-consultant services on behalf of the Boroughs of Park Ridge and Woodcliff Lake to evaluate the bridge’s current condition and provide an engineer’s estimate to repair the bridge. On March 14, 2018, the final report was issued to the Borough from our office for review and consideration by the Governing Body. The report offered the following design considerations:

RECOMMENDATION	APPROXIMATE BUDGET!	SERVICE LIFE
Bridge Replacement	\$1,180,000	40 years
Bridge Rehabilitation	\$700,000*	25 years

! These budgets do not include any soft costs and do not include budget to repair the existing leaking water main and guiderail.

* At the time of the analysis, existing bridge construction drawings could not be located. The bridge conditions uncovered during construction could lead to unknown conditions requiring budgetary exceedance. If the bridge documents could be located by either Boroughs, these unknowns and potential exceedances could be limited.

At this time, we would respectfully request that the Borough Water Department address the existing water main leak occurring and that the Borough Department of Public Works (Woodcliff Lake and / or Park Ridge)

address the lattice, bridge fall protection railing. In addition to these priority improvements, the Boroughs would need to address in 2019 the existing bridge scour that is occurring now. The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe of three years (Early 2021).

Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

10. GRANT STATUS

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Park Ridge Train Station	2009 NJDOT MA Grant		\$79,000	Grant Closed Out	Final reimbursement Received 12/4/18.
ADA Improvements at Borough Hall	2016 CDBG Grant		\$42,125	Grant Closed Out	Final reimbursement received 10/1/18
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant		\$150,000	Final reimbursement pending.	NJDOT accepted closeout of project.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	Reso. 019-052	\$129,131	Construction complete. Reimbursement requested.	Final reimbursement pending approval from Bergen County
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	Reso. 019-061	\$150,000	DOT review pending submission by NEA	(*) Plans and specs transmitted to NJDOT. Award deadline 5/17/19
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	Reso. 019-061	\$138,822	DOT review pending submission by NEA	(*) Plans and specs transmitted to NJDOT. Award deadline 5/17/19
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	Reso. 018-328	\$82,147	Out to Bid	Bid Opening on April 16, 2019. Anticipated completion date of June 2019.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	Reso. 019-061	\$83,563	Out to Bid	(**) Bid Opening on April 16, 2019. Project included in 2019 Roadway Improvements Project.

PROJECT	GRANT/YEAR	ORD./RESO.	AMOUNT	STATUS	NOTES
Glen Road Culvert	2015 NJDOT MA Grant		\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake ("WL") additional grant. WL submitted LAIF grant.
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant		\$220,000	Contract to be awarded	This project needs to be designed and awarded. Concept design complete.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant		\$357,000	Contract to be awarded	This project needs to be designed and awarded. Concept design complete.
2019 CDBG Road Program (Linden Avenue, Roland Street)	2019 CDBG Grant		\$113,187 Requested	Grant Application status pending	Grant application submitted by Bruno Associates

(*) These projects will be bid separately from the 2019 Roadway Improvements Project to avoid delay in bidding due to NJDOT review period of up to 30 days.

(**) This project was combined with the Municipally funded roadway project within the 2019 Roadway Improvements Project.

- II. Turf Field Presentation** by Lee Defreitas from *Shaw Sports Turf*
- i. Lee described the different grades of turf field. As for timing, once a plan is in place detailing the scope of the project- removal would take 3-4 days; bump out 2 weeks; turf placement 14 days. In total about 4-5 weeks.
Procurement Stage: proposal would be based on the design, the company is on a co-op which makes it more cost and time efficient.
- III. 2019 Budget Presentation-** by Durene Ayer, CFO
- i. The Borough CFO reviewed the proposed budget and the budget review process. \$143 tax impact on the average household: \$59 regular tax; 30 COAH litigation, \$9 for assessed value decrease; \$45 bond sell.
- IV. Utility Board**
- i. Council President Capilli reported on behalf of Councilman Farinaro stating that the Utility Board is requesting the property by the bank or other borough property for an electric transformer substation.
 - ii. The Mayor discussed that due to the economical strains of budgets, this would be a luxury to have and not a priority. It could be explored for Utility to buy house on Broadway and make that into a substation or down the line possibly purchase property from the Borough.
- V. Board of Health:** Councilwoman Epstein spoke about the BOH meeting and how they meet on the third Thursday and the members have never been officially sworn in. Councilman Metzdorf can swear them in. Joelle Kuron is a full member, but due to time constraints would like to change with Donna Szot who is an Alt. 2 member- no objections. There will be a report as to how the sodium got fixed in the water. There was a discussion about a public nurse.
- VI. 125th Anniversary**
- a. Mayor Misciagna spoke about the last 125th year anniversary committee meeting. Julie Falkenstein, Don Schwab and Barbara Martine along with the Mayor, are members on the committee.
 - i. Kickoff: May 15th cocktail kick off as discussed with Don Schwab, at the Bears Nest.
 - ii. Gala would take place in May of 2020 ending the yearlong celebration.

Open Work Session adjourned to Closed Session at 8:09 pm

On a motion made by Councilman Ferguson and Seconded by Councilwoman Epstein to confirm. Motion carried unanimously.

Respectfully submitted,



Magdalena Giandomenico