

**AGENDA**  
**SINE DIE MEETING OF THE MAYOR AND COUNCIL**  
**JANUARY 1, 2019**  
**12:45 PM**

Mayor Misciagna calls meeting to order at:

Pledge of Allegiance to the Flag

**ROLL CALL:**

Present:

Absent:

Also Present:

Mayor Misciagna Reads Compliance Statement, as required by Open Public Meeting Act, P.L. 1975, Chapter 231.

**PUBLIC PRIVILEGE OF THE FLOOR:**

Mayor Misciagna asks if anyone present wishes to be heard on any matter.

*Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.*

Speaker:

**CONSENT AGENDA:**

Mayor Misciagna asks if any Councilmember would like to have any resolution removed from the Consent Agenda and placed under New Business.

Speaker:

Mayor Misciagna asks if any Council member would like to abstain from voting on any resolution on the Consent Agenda.

Speaker:

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to confirm.

Roll Call:

**RESOLUTIONS:**

- Res. No. 018-331 – Schedule of Mayor & Council Meetings for 2019
- Res. No. 018-332 – State Training Fees Q3 2018
- Res. No. 018-333 – 2018 Budget Transfers #3

- Res. No. 018-334 -- Cancellation of Swim Pool Utility Capital Improvement Authorization Balances
- Res. No. 018-335 -- State Training Fees Q4 2018
- Res. No. 018-336 -- Uniform Construction Code Enforcement Fees Account
- Res. No. 018-337 -- 2018 Budget Transfers #4
- Res. No. 018-338 -- 2018 Budget Transfers #5
- Res. No. 018-339 -- Cancellation of Water Balances
- Res. No. 018-340 -- 2018 Electric Transfers
- Res. No. 018-341 -- Payment of Bills - Borough

**COMMUNICATIONS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

**REPORTS OF THE GOVERNING BODY**

**Councilmember Metzdorf:**

**Councilmember Epstein:**

**Councilmember Oppelt:**

**Councilmember Farinaro:**

**Councilmember Mintz:**

**Council President Capilli:**

**APPROVAL OF MINUTES**

Mayor Misciagna asks for a motion to approve the minutes as follows:

Closed and Work Session Minutes Dated December 11, 2018

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to confirm.

**Roll Call:**

**ADJOURN**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adjourn the Sine Die meeting.

Sine Die meeting adjourned at \_\_\_\_\_ p.m.

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-331**

**SCHEDULE OF MAYOR AND COUNCIL MEETINGS FOR 2019**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that all meetings of the Governing Body for the year 2019 shall be held in the Council Chambers of the Municipal Building, 53 Park Avenue, Park Ridge, in accordance with the following schedule.

**BE IT FURTHER RESOLVED** that formal action may be taken at these meetings.

**BE IT FURTHER RESOLVED**, that the Mayor and Council will hold Closed/Executive Session Meetings at 6:45 p.m., followed by Agenda/Work Session meetings, prior to the start of each Public Meeting, in which no action will be taken.

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to publish this Annual Notice in the official newspaper pursuant to the requirements of Public Law 1975, Chapter 231.

**2019 MAYOR AND COUNCIL MEETINGS**

**All public meetings are held on Tuesdays at 8:15 pm unless otherwise noted.**

**Public Meetings**

January 1 – Sine Die 12:45 pm

January 1 – Reorganization 1:00 pm

January 22

February 12

March 12

April 9

May 14

June 11

July 9

August 13

September 10

October 22

November 12

December 10

February 26

March 26

April 23

May 28

June 25

July 23

August 27

September 24

Adopted \_\_\_ / \_\_\_ / \_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Enstein						
Parinaro						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-332**

**STATE TRAINING FEES Q3 2018**

**WHEREAS**, the State Bureau of Construction Code enforcement of the Department of Community Affairs instituted a State Training Fee that is based on the cubic feet volume of new construction; and

**WHEREAS**, the municipality collects these fees for the State and pursuant to N.J.A.C. 5:23-4.19 payment of these fees must be made quarterly; and

**WHEREAS**, the Borough Chief Financial Officer has reviewed the documents and has certified there are sufficient funds available in Account No. 8-01-17-800-020; and

**WHEREAS**, \$2,153.00 in State Surcharge Fees has been collected based upon 114,052 cubic feet of new construction and \$914,705.00 of construction alterations for the period of July 1, 2018 through September 30, 2018;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Treasurer be and is hereby directed to draw a check in the amount of \$2,153.00 to the Treasurer, State of New Jersey

Adopted \_\_\_ / \_\_\_ / \_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-333**

**2018 BUDGET TRANSFERS #3**

**WHEREAS**, N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Chief Finance Officer is hereby authorized to make the following transfers among the 2018 Budget Appropriations:

<u>OPERATIONS "WITHIN CAP"</u>		<u>FROM</u>	<u>TO</u>
8-01-20-165-000-020	Engineering O/E	2,500.00	
8-01-20-135-000-000	Audit O/E	40,000.00	
8-01-21-180-000-020	Planning Board O/E	400.00	
8-01-25-255-000-020	Fire O/E	9,670.00	
8-01-26-290-000-020	Roads O/E	21,000.00	
8-01-26-303-000-000	Municipal Services Act	4,000.00	
8-01-26-315-000-020	Vehicle Maintenance O/E	13,000.00	
8-01-22-195-000-020	Construction Code Official O/E	6,000.00	
8-01-20-100-000-020	Administration O/E		2,500.00
8-01-20-145-000-010	Tax Collection S&W		9,000.00
8-01-21-185-000-020	Zoning Board O/E		400.00
8-01-23-220-000-020	Employee Group Health		45,670.00
8-01-36-472-000-000	Social Security O/E		33,000.00
8-01-22-195-000-010	Construction Code Official S&W		6,000.00
<u>OPERATIONS "WITHIN CAP"</u>			
None			
<b>TOTAL</b>		<b>\$ 96,570.00</b>	<b>\$ 96,570.00</b>

Adopted \_\_\_ / \_\_\_ / \_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Metzger						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-334**

**CANCELLATION OF SWIM POOL UTILITY CAPITAL  
IMPROVEMENT AUTHORIZATION BALANCES**

WHEREAS, certain General Capital Improvement Authorization balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be cancelled against grant receivable balances, other receivable balances or credited to Surplus and unused debt authorizations may be cancelled in the Swim Pool Utility Capital Fund;

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Park Ridge that the following unexpended and dedicated balances of the Swim Pool Utility Capital Improvement Authorizations be cancelled:

Improvement Authorization		Funded	Unfunded
Ordinance Number	Title		
06-10	Pool Rehabilitation	24,440.00	
10-06	ADA Improvements to Bathrooms	18,615.00	
15-02	Installation of a Slide and a Volleyball Court at the Municipal Pool		5,363.00
<b>Total</b>		<b>\$ 43,055.00</b>	<b>\$ 5,363.00</b>

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk



**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-335**

**STATE TRAINING FEES Q4 2018**

**WHEREAS**, the State Bureau of Construction Code enforcement of the Department of Community Affairs instituted a State Training Fee that is based on the cubic feet volume of new construction; and

**WHEREAS**, the municipality collects these fees for the State and pursuant to N.J.A.C. 5:23-4.19 payment of these fees must be made quarterly; and

**WHEREAS**, the Borough Chief Financial Officer has reviewed the documents and has certified there are sufficient funds available in Account No. 8-01-17-800-020; and

**WHEREAS**, \$4,339.00 in State Surcharge Fees has been collected based upon 4,880 cubic feet of new construction and \$ 2,248,141.00 of construction alterations for the period of October 1, 2018 through December 31, 2018;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Treasurer be and is hereby directed to draw a check in the amount of \$4,339.00 to the Treasurer, State of New Jersey.

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinara						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-336**

**UNIFORM CONSTRUCTION CODE ENFORCEMENT FEES ACCOUNT**

**WHEREAS**, the Department of Community Affairs, State of New Jersey has promulgated regulations for the collection of Uniform Construction Code Enforcement Fees, and

**WHEREAS**, the N.J. Uniform Construction Code 52:27D-119 permits the assessing of construction code enforcement fees in order to assist in bringing about compliance, and

**WHEREAS**, such fees shall be used to offset the expenses of the Office of the Construction Code Official, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor & Council of the Borough of Park Ridge that such revenue received by the Municipality be placed in a specific trust fund and such trust fund shall be considered a "Dedication By Rider" to the budget of the local unit per N.J.S.A. 40A:4-39 for the sole purpose stated above.

**BE IT ALSO RESOLVED**, that any cost of collection for such revenues, such as legal fees, be paid from this fund, and also that under no circumstances are such funds to be used for purposes of paying payroll, salaries or bonuses.

**BE IT ALSO RESOLVED**, that the Mayor and Council of the Borough of Park Ridge hereby authorizes the Borough Clerk to submit two certified copies of this resolution to Division of Local Government Services for approval.

Adopted \_\_\_ / \_\_\_ / \_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-337**

**2018 BUDGET TRANSFERS #4**

**WHEREAS**, N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Park Ridge that the Chief Finance Officer is hereby authorized to make the following transfers among the 2018 Budget Appropriations:

<u>OPERATIONS "WITHIN CAP"</u>		<u>FROM</u>	<u>TO</u>
8-01-20-130-000-010	Finance Administration	25,947.00	
8-01-25-240-000-020	Police O/E	8,000.00	
8-01-25-243-000-020	Pistol Range O/E	4,600.00	
8-01-25-245-000-010	Police Reserves S&W	3,600.00	
8-01-25-240-000-010	Police S&W	4,800.00	
8-01-26-290-000-010	Roads S&W	60,000.00	
8-01-26-290-000-020	Roads O/E	840.00	
8-01-31-445-000-000	Water	1,400.00	
8-01-26-315-000-020	Vehicle Maintenance O/E	1,941.00	
8-01-25-265-000-010	Fire Prevention S&W	1,504.00	
8-01-27-345-000-020	Public Assistance O/E	120.00	
8-01-23-212-000-000	General Liability	250.00	
8-01-31-440-000-000	Telephone	7,000.00	
8-01-32-465-000-020	Landfill Solid Waste Disposal	9,000.00	
8-01-31-455-000-011	Sewer S&W	5,000.00	
8-01-26-305-000-020	Solid Waste Collection	7,000.00	
8-01-23-212-000-000	General Liability	8,000.00	
8-01-20-100-000-010	General Administration S&W	2,000.00	
8-01-26-310-000-010	Buildings & Grounds S&W	2,000.00	
8-01-22-195-000-010	Uniform Construction Code S&W		3,845.00
8-01-23-221-000-001	Employee Group Health Waiver		8,962.00
8-01-25-240-000-010	Police S&W		97,113.00
8-01-26-315-000-010	Vehicle Maintenance S&W		2,772.00
8-01-27-345-000-010	Public Assistance S&W		60.00
8-01-23-220-000-020	Employee Group Health		260.00
8-01-20-135-000-000	Annual Audit		40,000.00
<u>OPERATIONS "OUTSIDE CAP"</u>			
None			
<b>TOTAL</b>		<b>\$ 153,012.00</b>	<b>\$ 153,012.00</b>

Adopted . . . / . . . / . . . on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Metzgerf						
Mintz						
Oppelt						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-338**

**2018 BUDGET TRANSFERS - #5**

WHEREAS, N.J.S.A.40A:4-58 permits transfers among Budget Appropriations during the last two months of the fiscal year and first three months of the preceding year,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the Chief Finance Officer is hereby authorized to make the following transfers among the 2018 Budget Appropriations:

<u>OPERATIONS "WITHIN CAP"</u>		<u>FROM</u>	<u>TO</u>
8-01-27-330-000-010	Board of Health S&W	4,000.00	
8-01-27-330-000-020	Board of Health O/E	6,000.00	
8-01-28-370-000-020	Recreation O/E	4,000.00	
8-01-31-460-000-000	Gasoline		14,000
<u>OPERATIONS "WITHIN CAP"</u>			
None			
<b>TOTAL</b>		<b>\$ 14,000.00</b>	<b>\$ 14,000.00</b>

Adopted \_\_\_/\_\_\_/\_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-339**

**CANCELLATION OF WATER UTILITY BALANCES**

**WHEREAS**, N.J.S.A 40A:4-60 permits the cancellation of any unexpended balances of appropriations by resolution of the governing body prior to the end of the fiscal year; and,

**WHEREAS**, on December 31, 2018 there are appropriated funds in the 2018 Water Utility Budget that will be excess funds not committed or paid; and

**WHEREAS**, the Board of Public Works of the Borough of Park Ridge has recommended to the Mayor and Council that the following unexpended balances be cancelled;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that the following unexpended and dedicated 2017 Water Utility Budget Appropriations balances be cancelled and credited to the Water Utility Fund Balance:

Department	Account Number	Amount Canceled
Water - Capital Outlay	8-05-55-512-000-000	\$ 10,000.00
Water - Other Expenses	8-05-55-502-000-020	\$ 50,000.00
Water - Social Security	8-05-55-541-000-000	\$ 10,000.00
<b>Total Cancellation Amount</b>		<b>\$ 70,000.00</b>

Adopted \_\_\_ / \_\_\_ / \_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Metzdorf						
Mintz						
Oppell						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-340**

**TRANSFER OF APPROPRIATIONS  
ELECTRIC UTILITY**

**WHEREAS**, N.J.S.A 40A:4-58 permits transfers between budget appropriations during the last two months of the fiscal year; and,

**WHEREAS**, certain 2018 Electric Utility Budget Appropriations are expected to be insufficient to meet the expenditure requirements through the end of the fiscal year; and

**WHEREAS**, certain 2018 Electric Utility Budget Appropriations have funds available to offset these expenditures; and

**WHEREAS**, the Board of Public Works of the Borough of Park Ridge has recommended to the Mayor and Council that the following appropriation transfers be made;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge (by not less than two-thirds thereof affirmatively concurring) that the transfers listed between 2018 Electric Utility Budget Appropriations be made in the Electric Utility Operating Fund:

Department	Amount From:	Amount To:
Electric - Other Expenses	\$ 10,000	
Electric - Salary & Wages		\$ 10,000
<b>Total Transfer Amount</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

Adopted \_\_\_ / \_\_\_ / \_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk

**BOROUGH OF PARK RIDGE  
RESOLUTION NO. 018-341**

**PAYMENT OF BILLS - BOROUGH**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Park Ridge that the following bills in the sum of \$ 282,487.37 have been approved and that the Mayor, Borough Clerk and Chief Financial Officer are, hereby authorized and directed to issue warrants in payment of same.

Adopted \_\_\_ / \_\_\_ / \_\_\_ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Metzdorf						
Mintz						
Oppelt						
Capilli						

APPROVED:

\_\_\_\_\_  
KEITH J. MISCIAGNA, MAYOR

Attest:

\_\_\_\_\_  
Magdalena Giandomenico  
Borough Clerk