

**AGENDA – REORGANIZATION MEETING
JANUARY 1, 2019
1:00 PM**

Mayor Misciagna calls the meeting to order at

The Pledge of Allegiance to the Flag

ROLL CALL:

Present:
Absent:
Also Present:

COMPLIANCE STATEMENT

Mayor Misciagna reads the Compliance Statement as required by the Open Public Meetings Act, P.L. 1975, Chapter 231.

INVOCATION

Mayor Misciagna calls on Father Sean Manson of Our Lady of Mother Church for the Invocation.

COUNCILMAN MATTHEW J. CAPILLI SWORN IN

Mayor Misciagna advises receipt from the County Board of Elections of a certificate of election for **Councilman Matthew J. Capilli**, said term expiring 12/31/2021.

Bergen County Clerk John Hogan administers the oath of office and Councilman Capilli takes his seat on the dais.

COUNCILMAN JOHN P. FERGUSON SWORN IN

Mayor Misciagna advises receipt from the County Board of Elections of a certificate of election for **Councilman John P. Ferguson**, said term expiring 12/31/2021.

Bergen County Clerk John Hogan administers the oath of office and Councilman Ferguson takes his seat on the dais.

ROLL CALL

The Clerk calls the roll as follows:

Councilmember Metzdorf, Councilmember Farinaro, Councilmember Capilli, Councilmember Epstein, Councilmember Mintz, Councilmember Ferguson, Mayor Misciagna

COUNCIL PRESIDENT

Mayor Misciagna asks for nominations for **President of the Council** for the year 2019.

Councilmember _____ nominates Councilmember _____

Seconded by Councilmember _____ to confirm.

Mayor Misciagna asks if there are any further nominations.

A motion is made by _____ and seconded by _____ that nominations be closed.

ROLL CALL:

Mayor Misciagna declares Councilmember _____, Council President for the year 2019.

MAYOR'S 2019 ADDRESS

PRESENTATION TO OUTGOING COUNCILMEMBER

Mayor Misciagna asks Robert Oppelt to join him at the podium for a special presentation by the Governing Body.

VOLUNTEER FIRE DEPARTMENT OFFICERS SWORN IN

Mayor Misciagna administers the oath of office to the Fire Department Chief for the year 2019.

FIRE DEPT. CHIEF Thomas Derienzo, Jr.

Mayor Misciagna administers the oaths of office jointly to the following Officers of the Fire Department for the year 2019:

DEPUTY CHIEF	Thomas Lepore
CAPTAIN	Richard Bosi
LIEUTENANT	Mark Durst
LIEUTENANT	Thomas G. Derienzo
LIEUTENANT	Peter Mauro

POLICE RESERVE OFFICERS SWORN IN

Mayor Misciagna administers the oaths of office jointly to the Officers of the Police Reserves for the year 2019.

CHIEF	Paul Witte
CAPTAIN	Christopher Brown
LIEUTENANT	Matthew Bruno
SERGEANT	George Harcher
SERGEANT	Vincent Lemba

FIRE PREVENTION OFFICER SWORN IN

Mayor Misciagna administers the oaths of office to the Officer of the Fire Prevention Bureau for a three-year term, said term expiring December 31, 2021.

FIRE INSPECTORS

John Hansen	Term expires 12/31/21
William I. Diedtrich, Sr.	Term expires 12/31/21
Thomas Lepore	Term expires 12/31/21
John Sigillito	Term expires 12/31/21

BOROUGH OFFICIALS

Mayor Misciagna asks for a motion to appoint the Borough Officials listed herein for the year 2019

A motion is made by _____ and seconded by _____ to confirm.

ROLL CALL:

Police Surgeon	Dr. John LoCurto	1 Year term
Fire Surgeon	Dr. Lester Levine	1 Year term
Police Matron	Lucille Bosco	1 Year term

Police Matron	Fran Smith	1 Year term
Zoning Officer	Tonya Tardibuono	1 Year term
Tax Search Officer	Jessica Mazarella	1 Year term
Assessment Search Officer	Magdalena Giandomenico	1 Year term
Custodian of Petty Cash	Durene Ayer	1 Year term

BOROUGH HISTORIAN

Mayor Misciagna asks for a motion to appoint **Ralph Donnell** as **Borough Historian** for the year 2019.

SCHOOL TRAFFIC GUARDS

Mayor Misciagna asks for a motion to appoint the **School Traffic Guards** named below for the year 2019.

A motion is made by _____ and seconded by _____ to confirm.

ROLL CALL:

James Donovan	Donald Ekback
Joseph Felice	Renata Guglia
Joseph Harris	Thomas Hoskins
Linda Strabone	Charles Trojan
Lance Villa	

Relief Guards:
 Betty Jean Quackenbush
 Charles Sappah
 Caryl Yaiser
 Bruce Goldsmith

MAYOR'S APPOINTMENT TO OFFICAL BOARDS WITH THE ADVICE & CONSENT OF COUNCIL

Mayor reads Boards and Appointees as follows:

BOARD OF HEALTH (three-year term, two-year term alternate)

Joelle Kuron	December 31, 2021
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BOARD OF PUBLIC WORKS (three-year term)

Jeff Rutowski	December 31, 2021
David O'Sullivan	December 31, 2021

LIBRARY BOARD OF TRUSTEES (five-year term member, one-year term alternate)

Azizza Graziul	December 31, 2023
Michael Mintz (Mayor's Alternate)	December 31, 2019

MUNICIPAL SWIM POOL COMMISSION (three-year term)

Kenneth Christensen	December 31, 2021
Frank Kozar	December 31, 2021

ZONING BOARD ADJUSTMENT (four-year term member, two-year term alternate)

Jeff Rutowski December 31, 2022
Gary Ingala, unexpired term of John Sigillito December 31, 2019
Steve Clifford, Alternate #1 December 31, 2020
Dr. Gregory Perez Alternate #2 unexpired term of Nick Triano December 31, 2019

Mayor Misciagna asks for a motion to accept the said Appointees to the Official Boards.

A motion is made by _____ and seconded by _____ to confirm

ROLL CALL:

PLANNING BOARD

(Mayor's appointments, no council confirmation needed)

Mayor Misciagna reappoints **Mark Bisanzo, Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2022.

Mayor Misciagna reappoints **Donald Browne, Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2022

Mayor Misciagna appoints **Nick Triano, Class IV** member of the **Planning Board**, for a full four - year term, said term expiring December 31, 2022

Mayor Misciagna appoints **Stephen Jobst, Class IV** member of the **Planning Board**, for a full two - year term as Alternate #1, said term expiring December 31, 2020

Mayor Misciagna appoints **David Fasola, Class IV** member of the **Planning Board**, for a one - year term as Alternate #2, said term expiring December 31, 2019

Mayor Misciagna appoints **Jessica Mazzarella, Municipal Official, Class II** member of the **Planning Board** to a one-year term expiring December 31, 2019.

Mayor Misciagna advises that there is a **Class III** member of the **Planning Board** (a member of the Governing Body) to be chosen by the Governing Body.

Councilmember _____ nominates Councilmember _____

Mayor Misciagna asks if there are any further nominations.

A motion is made by _____ and seconded by _____ to close the nominations.

ROLL CALL:

Mayor Misciagna declares **Councilmember _____, Class III** member of the **Planning Board** for the year 2019.

In accordance with the terms of the Planning Board Ordinance, **Mayor Misciagna** notes that he automatically becomes and remains a **member (Class I)** of the **Planning Board** for the year 2019.

ALL OF THE FOLLOWING COMMITTEE APPOINTMENTS ARE FOR ONE YEAR, THEY ARE THE MAYOR'S APPOINTMENTS WITHOUT COUNCIL CONFIRMATION

Mayor Misciagna asks for a motion to appoint the residents enumerated below to the various **Volunteer Committees** listed for the year 2019.

A motion is made by _____ and seconded by _____ to confirm

ROLL CALL:

CABLE TV COMMITTEE (PKRG)

Howard Fredrics	Meri Freedman
Bob Howell	Tom Bauer
John Johnson	Jamie Lewis
Sue Tudisco	Chuck Caccioli
Tina Valentine	Venkat Shanmugam
Joanne Caccioli	Lori Fredrics
Trevor Dublin	

D.A.R.E. COMMITTEE

PO Scott Malloy	PO Dutcher
Lt. Peter Mauro	PO Dan Hoffman
PO Santangelo	Frances Smith
Liz Falkenstern	Jean Joyce
Tammy Levinson	

MUNICIPAL ALLIANCE

Judi Youngman	Jorge Becerra
Joyce Bruno	Barbara Dell'Armo
Andy Yaeger	Paul Higgins
Melanie Nagel	Tammy Levinson
Troy Lederman, Principal PRHS	Laraine Meehan, Principal OLM
Kevin Stokes, Principal East Brook	Chris Kirkby, Principal West Ridge
Phil Langer, Park Ridge Elks	

HISTORICAL ADVISORY COMMITTEE

Penny Peed	Betty Jean Quackenbush
Barbara Martine	John Thomsen, Sr.
Marilyn Miller	Anthony Fiorenza
Joe Bruno	Joan Valas

TRAIN STATION PRESERVATION COMMITTEE

June Bertini	Ken Koury
Carinne Murphy	Barbara Martine
Joseph Bruno	Anthony Morgan
Ralph Donnell	Penny Peed

RECREATION & CULTURAL COMMITTEE

Eugene McVerry	Jason Roth	Michael Raia
Rob Nicolich	Paul Wharton	Laurie Wharton
Paul Scarduffa	Tom Hoskins	Greg Perez
Lyn Beer	Bob La Rubbio	Bob Fornatale
Ray Mital	Doug Salvi	Nicholas Bussanich
Tom Mitchell	Ari Kasiday	Bob Gebhardt
Carinne Murphy	Michael Murphy	Heather Tracy
Maureen Howell	Agustin Perez	Liz Falkenstern
Luigi Vitale	Doug Salvi	Nicholas Bussanich
Kelly Epstein	Steve Masson	Jason Destro

SHADE TREE COMMITTEE/GARDEN CLUB

Jim Hesse	Peter Jacobson	Donald Schwamb
Joann Schwamb	Gil Santos	Gwen Pardi
<u>Garden Club Members</u>		
Gwen Pardi	Gabriel Smith	Bill Koenig
Peter Jacobsen	Barbara Martine	

OPEN SPACE COMMITTEE

Bill Koenig	
Barbara Martine	Donald Schwamb
Gwen Pardi	Richard Henning
Ralph Donnell	Pete Jacobson
Chairmen of the Planning and Zoning Boards	

TECHNOLOGY COMMITTEE

Josh Arak	Dan Brown, BOE
Kirk Brouwer	Paul Wharton
Lynn Beer	Scott Kreisler
Carmine Lizza	Michael Mintz, Jr.
Technology Coordinator, PRHS	

ACCESS FOR ALL COMMITTEE

Lisa Bernardo (represents Park Ridge schools)
Liz Falkenstern (represents Rec Committee)
Julie Falkenstern (Borough Administrator)
Ed Pittarelli (member of community-at-large); serves as Chair
Chad Spies (represents Board of Health)
Brittany Voza (represents the Chamber of Commerce)
Charles Ward (member of community-at-large; lives in Lehmann Gardens)
Sgt. Michael Babcock (OEM/Police)

GREEN TEAM COMMITTEE

Bob Bogert
Danielle Cawood - Public
Barbara Coleman - Public
Rosann Crisafi - Public
Vinny Lemba - Public
James McDermott- Public
Diana Rosner - Public
Frank Murphy - Public
Sergio Gil - Public
Natalie Rehak - Public
Don Schwamb - Planning Board
Keith Misciagna - Mayor - Advisor
Julie Falkenstern, Borough Administrator - Advisor

ECONOMIC DEVELOPMENT COMMITTEE

Don Schwamb	Eric Wagner
Dave Voza	David O'Sullivan
Matt Capilli	Keith Misciagna

MAYOR'S WELLNESS COMMITTEE

Keri Cooper	Donna Fiorenza
Barbara Hennig	William Hennig
Shelby Klein	Marilyn Miller

Harold Katz
Joelle Kuron
Cathy Ferrero

Joan Valas
Teri Ann Christopher

HALL OF FAME COMMITTEE

Ron Romano
Bob Howell
Keith Misciagna

William Diedrich Jr.
Greg Perez
Matt Capilli

MAYOR'S HOUSING TASK FORCE

Carmine Alampi, Borough Attorney
John Hansen, Fire Official
Capt. Joseph Rampolla
Linda Quinn, Inspector, Bergen County Department of Health Services
Tonya Tardibuono, Zoning Officer
Julie Falkenstern, Borough Administrator
Elena Rega, Property Maintenance Officer

SEATING ON DAIS: 2019 (from Mayor's left to right)

Metzdorf, Farinaro, Capilli, MAYOR, Epstein, Mintz, Ferguson

2019 STANDING COMMITTEES AND LIAISONS:

Mayor Misciagna announces the Standing Committees and Liaisons for 2019:

STANDING COMMITTEES – 2019

FINANCE & ADMINISTRATION	Mintz & Metzdorf
FIRE	Farinaro
INSURANCE	Mintz
NEGOTIATIONS	Misciagna & Capilli
OPERATIONS/BUILDINGS & GROUNDS	Farinaro
PERSONNEL	Council President & Misciagna
PUBLIC HEALTH & WELFARE	Epstein
PUBLIC SAFETY/TRI BORO PUBLIC SAFETY	Capilli
SHARED SERVICES	Mintz & Metzdorf

BOARDS & COMMITTEES LIAISONS FOR 2019

ACCESS FOR ALL	Metzdorf
AMERICAN LEGION	Metzdorf
ATRIUM LIAISON	Mintz
BERGEN COUNTY 9-1-1	Police
BOARD OF EDUCATION	Capilli
BOARD OF HEALTH / Local Assistance & Pascack Mental Health	Epstein
BUSINESS COMMUNITY / CHAMBER	Metzdorf
CABLE TV/PKRG-TV	Ferguson
D.A.R.E. COMMITTEE	Capilli
ECONOMIC DEVELOPMENT COMMITTEE	Capilli & Misciagna
EMERGENCY MANAGEMENT COUNCIL	Capilli
GREEN TEAM	Capilli
HALL OF FAME COMMITTEE	Farinaro
HANDICAP AWARENESS ADVISORY	Metzdorf & Administrator
HISTORICAL ADVISORY	Farinaro
LIBRARY BOARD	Mintz
MAYOR'S WELLNESS	Epstein

MUNICIPAL POOL	Mintz
MUNICIPAL ALLIANCE	Misciagna
OPEN SPACE	Metzdorf
P.R.A.A.	Ferguson
RECREATION & CULTURAL	Epstein
FIELD COORDINATOR	Andy Hodgins
SAFETY COMMITTEE	Mintz
SENIOR CITIZEN ADVISORY	Mintz
SHADE TREE/GARDEN CLUB	Mintz
TECHNOLOGY COMMITTEE	Metzdorf, Epstein & Mintz
TRAIN STATION PRESERVATION COMMITTEE	Metzdorf & Farinaro
UTILITY BOARD LIAISON	Farinaro

2019 TEMPORARY BUDGET RESOLUTION

Mayor Misciagna asks the Chief Financial Officer to present the 2019 Temporary Budget.

Ms. Ayer notes the Temporary Budget is adopted each year to fund operations until the Municipal Budget is approved. The Temporary Budget represents one-fourth of the prior year's appropriations.

Mayor Misciagna asks for a motion to adopt the 2019 Temporary Budget.

A motion is made by _____ and seconded by _____ to confirm

ROLL CALL:

CONSENT AGENDA

Mayor Misciagna asks for a motion to accept the Consent Agenda (with the abstentions so noted).

A motion was made by _____ and seconded by _____ to confirm.

Roll Call:

RESOLUTIONS:

- Res. No. 019-001 – Adopting By-Laws For 2019
- Res. No. 019-002 – Designation of Official Newspaper
- Res. No. 019-003 – Designation of Legal Depositories
- Res. No. 019-004 – 2019 Temporary Appropriations
- Res. No. 019-005 – Cash Management Plan 2019
- Res. No. 019-006 – Establishment of Current Fund Petty Cash
- Res. No. 019-007 – Establishment of Petty Cash Policy
- Res. No. 019-008 – Designating Official Tax Search Officer
- Res. No. 019-009 – Appoint Fund Commissioners 2019
- Res. No. 019-010 – Designation of Assessment Search Officer
- Res. No. 019-011 – Appoint Public Agency Compliance Officer 2019
- Res. No. 019-012 – Appointment of Borough Rate Counsel
- Res. No. 019-013 – Appointment of Borough Auditor
- Res. No. 019-014 – Appointment of Borough Bond Counsel
- Res. No. 019-015 – Appointment of Borough Attorney
- Res. No. 019-016 – Appointment of Borough Risk Manager
- Res. No. 019-017 – Appointment of Borough Risk Manager - Medical
- Res. No. 019-018 – Appointment of Electric Department Rate Engineer
- Res. No. 019-019 – Appointment of Borough Engineer
- Res. No. 019-020 – Appointment of Borough Environmental Engineer
- Res. No. 019-021 – Appointment of Borough Financial Advisor
- Res. No. 019-022 – Appointment of Borough Grant Consultant
- Res. No. 019-023 – Appointment of Borough Labor Counsel

- Res. No. 019-024 – Appointment of Borough Planner
- Res. No. 019-025 – Appointment of Special Rate Counsel
- Res. No. 019-026 – Appointment of Special Tax Appeal Attorney
- Res. No. 019-027 – Appointment of Water Department Rate Engineer
- Res. No. 019-028 – Appointment of Local Emergency Planning Committee
- Res. No. 019-029 – Mutual Aid – Pascack Valley Fire Departments
- Res. No. 019-030 – Supporting Mutual Aid Plan & Rapid Deployment Force
- Res. No. 019-031 – Governing Body Certification of Compliance
- Res. No. 019-032 – Authorizing Payment of Stipend to Jessica Mazzarella – Class II Planning Board Member

COUNCILMEMBERS REMARKS:

MAYOR'S ADDRESS

PUBLIC PRIVILEGE TO THE FLOOR

Mayor Misciagna asks if anyone present wishes to be heard on any matter. *Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.*

Speaker:

BENEDICTION

Mayor Misciagna calls on Father Sean Manson of Our Lady of Mother Church for the Benediction.

There being no further business, Mayor Misciagna asks for a motion to close the Reorganizational meeting.

A motion is made by _____ and seconded by _____ to confirm

ROLL CALL:

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-001**

ADOPTING BY-LAWS FOR 2019

BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following shall be adopted and are hereby approved as By-Laws regulating the conduct of meetings; order of business; appointment and duties of committees; and other matters more specifically referred to.

ARTICLE 1

These By-Laws shall regulate the conduct of the meetings of the Mayor and Council of the Borough of Park Ridge and shall remain effective until the next reorganization meeting or until repealed, supplemented or amended at a regular meeting by the majority vote of the whole council. Any specific portion of the By-Laws may be suspended temporarily at any regular meeting for that meeting for that meeting only, upon the unanimous vote of the members present.

**ARTICLE 2
MEETINGS**

1. Ordinances and Resolutions may only be acted upon at formal meetings which are advertised pursuant to NJSA 10:4-6 et seq.
2. The meetings of the Mayor and Council shall be held in the Borough Hall Council Chambers in accordance with the Resolution adopted at the Reorganization meeting each year setting forth the times and dates. Additional special meetings at which formal action may be taken will be scheduled as needed and in the manner provided by law.
3. The agenda for regularly scheduled formal meetings shall be set and distributed no later than the Friday preceding the formal meeting. Notwithstanding, the Borough Clerk may amend said agenda after distribution as necessary to include all pending business, and all agenda changes will be announced as part of the regular order of business.
4. The regular order of business at each formal council meeting shall be:

- Pledge of Allegiance
- Roll Call
- Compliance Statement
- Agenda Changes
- Public Privilege of the Floor
- Ordinance Introduction
- Ordinance Public Hearing
- Consent Agenda
- Communications
- New Business
- Reports of Governing Body
- Approval of Minutes
- Optional Additional Public Privilege of the Floor
- Adjournment

5. The Council may, by resolution duly passed at a meeting, dispense with a future meeting or designate a different date for any regular meeting.
6. Seating and Voting Roll Call shall be determined by the Mayor.
7. All formal meetings shall end no later than 11:00 pm.
8. The Public Privilege of the Floor at a formal meeting shall be limited to a 5 minute maximum per speaker. Nevertheless, at a meeting where more than 20 members of the public are present, the Mayor and Council may decide to shorten the allotted time for speaking in order to accommodate as many speakers as possible.
9. The public shall be permitted to speak at a work session as provided by law for a maximum of 5 minutes per speaker. The Mayor shall announce within a reasonable time from the opening of the meeting that the floor is open to the public for comments and will notify speakers of the 5 minute limitation.
10. Executive Sessions, commonly known as closed sessions, will be conducted as necessary in the manner prescribed by law to discuss only those matters allowed by law.
11. Pursuant to the New Jersey's Open Public Meeting Act, N.J.S.A. 10:4-7, any member of the Mayor & Council may participate in any closed session or public meeting by telephone communication device provided that the device being used is free from being intercepted and not be overheard by anyone. Participation by telephone communication shall not count for quorum purposes.
12. Only the Mayor and/or Acting Mayor (in the absence of the Mayor) can call for a vote in the public meeting for something not on the Agenda.
13. Mayor and Council will set aside the first Tuesday of December each year for a Special Meeting dedicated to Reorganization. At that time the Mayor and Council will invite any elected candidates that will be sworn in at the January Reorganization Meeting to this Special Meeting to discuss liaison and committee assignments.
14. Except as herein specified, Robert's Rules of Order Shall be used.

ARTICLE 3 COMMITTEES OF THE COUNCIL

1. The regular standing committees shall be as follows:

- Finance & Administration
- Fire
- Insurance
- Negotiations
- Operations
- Personnel
- Policy
- Public Buildings & Grounds
- Public Health & Welfare
- Public Safety

2. Each committee shall consist of at least one member of the Council and appointment to each Committee shall be made by the Mayor. Notwithstanding the foregoing, the Finance & Administration Committee shall have two members of the Council who shall be chosen from each political party, if applicable. If a subsequent vacancy exists for any Committee or Board Liaison appointment, then in such event, the Mayor shall make the appointment to fill said vacancy. The Mayor, in his/her sole determination, shall make changes to Committee/Board Liaison assignments at any time during the year.

3. The Mayor, or the Council by a majority vote, shall have the power to appoint special committees for purposes other than those embraced in the duties of the standing committees. The Mayor, or the Council, shall have the power to appoint members from the Council or other citizens of Park Ridge as he determines necessary.

4. The Mayor shall be a member of all Committees, both special and standing.

5. All committees shall make a report to the Council either in writing or orally of their activities as necessary.

**ARTICLE 4
PAYMENT OF BILLS**

All bills or claims against the Borough shall be processed and paid in accordance with the Code of the Borough of Park Ridge, Chapter 6, entitled "Claims Approval and Payment."

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-002**

DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that The Ridgewood, a Gannett Company, McLean Virginia is hereby designated as the official newspaper of the Borough of Park Ridge for the publication of advertisements and notices as required by law to be published for the year 2019; and

BE IT FURTHER RESOLVED, The Record, The Ridgewood News, Community Life and Pascack Press, New Jersey be used for advertisement on an as needed basis.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-003**

DESIGNATION OF LEGAL DEPOSITORIES

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge finds and declares that N.J.S.A. 40a:5-14 requires that the Borough designate a deposit for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States or this State; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that the following listed banks and associations are hereby designated as depositories for the Borough of Park Ridge:

Bank of America	Oritani Bank
Citibank	PNC Bank
Lakeland Bank	TD Bank
Valley National Bank	Wells Fargo Bank
Sovereign Bank	Chase Bank
Mariners Bank	New Jersey Cash Management

BE IT FURTHER RESOLVED, that prior to the deposit of any municipal funds in any of the above listed depositories, said depository shall file with the Chief Financial Officer a certification indicating their compliance with the New Jersey Division of banking requirements for participation in the Government Unit Protection Act pursuant to R.S. 17:9-41.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-004**

2019 TEMPORARY APPROPRIATIONS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the borough records:

APPROPRIATION	Salary & Wages	Other Expenses	Total
<u>Current Fund</u>			
<i>General Government</i>			
General Administration	\$ 28,560.00	\$ 8,370.00	\$ 36,930.00
Mayor & Council	\$ 11,340.00	\$ 2,630.00	\$ 13,970.00
Municipal Clerk	\$ 38,060.00	\$ 13,130.00	\$ 51,190.00
Finance Administration	\$ 35,440.00	\$ 10,780.00	\$ 46,220.00
Collection of Taxes	\$ 24,370.00	\$ 2,490.00	\$ 26,860.00
Assessment of Taxes	\$ 3,990.00	\$ 1,080.00	\$ 5,070.00
Legal Services	\$ -	\$ 78,750.00	\$ 78,750.00
Engineering Services	\$ -	\$ 13,130.00	\$ 13,130.00
Grant Professional	\$ -	\$ 7,880.00	\$ 7,880.00
<i>Land Use Administration</i>			
Planning Board	\$ 14,960.00	\$ 8,300.00	\$ 23,260.00
Zoning Board of Adjustments	\$ 8,560.00	\$ 3,550.00	\$ 12,110.00
Zoning Officer	\$ 3,870.00	\$ 960.00	\$ 4,830.00
Housing Task Force	\$ 3,280.00	\$ 170.00	\$ 3,450.00
<i>Insurance</i>			
General Liability	\$ -	\$ 60,900.00	\$ 60,900.00
Employee Group Health	\$ -	\$ 358,580.00	\$ 358,580.00
Tri-Boro Ambulance	\$ -	\$ 2,230.00	\$ 2,230.00
<i>Public Safety Functions</i>			
Police	\$ 689,490.00	\$ 38,060.00	\$ 727,550.00
Police Reserves	\$ 3,940.00	\$ 5,250.00	\$ 9,190.00
Pistol Range	\$ -	\$ 5,310.00	\$ 5,310.00
Tri-Boro Safety	\$ -	\$ 74,330.00	\$ 74,330.00
Emergency Management	\$ 840.00	\$ 1,600.00	\$ 2,440.00
Municipal Court	\$ -	\$ 33,470.00	\$ 33,470.00
Fire Department	\$ 13,130.00	\$ 23,300.00	\$ 36,430.00
Fire Hydrant Service	\$ -	\$ 4,070.00	\$ 4,070.00
Fire Prevention	\$ 11,270.00	\$ 2,290.00	\$ 13,560.00
<i>Public Works Functions</i>			
Streets & Road Maintenance	\$ 205,380.00	\$ 46,910.00	\$ 252,290.00
Sewer System	\$ 13,650.00	\$ 3,260.00	\$ 16,910.00
Solid Waste Collection	\$ -	\$ 137,810.00	\$ 137,810.00
Buildings & Grounds	\$ 26,270.00	\$ 24,400.00	\$ 50,670.00
Vehicle Maintenance	\$ 25,730.00	\$ 24,400.00	\$ 50,130.00
Shade Tree O/F	\$ -	\$ 3,980.00	\$ 3,980.00
<i>Health & Human Services</i>			
Board of Health	\$ 4,200.00	\$ 14,600.00	\$ 18,800.00
Public Assistance	\$ 2,700.00	\$ 340.00	\$ 3,040.00
<i>Parks & Recreation Functions</i>			
Recreation	\$ 7,950.00	\$ 5,780.00	\$ 13,730.00

Senior Citizens	\$ 4,730.00	\$ 1,970.00	\$ 6,700.00
Other Common Operating Functions			\$ -
Park Ridge Television	\$ 3,270.00	\$ 1,010.00	\$ 4,280.00
Municipal Service Act	\$ -	\$ 5,300.00	\$ 5,300.00
Code Enforcement & Administration			
Construction Code Official	\$ 43,480.00	\$ 3,310.00	\$ 46,790.00
Utility Expenses & Bulk Purchases			
Electricity	\$ -	\$ 23,850.00	\$ 23,850.00
Telephone	\$ -	\$ 8,220.00	\$ 8,220.00
Water	\$ -	\$ 3,150.00	\$ 3,150.00
Gas & Oil	\$ -	\$ 5,040.00	\$ 5,040.00
Gasoline	\$ -	\$ 15,900.00	\$ 15,900.00
Landfill/Solid Waste Disposal Costs			
Disposal Fees	\$ -	\$ 19,880.00	\$ 19,880.00
Recycling Tax	\$ -	\$ 2,890.00	\$ 2,890.00
Deferred & Statutory Charges			
Social Security	\$ -	\$ 56,980.00	\$ 56,980.00
Police & Firemen Retirement System	\$ -	\$ 500,000.00	\$ 500,000.00
Public Employee's Retirement System	\$ -	\$ 20,000.00	\$ 20,000.00
Defined Contribution Plan	\$ -	\$ 6,560.00	\$ 6,560.00
Education Functions			
Maintenance of Public Library	\$ -	\$ 159,220.00	\$ 159,220.00
Sewerage Processing and Disposal			
Bergen County Utilities Authority - Sewer Fees	\$ -	\$ 195,860.00	\$ 195,860.00
Municipal Debt Service			
Payment of Bond Principal	\$ -	\$ 350,000.00	\$ 350,000.00
Interest on Bonds	\$ -	\$ 66,260.00	\$ 66,260.00
Green Trust Loan Repayment	\$ -	\$ 17,000.00	\$ 17,000.00
TOTAL	\$ 1,228,460.00	\$ 2,484,440.00	\$ 3,712,950.00
Water Utility			
Operating	\$ 320,970.00	\$ 440,960.00	\$ 761,930.00
Group Health Insurance	\$ -	\$ 80,520.00	\$ 80,520.00
Capital Improvements			
Capital Improvement Fund	\$ -	\$ 1,310.00	\$ 1,310.00
Debt Service			
Interest on Bonds	\$ -	\$ 14,400.00	\$ 14,400.00
Statutory Expenditures			
Public Employees Retirement System	\$ -	\$ 163,150.00	\$ 163,150.00
Social Security	\$ -	\$ 24,650.00	\$ 24,650.00
TOTAL	\$ 327,000.00	\$ 617,000.00	\$ 944,000.00
Electric Utility			
Operating	\$ 304,580.00	\$ 178,610.00	\$ 483,190.00
Purchase of Electric	\$ -	\$ 1,783,630.00	\$ 1,783,630.00
Group Health Insurance	\$ -	\$ 63,290.00	\$ 63,290.00
Franchise & Gross Receipts Taxes	\$ -	\$ 132,500.00	\$ 132,500.00
Payment in Lieu of Taxes	\$ -	\$ 41,080.00	\$ 41,080.00

Capital Improvements				
Capital Improvement Fund	\$	-	\$ 1,330.00	\$ 1,330.00
Capital Outlay	\$	-	\$ 7,950.00	\$ 7,950.00
Statutory Expenditures				
Public Employees Retirement System	\$	-	\$ 140,930.00	\$ 140,930.00
Social Security	\$	-	\$ 22,580.00	\$ 22,580.00
Debt Service				
Interest on Bonds	\$	-	\$ 1,250.00	\$ 1,250.00
TOTAL	\$	304,580.00	\$ 2,373,150.00	\$ 2,677,730.00
Swim Pool Utility				
Operating	\$	5,000.00	\$ 36,640.00	\$ 40,640.00
Statutory Expenditures				
Social Security	\$	-	\$ 2,500.00	\$ 2,500.00
TOTAL	\$	5,000.00	\$ 38,140.00	\$ 43,140.00

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-005**

**2019 CASH MANAGEMENT PLAN
BOROUGH OF PARK RIDGE
COUNTY OF BERGEN, NEW JERSEY**

WHEREAS, N.J.S.A. 40A:5-14, Local Fiscal Affairs Law, requires that each municipality adopt a Cash Management Plan designed to assure the deposit, investment, and proper disbursement of local funds;

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge does hereby adopt the following Cash Management Plan.

A. DESIGNATION OF DEPOSITORIES

The following institutions are designated as permissible depositories for the deposit of Borough funds:

Bank of America	Oritani Bank
Citibank	PNC Bank
Lakeland Bank	TD Bank
Valley National Bank	Wells Fargo Bank
Sovereign Bank	Chase Bank
Mariners Bank	New Jersey Cash Management

All depositories must conform to the Governmental Unit Deposit Protection Act (GUDPA) and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Borough funds on deposit.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15 into appropriate fund operating accounts. Non-interest bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Debt Service and Trust accounts shall be maintained in accordance with Federal and State statutes regulating such funds. Payroll, Developers' Escrow deposits and other agency funds, which represent funds of individuals and other organizations held by the Borough shall be deposited in regular, non-interest bearing checking accounts unless applicable State statutes direct otherwise. Grant funds shall be deposited in accordance with regulations of the granting government or agency.

Where compensating balances are required by any designated depository to offset the cost of services provided, an agreement between the Borough and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge.

C. INVESTMENT INSTRUMENTS AND PROCEDURES

The Borough may purchase those investments permitted in N.J.S.A. 40A:5-15.1, which include:

- United States Treasury Bonds, Notes, and Bills
- United States Government Agency and Instrumentality Obligations
- Bonds and other obligation of the Borough of Park Ridge
- Bonds and other obligations of the Park Ridge Board of Education
- Commercial Bank Deposits and Certificates of Deposit
- New Jersey Arbitrage Rebate Management Fund
- Savings Bank Deposits and Certificates of Deposit
- State of New Jersey Cash Management Fund

The Borough may purchase other obligations approved by the Division of Investment of the Department of Treasury for investment by local units.

Investments shall be limited to a maturity of not more than one year unless a longer term is permitted by applicable Federal or State regulations. Allowable investments with maturities which extend beyond the end of the Borough's fiscal year shall be permitted only if interest accrued on the investment is credited to the Borough at the end of the fiscal year for the purpose of realizing budgetary revenue.

The purchase of Certificates of Deposit shall be made based on the availability of funds for investment and the analysis of projected cash flows. Bids for Certificates of Deposit will be solicited of at least three designated depositories only if the amount available for investment is \$100,000 or greater. Telephone bids will be solicited by the Chief Financial Officer, or designated staff member. Bidders shall specify the principal amount, interest rate, and maturity of the investment. A check or wire transfer will be made available to the winning bidder on the same business day the bid is awarded. Where the return on a proposed investment does not exceed the cost of making such investment, the Chief Financial Officer will not make the investment. The Chief Financial Officer shall have the discretion to award an investment to the depository wherein the funds reside, should that institution's quoted interest rate be less than other quoted rates, and the differential in interest rates is not more than twenty-five (25) basis points (0.25%), providing that the term of the investment is thirty (30) days or less. The Chief Financial Officer shall have discretion to reject all bids.

D. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Mayor and Council, except that the Chief Financial Officer shall have the authority to make disbursements prior to receiving the approval of the Borough Council in extreme emergencies where the safety of the public is jeopardized. In addition, the following disbursements may be made prior to receiving approval of the Mayor and Council:

County Taxes	Petty Cash Reimbursements
County Open Space Taxes	Postage
Debt Service	Purchase of Investments
Insurance Premiums	Salaries and Wages
Interfunds	School Taxes
Public Library Tax Levy	Self-Insurance Payments
Payroll Withholding Amounts	Special Improvement District Taxes
Bergen County Utility Authority	State of New Jersey Pension Obligations

And manual checks as approved in writing by the Borough Administrator

For disbursements relative to payroll tax withholding, the Mayor and Council may authorize the use of a servicer to take possession of the local unit funds and execute the disbursements of the Borough to the taxing authorities. Tasks to be performed by the servicer may include report preparation, calculation of withholding and direct deposit of payroll disbursements.

The Chief Financial Officer is designated the "approval officer" responsible for authorizing and supervising the activities of the servicer. In cases where the servicer takes possession of local unit funds for payments of payroll claims, the approval officer is charged with ensuring that payments are made on a timely basis by regularly securing third party confirmation of such.

Disbursements shall be executed via electronic wire transfer of funds by the Chief Financial Officer, or designated staff member, when that method of payment will result in a financial benefit to the Borough in the form of increased investment income.

E. AUTHORIZED SIGNATURES

Chapter 6 of the Code for the Borough of Park Ridge designates the Mayor, Borough Clerk, Deputy Borough Clerk, Borough Treasurer, and Assistant Borough Treasurer as the authorized signers of checks. All warrants or checks for the disbursement of money shall be made by three (3) of the authorized signers and facsimile signatures may be used.

Payroll and Agency checks related to Salary and Wages shall be signed by the Borough Treasurer and facsimile signature may be used.

F. PETTY CASH FUND

Reimbursement for expenditures through the Petty Cash Fund shall be made within the limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21. Individual reimbursements from the Petty Cash Fund shall not exceed \$50 per item. The following Petty Cash Funds shall be maintained:

Current Fund	\$750.00
Electric & Water Utility	\$500.00
Swim Pool Utility	\$250.00
Golden Age Club	\$500.00

G. BONDING

The following officials shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer	Assistant Chief Financial Officer
Borough Treasurer	Assistant Borough Treasurer
Tax Collector	Borough Clerk
Borough Administrator	

Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

H. COMPLIANCE

The Cash Management Plan of the Borough of Park Ridge shall be subject to the approval of the Borough's Legal Counsel, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Borough funds shall deposit them as instructed in the Cash Management Plan and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time this Cash Management Plan conflicts with any regulations of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-006**

ESTABLISHMENT OF CURRENT FUND PETTY CASH

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and,

WHEREAS, a Current Fund Petty Cash Fund in the amount of \$750 has previously been approved by the Division of Local Government Services naming the Chief Financial Officer as the Custodian of Petty Cash, and,

WHEREAS, the custodian for this fund is, Durene Ayer, who is bonded for the amount of \$1,000,000; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Park Ridge hereby authorizes the Treasurer to issue a Current Fund check in the amount of \$750 payable to the order of Durene Ayer, Custodian of Petty Cash.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-007**

PETTY CASH POLICY

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund in any county or municipality by application and resolution, and,

WHEREAS, the Borough currently has the following existing petty cash funds:

Current Fund	\$750
Electric & Water Utility	\$500
Swim Pool Utility	\$250
Golden Age Club	\$500

Which, were previously approved by the Division of Local Government Services naming the Chief Financial Officer as the Custodian of Petty Cash, and,

WHEREAS, it is the intent of the Mayor and Council to formally establish guidelines for use of such funds as follows:

1. Petty Cash is to be used for business related cash expenditures or reimbursement of \$50 or less.
2. A Petty Cash slip indicating the name, purpose, date, amount, and line-item to charge must be completed and signed by the individual receiving the funds. Additionally a receipt must be attached. The slip must also be signed by the Petty Cash Custodian.
3. The Petty Cash fund will be replenished periodically. All receipts will be attached and included on the payment of bills.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that Petty Cash disbursements be limited to \$50 or less and must include proper documentation as outlined above.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-008**

DESIGNATING OFFICIAL TAX SEARCH OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge, that Jessica Mazarella, Tax Collector, being a duly bonded Official of the Municipality, be and she is hereby designated as Official Tax Search Officer (N.J.S.A. 54:5-11 of the Borough of Park Ridge for the year 2019; and

BE IT FURTHER RESOLVED that there shall be no additional compensation for this appointment.

Adopted ___ / ___ / ___ on roll call vote as follows:

	introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzlerf						
Minrz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-009**

APPOINT FUND COMMISSIONERS 2019

BE IT RESOLVED that the Governing Body of the Borough of Park Ridge does hereby appoint the following Fund Commissioners for the year 2019:

Bergen County Municipal Joint Insurance Fund:
Borough Administrator Julie Falkenstern as Fund Commissioner
Chief Financial Officer Durene Ayer as Alternate

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED: _____

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-010**

DESIGNATION OF ASSESSMENT SEARCH OFFICER

BE IT RESOLVED, by the Mayor and Council of the Borough of Park Ridge that Magdalena Giandomenico, Municipal Clerk being a bonded official of the Municipality be, hereby is, designated as the person for searching improvements pursuant to the provisions of Article 3A of Title 54, Chapter 5, of the Revised Statutes of New Jersey; and

BE IT FURTHER RESOLVED, that all lawful fees collected by the said Magdalena Giandomenico, Municipal Clerk in her official capacity as the person to make and issue certificates as to the liability for assessments for municipal improvements, be received and retained by the Borough of Park Ridge.

Adopted / / on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-011**

**APPOINT PUBLIC AGENCY COMPLIANCE OFFICER
2019**

BE IT RESOVLED that the Borough Administrator, Julie Falkenstern, be appointed as the Public Agency Compliance Officer for the calendar year 2019.

BE IT FURTHER RESOLVED that a copy of this resolution be provided to the:

Public Agency Unit
State of New Jersey
Department of the Treasury
Division of Public Contracts
Equal Employment Opportunity Compliance
PO Box 209
Trenton, NJ 08625-0209

Adopted ... / ... / ... on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-012**

APPOINTMENT OF BOROUGH RATE COUNSEL

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Rate Counsel; and

WHEREAS, the Mayor and Council wish to appoint John J. D'Anton, Esq. with a mailing address of 21 Franklin Turnpike, Suite 2119, Mahwah, NJ 07430 as Borough Rate Counsel for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-013**

APPOINTMENT OF BOROUGH AUDITOR

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Auditor; and

WHEREAS, the Mayor and Council wish to appoint Lerch, Vinci & Higgins, LLP with a mailing address of 17-17 Route 208, Fairlawn, NJ 07410 as Borough Auditor for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-014**

APPOINTMENT OF BOROUGH BOND COUNSEL

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Bond Counsel; and

WHEREAS, the Mayor and Council wish to appoint Rogut McCarthy, LLC with a mailing address of 37 Alden Street, Cranford, NJ 07016 as Borough Bond Counsel for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law,(NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinano						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-015**

APPOINTMENT OF BOROUGH ATTORNEY

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Attorney; and

WHEREAS, the Mayor and Council wish to appoint Carmine Alampi, Esq. with a mailing address of One University Plaza, Suite 404 Hackensack, NJ 07601 as Borough Attorney for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinato						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KIM T. J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-016**

APPOINTMENT OF BOROUGH RISK MANAGER

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Risk Manager; and

WHEREAS, the Mayor and Council wish to appoint The Vozza Agency with a mailing address of One Depot Square, PO Box 100, Park Ridge, NJ 07656 as Borough Risk Manager for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinano						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-017**

APPOINTMENT OF BOROUGH RISK MANAGER - MEDICAL

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Risk Manager - Medical; and

WHEREAS, the Mayor and Council wish to appoint The Vozza Agency with a mailing address of One Depot Square, PO Box 100, Park Ridge, NJ 07656 as Borough Risk Manager - Medical for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-018**

APPOINTMENT OF ELECTRIC DEPARTMENT RATE ENGINEER

WHEREAS, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Electric Department Rate Engineer; and

WHEREAS, the Mayor and Council wish to appoint Quad3 with a mailing address of 37 North Washington Street, Wilkes-Barre, PA 18701 as Borough Electric Department Rate Engineer for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted / / on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-019**

APPOINTMENT OF BOROUGH ENGINEER

WHEREAS, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Engineer; and

WHEREAS, the Mayor and Council wish to appoint Neglia Engineer Associates with a mailing address of 34 Park Avenue, PO Box 426, Lyndhurst, NJ 07071 as Borough Engineer for the year 2019; and

WHEREAS, the appointments and the contracts are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award these contracts as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of these contracts is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contracts and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into these contracts and shall be incorporated in full in the said contracts,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute contracts on behalf of the Borough of Park Ridge, said contracts to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Engineers shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-020**

APPOINTMENT OF BOROUGH ENVIRONMENTAL ENGINEER

WHEREAS, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Environmental Engineer; and

WHEREAS, the Mayor and Council wish to appoint Leggett, Brashears & Graham, Inc. (WSP) with a mailing address of 600 East Crescent Avenue, Upper Saddle River, NJ 07458 as Borough Environmental Engineer for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Barinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-021**

APPOINTMENT OF BOROUGH FINANCIAL ADVISOR

WHEREAS, the Borough of Park Ridge requires the professional service of a financial advisor to serve as Borough Financial Advisor; and

WHEREAS, the Mayor and Council wish to appoint NW Financial Group with a mailing address of 2 Hudson Place, 3rd Floor, Hoboken, NJ 07030 as Borough Financial Advisor for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-022**

APPOINTMENT OF BOROUGH GRANT CONSULTANT

WHEREAS, the Borough of Park Ridge requires the professional service of a professional to serve as Borough Grant Consultant; and

WHEREAS, the Mayor and Council wish to appoint Bruno Associates, Inc. with a mailing address of 1373 Broad Street, Suite #304, Clifton, NJ 07013 as Borough Grant Consultant for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAVES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-023**

APPOINTMENT OF BOROUGH LABOR COUNSEL

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Labor Counsel; and

WHEREAS, the Mayor and Council wish to appoint Dario Metz & Albert Eyerman, LLC with a mailing address of 314 48th Street, Union City, NJ 07087 as Borough Labor Counsel for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted / / on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-024**

APPOINTMENT OF BOROUGH PLANNER

WHEREAS, the Borough of Park Ridge requires the professional service of an planner to serve as Borough Planner; and

WHEREAS, the Mayor and Council wish to appoint Burgis Associates, Inc. with a mailing address of 25 Westwood Avenue, Westwood, NJ 07675 as Borough Planner for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-025**

APPOINTMENT OF SPECIAL RATE COUNSEL

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Special Rate Counsel; and

WHEREAS, the Mayor and Council wish to appoint Betts & Hoyt LLP with a mailing address of 1100 17th Street, NW, Suite 901, Washington, DC 20036 as Borough Special Rate Counsel for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-026**

APPOINTMENT OF SPECIAL TAX APPEAL ATTORNEY

WHEREAS, the Borough of Park Ridge requires the professional service of an attorney to serve as Borough Special Tax Appeal Attorney; and

WHEREAS, the Mayor and Council wish to appoint Law Offices of Carmine R. Alampi, LLC with a mailing address of One University Plaza, Suite 404, Hackensack, NJ 07601 as Borough Special Tax Appeal Attorney for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted / / on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-027**

APPOINTMENT OF WATER DEPARTMENT RATE ENGINEER

WHEREAS, the Borough of Park Ridge requires the professional service of an engineer to serve as Borough Water Department Rate Engineer; and

WHEREAS, the Mayor and Council wish to appoint Crew Engineers with a mailing address of 1250 Route 23 North, Butler, NJ 07405 as Borough Water Department Rate Engineer for the year 2019; and

WHEREAS, the appointment and the contract are exempted from the competitive bidding requirements of the Local Public Contracts Law, (NJSA 40A:11-1 et seq.) as "Professional Services," pursuant to NJSA 40A:11-5 (1)(a); and

WHEREAS, the Mayor and Council have chosen to award this contract as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the Governing Body has approved appropriations in the 2019 Municipal Budget for such services as described in the contract and the CFO has certified the availability of funds in the 2019 Municipal Budget; and

WHEREAS, the MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 (Exhibit A) is hereby incorporated into this contract and shall be incorporated in full in the said contract.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the above appointment is hereby ratified and confirmed and the Mayor and Borough Clerk are authorized to execute a contract on behalf of the Borough of Park Ridge, said contract to be in the form as approved by the Borough Attorney; and

BE IT FURTHER RESOLVED that the vendor shall supply the Borough of Park Ridge with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27; and

BE IT FURTHER RESOLVED that Notice of this action shall be published in the newspaper, The Bergen Record, within ten (10) days of adoption.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinato						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-028**

APPOINTMENT OF LOCAL EMERGENCY PLANNING COMMITTEE

WHEREAS, the Borough of Park Ridge Office of Emergency Management is required by the State of New Jersey to appoint a Local Emergency Planning Committee (LEPC); and

WHEREAS, the Mayor and Council of the Borough of Park Ridge wish to appoint the following individuals; as per attached schedule, to serve as members of the LEPC; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the individuals named be and are hereby appointed as members of the Local Emergency Planning Committee from January 1, 2019 to December 31, 2019.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farnaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-029**

**MUTUAL AID - PASCACK VALLEY
FIRE DEPARTMENTS**

WHEREAS, the Borough of Park Ridge recognizes the necessity for the sharing of the emergency services, aka mutual aid, to communities or districts inside and outside of the presently established Pascack Valley and Tri-Boro Mutual Aid groups, for the purpose of providing of personnel and fire rescue equipment; and

WHEREAS, the Borough of Park Ridge's Fire Chief or the Fire Chief's designated representative will be making decisions to provide mutual aid to area communities with brief notice; and

WHEREAS, the Borough of Park Ridge's Fire Chief or the Fire Chief's designated representative will ensure that arrangements are made, prior to providing such mutual aid to other communities, for appropriate emergency protection for the Borough of Park Ridge and its residents; and

WHEREAS, the Borough of Park Ridge understands that the community or region requiring mutual aid may not be adjacent to or part of the existing Pascack Valley or Tri-Boro Mutual Aid groups already established in the Pascack Valley of Bergen County; and

WHEREAS, Worker's Compensation will be provided by the Borough of Park Ridge (employer), General Liability is assumed by the recipient of the service and Automobile Liability/Physical Damage and Property Insurance stays with the owner of the property (Borough of Park Ridge).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park that it authorizes the Borough of Park Ridge's Fire Chief and or the Fire Chief's designated representative to provide mutual aid services to any community or district the Fire Chief or his designated representative deems necessary.

BE IT FURTHER RESOLVED, that the Borough of Park Ridge will provide its insurance carriers and its insurance agents with copies of this resolution to ensure that insurance coverage, in the same manner as provided on an everyday basis, is provided to the Borough of Park Ridge and its representatives during the time period mutual aid is provided to another community or district.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Governing Body of Emerson, Hillsdale, Montvale, Old Tappan, River Vale, Township of Washington, Westwood, Woodcliff Lake and to the Park Ridge Fire Department.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-030**

**BOROUGH OF PARK RIDGE RESOLUTION SUPPORTING MUTUAL
AID PLAN AND RAPID DEPLOYMENT FORCE**

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Park Ridge Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Park Ridge to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge that the police Department of the Borough of Park Ridge, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Forinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-031

GOVERNING BODY CERTIFICATION OF COMPLIANCE

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S

"Enforcement Guidance on the Consideration of Arrest and Conviction
Records in Employment Decisions Under Title VII of the Civil Rights Act of
1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Governing Body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Governing Body of the Borough of Park Ridge, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Adopted ___/___/___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinaro						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk

**BOROUGH OF PARK RIDGE
RESOLUTION NO. 019-032**

**AUTHORIZING PAYMENT OF STIPEND TO JESSICA MAZZARELLA,
CLASS II PLANNING BOARD MEMBER**

WHEREAS, JESSICA MAZZARELLA was appointed the Class II member of the Park Ridge Planning Board on January 1, 2019; and

WHEREAS, the Borough of Park Ridge has paid an annual stipend in the sum of \$2,000.00 to prior Class II members of the Planning Board ; and

WHEREAS, the Borough wishes to authorize the payment of an annual stipend in the sum of \$2,000.00 to JESSICA MAZZARELLA,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Park Ridge, County of Bergen, State of New Jersey, that Council hereby authorizes the payment of an annual stipend in the amount of \$2,000.00 to JESSICA MAZZARELLA as Class II Member of the Planning Board.

Adopted ___ / ___ / ___ on roll call vote as follows:

	Introduced	Seconded	AYES	NAYES	ABSENT	ABSTAIN
Epstein						
Farinero						
Ferguson						
Metzdorf						
Mintz						
Capilli						

APPROVED:

KEITH J. MISCIAGNA, MAYOR

Attest:

Magdalena Giandomenico
Borough Clerk