

Approved, December 11, 2018
Municipal Building
Park Ridge, NJ

MAYOR AND COUNCIL MEETING
WORK SESSION
November 27, 2018
6:50 P.M.

Present: Councilmembers: Capilli, Epstein, Farinaro, Mintz, Metzdorf, Oppelt and Mayor Misciagna

Absent:

Also Present: Julie Falkenstern, BA
Carmine Alampi, Esq.
Magdalena Giandomenico, Borough Clerk
Durene Ayer, CFO

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

On a motion made by Councilman Metzdorf and Seconded by Councilman Oppelt to confirm. Motion carried unanimously.

Open Work Session adjourned to Closed Session at 6:50 pm
Open Work Session reconvened at 7:25 pm

I. Basketball Court

- a. Council President Capilli spoke about the basketball court and mentioned how the trench draining and the need of a retaining wall adds to the cost of the project as those things are needed. The estimated cost for the court is about \$150,000. It is anticipated that part of the cost would be covered by the County open trust fund grant.
 - i. Durene mentioned how the project can be funded through the open space trust account and then any grants can be reimbursed into the account. All in favor.

II. Turf Field

- a. Council President Capilli mentioned how it would be approximately \$560,000 to expand the turf field to a football sized field. Councilman Farinaro asked if there were sample fields and Council President stated that Mahwah, Hackensack and Paramus have one. The Council would like the field to be rated for tackle. Julie and the Borough Engineer went to Trenton to meet with the DEP to determine permitting impacts. Julie mentioned that the tree would need to come down if it is in a disturbed area, as it appears to be, otherwise we would need to factor in cost for DEP permits and add 180days to obtain everything. All in favor of moving forward.

III. Road Program

- a. Councilman Mintz mentioned how he along with Pete Wayne and the Mayor drove around town assessing roads.
 - i. The Mayor mentioned how the east side is a priority as the roads are in worse conditions. Orchard Rd is probably the worse in town and many residents call and complain about Vitmar Place, which is also in bad condition.
 - ii. Council President stated that we need to get the street paving estimates from Neglia and to have option 1 for 2019 and then to also price out the West side and others for 2020.
 - iii. Julie will send the list out to Neglia for an estimate.

IV. Open Space Committee

- a. Borough Administrator stated that the Committee would like to make their annual request for landscaping of town parks: weed, prune and trim memorial Park, Veterans Park. Triangle Parks and Sulac Park twice a month from march 2019- November 2019. Supply and spread weed control and cleanup of specific areas. The quote is provided by Jacobsen Landscape in the amount of \$18,975. All in favor to grant request and do a resolution of award to Jacobsen for next meeting.

V. Hometown Hero Award

- a. Councilman Metzdorf spoke about an award ceremony Congressman Gottheimer does where he seeks recommendations from boroughs of standout neighbors, friends, coworkers, and individuals who have volunteered, served, or worked to help others. Each Councilmember can send a recommended name to the Borough Administrator.

VI. Best Practice 2018

- a. The Borough CFO, Durene Ayer , went through the best practice inventory with the Mayor and Council. The Borough scored an 82 and will not be losing any State aid.

VII. Senior Advisory Committee

- a. Councilman Mintz went over a questioner that was put together by the committee. (Attached to the end of the minutes). Once a cover letter is drafted the questioner will be distributed to certain places for seniors to access and provide the Borough with input as to what services they would like to see.

VIII. RFQ's 2019 Professionals

- a. The Mayor will assign Councilmembers to review the submitted rfq's and make a recommendation for the 2019 professional for each submission.

IX. Engineer's Report, dated November 20, 2018:

1. GLEN ROAD BRIDGE / CULVERT

Per information prepared by Brooker Engineering and provided to the Borough, the Glen Road Culvert / Bridge requires structural improvements. An NJDOT grant was received by the Borough which is expected to expire within 90 days pending receipt of a letter from the NJDOT. To date, this letter has not been received by the Borough.

As requested by the Borough, Neglia Engineering Associates secured the bridge engineering sub-consultant services on behalf of the Boroughs of Park Ridge and Woodcliff Lake to evaluate the bridge's current condition and provide an engineer's estimate to repair the bridge. On March 14, 2018, the final report was issued to the Borough from our office for review and consideration by the Governing Body. The report offered the following design considerations:

RECOMMENDATION	APPROXIMATE BUDGET!	SERVICE LIFE
Bridge Replacement	\$1,180,000	40 years
Bridge Rehabilitation	\$700,000*	25 years

! These budgets do not include any soft costs and do not include budget to repair the existing leaking water main and guiderail.

* At the time of the analysis, existing bridge construction drawings could not be located. The bridge conditions uncovered during construction could lead to unknown conditions requiring budgetary exceedance. If the bridge documents could be located by either Boroughs, these unknowns and potential exceedances could be limited.

At this time, we would respectfully request that the Borough Water Department address the existing water main leak occurring and that the Borough Department of Public Works (Woodcliff Lake and / or Park Ridge) address the lattice, bridge fall protection railing. In addition to these priority improvements, the Boroughs would need to address in 2019 the existing bridge scour that is occurring now. The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe of three years (Early 2021).

Woodcliff Lake submitted an NJDOT FY2019 Local Aid Infrastructure Fund (LAIF) grant in the amount of \$1,357,000. The application seeks funding to supplement the 2015 NJDOT MA grant already received by the Borough of Park Ridge.

2. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)

The plans were substantially complete on November 5, 2018. We are currently reviewing possible revisions for esthetic purposes within the construction budget. We anticipate going out to bid this year with construction commencing in the spring.

3. MILL POND – NJDEP DAM SAFETY ANALYSIS

The Emergency Action Plan and Operation and Maintenance Manual language have been updated. The inundation mapping remains to be completed. Draft copies of the Emergency Action Plan and Operation and Maintenance Manual have been submitted to the NJDEP for preliminary review while the inundation mapping is being completed.

4. PARK AVENUE – ROADWAY IMPROVEMENTS / CENTERLINE SKEW

We met with Lt. Mauro to review the concept dimensional roadway plan. Lt. Mauro suggested minor changes which we are in the process of implementing. Upon completion of same, a copy will be shared with Peter Wayne, to confirm his agreement from a Public Works operations perspective. Following his concurrence, the concept dimensional roadway plan will be issued to the County for approval to relocate the off-center centerline. Pursuant to recent communication with Rich Loveless of the NJDOT, the centerline shift and curb widening are considered a minor change in scope and will not impact the awarded TAP grant. Ultimately, the concept dimensional plan should be provided to the designer of the Park Avenue Streetscape project.

5. PARK AVENUE – COUNTY CO-OP PAVING/ADA IMPROVEMENTS FROM KINDERKAMACK TO PROSPECT

Prior to paving this section of Park Avenue, the County requires all handicap ramps be upgraded. The County provides a grant program that covers 100% of construction costs and a percentage of design and construction administration costs. We met with Jaison Alex of Bergen County on October 10, 2018 to review ADA ramp replacement. We provided Mr. Alex our list of anticipated repairs for his review and confirmation. We received comments from Mr. Alex on our anticipated repairs and sent back a revised list. Pending confirmation by Mr. Alex, our office will prepare a construction cost estimate and a proposal to design the ramps for the Borough’s bonding purposes. If the estimates are acceptable, the Borough must enter into an agreement with the County for the ADA ramp repair. We recommend the Borough also pursue getting this section of Park Avenue on the County’s paving list at this time.

6. MEMORIAL PARK TURF FIELD

We have a meeting scheduled with the DEP on November 26, 2018 to determine permitting impacts to the anticipated schedule for replacement/expansion of the turf field

7. Grant Status

PROJECT	GRANT/YEAR	AMOUNT	STATUS	NOTES
Park Ridge Train Station	2009 NJDOT MA Grant	\$79,000	Final reimbursement pending.	Closeout documents submitted 11/13/18.
Park Avenue ADA Curb Ramp Reconstruction	2015 Bergen County ADA Coop	\$129,131	Construction complete. Reimbursement requested.	NEA working with Borough CFO and Administrator to closeout.
Glen Road Culvert	2015 NJDOT MA Grant	\$149,000	Contract to be awarded Woodcliff Lake (“WL”) additional grant.	Pending coordination with
ADA Improvements at Borough Hall	2016 CDBG Grant	\$42,125	Reimbursement Pending	WL submitted LAIF grant. Reimbursement requested 8/14/18
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	\$150,000	Final reimbursement pending.	Closeout documents submitted 11/13/18.
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant	\$220,000	Contract to be awarded	This project needs to be designed and awarded. Concept design in progress.
Park Avenue Streetscape (Same project as above)	2016 TAP Grant	\$357,000	Contract to be awarded	This project needs to be designed and awarded. Concept design in progress.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)				

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Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	\$138,822	Grant Awarded 6/5/18. Contract must be awarded by 2/21/20	(*) Stand-alone proposal previously provided to the Borough.
Sulak Basketball Court	2018 CDBG Open Space Trust Fund	\$132,120 Requested	50% match grant approved for \$82,147	Total estimated construction cost is \$264,240 for HS size BB court. Phased scope required.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	\$83,563	Grant award pending. Expected Fall 2018.	(*) Survey, Engineering and Construction Administration proposal required.
2019 CDBG Road Program (Linden Avenue, Roland Street)	2019 CDBG Grant	\$113,187	Grant Applications due December 7, 2018.	Grant application being prepared by Bruno Associates

(*) We recommend these projects be combined for better economies of scale through design, bidding and construction. Our office can provide a combined proposal for survey, engineering design and construction administration services should the Borough wish to proceed with any combination of these three projects. Our proposal would have a reduced scope for the Mill Road Phase 2 Additional Funding portion, since that has already been designed by Brooker Engineering.

Open Work Session adjourned to Closed Session at 8:05 pm

On a motion made by Councilwoman Epstein and Seconded by Councilmen Mintz to confirm. Motion carried unanimously.

Respectfully submitted,



Magdalena Giandomenico