

MAYOR AND COUNCIL MEETING
WORK SESSION
August 21, 2018
7:13 P.M.

Present: Councilmembers: Capilli, Farinaro, Mintz and Metzdorf
Absent: Councilmembers: Epstein, Oppelt and Mayor Misciagna
Also Present: Durene Ayer, CFO
Carmine Alampi, Esq.
Magdalena Giandomenico, Borough Clerk
Daniel C. Lee, P.E., C.M.E., Borough Engineer, Neglia

Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

On a motion made by Councilman Mintz and Seconded by Councilman Farinaro to confirm. Motion carried unanimously.

I. Energy Week:

- Council President Capilli spoke about energy week and the testing of car plug-ins. Council President also mentioned a grant opportunity for a municipality to receive an electric BMW with a 50% matching required.
 - Councilman Mintz mentioned that currently we are unable to encumber any funds.
 - Council President as for 2019 if the municipality would like to apply for the BMV: Yes: Capilli, Farinaro; No: Metzdorf and Mintz.

II. Pride Lacrosse

- Council President Capilli spoke about recognizing pride lacrosse as a recreation program in order for them to get some field time, because they currently do not get priority. All were in favor to acknowledge them as a town team.

III. Finance Update

- Councilman Mintz summarized the financial standing of the municipality and how everything is on track, legal fees are higher than usual due to affordable housing. Councilman Mintz also mentioned how the budget process will start in October this year and the Department Heads will need to justify their budget with delineating 5% out of it. The road paving program will also be incorporated next year.

IV. Engineer's Report, dated August 14, 2018:

1. GLEN ROAD BRIDGE / CULVERT

Per information prepared by Brooker Engineering and provided to the Borough, the Glen Road Culvert / Bridge requires structural improvements. An NJDOT grant was received by the Borough which is expected to expire within 90 days pending receipt of a letter from the NJDOT. To date, this letter has not been received by the Borough.

As requested by the Borough, Neglia Engineering Associates secured the bridge engineering sub-consultant services on behalf of the Boroughs of Park Ridge and Woodcliff Lake to evaluate the bridge's current condition and provide an engineer's estimate to repair the bridge. On March 14, 2018, the final report was issued to the Borough from our office for review and consideration by the Governing Body. The report offered the following design considerations:

RECOMMENDATION	APPROXIMATE BUDGET!	SERVICE LIFE
Bridge Replacement	\$1,180,000	40 years
Bridge Rehabilitation	\$700,000*	25 years

! These budgets do not include any soft costs and do not include budget to repair the existing leaking water main and guiderail.

* At the time of the analysis, existing bridge construction drawings could not be located. The bridge conditions uncovered during construction could lead to unknown conditions requiring budgetary exceedance. If the bridge documents could be located by either Boroughs, these unknowns and potential exceedances could be limited.

At this time, we would respectfully request that the Borough Water Department address the existing water main leak occurring and that the Borough Department of Public Works (Woodcliff Lake and / or Park Ridge) address the lattice, bridge fall protection railing. In addition to these priority improvements, the Boroughs would need to address in 2019 the existing bridge scour that is occurring now. The Bridge Rehabilitation / Bridge Replacements should occur within the bridge's service life timeframe of three years (Early 2021).

Evan Jacobs, Neglia Engineering Associates consulting engineer for Woodcliff Lake has recommended to Woodcliff Lake that they include the bridge in the Borough's grant applications so that this project can move forward. The Park Ridge NJDOT grant for this project was on the list of open grants received by our office from Rich Loveless, NJDOT. Upon receipt of the NJDOT letter regarding the status of the project, our office will prepare a response explaining the reason for the delay in progress on the project to preserve the funds for same. Evan Jacobs continues to press Woodcliff Lake to address this issue.

2. PARK AVENUE BRIDGE REPAIR (EAST OF BOROUGH HALL)

We are in receipt of the previously requested CAD files from Brooker Engineering. We submitted our revised proposal on June 12, 2018 and respectfully request authorization for same. The revised proposal includes credits for utilizing the work previously performed by Brooker Engineering.

3. MILL POND – NJDEP DAM SAFETY ANALYSIS

The DEP issued a letter in response to our Dam Safety Inspection report submitted on June 26, 2018. The letter indicates the dam structure to be in Satisfactory condition as reported by Agnoli Group and that the next report is due two (2) years from the date of the current report (April 20, 2020). The letter goes on to require Emergency Action Plan and Operation & Maintenance Manual updates by October 31, 2018. **Our office will submit a proposal to address these matters prior to the August 21, 2018 Mayor and Council meeting.**

4. PARK AVENUE – ROADWAY IMPROVEMENTS / CENTERLINE SKEW

On February 28, 2018, our office met with Lt. Peter Mauro to review traffic conditions and issues on Park Avenue in the Borough. The following was discussed and determined:

- ~~1. The Borough Police Department will work with the Governing Body, the Borough Administrator, and Bergen County to explore a Speed Limit reduction from 30mph to 25mph on Park Avenue.~~
2. The Borough Police Department will work with the Borough Electric Department to install additional street lights where the utility poles exist.
- ~~3. The 40 Park Avenue development proposes an ADA Ramp and crosswalk at the western side of the Willet Street intersection to address pedestrians that wish to cross at this location in the future.~~
4. Park Avenue has an off-center centerline. To address this issue, the following would need to occur:
 - a. Park Avenue would need to be widened approximately 2 feet beginning near 33 Park Avenue (across the street from Marc's Deli). This widening would require utility pole relocation.
 - b. To accommodate the widening and centerline shift, approximately three parking spaces in front of the Police Station would need to be removed.
 - c. In the vicinity of Dedtrich Lane and Maple Avenue, a dotted line striping would be proposed to shift the centerline to the east of North / South Maple Avenue.
5. The Borough's prior engineer and Lt. Mauro met with the County Engineer's Office (Nancy Dargis) to explore the potential to relocate the off-center centerline as mentioned above. We understand that at this time Bergen County is requesting plan(s) to proceed with the project.

Approved September
25, 2018
Municipal Building
Park Ridge, NJ

Thereafter, our office contacted Nancy Dargis to review and discuss the Bergen County submission requirements to address this condition. Bergen County requested a dimensional roadway plan with actual field conditions illustrated. Thereafter, our office issued a proposal for surveying and engineering services for the Park Avenue roadway improvements projects on March 15, 2018. This proposal addressed the preparation of a survey and a dimensional roadway plan as requested by Bergen County to pursue this improvement project. Our office would illustrate improvements on the one sheet dimensional plan which would attempt to address pedestrian and vehicular concerns as listed above. If the plan is deemed acceptable by the Borough and Bergen County, this plan could be perfected through the preparation of construction drawings and specifications. Pursuant to the Council's request if the TAP Grant funding can be used for this project, we have added this item to the agenda to be discussed with Richard Loveless of the NJDOT. Richard Loveless requested additional information to determine whether TAP Grant funding covers this scope of work. The dimensional roadway plan requested by the County would address this request. We respectfully recommend authorization of the above referenced proposal so the dimensional plan can be prepared and utilized for both the County and TAP grant analysis.

5. PARK AVENUE – SPEED LIMIT REDUCTION

We prepared an engineering analysis supporting the speed limit from 30 to 25 mph on July 23, 2018. Pursuant to a conversation on July 13, 2018 with Jaison Alex, Bergen County Department of Planning and Engineering, the speed reduction request has been evaluated and is in the process of being administered.

6. RIDGE AVENUE EMERGENCY REPAIR

There was a break in the 10" water main within Ridge Avenue near 126 and 130 Ridge Avenue on the night of Wednesday July 25, 2018. On July 26, 2018, NEA performed a visit to confirm the emergency nature of the situation. On July 27, 2018, Dutra Excavating & Sewer performed the repairs with base course asphalt to the surface to allow for settlement of the material. A letter dated July 27, 2018 declaring the work an emergency was issued.

The aforementioned work is a temporary repair of the visibly damaged areas. Eventually, this area should be milled and/or receive additional subgrade repairs, as necessary, and a new surface course applied. The urgency and limits of repair will be dictated by the severity and frequency of additional settlement, if it occurs.

7. GRANT STATUS

PROJECT	GRANT/YEAR	AMOUNT	STATUS	NOTES
Park Ridge Train Station	2009 NJDOT MA Grant	\$79,000	Final inspection requested by NEA.	NJDOT Confirmed receipt of request.
Glen Road Culvert	2015 NJDOT MA Grant	\$149,000	Contract to be awarded	Pending coordination with Woodcliff Lake.
ADA Improvements at Borough Hall	2016 CDBG Grant	\$42,125	Reimbursement Pending	Reimbursement requested 8/14/18
Mill Road (Section 2) (Grand to Mallon)	2016 NJDOT MA Grant	\$150,000	Closeout Pending	NEA working with Borough CFO and Administrator to closeout.
Park Avenue Streetscape (Pascack to Kinderkamack)	2016 NJDOT SSTT Grant	\$220,000	Contract to be awarded	This project need to be designed and awarded.
Park Avenue Streetscape	2016 TAP Grant	\$357,000	Contract to be awarded	This project need to be designed

Approved September
25, 2018
Municipal Building
Park Ridge, NJ

(Same project as above)				and awarded.
Mill Road Phase 2 Additional Funding (Mallon to Quackenbush)	2017 NJDOT MA Grant	\$150,000	Contract to be awarded	(*)Recommend including with other projects for economies of scale.
Mill Road (Section 4) (Quackenbush to Pascack)	2018 NJDOT MA Grant	\$138,822	Grant Awarded 6/5/18. Contract must be awarded by 2/21/20	(*) Stand-alone proposal previously provided to the Borough.
2018 CDBG Road Program (Terrace Street, Oakland Street, Woodland Street)	2018 CDBG Grant	\$83,563	Grant award pending. Expected Fall 2018.	(*) Survey, Engineering and Construction Administration proposal required.
2018 Pedestrian Safety Improvement Project (Various Streets)	2018 NJDOT SRTS Grant	\$769,807.20	Grant Application Submission pending	Project Location Map, Photos, Scope of Work and Cost Estimates provided to Bruno Associates.

Open work Session adjourned into Closed Session at 8:10p.m.

On a motion made by Councilman Farinaro and Seconded by Councilman Mintz to confirm.
Motion carried unanimously.

Respectfully submitted,



Magdalena Giandomenico
Borough Clerk