

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**  
**September 13, 2016**  
**8:00 P.M.**

Present: Councilmembers: Bertini, Bosi, Capilli, Misciagna, Szot and Oppelt.  
Mayor Maguire

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Joe Kolodziej, Chief Financial Officer  
Francesca Maragliano, Deputy Clerk

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**BOROUGH CLERK / ADMINISTRATOR REPORT**

- Borough Hall Improvements
  - No update at this time
- Borough Hall
  - Upper hallway
  - ADA Bathrooms
  - Violations Conference Room & Former Judge's chamber & office space
    - To be renamed "Ann F. Kilmartin Employee Lounge"
    - Flooring to be installed week of 9/19 and furniture delivery week of 9/26
  - PKRG-TV to address excess wires
- BC OSTF 2013 Funding Round
  - Brigitte has advised due to construction timeframe and scope of work funding is lost
    - Remove from report
- Telephone System
  - Meeting scheduled for 9/16 to review E-comm quote
- BC CDBG Funding Year 2016/2017 – Senior Activities
  - No update at this time
- BC CDBG Funding Year 2016/2017 Facilities & Improvements
  - Waiting for Contract from Bergen County
    - Estimated construction costs exceeded \$40,000
    - Resolution for bid needed after contract is received
- Tax Map Update
  - No update at this time
- NJDOT FY 2015 State Aid Programs
  - No update at this time
- NJDOT FY 2016 State Aid Programs
  - No update at this time

- General engineering concerns
  - Park Avenue Culvert/Sidewalk sinking
    - Temporary fix completed
      - Insurance estimate significantly lower
      - Adjuster to meet with Eve to go detail the differences
- Train Station Renovations/Restoration
  - Proposal received for Conditions Assessment Report, Design and Contract Documents - \$67,550
    - Construction estimate - \$372,900
- Downtown Redevelopment Plan
  - No update at this time
- Grease Trap Inspections
  - Bergen County Health Services no longer providing services
    - Board of Public Works discussed
- Intermunicipality Trail
  - Planner and Engineer preparing budget itemization to be forwarded to NJDEP as required
- Fremont Avenue – traffic calming & pedestrian safety
  - Resolution included on consent agenda awarding contract
- Firehouse Roof
  - Redesign and replacement to be included in 2017 Capital Budget
    - Proposal received for \$24,600
    - Recommendation made for a requote
- Animal Carcasses at DPW
  - Animal carcasses are disposed of in the Borough compactor
    - Storage Service provided by Abbey Glen Pet Cemetery & Pet Crematorium
    - Contract has been executed and delivery of chest being scheduled
- NJ DOT – Transportation Alternatives Program
  - Recommendation from P. Blanos to submit for Streetscapes improvements along Park Avenue
- 2016 Leaf Removal Program
  - Proposals solicited for the 2016 season
    - ORI has held their fee same as last year
    - Recommendation to award contract to ORI for 2016 Leaf Season
- Discharge of Easement – 174-176 Kinderkamack Road
  - Request to discharge easement, location Salci jewelers
    - Mayor and council recommend to refer to Planning Board
- NJ Transit – Bus Stop designations
  - Resolution included on 9/27 Consent Agenda
- Bergen County Shared Services Agreement – Vehicle Maintenance and Repair Services
  - Resolution included on 9/27 Consent Agenda
- Bergen County Aggregate Energy Procurement
  - Invitation to join Bergen County Cooperative Pricing System for Natural Gas Supply received
  - Mayor and council recommend Utility Boards input

- PSE&G – Gas Main & Service replacements on Mountain Ave & Terrace St
  - Provided as an FYI
- Bergen County Reimbursements
  - Monies received from BCOSTF – Mill Pond Phase II and ADA Curb Ramp Improvements – a year after completion
  - Provided as an FYI
- Letters of Appreciation received
  - Meals on Wheels
  - Tour de Cure
- David N. Grubb letter – Ed Cornell
  - Provided as an FYI

**COUNCIL MEMBERS**

- PRAA Press Box
  - Failed fire inspection
  - Discussion on fixing of broken window

**Open Work Session adjourned to Public Meeting at 8:10 p.m.**

**Deputy Clerk F. Maragliano leaves the meeting at 8:15 p.m.**

**Open Work Session reconvened to Open Work Session at 9:10 p.m.**

**COUNCIL MEMBERS**

- Park Ave & Pascack Rd- Delayed Green Sign
  - K. O’Donnell to discuss with P. Mauro
- Meeting Dates- Oct. & Nov.
  - Tentative meeting for 10/17; to be confirmed by 9/27
- Newsletter
  - Marsh & McLennan sponsoring
- Employee Lounge
  - K. O’Donnell to get picture of A. Kilmartin for lounge
- PKR-TV
  - Councilman Oppelt recommended stipend for N. Barber
    - Proposal to be submitted to council for review
- Roemer Email
  - Council discussion

**Open Work Session adjourned to Closed Session at 9:35 p.m.**

On a motion made by Councilman Misciagna and Seconded by Council President Bosi to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano  
Borough Deputy Clerk