

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**

**July 12, 2016**

**9:05 P.M.**

Present: Councilmembers: Bertini, Bosi, Capilli, Misciagna, Szot and Oppelt.

Absent: Mayor Maguire

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Joe Kolodziej, Chief Financial Officer  
Francesca Maragliano, Deputy Clerk

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**BOROUGH CLERK / ADMINISTRATOR REPORT**

- Borough Hall Improvements
  - Audio/Video upgrade in Council Chambers
  - Once complete OBS will provide demo for Julie, Francesca and I
- Borough Hall
  - Violations Conference Room – should be renamed
    - Recommend using SLAPPY's in the fall to paint conference room
  - Former Judge's chamber & office space
  - Flooring and chairs awarded by resolution 6/28/16.
    - Delivery 4-6 weeks
    - PKRG-TV to address excess wires in council chambers
    - Electric dept. to finish wiring for projector & screen
- BC OSTF 2013 Funding Round
  - Updated proposal received, project still exceeds budgeted amount
  - Open Space Committee to discuss
- Telephone System
  - Daily problems with the phone system experienced by many employees
  - Information forwarded to A. Dell'Armo, State Contract
- BC CDBG Funding Year 2016/2017 – Senior Activities
  - No update at this time
  
- BC CDBG Funding Year 2016/2017 Facilities & Improvements
  - No update at this time
- Tax Map Update
  - No update at this time

- NJDOT FY 2015 State Aid Programs
  - Executive Order shut down all projects – no funding
  - Met with Woodcliff Lake Representatives to discuss funding
    - Difference of opinion on the funding split
    - Surveying complete – only 25% is in Park Ridge
- NJDOT FY 2016 State Aid Programs
  - Mill Road - \$150,000, award letter received
  - Safe Streets to Transit - \$220,000, award letter received
    - Proposals received and contract awarded to Brooker Engineering on 6/28 for Engineering
  - Executive Order shut down all projects – no funding
    - Council agreed to proceed with project at this time
- General engineering concerns
  - Park Avenue Culvert/Sidewalk sinking
  - Cost estimate provided to repair damage as a result of the 6/19 accident
  - Claim submitted through JIF/MEL
  - E. Mancuso requested cost estimate from the county for rail system installed over Pascack Brook west of Borough Hall
- Train Station Renovations/Restoration
  - Meeting for 7/18 with architects
- Downtown Redevelopment Plan
  - No update at this time
- Grease Trap Inspections
  - Contract executed with Bergen County for Health Services
  - Grease trap inspections no longer provided as a service
    - Board of Public Works had discussed
      - Council President Bosi to discuss with utility Board
- Board of Health – License Fee Increase Recommendation
  - Board of Health is requesting an increase in fees effective with 2017 licensing
  - Ordinance for introduction on 7/12 agenda
- Ordinance banning the sale of dogs and cats bred in inhumane conditions
  - Ordinance for introduction on 7/12 agenda
- No Knock Ordinance
  - Amended Ordinance introduced on 7/12
- Intermunicipality Trail
  - Response received from WCL
  - Scope of work may change
- League of Municipalities 101<sup>st</sup> Conference
  - November 15<sup>th</sup> – 17<sup>th</sup>
  - Fewer hotels to choose from
- Fremont Avenue – traffic calming & pedestrian safety
  - On-site meeting with County representatives, Lt. Mauro and Council Pres. Bosi
  - Recommendation to add fixed radar/speed limit sign between 2<sup>nd</sup> & 3<sup>rd</sup>.
    - Lt. Mauro to solicit proposal
- Crossing Guards – paid holidays
  - School year to start before Labor Day

- Labor Day not a paid holiday
  - Council agrees to amend Ordinance to include
- June Grant Activity Report
  - Provided as an FYI
- Long Term Disability
  - Administrator O'Connell informed council of disability benefit
    - Vozza reviewed current policy provider and recommended a switch that would save the borough \$6000.00 annually
    - New policy would add more benefit

### **COUNCIL MEMBERS**

- 911 Memorial
  - Councilman Oppelt informed another memorial will be held
- Fire Dept. Room
  - Shingles are coming off; entire roof needs repair/replacement
  - Recommendation to have engineer review and go out for bid 2017
    - Attorney Ten Hoeve to contact Vozza
- PKRG-TV
  - Ned Barber declined running the organization
  - Fixed camera to tape council meetings; no live Tv
- Pool Commission
  - Increase in pool applications due to Montvale pool closure
  - Montvale pool equipment for sale
    - Council is interested in reviewing items for sale
    - Council President Bosi to reach out to Tim Lane
- Customer Service Training
  - Administrator O'Donnell to look into seminar
- Newsletter
  - Inquiring with the Atrium to sponsor next one

### **CFO REPORT**

- Edmunds
  - Updates being made for credit card processing
    - Starting with Utility payments; then tax in November
- Police Escort
  - Chief advised some time issues
    - J. Kolodziej looking into alternative options

### **Open Work Session adjourned at 9:40 p.m.**

On a motion made by Councilman Oppelt and Seconded by Council President Bosi to confirm. Motion carried unanimously.

Respectfully submitted,  
 Francesca Maragliano  
 Borough Deputy Clerk