

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

June 28, 2016

7:58 P.M.

Present: Councilmembers: Bertini, Bosi, Misciagna, Szot and Oppelt.
Mayor Maguire

Absent: Councilman Capilli

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Joe Kolodziej, Chief Financial Officer
Francesca Maragliano, Deputy Clerk
Eve Mancuso, Borough Engineer
Daniel Tallman, Eagle Scout

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

- Eagle Scout Project
 - Daniel Tallman presented his eagle scout project
 - 10 historic locations throughout Park Ridge
 - Each location to have a short story about the property
 - Each site to have a cell phone scannable QR code
 - Mayor Maguire was enthusiastic about the project and discussed the annual historic walk to incorporate these locations (as they already do)
 - Signage to be installed late July or early August

Open Work Session adjourned to Public Session at 8:15 pm

Open Work Session reconvened at 8:43 pm

ENGINEERS REPORT

- General Engineering
 - Grand Avenue- Spring Valley Road
 - Mayor Maguire inquires on improvements as part of Wegmans development
 - E. Mancuso to discuss with County at 6/30 meeting
 - Park Avenue- culvert
 - Meeting with A. Hayak
 - Estimated value more than \$50,000
 - E. Mancuso to investigate options for fencing and prepare plans
- Tax Maps
 - State responded with corrections and requests

- B. Campora met with J. Bezuyen, Brooker Engineering to review corrections requested by the State
- Bill Raska has sent the 2016 ModIV data to the State
- Resubmittal of maps in July
- Sulak Lane Park Improvements
 - Resolution rejecting all bids and permitting negotiations with contractors
 - E. Mancuso has contacted D'Arminio – Hackensack, NJ
 - Awaiting update quotation/proposal
- Glen Road Culvert
 - Email received from Joe V, engineer
 - Requested for Park Ridge to contribute a greater amount
 - Council President Bosi to reach out to Woodcliff Lake
- Mill Road Electric Substation
 - Proposal submitted
 - Awaiting input from B. Beattie
 - E. Mancuso to follow up
- Mill Road Improvements- NJDOT Grant FY 2016
 - Mill Road - \$150,000, award letter received
 - Proposal supplied for engineering, traffic control
 - Mayor and Council agreed to proceed with proposal and sketches
 - Safe Streets to Transit - \$220,000, award letter received
 - Mayor and Council to discuss further
- Intermunicipal Trail
 - Proposal submitted for Task I
 - Administrator O'Donnell to send correspondence to Woodcliff Lake engineer

Engineer Eve Mancuso leaves the meeting at 9:25 pm

BOROUGH CLERK / ADMINISTRATOR REPORT

- Borough Hall Improvements
 - Please see prior Admin reports for history
 - No update at this time
- Borough Hall
 - Violations Conference Room – should be renamed
 - Recommend using SLAPPY's in the fall to paint conference room
 - Former Judge's chamber & office space
 - Discussed layout, furniture and flooring
 - Proposals received
 - Sample dais chair provided

Total to complete the conference rooms & kitchenette – \$21,449.78
 - Resolutions awarding contracts on consent agenda
- BC OSTF 2013 Funding Round
 - See Engineers Report
- Telephone System
 - No update at this time

- BC CDBG Funding Year 2016/2017 – Senior Activities
 - No update at this time
- BC CDBG Funding Year 2016/2017 Facilities & Improvements
 - BCCDBG Contract not confirmed for \$42,125
 - Proposal received from E. Mancuso for sidewalks along Borough Hall dated 6/5
 - Mayor and Council agreed to proceed with proposal
 - Resolution awarding contract to Brooker Engineering on agenda
- Tax Map Update
 - See Engineers Report
- NJDOT FY 2015 State Aid Programs
 - Response received from Woodcliff Lake engineer
 - E. Mancuso to discuss with Joe Vuich, Neglia Engineering
- NJDOT FY 2016 State Aid Programs
 - See Engineers Report
- General engineering concerns
 - Park Avenue Culvert/Sidewalk sinking
 - Discretionary Aid grant application to be submitted
 - E. Mancuso to provide construction cost estimate to repair damage
 - Claim submitted through JIF/MEL
- Bear Brook Bank Erosion
 - No update at this time
- Train Station Renovations/Restoration
 - No update at this time
- Downtown Redevelopment Plan
 - No update at this time
- Employee policies and procedures manual must be updated
 - Amended manuals to be distributed to all employees
 - Resolution included on agenda
- Liquor License renewals
 - Transfer of Brasserie Brandman to Silver Fountain complete
 - Resolution included on agenda of additional renewals that have satisfied all requirements
- Grease Trap Inspections
 - Contract executed with Bergen County for Health Services
 - Grease trap inspections no longer provided as a service
 - Board of Public Works had discussed
 - Mayor and Council to further discuss
- Open Space Ballot Question
 - Open Space Committee has submitted proposed language and interpretative statement for consideration on the November Ballot
 - Resolution with Ballot language included on agenda
- Board of Health – License Fee Increase Recommendation
 - Board of Health is requesting an increase in fees
 - Ordinance to be introduced on 7/12 meeting
- Ordinance banning the sale of dogs and cats bred in inhumane conditions
 - Ordinance to be introduced on 7/12 meeting

- Intermunicipality Trail
 - See Engineers Report
- Backstops at Sulak Fields
 - Andrew Hodgins requested replacement of both back stops
 - P. Wayne soliciting proposals; Second proposal received from A&S
 - Work to be scheduled with A&S
- League of Municipalities 101st Conference
 - November 15th – 17th
 - Fewer hotels to choose from
- Board of Education request – Joint purchasing agreement
 - Board of Education to award garbage & recycling contract based on the bid solicited by the Borough
 - Board of Ed to executes contract with IWS and pays IWS direct
 - Contract and direct payment to be confirmed
- Fremont Avenue – traffic calming & pedestrian safety
 - On-site meeting scheduled with Bergen County reps on 6/29
- Office Intern – September 2016 – June 2017
 - CFO and Administrator met with Pascack Valley Regional High School District reps along with Jeanna Pic
 - Jeanna is interested in accounting and finance
 - Insured under PV school district
 - She receives 3 credits
 - Hours will be Monday – Friday (when school is in session) 12:15 – 2:45pm
- Russo & Associates – Workers’ Comp Payroll report and basis for 2017 premium
 - Provided as an FYI
- 2016 BCUA Environmental Awareness Challenge Grant awards
 - Provided as an FYI
- No Knock Ordinance DRAFT
 - Attorney Ten Hoeve to amend for your review and introduction on 7/12
- Board of Health Fee Ordinance DRAFT
 - Ordinance to be introduced on 7/12 agenda
- Ordinance Banning the Sale of Dogs & Cats Bred in Puppy of Kitten Mills DRAFT
 - Ordinance to be introduced on 7/12 agenda
- Online Auction – GovDeals
 - Auction for 7/25-8/5 - Only 2 vehicles – Water van and police car
 - Resolution to authorize on the 7/12 agenda
- School Funding – Abbot Districts – Policy Announcement
- Summer Intern
 - Clarisse Neumann; start date 7/7/16
 - Building dept. to utilize first

Open Work Session adjourned at 9:55 p.m.

On a motion made by Council President Bosi and Seconded by Councilman Oppelt to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk