

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**

**June 14, 2016**

**7:20 P.M.**

Present: Councilmembers: Bertini, Bosi, Capilli, Misciagna, Szot and Oppelt.  
Mayor Maguire

Absent: Joe Kolodziej, Chief Financial Officer  
Francesca Maragliano, Deputy Clerk

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**COUNCIL MEMBERS**

- Parades
  - Councilman Oppelt discussed Memorial Day cancellation and discussion of a Veterans Day parade
    - Notice of cancellations to be provided early
- Newsletter
  - 12 Page newsletter being distributed week of June 14<sup>th</sup>
  - October newsletter next circulation
- Ordinance- No Knock
  - Attorney Ten Hoeve recommends keeping it general and non-specific
  - Fee to be waived for local groups
  - Stickers to be provided upon adoption of ordinance
  - Attorney Ten Hoeve to draft ordinance for review with modifications discussed
- Green Team
  - Correspondence received and continuing to research the matter

**BOROUGH CLERK / ADMINISTRATOR REPORT**

- Borough Hall Improvements
  - Audio/Video upgrade in Council Chambers
    - Installation complete, waiting for Electric to be completed by Borough employees
- Borough Hall
  - Violations Conference Room – should be renamed
    - Recommend using SLAPPY's in the fall to paint conference room
  - Former Judge's chamber & office space
    - Discussed layout, furniture and flooring
    - Proposals received

- Sample dais chair provided
  - Total to complete the conference rooms & kitchenette – \$21,449.78
- BC OSTF 2013 Funding Round
  - Resolution rejecting all bids and permitting negotiations with contractors
  - E. Mancuso has contacted D'Arminio – Hackensack, NJ
    - Discussion for June 28<sup>th</sup> meeting
- Telephone System
  - Comm-Link- Information provided to A. Dell'Armo via email
- BC CDBG Funding Year 2016/2017 – Senior Activities
  - No update at this time
- BC CDBG Funding Year 2016/2017 Facilities & Improvements
  - BCCDBG Contract not confirmed for \$42,125
  - Proposal received from E. Mancuso for sidewalks along Borough Hall dated 6/5
    - Mayor and Council agreed to proceed with proposal
- Tax Map Update
  - State responded with corrections and requests. Bob Campora and Brooker working on them
- NJDOT FY 2015 State Aid Programs
  - Response received from Woodcliff Lake engineer
  - Council President Bosi spoke with Corrado
    - E. Mancuso to discuss with J. Vaich
- NJDOT FY 2016 State Aid Programs
  - Mill Road - \$150,000, award letter received
  - Safe Streets to Transit - \$220,000, award letter received
  - Proposal received from E. Mancuso dated 6/5 for engineering, traffic control
    - Mayor and Council agreed to proceed with proposal
- General engineering concerns
  - Park Avenue Culvert/Sidewalk sinking
  - Discretionary Aid grant application to be submitted
  - No update at this time
- Bear Brook Bank Erosion
  - No update at this time
- Train Station Renovations/Restoration
  - Exterior and Interior updates needed
  - Contract information received from P. Blanos
    - Councilwoman to forward onto J. Bruno
- Downtown Redevelopment Plan
  - No update at this time
- GTBM – E-ticketing
  - Resolution awarding contract included on 6/14 agenda
- Employee policies and procedures manual must be updated
  - Draft manual forwarded to J. Ten Hoeve for review
  - Resolution to be included on 6/28 agenda
    - Summary of changes included

- Liquor License renewals
  - Resolution on consent agenda renewing those licenses that have satisfied all requirements
- Grease Trap Inspections
  - Contract executed with Bergen County for Health Services
  - Grease trap inspections no longer provided as a service
    - Board of Public Works had discussed
    - Mayor and Council to further discuss
- Open Space Ballot Question
  - Open Space Committee has submitted proposed language and interpretative statement for consideration on the November Ballot
  - Open space meeting for 6/22
  - Quote received from Jacobson from Oct. 2015
    - Mayor Maguire and Councilman Misciagna to speak D. Schwamb
    - Resolution for 6/28 agenda
- Bergen County Division of Community Development
  - Representatives to be appointed or reappointed by 7/1/2016
    - Same as 2015; resolution for 6/28 agenda
- Board of Health – License Fee Increase Recommendation
  - Board of Health requesting an increase in fees
    - Effective with 2017 licensing
  - Ordinance needed by September
  - Attorney Ten Hoeve to draft ordinance for review
- Ordinance banning the sale of dogs and cats bred in inhumane conditions
  - Letter and model ordinance received from Jeanne Clayton, NJ residents against puppy mills
  - Attorney Ten Hoeve to draft ordinance for review
- Intermunicipality Trail
  - Proposals received from E. Mancuso and B. Bogart
  - Mayor and Council to review
- Backstops at Sulak Fields
  - Andrew Hodgins requested replacement of both back stops
    - P. Wayne soliciting proposals
  - Provided as an FYI
- FY2014 FTA Section 5310 Program
  - Application to offset Senior Bus operation expenses – Joint with Montvale
    - Notification received that we were not included
  - Provided as an FYI
- PRPD – May Comp Time report
  - Provided as an FYI
- Expenditure of POAA Funds
  - Notice received to fax final invoice to Superior Court – Municipal Division
  - Provided as an FYI
- League of Municipalities 101<sup>st</sup> Conference
  - November 15<sup>th</sup> – 17<sup>th</sup>

- Fewer hotels to choose from
- Park Ridge BoE – Use Variance
  - 81 Pascack Road
  - Provided as an FYI

**Open Work Session adjourned to Public Meeting at 8:13 p.m.**

On a motion made by Councilman Capilli and Seconded by Council President Bosi to confirm.  
Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano  
Borough Deputy Clerk