

Park Ridge Board of Health
Municipal Building
Park Ridge, NJ 07656
January 18, 2018 7:30pm
Reorganization Meeting Minutes

The regular meeting of the Board of Health was called to order by Board Secretary at the above time, date and place. The Compliance Statement as required by the Open Public Meetings Act, P.L. 1975, Chapter 231 was read by the Board Secretary.

Present: Mrs. Deppert, Dr. Miller, Mrs. Scheulen, Dr. Lincoln, Mr. Spies, Ms. Kuron
Ms. Bertini, Ms. Szot, Dr. Valas

Also Present: Ms. Epstein, Council Liaison
Ms. Linda Quinn, Principal Registered Environmental Health Specialist

Nomination for the Office of President for the Year 2018

Ms. Szot made a motion to nominate Dr. Robert Lincoln as President of the Board of Health.

There were no other nominations for President.

Board Secretary requested a motion to close the nomination and to elect Dr. Lincoln as President of the Board of Health.

Mrs. Scheulen made a motion to close the nomination and elect Dr. Lincoln as President of the Board of Health.

Mrs. Deppert seconded the motion. Members of the Board approved the motion.

Nomination for the Office of Vice President for the Year 2018

Ms. Kuron made a motion to nominate Mr. Chad Spies as Vice President to the Board of Health.

There were no other nominations for Vice President.

Board Secretary requested a motion to close the nomination and to elect Mr. Spies as Vice President of the Board of Health.

Mrs. Deppert made a motion to close the nomination and elect Mr. Spies as Vice President of the Board of Health. Ms. Szot seconded the motion. Members of the Board approved the motion.

Appointments by the Mayor and Council

Board Secretary advised that the following Board Members have been appointed by Mayor Maguire and Council at the January 1, 2018 Reorganization Meeting.

Dr. Robert Lincoln	Term Expires: December 31, 2020
Ms. Donna Szot	Term Expires: December 31, 2019
Ms. Christine Deppert	Term Expires: December 31, 2020
Ms. Peggy Scheulen	Term Expires: December 31, 2020

Approval of Invoices

November – December 2017

Postage	\$ 38.01
Office Equipment	\$ 139.00
Bergen County Health Services (Nov. 2 nd half year)	\$ 17,596.61
Tyco Animal Control Services November	\$ 900.00
Tyco Animal Control Emergency Service Fees Nov.	\$ 60.00
Tyco Animal Control Services December	\$ 900.00
Tyco Animal Control Emergency Service Fees Dec.	\$ 60.00
Mayor Wellness – Check Terri Christopher	\$ 300.00

Dr. Lincoln made a motion to approve the invoices. Ms. Valas seconded the motion. Members of the Board approved the motion.

Reports

1. Ms. Quinn, Principal Registered Environmental Health Consultant – The Board reviewed the following report for REHS Report for November 2017
2. Mr. O’Leary, Water and Sewer Supervisor – The Board reviewed the following submitted reports: June and July 2017 Coliform Report and 2nd Qtr 2017 Disinfectant Residuals

Reports (cont'd.)

3. Ms. McCue, RN, Health Consultation Report, Health Consultation Report for November 2017
4. Board of Health Fee and Expense Report - Food & Animal Licensing, Registrar and BCHS, November 2017
5. 2018 Shared Service Agreement –Bergen County Health Services – Resolution
6. Nancy Davis, RN, BSN – Completed Immunization Audit Reports – East Brook, West Ridge and OLM
7. BOH 2017 Fees & Expenses Report was submitted by the board secretary. The report summarizes license fees and expenses for Health Services, Rabies Clinic, Food Handling, Childcare, Rooming House and Group Homes; Animal Licensing and Registrar.

Correspondence

Nov/Dec. 2017	MMWR Issues Vol. 65 No.43/6/12/47/49, Vol. 66 No. 48
November 28, 2017	Giving Tuesday – Enright Melanoma Foundation
November 28, 2017	Rutgers- Life Sciences Program (forwarded to schools)
December 1, 2017	Holy Name Cancer Support Community
December 1, 2017	Bergen-Hudson Tobacco Collaborative Invitation
December 4, 2017	Health Consultation Program Dates – PR Elks Lodge (forwarded to senior homes and posted at PR Library and Borough Hall)
December 7, 2017	Red Ribbon Week Winners – Academy of Our Lady – Glen Rock, NJ
December 2017	Pascack Valley Council for Special Education – Child Find Program (posted)
December 11, 2017	State of NJ Department of Environmental Protection – Ground Water Remedial Action Permit
December 2017	Enright Melanoma Foundation
December 2017	John Theurer Cancer Center – Prostate Cancer Education and Support
December 2017	Community Networking Association of NJ Meeting Dates (posted)
January 2018	CHP – Bergen County Task Force for Eating Disorders
January 2018	Holy Name Medical Center – Cancer Support Community

Old Business

2018 Approved BOH Meeting Dates – Mr. Spies – Check website for incorrect dates. Board Secretary follow up to make corrections.

New Business

2018 BOH Budget

Board members reviewed the 2018 budget which was submitted to the Finance Committee for final approval. No changes were requested.

RESOLUTION 2018-02

WHEREAS, the Park Ridge Board of Health is required to provide animal control services for the Borough of Park Ridge residents; and

WHEREAS, the Board of Health has accepted a contract with Tyco Animal Control Services, 1 Stout Lane, Ho-Ho-Kus, New Jersey 07423 for the year 2018 to provide animal control services.

NOW THEREFORE BE IT RESOLVED that the Board of Health of the Borough of Park Ridge accept the 2018 Tyco Animal Control Service contract, 1 Stout Lane, Ho-Ho-Kus, New Jersey 07423 for the sum of \$10,800.00 per annum and a respond to an emergency call fee of \$60.00 pending the legal review by the Borough Attorney.

Offered By: Dr. Robert Lincoln

Seconded By: Dr. Joan Valas

Date Adopted: January 18, 2018

Robert Lincoln

President, Dr. Robert A. Lincoln

Anna Piantino

Secretary, Board of Health

2018 Food Licenses Applications – Board Secretary waiting on a few more applications. Closed stores: Subway and Boston Market. Dairy Queen will be closed for 3 weeks in February for move. Little cake has moved and PHAR moved temporarily to corner of Grand and Spring Valley Road.

Linda Quinn – Tattoo Parlor opening. 3 artists. Need Ordinance and Licensing Fee with BOH – check what other towns are then ask attorney if it will work for P.R. Need to check with attorney for temporary license so they do not have to wait so long.

Cycle Sport wants to have packaged food. Coffee/bagels – when they have bicycle trip.

Dog on Glendale Road – Neighbors upset – goes after other dogs. Linda will call Tyco they will speak to owner on how to control dog. Dog did not bite.

Coliform Reports and Disinfectant Residuals - – Dr. Lincoln – Water sodium was high. There were a few water main breaks because of cold temperatures.

Health Consultation Report - Review when contract comes up. How often is nurse there? Maybe cut down to 4 times a year?

Mayor's Wellness Program – Ms. Szot – Board Secretary to invite Terri Christopher to next Board Meeting to discuss the program and health areas.

NJ Local Board of Health – Ms. Szot - Board Secretary to make sure dues are up to date.

Tyco – Mr. Spies – Emergency services doubled. Board Secretary to get average cost for last 3 years.

Park Ridge Fiscal Year – Jan. 1 – Dec. 31 – County Fiscal Year is July 1 – June 30

June Bertini – Resigned from BOH. We will need a replacement. June – Alt. #1. D. Szot – Alt. #2

Public Comment

There were no members of the public present; therefore, the public comment was not opened.

Adjournment

At 9:00pm Ms. Valas made a motion to adjourn the meeting. Ms. Bertini seconded the motion. Members of the Board approved the motion.

.....Anna Piantino.....
Anna Piantino, Secretary