

# Park Ridge Technology Committee Meeting Minutes

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June 29, 2011

Meeting called to order at 7:30 PM in the Violations Bureau Room, Borough Hall.

## **In attendance:**

Bruce Goldsmith, John Kane, Scott Kreisler, Justin Mezzadri, Paul Wharton

## **Not in attendance:**

Alan Belthoff, George Bottinor, Dan Browne, Colleen Ennis, Chris Halton, Terry Maguire, Sgt. Peter Mauro, Peter Nakash, Kelley O'Donnell, Lt. Joe Rampolla, Cathy Timpone

## **Topics:**

- **Leveraging QNotify:**
  - Scott reviewed copies of two PowerPoint presentations for QNotify. Modifications were suggested and incorporated. Scott will email final copies to all committee members for use in "sales" presentations.
  - Continued to solicit member sign-up for presentations to Borough committees.
  - Email blasts used by Borough Police Department to notify residents of road closings associated with Park Ridge and Montvale railroad crossings.
  - Need to draft a generic email listing links for websites. This would be for groups with other email systems to send out.
  - The QAlert function (citizen relationship management) of the QScend website - would allow users to send information/requests to Borough.
  
- **Borough Website Agenda Items:**
  - Switching to new Edmunds billing system and billing form. It is possible at this time to list the website on the bill. Need to draft message.
  - Bruce spoke with Bob Howell about migrating PKRGTV.com to the Borough Website and he is still thinking about it.
  - A suggestion was made to put a link onto each different group's Borough website page leading to the email signup page, for those with lists. A link to the general email signup could be used for those without their own mail list.
  - No update on the issue as to whether the Council will allow videos of meetings to be posted on YouTube, John to follow up with Council.
    1. John did raise this issue at the next Council meeting a few days later (after our meeting). The Council reception was "lukewarm", with the members being split on it. John also mentioned the new voice recorder that was purchased and that the committee was testing it, with the idea of putting audio files up on the website. This was received with less pushback.
    2. Terry Maguire to speak with PKRG on the capability to access on-demand archived Council meetings.
  - E-Commerce through Borough Website is not currently on the horizon. This topic will be closed for now.
  
- **Security Camera Project Grant Funding Update (Justin Mezzadri):**
  - Phase 1 of Grant - card readers for buildings housing Borough utility infrastructure. Install network at each well site, with cameras. Cost ~ \$108,000. Waiting to see how the Federal budget cycle plays out, since there may be cuts. We are still pushing for it. There are currently no Borough funds earmarked for this project.

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## AOB

- The sound system for Mayor and Council Meetings has been received and is being tested now. Will try to install it by the next Council meeting, in August. The Tech Committee/Borough should finish testing and test uploading onto the website.
- To be added to agenda for next meeting - Recreation Committee wants a more powerful LCD projector (Lumens - a minimum of ANSI 2000 or more, with a higher resolution than the existing one). It would be used by multiple Borough groups. They are looking for donations.

**Meeting adjourned 9:00 PM**

**Next Meeting – Wed, 27-Jul-2011 @ 7:30PM Borough Violations Room**

**Technology Committee Project Tracker:**

<http://sites.google.com/site/parkridgetechnologycommittee>