

Park Ridge Technology Committee Meeting Minutes

July 27, 2011

Meeting called to order at 7:30 PM in the Violations Bureau Room, Borough Hall.

In attendance:

Colleen Ennis, John Kane, Scott Kreisler, Peter Nakash, Kelley O'Donnell, Paul Wharton

Not in attendance:

Alan Belthoff, George Bottinor, Dan Browne, Bruce Goldsmith, Chris Halton, Terry Maguire, Sgt. Peter Mauro, Justin Mezzadri, Lt. Joe Rampolla, Cathy Timpone

Topics:

- **Leveraging QNotify** (Paul Wharton / Justin Mezzadri):
 - Discussion of presentations to various Borough committees and groups promoting the use of the QNotify email capability. John waiting for next meeting of Board of Health (in September). Scott contacted Lyn Beer and was told that neither the Zoning and Planning boards utilize email for communication to the public. They are required, by law, to only use certified mail. Scott will contact the Open Space Committee. Paul has worked with Pool Committee in the past and will follow up with them re: a formal presentation.
 - A link to the email sign-up page should be included in all emails sent out (say at bottom of page), as well as being included on other websites.
 - Paul suggested that a bi-weekly "headline" email be sent to general list (approximately 500 users). It would include the bullet headlines from the Borough website home page, possibly with Borough seal watermark on page.

- **Borough Website Agenda Items:**
 - Colleen has done test draft of message for inclusion on utility bills promoting Borough website and email notification. Space is limited. Concern about Borough bills being used for "advertising". Complete cycle of bills takes about three months to reach everyone in Borough.
 - Posting of Council meeting videos on YouTube - Not at this time. Lukewarm reception at the last Council meeting. Concern about liability for use of images without permission or misuse of posted videos. Not many of the meetings have video recordings, due to limited resources.
 - No current capability with PKRG-TV to provide on-demand access to archived Council meetings.

- **Security Camera Project Grant Funding Update** (Justin Mezzadri):
 - No updates. Report of attempt to utilize "excess" Recreation Committee funds for security cameras in Rotary Park. The Recreation Committee stores some of its equipment in that park. Some vandalism has been seen in this park. John to speak with Steve Hopper and the Police commissioner to inquire about incidents in parks and to revisit the possibility for additional cameras to enhance Borough security.

- **General Project Updates & House Keeping:**
 - Sound System for Mayor and Council Meetings not tested yet. Justin backed up with "Right to Know" compliance issues. He will try to do this in August.

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- Rec Committee looking for more powerful LCD projector (minimum of ANSI 2000 lumens, with a higher resolution than the existing one).

AOB

- Scott informed the team that Cathy Timpone is no longer the Technology Coordinator for the school district. She now holds the title of Director of Curriculum & Instruction.
- Michael Marseglia is now the Technology Coordinator for the Park Ridge School District.

Meeting adjourned 8:30 PM

There will be no meeting in August

Next Meeting will be in September 28th, 2011 @ 7:30PM Borough Violations Room

Technology Committee Project Tracker:

<http://sites.google.com/site/parkridgetechnologycommittee>

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Park Ridge Borough Committees and Boards - Promoting QNotify

<u>Committee / Board</u>	<u>Tech. Committee Volunteer</u>	<u>Presentation Scheduled</u>	<u>Presentation Given (Date)</u>
Board of Health	John Kane		
Board of Public Works			
Library Board			
Planning Board	Scott Kreisler	Not appropriate	
Zoning Board	Scott Kreisler	Not appropriate	
Cable TV Committee			
D.A.R.E. Committee			
Municipal Alliance			
Downtown Beautification			
Borough Historian Council Liaison			
Municipal Pool Committee	Paul Wharton		
Open Space Committee	Scott Kreisler		
Recreation Committee	Paul Wharton		
Shade Tree Committee			
Technology Committee		Not Required	
Green Team Committee	John Kane		
PTO	Paul Wharton		