

***BOROUGH OF PARK RIDGE***  
**MAYOR AND COUCL**  
**WORK SESSION**

**January 8, 2008**  
**9:15 pm**

Present: Mayor Ruschman, Council members Henning, Maughan, Levinson, Ciannella,  
Brouwer and Wells

Absent: None

Also Present: Kelley O'Donnell, Acting Borough Clerk  
Gene Vinci, Borough Administrator  
John D'Anton, Borough Attorney  
Ann Kilmartin, CFO

**Borough Engineer Report**

Brooker Engineering – Eve Mancuso

Capital Project Status

- Drainage Improvements – LeRoy Place
- Drainage System on Sixth Street and Le Roy Place connecting into existing system on Pascack Road to remediate existing drainage problem.
- Plans and specifications are complete.
- Receipt of BCSCD Certification.
- Map prepared indicating easements; temporary and permanent.
- John D'Anton to commence acquisition of easement agreements.

Road Improvement Program

- Continuation of the road program; resurfacing, drainage and curbs
- The roads included for 2007: Tuxedo Avenue, Oak Avenue, Berthoud Street, Homestead Place and Chestnut Street.
- Concrete curb work on Colony Avenue and leach Avenue.
- Sidewalk Repairs on Pascack Road and Madison, and drainage/curb improvements on Fourth Street.
- Tilcon has completed the work but due to scheduling delays with their concrete sub-contractor the resurfacing was done under less than desirable conditions. Any required remediation will be performed in the spring.

Perryland Parking Lot

- Project now complete.

Railroad Corridor and Madison Avenue

- Topographic Survey and Layout plan for proposed improvements.
- Layout Plan was completed for the southeast quadrant (adjacent to Madison Ave condos now under construction) and for Madison Avenue to Park Avenue. NJ Transit has given verbal approval for the layout adjacent to the condos and the contractor has commenced the work. A new layout plan has been developed to

include the platform from the Madison Ave condo site south to Park Ave. NJ Transit has asked that a drainage problem be addressed. There is an erosion problem on an adjacent property, and apportion of a retaining wall was removed. Solution necessary is a catch basin and pipe to tie into an existing catch basin on Park Avenue. Total estimated cost \$10,000. John D'Anton suggested notifying the property owner that they have a storm water run-off problem.

- Eve to send letter to John D'Anton to send to property owner.
- Eve stated that the money would have to come from the Borough to complete the second phase of the project. Council discussed the possibility of a DOT Grant.

#### Musso Lane Improvements

- Boundary and topographic Survey complete for route down Mader Place to Spring Valley Road.
- Preliminary plans are complete.
- Map prepared indicating required easements and have forwarded them to John D'Anton so he may commence with agreements.
- Brooker will proceed with completion of the plans and approvals from BCSCD and BC Engineering Dept.

#### 2008 Road Resurfacing Project

- Following roads have been scheduled for resurfacing:
  - South Maple Avenue
  - Kelsic Street
  - Cypress Street
  - Town Center
  - Glendale Road (From Glen Rd to Atkins Park)
  - Sulak Lane and parking Lot
- As part of the Pascack Valley Cooperative Paving Program together a list will be compiled and together the towns will go out to bid.
- Drainage and curb cutting will be discussed at another time.

### **BOROUGH CLERK REPORT**

- February 5, 2008 – Presidential Primary
  - There are great concerns about the potential for bad weather on this date. It is our responsibility to have the polls open and transportation provided, if necessary, for myself, Lyn as Deputy Municipal Clerk and our poll workers. We may have to call upon the Police and DPW for help ferrying, with whom do I make these arrangements.
- Bergen County received PARIS Grant Money for Shared Services
  - They are in the process of working with the municipalities within the county
    - They have received 51 of 70 Needs Assessments
  - Electronic Data Management Services

### **ADMINISTRATOR REPORT**

- Post Office – drainage easement agreement sent to Board of Education.
  - Councilmember Brouwer spoke with Bob Wright, Business Administrator; they are discussing it with their attorney.

- NJ Transit – Amend lease agreement, improvements to right-of-way, new platform. An individual mentioned an interest in running a business from the train station; John D’Anton stated that it would have to go out to bid.
- Downtown Parking –Colleen is working on quotes. Met with Metric Parking they quoted \$13,400. Parking on Broadway; 6 hourly and 30 daily. Perryland Parking to be addressed as well.
  - Councilmember Wells would like to get the Chamber of Commerce’s input in 2 weeks. Please add parking to a later agenda. Parking should not be only for revenue we need a better system.
- Shared Services – discussion as to what else could be included in shared services with the Pascack Valley Cooperative
- TriBoro Ambulance – Shortage of personnel. Gene Vinci contacted Rob DiStefano and asked him to contact local businesses. He stated that the chamber is still growing, and that the Montvale Business Assoc. includes Park Ridge businesses. Rich Henning will try to help out.
- Public Officials and Employee Liability Coverage – The Vozza Agency suggested increasing our coverage from \$2,000,000 to \$6,000,000. The cost to the Borough would be \$1100. John D’Anton stated that there has never been a claim of more than \$2,000,000. Unanimous agreement not to increase coverage.

**BOROUGH ATTORNEY REPORT**

- Atrium at Park Ridge – waiting on tax appeal. Motion to dismiss was filed.
- Post Office property should close in February.
- Currently reviewing the Fire Truck bid.

**Meeting adjourned to second closed session at 9:50 pm.**