

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

October 27, 2009
9:10 P.M.

Present: Council members; Ciannella, Kane, Levinson, Maughan, Viola and Mayor Ruschman

Absent: Council President Wells

Also Present: Robert Mancinelli, Borough Attorney
Colleen Ennis, CFO
Kelley O'Donnell, Borough Clerk

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ENGINEERS REPORT

Park Ridge Train Station – Pedestrian Improvements

Construction 75% complete
Need to coordinate with NJ Transit
Signal Box location too close to wall

2009 PV Coop Road Improvement Program

Still waiting for contractor to verify quantity before preparing final payment voucher

2009 Borough Road Improvement Program

Construction has begun
Fourth Street
Council agreed to curbing instead of rocks

Fifth Street Phase I – Improvement

PV Coop project delayed due to work in Westwood

Improvements to Leroy Place

Easements will be needed
Preparing updated cost estimate as well as proposal for professional services

Renewal of Tier A Municipal Stormwater General Permit

Coordinating & administering changes that will be required of the Borough

2010 Park Ridge Road Improvement Program

Greg Rapp to meet with Lou Turli
Priority list to be developed after site review
Budget for 2010 approximately \$250,000 as in prior years

Johnsvale Road

Proposal received from A & F for professional services
Estimate \$950.00

Clerk advised those present homeowner is still waiting for a commitment from the Board of Education for snow removal

Clerk to contact Joe Bruno, Board of Education Pres

Will advise A & F when information received

BOROUGH CLERK REPORT

- **League of Municipalities Conference**
 - Dinner invitation from The Voza Agency
 - Tuesday, November 17th 2009 – Rams Head Inn
 - Cocktails 6:15, Dinner 7:15
 - Need Dinner choices if planning to attend

- **Veteran's Day Ceremony**
 - November 11th at 10:40 am
 - Please try to attend

- **Supporting Resolution for 11/10/09**
 - Opposing P.L. 2009, C. 118
 - County takeover of the tax assessment and valuation duties
 - Council asked Bob Campora, CTA to prepare a memo with his opinion of consolidating assessment & valuation services

- **Proposal from A & F – Johnsvale Road corner**
 - Property owner still waiting for Board of Ed to confirm maintenance of sidewalk
 - Wants it in writing
 - She has contacted Bd of Ed
 - Will advise
 - If no maintenance agreement she doesn't think they want the sidewalk

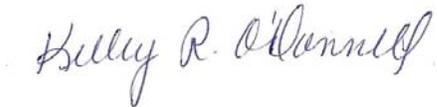
BOROUGH ATTORNEY REPORT

- **Waste Management – Host Community Agreement**
 - Spoke with Waste Management attorney
 - Response had been submitted months ago
 - No problem with suggested changes
 - **Rider will be prepared consistent with other contracts**
 - **Resolution needed authorizing Mayor to sign agreement**

- **Borough Administrator Ordinance**
 - Mayor Ruschman stated that notes had been distributed earlier
 - Borough Administrator – personnel evaluation completed annually
 - Would like to include the CFO and Clerk to be evaluated annually by Council along with Administrator
 - Director of Operations to be evaluated annually by Utility Board as is currently done
 - Council discussion on Borough Administrator liaising with Mayor on evaluations
 - Council discussion on objectivity
 - Mayor Ruschman stated that he could understand the Council’s concerns
 - Council discussion on evaluation by Personnel Committee
 - **Council agrees to Borough Administrator, Clerk & CFO to be evaluated annually by Personnel Committee**
 - **Director of Operations evaluation to be conducted by Utility Board**
 - **Borough Code to be changed to reflect these changes**
 - **Clerk asked to change Borough Administrator Ordinance changes & distribute asap**
 - Councilman Viola to contact Borough Admin. candidate & advise of changes

Work Session adjourned to Closed Session at 9:57 p.m.

Respectfully submitted,



**Kelley R. O'Donnell, RMC
Borough Clerk**