

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

July 28, 2009
9:05 P.M.

Present: Council members; Ciannella, Kane, Maughan , Viola, Council President Wells and Mayor Ruschman

Absent: Councilmember Levinson

Also Present: Robert Mancinelli, Borough Attorney
Kelley O'Donnell, Borough Clerk
Colleen Ennis, CFO

Mayor Ruschman read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, Chapter 231.

BOROUGH ENGINEER REPORT

- **Park Ridge Train Station Pedestrian Improvements**
 - Rob Mancinelli stated that for the past 4-6 weeks he has been attempting to get someone from the Attorney General's office to respond to his letter
 - Indemnification Insurance Provision mutual
 - At this time all the responsibility is on the Borough
 - NJ Transit has agreed to all the changes except the mutual indemnification
 - Council discussion on other contracts including this provision
 - Council discussion on duration of project – approximately 1 week
 - **Council agrees to move forward with the agreement as it is**
 - **Clerk to locate agreement in Administrator's office**

- **2009 Pascack Valley Co-op Road Improvement Program**
 - All work complete
 - Reviewing punch list

- **2009 Park Ridge Road Improvement Program**
 - Will take 3 months to complete
 - Contract will be mailed to Sanzari on 7/29
 - PreCon meeting scheduled for Tuesday 8/4

- **Fifth Street Improvements**
 - Maser Consulting
 - Update needed

- **Leroy Place –**

- Plans & Specs being prepared for project
- County approval is required
 - Coordinating with the county requirements
- Discussed what was done in the past when Frederick Court was developed
 - Size of pipe along Pascack Road is inadequate to handle LeRoy Place
 - Upsize of pipe from Leroy to Frederick
 - Will follow up with Gary Ascolese at Berge County
- Easements will be required
- **Should be ready for bid end of August**

BOROUGH CLERK REPORT

- **2 Johnsvale Road – Westrich**
 - **Will be attending 8/11 meeting – wants an opportunity to state her concerns**
 - Discussed sidewalk again, letters of 5/15/09 and 7/9/09
 - Explained to her that I would discuss the cost of the sidewalk but not the maintenance & liability and referred to the Borough Code
 - It was suggested that she reach out to the School Board for input
 - She spoke with Lyn Beer, Land Use Administrator regarding a fence
 - I have spoken with the Chief
- **Lucille Bosco’s father passed away – Frank Gelsi**
 - Becker Funeral Home Thursday, 7/30
 - 2:00 – 4:00 pm and 7:00 – 9:00 pm
 - Funeral
 - St. John’s R.C. Church – Hillsdale
 - Friday, July 31st – 10:00 am

Email will be sent with details, flowers to be sent on behalf of the Mayor & Council

- **Raffle Licenses** –
 - Letter Received from Attorney General’s office requiring fingerprinting of applicants
 - Forwarded a copy to Rob Mancinelli and the Chief
 - Chief has contacted Attorney General’s office and Chief’s Assoc to see if united they want to do something
 - Hardship & time on applicant’s part, mostly volunteers, small communities
- **COAH** –
 - Borough needs to appoint a **Municipal Housing Liaison – Certification course needs to be taken**
 - Cost last year \$150
 - My recommendation is Lyn & another employee (possibly Elena want to get her more involved in Land Use & able to tap Lyn’s knowledge)

- **Council agrees with Clerk's recommendation**
- **Bergen County Gypsy Moth Egg Survey**
 - No cost to Borough
 - Council agrees

BOROUGH ATTORNEY REPORT

- **Tax Appeals**
 - Progress has been made
 - Meetings to be held Tuesday, August 11th with commercial appeals
 - Hoping to schedule Marriott as well that day
 - Request Bob McNerney be present at meeting
- **NJ Transit Lease modification**
 - Not returned yet
- **COAH**
 - Cheryl Zega, Administrative Agent has not signed contract
 - Waiting for clarification from COAH on contract
- **Firehouse Exterior**
 - Councilman Viola spoke with Zinno Construction earlier today, they want to do the project but cannot until Spring 2010
 - Council discussion on negotiating with a vendor who did not bid
 - **Rob Mancinelli advised that the Borough needs to re-advertise**
 - Must bid to participate
 - **Specs needed from Architect**
- **Councilwoman Ciannella advised those present that she will not participate in the process at all**

Public Work Session adjourned at 9:35 p.m.