

BOROUGH OF PARK RIDGE
MAYOR AND COUNCIL MEETING
WORK SESSION

March 24, 2009
9:15 P.M.

Present: Acting Mayor Wells, Council members; Ciannella, Kane, Levinson, Viola,
and Maughan

Absent: Mayor Ruschman

Also Present: Kelley O'Donnell, Acting Borough Clerk
Gene Vinci, Borough Administrator
Robert Mancinelli, Borough Attorney
Colleen Ennis, CFO

Acting Mayor Wells read the compliance statement earlier as required by the Open
Public Meeting Act, P.L. 1975, Chapter 231.

ENGINEER REPORT

- **Park Ridge Train Station Pedestrian Improvements –**
 - Plans & Specs are complete and ready for advertisement
 - Mr. Hague has agreed to install the required seepage pit
 - He has also agreed to temporary construction easement
 - **Council authorized Rob Mancinelli to prepare necessary documents for easement**

- **2009 Road Improvement Program – PV Cooperative Program –**
 - Project has been advertised with a bid date of April 14th
 - 7 roads
 - Azzolina & Feury will provide construction management and inspection services once the project is awarded

- **2009 Park Ridge Road Improvement Program –**
 - 10 roads
 - Necessary field work to be completed
 - Involves concrete curbing
 - Number of houses have Belgium block curbing – possibly 4
 - Gene Vinci asked Lou Turli to provide complete listing of addresses
 - Councilman Kane stated that the Borough could offer to those homeowners the opportunity to replace curbing with concrete for uniformity
 - If homeowner wants to retain Belgium Block and it is damaged the contractor will have to pay for damages

- If curbing is found to already need repair homeowner will have the option of concrete at Borough's expense, Belgium Block at their own expense
 - Would encourage concrete – again for uniformity
 - Construction documents should be ready for advertising May 1st
- Jim Feury met with Lou Turli last week to discuss the manner in which the roads are selected for repaving
 - Suggestion was made that Mayor and Council tour the town to review the streets
 - Council stated that they rely on the expertise of the Road Department and the Engineers to make the recommendation
 - **Council stated that they would like to see a spreadsheet with all Borough roads listed and paving schedules**
- **Fifth Street Improvement –**
 - Project has been included in the 2009 PV NJDOT Projects Program
 - Proposals are due April 1st
- **ADA Ramps and Mats – Spring Valley Road Sidewalk Improvements –**
 - Concrete Construction Corp awarded contract
 - \$38,000 in construction costs
 - \$29,000 to be reimbursed by County
 - \$9,000 Borough's expense – capital project
 - **Council agreed unanimously to proceed**
- **Economic Stimulus –**
 - Contacted the NJDEP regarding the Borough's 3 projects
 - Mill Pond Dam Construction – do not fund dam reconstruction projects
 - Mill Pond Dam Dredging – Regional Stormwater Management Plan required
 - Project not currently ranked for 2009 funding under the priority system
 - Council discussion on necessary requirements for Stormwater Management Plan
 - Hydro-Electric Plant Rehabilitation –
 - Project currently not ranked under the priority system
 - Would qualify under the Drinking Water State Revolving Fund Program
- **NJDOT –**
 - **American Recovery and Reinvestment Act**
 - Funding only going to highways and bridges
 - Bridge in Hackensack will be funded
 - Most of the funding is going to urban areas

- **Additional Funding –**
 - Meeting at the county offices on March 30th
 - ADA improvements to Borough facilities
 - Council asks to consider bathrooms at the ball fields including East Brook and West Ridge

COUNCIL CONCERNS

Acting Mayor Wells – Reorganization

- A point was made at that time regarding committees that some are inactive
 - Council needs to look at all committees
 - Liaisons need to be active and report back to Mayor and Council
 - Some committees perhaps should be merged like D.A.R.E. and Municipal Alliance were this year
 - Look at the Mission Statements and see if the need to be updated
 - Validation needed on Committees
 - **Be prepared to discuss in April**
 - Councilman Maughan asked about the formation of new committees
 - Acting Mayor Wells stated that was done for 2009
 - Negotiations
 - Personnel
 - Policy

Councilwoman Levinson –

- Alliance has asked if any council members would be interested in attending the premier showing of “Internet Safety” video “Point of No Return”
 - She has a limited number of tickets she can share
 - **Premier – April 3rd at 8:00 PM - Pascack Hills High School**
 - There will be a limited audience
 - **Acting Mayor Wells suggested inviting the PREF chairperson**
 - Other elected officials are welcome to attend
 - Councilman Maughan will be attending
- **Earth Day has been changed to April 19th**

Councilman Kane –

- Will send updated committee sheets to council liaisons
 - Clerk to send most current info to Council members Kane and Levinson

BOROUGH CLERK REPORT

- Web Site – On Site Training went very well, everyone is enthusiastic
 - Waiting for proposal from QScend for design changes
 - Police template and photo banner seasonally change
- Ordinances – Need input from *ALL* council members

- Fire House Renovations – Exterior Improvements
 - Advertised on Friday, Plans available
 - Pre-bid meeting 3/31 @ 10:00 am
 - Bids due 4/7 @ 2:00 pm

- Veteran’s Park Improvements
 - Plans & Specs complete
 - Advertise Thurs 3/26
 - Bids due 4/8 @ 2:00 pm

- Girl Scout Gold Award – Certificates
 - Sample shown

ADMINISTRATOR REPORT

- **Budget –**
 - Suggest Introduction on April 28th
 - Public Hearing and Adoption May 26th
 - Finance Committee needs time to work on the \$200,000

- **Capital Improvements Schedule 2009 –**
 - Copies distributed to all
 - Multi-Purpose Bond Ordinance
 - Minus Road Improvement
 - Dependent on the bids received for the Fire House Improvements and the Borough Hall Roof
 - These items are priority

- **Council discussion on Bucket Loader – looking to purchase used equipment**

- **Mill Pond Dam –**
 - Pre Bid Meeting attended by 21 contractors
 - On-Site inspection conducted with Bill Beattie

BOROUGH ATTORNEY REPORT

- **Solid Waste/Recycling Ordinance –**
 - Discussions with Clerk and Lou Turli
 - **Schedule meeting next week with Gene Vinci, Mike Viola, Bill Beattie, Lou Turli and Clerk**

- **Municipal Pool Concession –**
 - Lease Agreement needs to be updated for 2009
 - Rob Mancinelli to meet with Clerk

- **Cell Tower –**
 - Performance Bond received
 - Recommendation to check stability of RLI

- **Colleen Ennis to check with Bond Counsel and/or Auditor**
- **Open Space Committee –**
 - Rob Mancinelli will be attending Open Space Committee meeting on Wednesday 3/25
 - Spoke with Bob McNerney regarding appraisals on Forest Avenue property
 - Cost to update would be \$5,000
 - Recommendation was not to update values would not reflect significant change
 - Mr. Albanis, owner of Peppercorns, reached out to Councilwoman Ciannella regarding grant of easement to Borough
 - Borough would be responsible for maintenance and insurance

Work Session adjourned to Closed Session at 9:55 PM