

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**

**June 28, 2016**

**7:58 P.M.**

Present: Councilmembers: Bertini, Bosi, Misciagna, Szot and Oppelt.  
Mayor Maguire

Absent: Councilman Capilli

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Joe Kolodziej, Chief Financial Officer  
Francesca Maragliano, Deputy Clerk  
Eve Mancuso, Borough Engineer  
Daniel Tallman, Eagle Scout

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

- Eagle Scout Project
  - Daniel Tallman presented his eagle scout project
  - 10 historic locations throughout Park Ridge
    - Each location to have a short story about the property
    - Each site to have a cell phone scannable QR code
  - Mayor Maguire was enthusiastic about the project and discussed the annual historic walk to incorporate these locations (as they already do)
  - Signage to be installed late July or early August

**Open Work Session adjourned to Public Session at 8:15 pm**

**Open Work Session reconvened at 8:43 pm**

**ENGINEERS REPORT**

- General Engineering
  - Grand Avenue- Spring Valley Road
    - Mayor Maguire inquires on improvements as part of Wegmans development
    - E. Mancuso to discuss with County at 6/30 meeting
  - Park Avenue- culvert
    - Meeting with A. Hayak
    - Estimated value more than \$50,000
    - E. Mancuso to investigate options for fencing and prepare plans
- Tax Maps
  - State responded with corrections and requests

- B. Campora met with J. Bezuyen, Brooker Engineering to review corrections requested by the State
- Bill Raska has sent the 2016 ModIV data to the State
- Resubmittal of maps in July
- Sulak Lane Park Improvements
  - Resolution rejecting all bids and permitting negotiations with contractors
  - E. Mancuso has contacted D'Arminio – Hackensack, NJ
    - Awaiting update quotation/proposal
- Glen Road Culvert
  - Email received from Joe V, engineer
    - Requested for Park Ridge to contribute a greater amount
    - Council President Bosi to reach out to Woodcliff Lake
- Mill Road Electric Substation
  - Proposal submitted
  - Awaiting input from B. Beattie
    - E. Mancuso to follow up
- Mill Road Improvements- NJDOT Grant FY 2016
  - Mill Road - \$150,000, award letter received
  - Proposal supplied for engineering, traffic control
    - Mayor and Council agreed to proceed with proposal and sketches
  - Safe Streets to Transit - \$220,000, award letter received
    - Mayor and Council to discuss further
- Intermunicipal Trail
  - Proposal submitted for Task I
    - Administrator O'Donnell to send correspondence to Woodcliff Lake engineer

Engineer Eve Mancuso leaves the meeting at 9:25 pm

### **BOROUGH CLERK / ADMINISTRATOR REPORT**

- Borough Hall Improvements
  - Please see prior Admin reports for history
  - No update at this time
- Borough Hall
  - Violations Conference Room – should be renamed
    - Recommend using SLAPPY's in the fall to paint conference room
  - Former Judge's chamber & office space
    - Discussed layout, furniture and flooring
    - Proposals received
    - Sample dais chair provided

Total to complete the conference rooms & kitchenette – \$21,449.78
  - Resolutions awarding contracts on consent agenda
- BC OSTF 2013 Funding Round
  - See Engineers Report
- Telephone System
  - No update at this time

- BC CDBG Funding Year 2016/2017 – Senior Activities
  - No update at this time
- BC CDBG Funding Year 2016/2017 Facilities & Improvements
  - BCCDBG Contract not confirmed for \$42,125
  - Proposal received from E. Mancuso for sidewalks along Borough Hall dated 6/5
    - Mayor and Council agreed to proceed with proposal
    - Resolution awarding contract to Brooker Engineering on agenda
- Tax Map Update
  - See Engineers Report
- NJDOT FY 2015 State Aid Programs
  - Response received from Woodcliff Lake engineer
  - E. Mancuso to discuss with Joe Vuich, Neglia Engineering
- NJDOT FY 2016 State Aid Programs
  - See Engineers Report
- General engineering concerns
  - Park Avenue Culvert/Sidewalk sinking
  - Discretionary Aid grant application to be submitted
    - E. Mancuso to provide construction cost estimate to repair damage
    - Claim submitted through JIF/MEL
- Bear Brook Bank Erosion
  - No update at this time
- Train Station Renovations/Restoration
  - No update at this time
- Downtown Redevelopment Plan
  - No update at this time
- Employee policies and procedures manual must be updated
  - Amended manuals to be distributed to all employees
  - Resolution included on agenda
- Liquor License renewals
  - Transfer of Brasserie Brandman to Silver Fountain complete
  - Resolution included on agenda of additional renewals that have satisfied all requirements
- Grease Trap Inspections
  - Contract executed with Bergen County for Health Services
  - Grease trap inspections no longer provided as a service
    - Board of Public Works had discussed
    - Mayor and Council to further discuss
- Open Space Ballot Question
  - Open Space Committee has submitted proposed language and interpretative statement for consideration on the November Ballot
  - Resolution with Ballot language included on agenda
- Board of Health – License Fee Increase Recommendation
  - Board of Health is requesting an increase in fees
  - Ordinance to be introduced on 7/12 meeting
- Ordinance banning the sale of dogs and cats bred in inhumane conditions
  - Ordinance to be introduced on 7/12 meeting

- Intermunicipality Trail
  - See Engineers Report
- Backstops at Sulak Fields
  - Andrew Hodgins requested replacement of both back stops
  - P. Wayne soliciting proposals; Second proposal received from A&S
    - Work to be scheduled with A&S
- League of Municipalities 101<sup>st</sup> Conference
  - November 15<sup>th</sup> – 17<sup>th</sup>
  - Fewer hotels to choose from
- Board of Education request – Joint purchasing agreement
  - Board of Education to award garbage & recycling contract based on the bid solicited by the Borough
  - Board of Ed to executes contract with IWS and pays IWS direct
    - Contract and direct payment to be confirmed
- Fremont Avenue – traffic calming & pedestrian safety
  - On-site meeting scheduled with Bergen County reps on 6/29
- Office Intern – September 2016 – June 2017
  - CFO and Administrator met with Pascack Valley Regional High School District reps along with Jeanna Pic
    - Jeanna is interested in accounting and finance
    - Insured under PV school district
    - She receives 3 credits
    - Hours will be Monday – Friday (when school is in session) 12:15 – 2:45pm
- Russo & Associates – Workers’ Comp Payroll report and basis for 2017 premium
  - Provided as an FYI
- 2016 BCUA Environmental Awareness Challenge Grant awards
  - Provided as an FYI
- No Knock Ordinance DRAFT
  - Attorney Ten Hoeve to amend for your review and introduction on 7/12
- Board of Health Fee Ordinance DRAFT
  - Ordinance to be introduced on 7/12 agenda
- Ordinance Banning the Sale of Dogs & Cats Bred in Puppy of Kitten Mills DRAFT
  - Ordinance to be introduced on 7/12 agenda
- Online Auction – GovDeals
  - Auction for 7/25-8/5 - Only 2 vehicles – Water van and police car
  - Resolution to authorize on the 7/12 agenda
- School Funding – Abbot Districts – Policy Announcement
- Summer Intern
  - Clarisse Neumann; start date 7/7/16
  - Building dept. to utilize first

**Open Work Session adjourned at 9:55 p.m.**

On a motion made by Council President Bosi and Seconded by Councilman Oppelt to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano  
Borough Deputy Clerk