

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**

**May 10, 2016**

**7:13 P.M.**

Present: Councilmembers: Bertini, Bosi, Capilli, Misciagna, Szot and Oppelt.  
Mayor Maguire

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Joe Kolodziej, Chief Financial Officer  
Francesca Maragliano, Deputy Clerk

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**COUNCIL MEMBERS**

- Newsletter
  - Information needed by May 19<sup>th</sup> for June publication
  - Council discussed contributing committees
  - Woodcliff Lake trail press release to be included
- Wellness- Smoking and Vaping
  - Discussion of possible ordinance
  - Presentation for future mayor and council meeting
- Walking Challenge
  - Walking date to be set
- Access for All Committee
  - Councilwoman Bertini gave update on committees first meeting
- Park Avenue Island- Decaying Trees
  - Discussion of removal of trees
  - Letters to be sent to residents
  - Shade Tree Commission to replant
- Park Ave Property- Across Marcs Deli
  - Zoning application to be file
    - Lead remediation to be addressed
    - Mayor to discuss with B. Bogart
- Police Vehicle
  - Ready to send to Fire Prevention

**BOROUGH CLERK / ADMINISTRATOR REPORT**

- Borough Hall Improvements
  - Please see prior Admin reports for history
  - Audio/Video upgrade in Council Chambers
    - Audio completed

- Video Screen to be installed May 26
- Borough Hall
  - Upper hallway
  - ADA Bathrooms
  - Violations Conference Room – should be renamed
  - Former Judge’s chamber & office space
    - Voucher issued to TJS
    - Construction to commence week of 5/9
      - Phone locations discussed
- BC OSTF 2013 Funding Round
  - Resolution adopted 4/12 authorizing rebidding.
  - Bids due 5/17
- Telephone System
  - No update at this time
- BC CDBG Funding Year 2016/2017 – Senior Activities
  - Allocation meeting held 4/6 – recommendation to BC Freeholders - \$3,530
- BC CDBG Funding Year 2016/2017 Facilities & Improvements
  - Allocation meeting held 4/6 - recommendation to BC Freeholders - \$42,125
- Tax Map Update
  - Waiting for State approval
- NJDOT FY 2015 State Aid Programs
  - Please see prior admin reports for history
  - Glen Road Culvert- Culvert has deteriorated significantly
  - E. Mancuso to meet with Woodcliff Lake Engineer for further discussion
- NJDOT FY 2016 State Aid Programs
  - No update at this time
- General engineering concerns
  - No update at this time
- Bear Brook Bank Erosion
  - No update at this time
- Contracts for Solid Waste/Recycling Curbside Collection and Disposal
  - Contracts expire 5/31/2016
  - Resolution included on 5/10 consent agenda awarding contract to IWS
- Train Station Renovations/Restoration
  - Exterior and Interior repairs needed
  - Handicap bathroom unable to construct do to size of station
- BCUA – Solid Waste Cooperative Marketing Program
  - Discussion to have IWS contracted for full load retrieval
- Downtown Redevelopment Plan
  - Ordinance introduced on 4/26 with adoption on 5/10
  - Presentation presented by B. Bogart
- Recreation Committee – Town Picnic
  - Park Ridge Senior Citizens will receive a \$3 food voucher and a bottle of water
  - Social Affair permit to be included on the 5/24 agenda
- Board of Health

- Recommendation for new member
  - o Joelle Kuron
- Mayor to advise
- GTBM – E-ticketing
  - Included in 2016 budget
    - o Initial cost – 14,126.00
  - Resolution to be included on 5/24 agenda
- Bears Nest Condo Assoc. – Municipal Reimbursement request
  - Administrator K. O’Donnell to compare the services provided
  - Resolution to be included on 5/24 agenda
- FY 2016 Pascack Joint Municipal Court Annual Visitation
  - Provided as an FYI
- PRPD – April Comp Time Report
  - Provided as an FYI
- Millennium April Grant Activity Report
  - Provided as an FYI
- Firehouse Subs Public Safety Foundation Grant
  - Notice of Award - \$15,318.50 – 5 sets of turnout gear
- Park Ridge Transit LLC Redevelopment Fiscal Impact Analysis
  - B. Bogart to provide a comprehensive description of the redevelopment ordinance
- Employee policies and procedures manual must be updated
  - Training scheduled for 5/17 for supervisors and managers
  - Police have been advised of their training
    - o CEPA notice to be distributed with updated manuals
    - o Anti-Harassment training to be offered to employees
- Liquor License renewals
  - Renewals online; Letters sent to licensees for municipal fee
  - Transfer of Brasserie Brandman to Silver Fountain in process
- NJ CSC – Audit of our records
  - Persons who receive compensation from the Borough (including LOSAP) has to be in CAMPS (County and Municipal Personnel System)
  - 22 entries to be made, history to be researched

**CFO REPORT**

- No report provided

**ATTORNEY REPORT**

- Redevelopment District
  - See Administrators report

**Open Work Session adjourned to Public Session at 7:55 p.m.**

On a motion made by Councilman Misciagna and Seconded by Council President Bosi to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano  
Borough Deputy Clerk