

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

March 22, 2016

6:50 P.M.

Present: Councilmembers; Bertini, Bosi, Capilli, Misciagna, Oppelt, and Mayor Maguire.

Absent: Szot

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Joe Kolodziej, Chief Financial Officer
Francesca Maragliano, Deputy Clerk
Jim Hespe, Shade Tree Commission
Eve Mancuso, Borough Engineer

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

- **SHADE TREE COMMISSION- Insect Invasion**
 - Jim Hespe provides hand out on insect invasion species Ash Borer
 - Discussion of how this insect invades its surroundings
 - Only affects ash trees
 - Park Ridge has a limited amount of ash trees
 - Isolated infestation found in Hillsdale
 - Treatable but expensive; Park Ridge will be evaluated and monitored

Jim Hespe leaves at 7:05 pm

Open Work Session adjourned to Closed Session at 7:06 p.m.

On a motion made by Councilman Oppelt and Seconded by Councilman Misciagna to confirm.
Motion carried unanimously.

Open Work Session reconvened at 9:45 p.m.

Eve Mancuso joins the meeting at 9:46 p.m.

ENGINEERS REPORT

- Mill Pond erosion
 - Storm drain possibly filling up; P. Wayne to televise the line and fill in the interim
- Tax Maps
 - Submitted to the state and awaiting their response
- Sulak Lane Park Improvements
 - Bids received and summary provided

- K. O'Donnell to check on extension of grant
 - o Rebid discussed
- Glen Road Culvert
 - Cost sharing discussed with Woodcliff Lake
 - Woodcliff Lake exploring fund opportunities with NJDOT
- Ridge Ave Improvements
 - Closing out project
- NJDOT Grant Applications FY 2016
 - E. Mancuso working with P. Blanos on applications
- Mill Road Electric Substation
 - Proposal submitted, awaiting direction from B. Beattie to proceed.
- Park Ridge Animal Hospital
 - PRAH paving issue for sidewalk
 - E. Mancuso to speak with owner to discuss options
- Drainage Issue
 - Woodland Terrace to Broadway

Eve Mancuso leaves the meeting at 10:12 p.m.

BOROUGH CLERK / ADMINISTRATOR REPORT

- Borough Hall Improvements
 - Audio/Video upgrade in Council Chambers
 - o Meeting with OBS on 3/23 to discuss video component
 - o Inquiry for 2 additional new speakers to replace old
- Borough Hall lobby
 - o Bulletin Board set up in lobby area
- BC OSTF 2013 Funding Round
 - Bids received 3/3
 - Tabulation provided
 - Rebid came in over anticipated budget
 - Summary shared with Open Space Committee
 - o Resolution for 4/12 meeting rejecting of bids and authorizing rebid
- Telephone System
 - No update at this time
- BC CDBG Funding Year 2016/2017 – Senior Activities
 - No update at this time
- BC CDBG Funding Year 2016/2017 Facilities & Improvements
 - No update at this time
- Tax Map Update
 - No update at this time
- NJDOT FY 2015 State Aid Programs
 - No update at this time
- Fire Hydrant Snow Removal
 - Amended Ordinance to be introduced at the 4/12 meeting
- General engineering concerns

- See Engineers Report
- Bear Brook Bank Erosion
 - Bank stabilization a prioritized project in Woodcliff Lake
- Contracts for Solid Waste/Recycling Curbside Collection and Disposal
 - Contracts expire 5/31/2016
 - Bids due 4/10
- Train Station Renovations/Restoration
 - See Council Members
- BCUA – Solid Waste Cooperative Marketing Program
 - Current Agreement expires on 5/31/2016
 - Solid Waste bids are due 4/12
- Downtown Redevelopment Plan
 - Borough attorney to draft a redevelopment ordinance
- Montvale Zoning Ordinance Amending Chapter 128
 - Office Research districts
 - Provided as an FYI
- Recreation Director report 2/29 – 3/11/2016
 - Provided as an FYI.
- Recreation - Summer Camp
 - See CFO Report
- Bergen County Municipal Joint insurance Fund
 - Borough received Silver Certificate, value of \$1,500.00 awarded
 - To be used for employee appreciation barbecue
 - Notice of Violation
- Slater – 261 Vitmar Place
 - Provided as an FYI

COUNCIL MEMBERS

- Recreation Committee
 - Councilman Capilli requested a copy of recreation director’s job description
 - Discrepancies within the committee and delegation of work
- Newsletter
 - Mayor and council discussed feedback from committees
- Open Space
 - Councilman Misciagna gave update on Trust for Public Land poll study
 - Discussion on donations
 - Councilman Misciagna to look into solicitation letter
- Parking Davey’s Field
 - Discussion on Mania’s staff parking and suggestions made
 - Meeting with PR PD and Field Coordinator
- Train Station Renovations
 - Resolution establishing committee or association and establish goals and objectives of the committee to be added to the 4/12 meeting
 - Grant opportunities for possibly for 2017 year
 - Restoration time line discussed as well as possible participants

- Noyes Mansion
 - See Administrators Report
- Wellness Committee Walking Challenge
 - Discussion on walking path and council participants
 - Councilwoman Bertini to advise some Saturday dates for walking
- Redevelopment Counsel
 - Mayor and Council discussed candidate Rich Goldsmith
 - Mayor Maguire recommends R. Goldsmith
 - Council agreed unanimously

CFO REPORT

- Credit Card Processor
 - Bank Card of America recommended by CFO
 - Mayor and council agreed unanimously
- Police OT Budget
 - Chief gave recommendation to CFO on minimum amount he needs
 - CFO Kolodziej ran an average report
 - Council discussed and agreed with CFO Kolodziej
- Summer Camp – Assistant Directors
 - Assistant Director interviews held on 3/15
 - Clerk O'Donnell informed council of interviews for assistant directors
 - Council agreed unanimously to hire 2 qualified candidates

Open Work Session adjourned at 11:10 p.m.

On a motion made by Councilman Oppelt and Seconded by Councilman Misciagna to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk