

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**

**February 23, 2016**

**7:40 P.M.**

Present: Councilmembers: Bertini, Bosi, Capilli, Misciagna, Oppelt, Szot (arrives 9:02 pm) and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Joe Kolodziej, Chief Financial Officer  
Francesca Maragliano, Deputy Clerk  
Eve Mancuso, Borough Engineer

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**COUNCIL MEMBERS**

- Train Station
  - Restoration committee discussed
  - P. Blanos to look into grants to help pay for it
  - Councilwoman Bertini to reach out to contractors of interest
- Wellness Committee
  - Walking challenge
    - o Walk with a leader; Mayor and Council will join in walk
- Volunteer Recognition Functions
  - PKRG-TV actively seeking members
  - Recommendation made to ask committee to join walking challenge
  - Encourage committees to work with one another
- Trust for Public Land
  - o Discussion on how to pass an Open Space ballot question
  - o Recommendation to try a poll to see if residents are interested
    - Council discussed cost for polling
    - Mayor Maguire requested if Council wanted to move forward with a poll; all agreed it's a good step forward.
    - Councilman Misciagna explained the meeting was very education and how to phrase the question
    - Mayor Maguire to inquire of cost for polling
- OPRA & OPMA
  - Clerk O'Donnell circulated document

**ATTORNEY REPORT**

- Redevelopment District

- Referred to the planning board
- Solid Waste Contract
  - Current Agreement expires on 5/31/2016
  - Solid Waste bids are due 4/12
- Ordinance No. 2016-004
  - Discussion to reintroduce on March 8<sup>th</sup> meeting with amendment

### **CLERK/ADMINISTRATORS REPORT**

- Borough Hall Improvements
  - Please see prior Admin reports for history
    - Borough Hall
  - Upper hallway
  - ADA Bathrooms – additional space required to fully comply with new regulations
  - For ADA compliant bathrooms, layout may need to change
  - Violations Conference Room – should be renamed
  - Former Judge’s chamber & office space
  - Sketch & cost estimate attached
    - Vault to stay where it is
  - N. Saluzzi is preparing drawings with building, plumbing and electrical requirements so that proposals can be solicited
- BC OSTF 2013 Funding Round
  - No update at this time
- Telephone System
  - No update at this time
- BC CDBG Funding Year 2015 – Senior Activities
  - No update at this time
- Tax Map Update
  - Corrections to be made prior to E. Mancuso forwarding to State for approval
  - E. Mancuso picked up subdivision deeds on 2/17 so that corrections can be made
- NJDOT FY 2015 State Aid Programs
  - Please see prior admin reports for history
  - Glen Road Culvert is 75% in Woodcliff Lake
  - Reports sent to T. Padilla on 2/1/2016 engineer’s report, NJDOT award letter and request to meet to discuss.
- Road Restoration Ordinance
  - Waiting for input from Board of Public Works and Borough Engineer
- Grants
  - NJDEP Bonus funds – Recycling Receptacles
  - Notice of award received - \$6,075
  - Met with Windsor Barrel on 2/18 to review container options
    - Waiting for proposal
- Request for Reduction in Field Fees for July 4<sup>th</sup> tournament
  - Resolution authorizing reduction in field fees for July 4<sup>th</sup> tournament included on 2/23 Consent Agenda
- Shared Services Opportunity – County of Bergen – Fire Truck Loaner

- Resolution authorizing execution of agreement included on 2/23 Consent Agenda
- Fire Hydrant Snow Removal
  - Ordinance listed for introduction on 2/23
- General engineering concerns
  - Park Avenue Culvert/Sidewalk sinking
    - Construction cost estimate provided
  - P. Blanos prepare NJ Transit Discretionary Aid Grant and submit on behalf of the Borough.
    - Discretionary Aid grant application to be submitted
      - E. Mancuso to prepare a bridge data sheet
      - Traffic counts obtained from the County by E. Mancuso
      - E. Mancuso to provide a written description of the work needed
- PKRG-TV Policies & Procedures
  - No update at this time
- Bear Brook Bank Erosion
  - No update at this time
- Municipal Pool Concession
  - Resolution awarding contract to Pete & Mary's on 2/23 Consent Agenda
- Contracts for Solid Waste/Recycling Curbside Collection and Disposal
  - Contracts expire 5/31/2016
  - Bids due 4/10
  - Vendors have requested/received bid specs
- Train Station Renovations/Restoration
  - Exterior and Interior restoration needed
  - Grant opportunities for restoration/renovation
    - Committee members were discussed on 2/9
  - P. Blanos has provided contact information for Connolly & Hickey Historical Architects
- Resolution of Support for the PV Mayors' Opposition to the Pension & Health Benefit Study Commission Report dated February 24, 2015
  - Many neighboring municipalities have adopted this resolution of support
  - Governing Body agrees to adopt a resolution of support
- 2016 Municipal Pool Rates
  - Pool Commission recommends to increase the rates for 2016 as attached
  - A resolution is required to set the pool fees for 2016
    - Governing Body agrees with the recommendation
- BCUA – Solid Waste Cooperative Marketing Program
  - Current Agreement expires on 5/31/2016
  - Solid Waste bids are due 4/12
- 2016 Safety Classes
  - Classes are scheduled
  - Summer Camp Counsellor training in June
  - Provided as an FYI
- Expenditure of DWI c. 531 Funds and POAA Funds
  - Courts request for expenditure of funds has been approved
  - Provided as an FYI

- Amendment to Precious Metals Ordinance 2016-002
  - J. Ten Hoeve memo dated 2/10/16 amending the definition of “dealer”
  - Ordinance as amended can be reintroduced on 3/8
    - Council agreed to move forward with ordinance
- DRAFT Downtown Redevelopment Plan
  - Provided separately as an FYI
- Elected Official Training
  - K. O’Donnell provided instructions for online course
- PRAH
  - Application recently submitted to DEP
  - DEP to assign a reviewer

**ENGINEERS REPORT**

- Tax Maps Update
  - See Admins report
  - Maps are complete and submitted to the state
  - Recommendation to update annually
- Sulak Lane Park Improvements
  - Bids due March 3
- Glen Road Culvert
  - B. Blanos arranging meeting with WCL to determine forward path
- 2015 Road Improvement Program
  - Project is complete
  - Final voucher prepared; resolving discrepancies with Police outside duty billings
- Ridge Avenue Improvements
  - Project is complete
  - E. Mancuso to process NJDOT paperwork to close out
- NJDOT Grant Applications FY 2016
  - Assisted P. Blanos with engineering components
  - Awaiting bridge data sheet from county
  - P. Blanos to apply to NJDOT for funding
- Mill Road Electric Substation
  - Proposal submitted for review
- Holly Court, Block 104 Lot 22, Woodcliff Lake Tank Site
  - Proposal submitted for review

**Open Work Session adjourned to Closed Session at 9:14 p.m.**

On a motion made by Council President Bosi and Seconded by Councilman Misciagna to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano  
Borough Deputy Clerk