

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

February 9, 2016

8:00 P.M.

Present: Councilmembers; Bertini, Bosi, Capilli, Misciagna, Oppelt, and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Joe Kolodziej, Chief Financial Officer
Francesca Maragliano, Deputy Clerk
Peter Blanos, Millennium Strategies

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

BOROUGH CLERK / ADMINISTRATOR REPORT

- Borough Hall Improvements
 - Please see prior Admin reports for history
 - Audio/Video upgrade in Council Chambers
 - Audio has been ordered, waiting for installation date
 - Walk thru conducted with Mayor, Council President and Supv. of Public works scheduled for 1/22
 - Upper hallway, Bathroom and Violations room renovations discussed
 - Sketch & cost estimate provided
- BC OSTF 2013 Funding Round
 - No update at this time
- Telephone System
 - No update at this time
- BC CDBG Funding Year 2015 – Senior Activities
 - No update at this time
- Tax Map Update
 - No update at this time
- NJDOT FY 2015 State Aid Programs
 - Glen Road Culvert with Woodcliff lake
 - Report by engineer forwarded to Woodcliff Lake on 2/1/2016 NJDOT award
- Road Restoration Ordinance
 - Waiting for input from Board of Public Works and Borough Engineer

- Grants
 - NJDEP Bonus funds – Recycling Receptacles
 - Award received - \$6,075; locations discussed with Supervisor of Roads
- Request for Reduction in Field Fees for July 4th tournament

- Governing Body to authorize a partial waiver of permit fees for the July 4th tournament
 - o Resolution to be included on 2/23 agenda
- Shared Services Opportunity – County of Bergen – Fire Truck Loaner
 - Shared Services agreement for emergency sharing of fire apparatus between the County and municipalities
 - o Resolution to be included on 2/23 agenda
- Fire Hydrant Snow Removal
 - Request for ordinance for adoption requiring the clearing of snow around fire hydrants
- General engineering concerns
 - Discretionary Aid grant application submitted
- PKRG-TV Policies & Procedures
 - No update at this time
- Bear Brook Bank Erosion
 - No update at this time
- Municipal Pool Concession
 - Proposals received; Recommendation to award to Pete and Mary’s refreshment stand
- Contracts for Solid Waste/Recycling Curbside Collection and Disposal
 - Notice to Bidders – 2/9 The Record and The Star Ledger
 - o Bids due 4/10
- Train Station Renovations/Restoration
 - Mayor and Council to discuss exterior & interior renovations
 - Possible grant opportunities to subsidize renovations
- Grand Avenue & Lawn Street
 - County Road widening has caused complaints/concerns/problems
 - o Park Ridge & Montvale PD to discuss with county
- PRPD – Mileage and Odometer Readings
 - Provided as an FYI
- Fire Prevention Bureau - January Report
 - Provided as an FYI
- Motor Vehicle Records Check
 - Annual MV check of driving records as required by the JIF

Open Work Session adjourned to Public Session at 8:14 p.m. and then reconvened at 9:10 p.m.

Peter Blanos joined the meeting at 9:10 p.m.

GRANT OPPORTUNITIES AND UPDATES

- P. Blanos updated Mayor and Council on current submission status and awards
- Discussion on future projects for grant opportunities
 - o DEP Grant- P. Blanos to draft press release

Peter Blanos leaves the meeting at 9:51 p.m.

CFO REPORT

- Update on payroll conversion with Paylocity
- Reminder of auditors to begin auditing process
- Update on credit card processing for borough

COUNCIL MEMBERS

- Budget – Finalizing of numbers
- Council Chambers- Renovations discussed, drawings reviewed
- Train Station- Recommendation made for a committee
 - Councilwoman Bertini to reach out as well as the Mayor
- News Letter- Quarterly through Community Life
 - Discussion on scheduled of dates for submission

Open Work Session adjourned at 10:06 p.m.

On a motion made by Council President Bosi and Seconded by Councilman Capilli to confirm.
Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk