

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

December 8, 2015

6:53 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Hopper, Misciagna, Oppelt, and Mayor Maguire.

Also Present: Vince A. Sicari, Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Joe Kolodziej, Chief Financial Officer
Francesca Maragliano, Deputy Clerk
Lynn Beer

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

- RECREATION/CULTURAL COMMITTEE
- L. Beer explains to the Mayor and Council attendance is down
- Current members 6-9 persons at a meeting
 - o Fewer volunteers at events; leadership needed
 - o Mayor to attend next meeting – Third Monday of each month

Lynn Beer leaves the meeting at 7:15 pm

BOROUGH CLERK / ADMINISTRATOR REPORT

- BCOSTF Grant Application: BC OST 2011 Funding Round: Mill Pond Phase II
- Voucher to be issued to Bergen County for Reimbursement
- Evaluation of Recreation Facilities for compliance with 2010 ADA Standards
- None update at this time
- Borough Hall Improvements
- Lettering on glass – completed 11/30
- Cabinets adjusted
- Skylight – Drawings and proposals received
- Audio/Video upgrade in Council Chambers
 - o Recommendation for OBS and Audio upgrades
- BC OSTF 2013 Funding Round
- Resolution included on 12/8 Agenda rejecting all bids and authorizing re-advertising.
 - o Scope of work adjusted to have foundation and lighting as alternates
- Telephone System

- Administrator O'Donnell and B. Beattie to speak with the Utility Board
- BC CDBG Funding Year 2015 – Senior Activities
- No update at this time
- ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
- Maintenance Bond required
- Request for Bergen County reimbursement will be submitted after County approval.
- Platform at Train Station
- NJ Transit to provide flaggers for 2 days
- Creative Services has completed the required rail safety training
 - o Awaiting scheduling for project
- Interactive Map on Borough website
- No update at this time
- NJDOT FY 2014 State Aid Program
- Waiting for result of Core Sample and Engineer's certification of work completed to date to release payment
 - o Maintenance Bond required
 - o Payment Certification required for NJDOT reimbursement
- Fifth Street Culvert
- Follow up email sent to County on 11/25
- Mill Pond Dredging
- No update at this time
- Tax Map Update
- No update at this time
- NJDOT FY 2015 State Aid Programs
- Northern side that needs reconstruction is 50% Park Ridge/50% Woodcliff Lake
 - o NJDOT Grant of \$149,000 for Park Ridge share
 - o Woodcliff Lake checking to see if there is discretionary aid money available to them to complete their share of project
- 2015 Road Program
- Engineer's certification required for work completed to date and final payment
- Maintenance Bond will be required
- Road Restoration Ordinance
- Waiting for input from Board of Public Works.
- Grants
- No update at this time
- General engineering concerns
- Park Avenue Culvert/Sidewalk sinking
 - o Temporary fix has been completed
 - o E. Mancuso will be preparing contractors construction cost estimate and prepare plans
- Recommendation for P. Blanos prepare NJ Transit Discretionary Aid Grant and submit on behalf of the Borough.
- PKRG-TV Policies & Procedures

- Job descriptions completed
- Bear Brook Bank Erosion
- No update at this time
- Landscaper Registration
- Mayor & Council not in favor of landscaper registration
- Open Space Committee to define scope of work, locations and signage

- Municipal Pool Concession
 - a. Contract has expired
 - b. Pool Commission to solicit proposals for 2016
- Contracts for Solid Waste/Recycling Curbside Collection and Disposal
- Bid specs circulated
 - o Request to leave in once a week pick up as option with ability to change after 1 year
 - o Bid Specs forwarded to Board of Education, possibly added as an alternate
 - Councilman Cangialosi to follow up
- Cameras at Davies Field
- No update at this time
- Chapter 79 – Trading in Secondhand and Preowned Metals, Gems & Jewelry
- Request to amend the Borough’s ordinance as per the law enforcement initiative.
 - o Borough currently has two dealers
 - o Recommend adoption for January 2016
- Elected Officials Training
- Budgeting for Elected Officials
- Orientation for Municipal Officials
 - o Information to be forwarded to Matt Capilli
- Fire Prevention
- November Activity Report
 - o Provided as an FYI
- PRPD – November Comp Report
- Provided as an FYI
- Pascack Joint Municipal Court – Use of POAA Funds
- Approved by Superior Court of New Jersey
 - o Provided as an FYI
- BCUA Public Notice – 2016 Charges
- Provided as an FYI
- Cablevision Systems Corporation transfer of subsidiaries
- Provided as an FYI

CFO REPORT

- Tax & Utility Sales
- CFO J. Kolodziej reviewed revenues
- Finance System Updates & Upgrades

- Balance Point payroll service to go live January 2016
- Edmunds upgrade to 3.2 version successful

BOROUGH CLERK / ADMINISTRATOR REPORT

- Bergen County Postal Service
- Administrator O'Donnell updated Council on mail deliveries being late; affecting residential payments being received
 - o Issues are throughout the towns
 - o Council recommended looking into credit card processing for receivables

Open Work Session adjourned to Closed Session at 7:49 p.m.

On a motion made by Council President Misciagna and Seconded by Councilman Cangialosi to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk