

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**

**October 27, 2015**

**9:00 P.M.**

Present: Councilmembers; Cangialosi, Bertini, Bosi, Hopper, Misciagna, Oppelt, and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Joe Kolodziej, Chief Financial Officer  
Francesca Maragliano, Deputy Clerk  
Eve Mancuso, Borough Engineer

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**ENGINEERS REPORT**

- General Engineering
  - Rock Avenue resident complaint
    - Gutter line along property settling.
    - E. Mancuso & P. Wayne assessed the issue.
      - Update on televised sewer line needed.
- Damaged Pavement Issues at Various locations
  - Temporary patches completed by DLS Construction.
- Homestead Place
  - O'Donovan Excavating are working on the repairs
- Fifth Avenue Culvert- Hydraulic Study
  - Proposal submitted.
- Handicapped Ramps Along Park Avenue
  - Milling and Paving to commence November 5-6<sup>th</sup>
- Recreation Facility- Mill Pond Phase II
  - The project is complete
- New Jersey Transit- ADA Crossing
  - Work is 100% complete.
- 2014 Road Improvement Program
  - The project is complete
  - Awaiting final payment from BOE
- Updates to the Tax Maps
  - Maps are 98% complete and 75% checked.
- Sulak Lane Park Improvements
  - Bids received
  - Awaiting feedback from the Open Space Committee
  - Park Ridge Utility Board to test water pressure

- E. Mancuso to discuss with B. Beattie
- Glen Road Culvert
  - P. Blanos to investigate potential impacts upon grant funds
- 2015 Road Improvements Program
  - The Project is complete
  - Punch list items being addressed
    - Councilman Bosi requested a completion date for punch list items from contractor
- Ridge Avenue Improvements (NJDOT Local Aid Grants FY 2014)
  - The Project is complete
  - Awaiting core test results for final payment reimbursement
- Transystem Reports- Culvert Issues
  - E. Mancuso reviewed the county's recommendations on culverts they inspected.
- Park Avenue Culvert
  - E. Mancuso inspected culvert damage
  - Recommends an immediate temporary fix asap
    - Councilman Bosi suggested P. Wayne to provide temporary fix
    - Discussion on providing task 1 from sidewalk fund

**Eve Mancuso leaves the meeting at 9:39pm**

### **COUNCIL MEMBERS**

- Mayor Maguire discusses legislation about Go Rail
  - Councilman Cangialosi further explains the legislation
- Mayor and Council discuss Leagues of Municipalities Support Gateway Project Funding the ARC

### **BOROUGH CLERK / ADMINISTRATOR REPORT**

- BCOSTF Grant Application: BC OST 2011 Funding Round: Mill Pond Phase II
  - Voucher to be issued to Bergen County for Reimbursement
    - I. Cancelled checks required as proof of payment
- Evaluation of Recreation Facilities for compliance with 2010 ADA Standards
  - None at this time.
- Borough Hall Improvements
  - Borough Administrator met with Dan from Sign Effects on 10/22
    - Updating lettering and formal proposal to be received
    - Panic Buttons installed at counter on 10/12/15.
    - Additional support needed under HD Cabinets
      - Architectural drawing received from Petrillo
      - N. Saluzzi is working with local contractors to get proposals
    - Skylight by entrance
      - Quote received from Kuiken for dome - \$1,061.77
      - Awaiting architectural drawings for framing and installation
    - Audio/Video upgrade in Council Chambers

- 2 proposals received; one from Gramco and one from Office Business Systems
  - BC OSTF 2013 Funding Round
    - Bid Summary provided
      - Low bid exceeds budget
      - Object by second lowest bidder filed
      - Awaiting feedback from the Open Space Committee
  - Telephone System
    - No update at this time
  - BC CDBG Funding Year 2015 – Senior Activities
    - No update at this time
  - ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
    - Project is complete
    - Maintenance Bond required.
    - Request for Bergen County reimbursement will be submitted after County approval.
  - ADA Ramps – NJ Transit RoW
    - No update at this time
  - Platform at Train Station
    - Proposal received from Creative Services to replace pavers
      - Employees must be rail safety trained
      - P. Wayne provided information to Creative
        - May have to adjust original quote
          - a. NJ Transit to provide a flagger for 2 days
- Interactive Map on Borough website
  - No update at this time
- NJDOT FY 2014 State Aid Program
  - No update at this time.
- 2014 Road Improvement Program
  - Maintenance Bond received
  - Resolution included on 10/27 Consent Agenda authorizing release of retainage on Borough portion.
- Professional Services – 2014 Road Improvement Program
  - Borough portion closed out
  - No further update at this time
- Fifth Street Culvert
  - No report received from TransSystem at this time.
  - Follow up email sent to Bergen County on 10/22
- Mill Pond Dredging
  - No update at this time.
- Tax Map Update
  - No update at this time.
- NJDOT FY 2015 State Aid Programs
  - Glen Road Culvert is 75% in Woodcliff Lake
  - P. Blanos to investigate potential impacts upon grant funds
- 2015 Road Program
  - Punch list items to be completed

- Road Restoration Ordinance
  - Waiting for input from Board of Public Works.
- Senior Van
  - Senior Bus received on 10/1; Returned to Wolfington on 10/15 Interlock needed to be reset
  - Scheduling return of bus to Montvale
  - Montvale to give Woodcliff Lake the old bus
    - Park Ridge to follow Montvale's lead
- Grants
  - No update at this time.
- William D. Diedtrich Award
  - Proclamation has been prepared
    - i. Award at 12/8 meeting
- General Engineering Concerns
  - See Engineers report
    - Homestead Place
    - Park Avenue Culvert/Sidewalk
- PKRG-TV Policies & Procedures
  - By Laws have been received and will be circulated
- League of Municipalities Conference – November 17<sup>th</sup> – 19<sup>th</sup>
  - Provided as an FYI
- ITN North Jersey – September Meeting
  - No further update at this time
- Bear Brook Bank Erosion
  - Woodcliff Lake Admin. has stated that they are addressing this
  - Provided as an FYI.
- PRPD – Old Chief's Car
  - Fire Prevention has requested the car
  - Chief has requested passing down to patrol
  - Council President Misciagna and Councilman Bosi to meet with PO Babcock to discuss
- Landscaper Registration
  - Awaiting feedback from Open Space Committee
- General Engineering
  - NJDEP is requiring Inundation Map be updated
    - Proposal received from Brooker Engineering for \$3,750
    - Resolutions included on 10/27 Consent Agenda authorizing Brooker Engineering to perform both tasks.
- BCUA – Tier II and Significant Industrial Users List
  - Provided as an FYI.
- CFO Memo – October BAN Sale
  - Provided as an FYI.
- Hillsdale Planning Board – Adoption of Housing Element and Fair Share Plan
  - Provided as an FYI.

- PRAH Associates, LLC
  - Park Ridge Planning Board 10/28
  - Provided as an FYI.
- BMed Dividend Received
  - Approximately \$58,000
    - Additional dividends are expected
  - Provided as an FYI.

### **COUNCIL MEMBERS**

- 2016 Professionals
  - Attorney Ten Hoeve to prepare resolution for Nov. 10<sup>th</sup> meeting
- Administrator O'Donnell informed the Mayor and Council of the Garbage contract to expire.
  - K. O'Donnell to send Attorney ten Hoeve specs for bidding purposes.

### **Open Work Session adjourned at 10:02 p.m.**

On a motion made by Councilman Bosi and Seconded by Councilman Hopper to confirm.  
Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano  
Borough Deputy Clerk