

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

October 13, 2015

8:27 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Hopper, Misciagna, Oppelt, and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Joe Kolodziej, Chief Financial Officer
Francesca Maragliano, Deputy Clerk

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

COUNCIL MEMBERS

- Borough Hall-Benches
 - Mayor Maguire informed the Council of maybe placing benches outside the double doors and by B. Beattie office.
- Statue Update
 - Councilman Cangialosi updated Mayor and Council of new statue for Uber Drivers.
- Sulak Recreation Area
 - Irrigation needed; subcontractors will need to be hired.
 - B. Beattie to inquire for proposals
- Mill Pond Phase II- Plantings
 - B. Bogart has identified 18 plants that have died
 - Maintenance bond to be used for replacement plantings
- Discussion on cancelling November 24th meeting
 - To be discussed further

BOROUGH CLERK / ADMINISTRATOR REPORT

- BCOSTF Grant Application: BC OST 2011 Funding Round:
 - Resolution authorizing payment included on 10/13 Consent Agenda.
- Evaluation of Recreation Facilities for compliance with 2010 ADA Standards
 - None at this time.
- Borough Hall Improvements
 - Door from Lobby into Finance office needs lock installed
 - Proposal requested from Discroll Locks for change out and for one master key and control key
- BC OSTF 2013 Funding Round
 - Advertise for receipt of bids – 9/18 Ridgewood News
 - Bids due 10/15 at 11:00 am
 - Award of Contract for Spring Construction 10/27 or 11/10 Mayor and Council meeting.

- Telephone System
 - None at this time.
- BC CDBG Funding Year 2015 – Senior Activities
 - None at this time.
- ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
 - Information included in weekly email blasts, Facebook and website alerts as well as electronic sign
 - Letters have been mailed to all utility customers along Park Avenue
 - Copy provided to Police Dept. as well
 - Maintenance Bond will be required.
 - Request for Bergen County reimbursement will be submitted after County approval.
- ADA Ramps – NJ Transit RoW
 - Fence has been installed
- Platform at Train Station
 - Proposal received from Creative Services to replace pavers one for one
 - Mayor and Council agreed on replacement with
 - Creative will schedule asap once notified.
 - Flagger to be paid by Transit
- Interactive Map on Borough website
 - None at this time
- NJDOT FY 2014 State Aid Program
 - Punch list items to be completed
 - Sprinkler heads, Belgium block behind ramps, top soil & seed
 - Core test has been authorized – requirement of NJDOT
 - Resolution authorizing payment included on 10/13 Consent Agenda.
- 2014 Road Improvement Program
 - E. Mancuso to meet with AJM
 - 2% retainage remains to be paid after receipt of approved Maintenance Bond
- Professional Services – 2014 Road Improvement Program
 - None at this time
- Fifth Street Culvert
 - Resolution awarding contract to E. Mancuso adopted 9/8
 - No report received from TransSystem at this time.
- Mill Pond Dredging
 - None at this time.
- Tax Map Update
 - None at this time
- NJDOT FY 2015 State Aid Programs
 - None at this time
- 2015 Road Program
 - Punch list items being completed
 - Resolution authorizing Change Order and Authorizing payment for work completed to date included on 10/13 Consent Agenda.
- Road Restoration Ordinance
 - Waiting for input from Board of Public Works.

- Senior Van
 - New Senior Van received on 10/1
 - Woodcliff Lake has requested that Montvale and Park Ridge give them the van as opposed to purchasing the van for approx. \$667 to Montvale and same to Park Ridge
 - Appraisal of old van values at \$2,000
 - Montvale will be conducting an auction next month
 - Mayor and Council agreed to allow Montvale to take the lead
- Grants
 - September Grant Activity Report provided
 - Councilman Cangialosi to coordinate NJDOT letters of support from Residents and Businesses
 - Mayor Maguire to inquire about potential grants for Redevelopment plan
- William D. Diedtrich Award
 - None at this time
- General engineering concerns
 - Homestead Place – RiverVale resident
 - Contract awarded to O’Donovan
 - Work to commence beginning of 10/19
 - P. Wayne has installed sand bags at critical areas in the event of a flash storm
- PKRG-TV Policies & Procedures
 - Memo provided to Mayor and Council
 - See Attorneys report
- League of Municipalities Conference – November 17th – 19th
 - Hotel rooms reserved.
 - Badges to ship week of 10/26
- Mill Pond/Electric Lake
 - None at this time.
- ITN North Jersey – September Meeting
 - Attorney Ten Hoeve spoke with Hackensack attorney
 - Ordinance was changed for this exemption
 - Attorney Ten Hoeve to review statute from 8/2015.
- Bear Brook Bank Erosion
 - None at this time.
- Recreation Director – Weekly Reports
 - Report of her activities provided
 - Provided as an FYI.
- PV Admins Meeting
 - MRESC guest – Cooperative purchasing agreement
 - Going out to bid for Natural Gas
 - Administrator O’Donnell looking into Cooperative Bid.
- Fire Prevention – September Activity Report
 - Provided as an FYI.
- PRPD – September Comp Time Report
 - Provided as an FYI.
- Open Enrollment – Active Employees and changes to SHBP

- Retirees Open Enrollment is May 2016, or 12 months after their last plan change
 - i. Memos mailed on 10/13
- Active Employees Open Enrollment seminar scheduled 10/14
- Provided as an FYI.
- Landscaper Registration
 - Attorney Ten Hoeve discussed a sample ordinance
 - Mayor Maguire to discuss with Open Space Committee and put forth a plan
- General Engineering
 - NJDOT Local Aid Grant FY2016
 - o Engineering fee to develop scope of work and prepare construction cost estimate \$2,000
 - Mill Pond Dam – NJDEP Inspection
 - o NJDEP is requiring the Inundation Map be updated
 - o Proposal received from Brooker Engineering for \$3,750
 - Resolutions authorizing Brooker Engineering for Mayor and Council meeting 10/27
- Engineering Concerns
 - Sidewalk along Park Avenue east of Borough Hall is collapsing
 - o Needs to be addressed asap, cannot wait until the Spring
 - o Proposal to be requested from Brooker to fix of sidewalk and add proposed fence
 - Corner of Highland and Kinderkamack Road
 - o E. Mancuso has advised that it is not a drainage concern
- Police Chief's Car to Fire Prevention
 - Request received that the old car be transferred to Fire Prevention
 - o Fire Prevention to absorb the cost of any upgrades or improvements
- Stigma Free Event October 28th
 - Request for ad in program
 - Mayor and Council agree to place a full page ad.
- Borough of Park Ridge Newsletter possibilities
 - Deputy F. Maragliano reached out to Community Life
 - Cost to print and mail budget newsletter – approx. \$3,100
 - Mayor Maguire would like to know circulation for Park Ridge residents
 - o Deputy F. Maragliano to inquire
- State of New Jersey – Department of Community Affairs
 - State acknowledged receipt of resolution identifying area in need of redevelopment.

ATTORNEY REPORT

- ITN Senior Transportation
 - See Clerk/Administrator report
- PKRG- Bylaw's & Procedures
 - Memo to be reviewed by Mayor and Council
 - Discussion on revising Bylaw's
 - Councilman Oppelt to request previous bi-laws from PKRG-TV member Ned

CFO REPORT

- Best Practices
 - Inventory sheet has been filed with the state
 - Upgraded score of 92%

COUNCIL MEMBERS

- Resident request for Halloween
 - Mayor and Council discuss the request for closing 3rd & 4th street
 - Police Chief Madden to provide cones at either end of the street
- 5 Year Capital Plan
 - Councilman Bosi distributed a preliminary list and to focus on 2016
 - Councilman Cangialosi to send to grant writer for potential opportunities
- Stigma Free
 - Informed Mayor and Council of Mental Health 101 Program being offered 10/27-10/28

Open Work Session adjourned at 9:40 p.m.

On a motion made by Councilman Cangialosi and Seconded by Councilman Bosi to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk