

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION
September 22, 2015
7:10 P.M.

Present: Councilmembers; Cangialosi, Bosi, Hopper, Misciagna, Oppelt, and Mayor Maguire.

Absent: Councilwoman Bertini

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Joe Kolodziej, Chief Financial Officer
Francesca Maragliano, Deputy Clerk
Eve Mancuso, Borough Engineer
John Boswick, ITN Representative

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

ATTORNEYS REPORT

- HornRock Properties for Rezoning
 - Traffic report provided by HornRocks study team Dynamic
 - Mayor and Council awaiting traffic study report from their appointed team.

COUNCIL MEMBERS

- Downtown Redevelopment Project
 - Mayor Maguire reviewed the process for a redevelopment plan
 - Mayor and Council agreed to authorizing a redevelopment plan that would appoint the professionals and a developer
 - Councilman Hopper informed the Council of residents' concerns and the need for transparency

John Boswick from ITN North Jersey joins the meeting at 7:32 pm

- ITN North Jersey
 - The Independent Transportation Network®
 - J. Boswick informs the Mayor and Council of ITNs program inception date, services, costs, and goals.
- John Boswick leaves the meeting at 7:50 pm
 - Mayor and Council discuss pros and cons of ITNs program as it relates to Park Ridge residents.
 - Attorney Ten Hoeve to reach out to other municipalities for further insight.

BOROUGH CLERK / ADMINISTRATOR REPORT

- BCOSTF Grant Application: BC OST 2011 Funding Round
 - Project was complete final payment has not been made
- Evaluation of Recreation Facilities for compliance with 2010 ADA Standards
 - No update at this time
- Borough Hall Improvements
 - Mayor and Council discussion on items for consideration
 - Additional overhead lighting, Shelving/cabinets, Panic buttons
- BC OSTF 2013 Funding Round
 - Advertise for receipt of bids –Bids due 10/16 at 11:00 am
 - Award of Contract for Spring Construction 10/27 or 11/10 Mayor and Council meeting
- Telephone System
 - No update at this time
- BC CDBG Funding Year 2015 – Senior Activities
 - No update at this time
- ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
 - Park Avenue milling and paving scheduled for 11/5-11/6 (rain date of 11/7)
 - County to install orange construction signs one month prior to work
 - All Borough Media outlets to be included in notifications
 - Notices will be sent and hand delivered to all businesses/residents along Park Avenue
 - Resolution authorizing payment to be included on future consent agenda. Maintenance Bond required. Request for Bergen County reimbursement will be submitted after County approval.
- ADA Ramps – NJ Transit RoW
 - Fence along tracks to be installed by others and provided by Bergen Fence
- Platform at Train Station
 - Letter being drafted to send to NJ Transit, copying Assy. Schepis, Assy Auth, Freeholder Sullivan
 - Proposal received from Creative Services to replace pavers one for one \$5,990
- Interactive Map on Borough website
 - No update at this time
- NJDOT FY 2014 State Aid Program
 - Paving Complete
 - Punch list items to be completed
- 2014 Road Improvement Program
 - 2% retainage remains to be paid after receipt of approved Maintenance Bond
- Professional Services – 2014 Road Improvement Program
 - No update at this time.
- Fifth Street Culvert
 - Awaiting a response from County
 - No report received from TransSystem
- Mill Pond Dredging
 - No update at this time

- Tax Map Update
 - No update at this time
- NJDOT FY 2015 State Aid Programs
 - E. Mancuso has recommended beginning Task 1 – Task 3 for construction in 2016
- 2015 Road Program
 - Punch list items to be completed
 - Mayor and Council discussed curb replacement in certain locations.
- Road Restoration Ordinance
 - Waiting for input from Board of Public Works.
- Senior Van
 - Awaiting delivery from Wolfington
- Grants
 - August Grant Activity Report provided as an FYI
- William D. Diedtrich Award
 - Liaisons to meet with their respective organizations for recommendations.
 - Councilman Bosi recommended J. Hansen as a candidate
- General engineering concerns
 - Homestead Place – RiverVale resident
 - Resolution awarding contract to O’Donovan on consent agenda
- PRFD Fire House Fence Installation
 - B. Bogart met with Joe Mauro
 - Decision to go with shrubbery instead
- PKRG-TV Policies & Procedures
 - Council to review memo of recommendations by J. Ten Hoeve
- League of Municipalities Conference – November 17th – 19th
 - Conference badges ordered for attendees & their guests
- Mill Pond/Electric Lake
 - No update at this time
- ITN North Jersey
 - Mayor and Council met with ITN representative.
 - Discussion of their services of pros and cons of service.
- Bear Brook Bank Erosion
 - Neglia Engineering report provided to Mayor and Council
- High School Volunteers assisting with Recreation Programs
 - Provided as an FYI
- Recreation Director – Weekly Reports
 - Provided as an FYI.
- PV Admins Meeting
 - MRESC guest at meeting – Cooperative purchasing agreement
 - They are going out to bid for Natural Gas
 - Recommend to provide our PSE&G information for bid
- Eagle Scout Project request – Atkins Glen Trail
 - Kiosk and 2 picnic tables to be installed
 - Certificate of Insurance and Hold Harmless to be provided
 - Overgrowth on trail to be trimmed

- Fire Prevention – August Activity Report
 - Provided as an FYI.
- PRPD – Odometer Readings
 - Provided as an FYI.
- Toll Brothers – Affordable Housing Needs
 - Provided as an FYI.
- PSE&G County Wide emergency Response/Preparedness Meeting
 - Information provided on handling natural gas, propane gas and electrical emergencies
 - Provided as an FYI.
- Initiation of Proceedings – Dept. of Transportation
 - October 13th at Park Avenue Rail Crossing
 - Request for signage “Do Not Stop on Tracks”
- Traffic Study – Hornrock Properties
 - Traffic Assessment received
 - Copies to be forwarded to respective boards and committees
- Open Enrollment – Active Employees and changes to SHBP
 - Meeting Marsh McLennan on 9/29
 - Webinar through the state on 9/30
- Finance Department – Organizational Chart
 - Summary of staffing needs in the Finance Department and recommendations for compensation provided
 - Interviews for assistant position being conducted
 - Daily deposits done by borough employees- safety concern
 - Recommendation for police to assist

Open Work Session reconvened at 8:53 pm

Eve Mancuso joins the meeting at 8:54pm

COUNCIL MEMBERS

- Crossing Guard Plaque
 - Mayor and Council discuss location for plaque.

ENGINEERS REPORT

- General Engineering
 - Commuter Lot- Trench Drains
 - Works is completed.
- Rock Avenue
 - Gutterline along front of property settled.
 - E. Mancuso to discuss with P. Wayne
- Pavement damage from storm water
 - DLS provided quote
 - Mayor and Council discussed and approved
- Homestead Place- RiverVale resident
 - Two (2) proposals submitted for work

- O'Donovan excavating price was lowest bid
- Fifth Avenue Culvert- Hydrology Study
 - Proposal submitted by Brooker
 - Administrator K. O'Donnell to reach out to the county
- Handicapped Ramps along Park Avenue
 - Works is completed
 - Punch list being developed for any remaining items.
 - Milling and paving slated for 11/5th-6th (rain date 11/7)
- Recreational Facility- Mill Pond- Phase II
 - Work is complete
 - Change order being processed
- New Jersey Transit- ADA Crossing
 - Work is complete.
 - Bergen Fence to purchase and install ornamental fencing
 - E. Mancuso to work with NJ Transit for possible flaggers
 - Mayor and Council discussion of train station sign
- 2014 Road Improvement program
 - Work is complete.
 - BOE released retainage fee.
- Updates to the Tax Maps
 - Maps 98% complete; 75% checked.
- Sulak Lane Park Improvements
 - Project has been advertised to bid.
 - Bids are due October 15, 2015.
- Glen Road Culvert
 - Field survey shows municipal boundary not in center line.
 - Park Ridge land only 20%
 - Municipal Aid Grant application to be filed
- 2015 Road Improvements Program
 - Work is complete
 - Punch list items being addressed
- Ridge Avenue Improvements (NJDOT Local Aid Grant- FY 2014)
 - Work is complete
 - Punch list items being addressed
- NJDOT Grant Applications FY 2016
 - E. Mancuso working with P. Blanos and B. Bogart for various projects.
 - Meeting to be held September 29, 2015.

Open Work Session adjourned at 10:18 p.m.

On a motion made by Councilman Bosi and Seconded by Councilman Cangialosi to confirm.
Motion carried unanimously.

Respectfully submitted,
Francesca Maragliano
Borough Deputy Clerk