

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

March 10, 2015

6:50 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Hopper, Misciagna, Oppelt, and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Francesca Maragliano, Deputy Clerk
Colleen Ennis, CFO
Jeff Bliss, Auditor
George Mehm, Board of Public Works President
Dr. Charlie Moore, Board of Public Works

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

Jeff Bliss -Auditor Summary

- Auditor Bliss informed the Mayor and Council the 2015 Budget will be introduced at the public hearing.
- Auditor Bliss reviewed the following items for the 2015 Municipal Budget
 - Comparative schedule of fund balance.
 - Tax rate of 2010 – 2014
 - Major line items of increase and decreases.
 - Major increases, reserve for tax appeals and reserve for uncollected taxes.
 - Analysis of increase tax levy.
 - \$91,869 increase in tax levy or 1%
 - Analysis of assessed value increase of 0.2%
 - Analysis of tax rate increase 0.005% (0.9%) or \$24.00 on the average assessed home value of \$470,000.
- Mayor and Council discussed how Park Ridge's tax rate compares to neighboring towns. Auditor Bliss feels we are in the middle.
- Mayor and Council discussed Bond Debt level which is down \$925,000

Auditor Jeff Bliss exited the meeting at 7:30pm

Open Work Session adjourned to Closed Session at 7:34 p.m.

Open Work Session reconvened at 10:07 p.m.

BOROUGH CLERK / ADMINISTRATOR REPORT

- BCOSTF Grant Application: BC OST 2011 Funding Round:
 - No update at this time.

- Evaluation of Recreation Facilities for compliance with 2010 ADA Standards:
 - No update at this time.

- Borough Hall Improvements
 - Demolition on Phase II began on 3/6/15.
 - Discuss of signage and front lobby area.
 - Discussion on getting a quote for stairs.
 - Bond Ordinance amending funds introduced on 2/24/15, scheduled for adoption on 3/10/15.

- BC OSTF 2013 Funding Round
 - Engineer has completed survey and forwarded to Planner.

- Telephone System
 - System upgrade needed.
 - Council President Misciagna to get cost estimates on phone system.

- BC CDBG Funding Year 2015- Senior Activities
 - Reorganization meeting and application review scheduled for 3/11/15 in Old Tappan.

- ADA Ramps- Park Avenue- Pascack Rd. to Kinderkamack Rd.
 - License agreement signed by Mr. Quackenbush.
 - Waiting on written confirmation of funding with County.
 - Administrator O'Donnell to advise Animal Hospital costs to repave will be more significant if done later.

- Interactive Map on Borough Website
 - No update at this time.

- NJDOT FY 2014 State Aid Program
 - Eve Mancuso working on bid document specifications.
 - Resolution authorizing receipt of bids on Consent Agenda.

- 2014 Road Improvement Program
 - Board of Ed payment still unresolved.

- Professional Services – 2014 Road Improvement Program
 - No update at this time.

- Fifth Street Culvert
 - Waiting on report from TranSystem.

- Mill Pond Dredging
 - No update at this time.

- Tax Map Update
 - No update at this time.

- NJDOT FY 2015 State Aid Programs
 - No update at this time.

- 2015 Road Program
 - No update at this time.

- Bears Nest Condominium Association- Kelly Services
 - Board of Directors to discuss agreement at 3/26/15 meeting.

- Road Restoration Ordinance
 - Waiting on input from the Board of Public Works.

- PRAA modification request of Sulak Small Field
 - PRAA to pay for field renovations at Sulak.
 - PRAA- Renovations needed at Atkins Glenn and Colony.
 - Councilmember Hopper to get proposal.
 - Field meeting to be scheduled.
 - Shed location discussed, Councilmember Hopper suggested it might flood at current location.

- Mill Pond Dam
 - No update at this time.

- Senior Van
 - Waiting on pricing from National Bus Sales (HGACBuy).
 - May have to go out to bid.

- Social Media Strategy
 - Councilmember Cangialosi drafted guideline sheet for the Borough Hall, Police Dept., Fire Dept. and Green Team.
 - Councilmember Cangialosi to discuss with Matt Krayton possible presentation on social media.
 - Attorney Ten Hoeve suggested looking at current personnel policy and relate it to the social media guidelines.

- Department Head meeting on 2/26- Park Avenue
 - Advised members present of upcoming projects.
 - Bob Ludwig reached out to VR Developers on paving of Park Avenue.
 - VR Developers feels it's pre-mature to do utility work prior to paving.
- PRPD- February Comp time report

- Provided as an FYI.
- Fire Prevention Bureau- January & February reports.
- Provided as an FYI.

BOROUGH ATTORNEY REPORT

- Read update on court's decision on COAH.
- Council will discuss.
- Round #3 has not been approved.
- Mayor Maguire advised those present of the 3rd round objector.

COUNCIL MEMBERS

- Recreation Position
 - Review of job scope for Recreation Director, part time position
 - 10 hours per week, salary of \$10,000
 - Position to be filled in May
- Bill A4235/Transparency Tax Act
 - Mandates if tax appeal is awarded all parties must pay back a piece of the payback.
 - Mayor and Council discussion on support of bill.
 - Councilmember Cangialosi to send out sample of bill for review.
- Deer Problem
 - Councilmember Bertini attended and reviewed presentation at the Bergen County Agricultural club meeting on 3/6/15.
 - Councilmember Bertini suggests we should raise awareness of the deer problem.
 - Mayor and Council discussed options to help and alleviate deer problem.
 - o Educational materials
 - o Add a link to the DFW on the boroughs web page
 - o Councilmember Bertini suggests "no feeding of deer" ordinance
 - o Mayor Maguire asks Councilmember Bertini to draft an ordinance
- Weight Loss Challenge
 - Starts March 26, 2015
 - Councilmember Bertini to have something aired on PKRD-TV

Open Work Session adjourned at 10:24 p.m.

On a motion made by Councilman Cangialosi and Seconded by Council President Misciagna to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk