

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

February 24, 2015

6:47 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Hopper, Misciagna and Oppelt.

Absent: Terry Maguire- Mayor
CFO Colleen Ennis

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Francesca Maragliano, Deputy Clerk
Jim Hesper- Community Forestry

Acting Mayor Misciagna read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

Councilman Cangialosi arrived to meeting at 6:57pm.

- NJ Shade Tree & Community Forestry
 - Review of Community Forestry Maintenance Program
 - Jim Hesper distributed information on what approved status plan would provide the borough.
 - Acting Mayor Misciagna and Council discussed the advantages and disadvantages of establishing a commission.
 - John Ten Hoeve – the plan would have a more favorably if the goal considered reorganizing into a commission.
 - Jim Hesper doesn't see the need for a commission.
 - Jim Hesper will consult with TimberView to change verbiage in Goal #2.
 - Resolution for March 10th authorizing and accepting of Community Forestry Maintenance Program to be on agenda. Acting Mayor Misciagna and Council unanimously agreed, provided changes are made as discussed.

Jim Hesper left meeting at 7pm.

Closed Session adjourned to Open Work Session at 7:40 p.m.

BOROUGH CLERK / ADMINISTRATOR REPORT

- Borough Hall Improvements- Move
 - Councilman Bosi asked how the office move was coming along.
 - Borough Clerk O'Donnell explained unexpected obstacles had to be overcome to get what they wanted.

- BCOSTF –Mill Pond Phase II
 - Planning Coordinator Brigitte Bogart advised project is 80% complete.
 - Work will commence in the spring when weather permits.

- Evaluation for Recreation Facilities
 - Grant opportunities being pursued.

- Borough Hall Improvements
 - Employees moving into renovated section by 2/25/2015.
 - Bond Ordinance amending funds introduced at meeting, scheduled for adoption on March 10, 2015 meeting.

- Telephone System
 - No update at this time.

- BC CDBG Funding Year 2015- Senior Activities
 - No update at this time.

- ADA Ramps- Park Avenue- Pascack Road to Kinderkamack Road
 - Waiting on letter of commitment of funds from county.
 - Capital Ordinance required.

- Interactive Map on Borough website.
 - No update at this time.

- NJDOT FY 2014 State Aid Program
 - No update at this time.

- 2014 Road Improvement Program
 - Board of Education payment with contractor still unresolved.
 - Councilman Cangialosi to reach out to Board of Education.

- Professional Services- 2014 Road Improvement Program
 - No update at this time.

- Fifth Street Culvert
 - Awaiting report from TransSystem.

- Mill Pond Dredging
 - Brooker Engineering provided update proposal dated 2/5/15.
 - LBG provided updated proposal date 2/13/15.
 - Estimated total for professional fees \$41,000.00 for DEP permits.
 - Acting Mayor Misciagna and Council discussed combining the dredging and re-turfing of the soccer field for better rate.

- Green Team- Sustainable Jersey Certification
 - Resolution for Supporting Idle Free Zones on 2/24/15 consent agenda.

- NJDOT FY 2015 State Aid Programs
 - No update at this time.

- 2015 Road Program
 - Resolution authorizing receipt of bids included on 2/24/15 agenda.
 - Resolution authorizing Engineering Services on 2/24/15 agenda.

- Bears nest Condominium Association- Kelly Services
 - No update at this time.
 - Condo association meeting at 2/26/15.

- Road Restoration Ordinance
 - Waiting for input from Board of Public Works.

- PRAA –Modification of Sulak Small Field
 - Waiting for proposals for both fields.
 - Attorney Ten Hoeve said Park Ridge was late in having a 50/70 field.

- Municipal Pool Commission
 - Resolution authorizing receipt of bids included on 2/24/15 agenda.
 - Councilman Cangialosi informed Council that Park Ridge fee's were increased and are in line with Woodcliff Lake's municipal pool.

- Mill Pond Dam
 - Dam Safety Visual Inspection Report due to DEP by 4/15/15.
 - Information provided on Engineers report.

- BCUA- Recycling Enhancement Taxes
 - Borough paid a total of \$9,895.92

- Commuter Parking Permits
 - 2014 Permits expire on 3/31/15.
 - Acting Mayor Misciagna and Council advised to send renewal notices out.
 - Acting Mayor Misciagna and Council advised residents to receive notices first 3/2/15 and then businesses 3/9/15.
 - Valley Health to receive 10 permits with an additional 2 more if available.

- 82 Rivervale Road- NJ DEP
- Correspondence from NJDEP to M. Prusha.

COUNCIL MEMBERS

- 2015 Budget to be presented at April 14, 2015 meeting.
 - Jeff Bliss to attend March 10, 2015 meeting.
 - Average tax increase per household approximately \$24 per year.
 - Using \$730,000 from surplus.
 - Surplus will be approximately \$1.96 million.
 - Reserving \$175,000 for tax appeals.
 - Discussion on Police overtime number.
 - Councilman Bosi reviewed meeting with Police Department on 2/20/15.
- Police Sergeant
 - Acting Mayor Misciagna and Council discussed Sergeant position.
 - Currently there is an incomplete Sergeants list.
 - Waiting for new list.
 - Patrolman can act as Tour Commander.

ENGINEERS REPORT

- Mill Pond Dam Inspection
 - Dam Inspection due April 15, 2015, will commence when snow has melted.
 - Eve Mancuso reviewed and did a visual inspection.
- Handicap Ramps along Park Avenue
 - Waiting on letter of county commitment for funding.
- Mill Pond Phase II
 - Construction to commence when weather permits, approximately 2-3 weeks to finish work.
 - Paving to be suspended until April 2015.
 - Construction delay may affect Baseball & Softball Opening Day parade route.
 - Acting Mayor Misciagna requested we look into alternate parade routes if possible.
 - Discussion on alternate parade route.
 - Parade is April 11, 2015.
- Ridge Avenue Improvements
 - Topographic survey is complete.
 - Completed plans and specifications delayed by weather.
 - Submittal to NJDOT for review and approval to commence once plans and specifications are complete, approximately four weeks.

- Tentative late spring construction.
- New Jersey Transit- ADA Crossing
 - Approved preliminary plans and draft agreement under review by Borough Attorney Ten Hoeve and Transit.
 - Possible re-design of corner is being considered.
- 2014 Road Improvement Program
 - The project is complete.
- Tax Maps
 - Approximately 75% complete.
- Sulak Lane Park Improvements
 - Topographic survey is 100% complete.
- Glen Road Culvert
 - Submitted for potential project for NJDOT Grant FY 2015
- 2015 Road Improvement Program
 - Proposal for engineering services submitted.
- Municipal Pool Improvements
 - Plans and specifications are complete.

CFO REPORT

- Absent.

COUNCIL MEMBERS

- Memorial Day Parade
 - Councilman Oppelt has been working with Dick Bozzone on parade.
 - Councilman Oppelt looking for more participants, possibly Rotatory Club and PRAA.
 - Councilwoman Bertini mentioned Golden Age Club as long as they have a vehicle to ride in.
- Deer Over-Population
 - Acting Mayor Misciagna and Council discussed how it might be handled.
 - Councilwoman Bertini received a resident's letter with concern of too many deer in neighborhood.
 - New Jersey Board of Agriculture- Councilwoman Bertini to attend March 6th seminar.
- Shared Services
 - Tri-Boro van- Woodcliff Lake pushing back.
 - Acting Mayor Misciagna and Council discussion of a 50% split with Montvale

- Facebook
- Councilman Cangialosi wants to know who the administrator is for each department (Green Team, Police and Fire).
- Councilman Cangialosi suggests a guide or outline of allowable contents to post.
- Councilman Cangialosi to construct a guide or outline draft.

Open Work Session adjourned at 9:35 p.m.

On a motion made by Councilman Hopper and Seconded by Councilman Bosi to confirm.
Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk