

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION

February 10, 2015

7:25 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Hopper, Misciagna, Oppelt, and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Narita Maraj, Deputy Clerk
Colleen Ennis, CFO

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

BOROUGH ATTORNEY REPORT

- Street Opening
 - Waiting on reply for Utility Board, input is needed from Board before Borough can proceed.
 - Infrared technology was discussed.
 - Councilman Bosi to contact Bill Beattie, Director of Operations.

BOROUGH CLERK / ADMINISTRATOR REPORT

- Agenda changes
 - Mayor and Council consented to place Golden Age Club Proclamation on Agenda.
- Jay Ottens (Borough Employee)
 - His mother passed away, services mentioned.
 - Mayor and Council approved donation to the Tri-Boro Volunteer Ambulance Corp. in her memory.
- Mill Pond Phase II
 - Mayor and Council inquired as to the completion date of the project.
 - Administrator advised that it was delayed due to weather.
 - Administrator advised per Borough Engineer that work will commence in the spring.
- Borough Hall Improvements
 - Administrator advised of the status of the project.
 - Councilwoman Bertini mentioned a member from the Pool Commission fell during their last meeting in Borough Hall.

- Mayor and Council discussed better lighting.
 - Mayor and Council discussed the potential re-design to areas of Borough Hall that would connect the upstairs section.
 - Mayor asked architect for concept drawings and distributed for Council to review
 - ADA requirements discussed.
 - Architect will be asked to review plans for ADA ramp and connecting areas.
 - Mayor Maguire waiting on cost estimate.
 - CFO discussed Ordinance – Mayor and Council unanimously approved amending Capital Ordinance to increase by \$40,000.00.
- BC OSTF 2013 Funding Round
 - Administrator informed Mayor and Council that the Borough Engineer has completed the survey and it has been forwarded to the Borough Planner.
- Telephone System
 - Will be included as part of Borough Hall improvement project.
- ADA Ramps- Park Avenue- Pascack Rd. to Kinderkamack Rd.
 - Administrator informed Mayor and Council of request for reimbursement of new amount to the County.
 - No response received
 - Auditor requires letter from county committing to funding.
 - Councilman Bosi asked for an update on Animal Hospital.
 - Mayor Maguire advised they are waiting for DEP.
- ADA Ramps – NJ Transit RoW
 - Funds will need to be appropriated.
- NJDOT FY 2014 State Aid Program
 - There is no update at this time.
- Fifth Street Culvert
 - Administrator is waiting on report from TranSystem.
- Mill Pond Dredging
 - Brooker Engineering provided updated proposal.
 - Mayor Maguire is committed to dredging and looking into assistance.
 - Councilman Cangialosi recommended the possibility of grants and putting together an Adhoc Committee.
 - Councilman Cangialosi suggested to obtain a list of applicable grants from the grant writer.
 - Council discussed DEP permit costs and time frame.
 - Mayor and Council will work with County and County Executive to review all options.
- Green Team – Sustainable Jersey Certification

- Mayor and Council agreed resolution is needed for anti-idling signage; signage is not sufficient for points.

- Tax Map Update
 - No update at this time.

- TBVAC Tahoe Estimate
 - The borough has agreed to fund 1/3 of the cost.

- Bears Nest Condominium Association- Kelly Account (Municipal Services)
 - Bears Nest Condominium Association to review agreement and advise.

- Grant Consultant RFQ
 - One response received by Millennium.
 - Councilwoman Bertini contacted references.
 - Councilman Cangialosi explained the grant cycle.
 - DOT grants discussed regarding Engineer and Grant Writer
 - Mayor Maguire – Term March- December grant consultant approval of an additional \$2,500.00 included in budget.

- Adoption & Approval of CFMP
 - Borough Attorney Ten Hoeve does not recommend Shade Tree Commission.

- Office Cleaning
 - Proposals to be obtained.

- PRAA - Sulak Small Field
 - PRAA seeking proposals for modifications.

- Municipal Pool Commission
 - Councilman Cangialosi agreed increasing pool fees before upgrades.
 - Pool Commission discussed fees and marketing.
 - Councilwoman Bertini suggested increase with advertising of upgrades.
 - Mayor and Council all agreed with Pool Commission.

- Mill Pond Dam
 - Dam Safety Visual Inspection Report due to DEP by 4/15/15.

- Recognizing & Honoring the Service of the Law Enforcement Officers
 - Mayor and Council discussed resolution from Tinton Falls.
 - Mayor and Council do not wish to adopt a similar resolution.

- NJSLOM 100th Anniversary and Retirement Banquet William Dressel
- PRPD- January Comp time Report
- Tri-Boro Shuttle Monthly Report

Open Work Session adjourned to Public Hearing at 8:15 p.m.
Open Work Session reconvened at 9:00 p.m.

CFO REPORT

- Payroll transition did not transpire as smoothly as anticipated. Problems switching back to Paychex.
- Mayor and Council received an update from CFO Ennis suggested physical checks rather than direct deposit for 2/13/15 payroll.

COUNCIL MEMBERS

- Stigma Free Update
 - Park Ridge to cover event to take place on 2/25/15 at the Mancinelli Community Center
 - Mental Health Certification Program scheduled for March.
 - Councilman Cangialosi suggested borough employees should attend.
 - Mayor Maguire not available to attend event on 2/25/15; Council President Misciagna will be acting mayor in his absence.
- Pool Slide
 - Councilman Hopper to check specifications of slide height as it may affect insurance coverage.

Open Work Session adjourned to Closed Session at 9:40 p.m.

On a motion made by Council President Misciagna and Seconded by Councilman Hopper to confirm. Motion carried unanimously.

Respectfully submitted,

Francesca Maragliano
Borough Deputy Clerk