

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION – REORGANIZATION PLANNING MEETING

December 2, 2014

8:16 P.M.

Present: Councilmembers; Cangialosi, Bosi, Hopper, Oppelt, and Mayor Maguire.
Councilwoman Bertini arrived 8:18 p.m.

Absent: Councilman Galdi

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Narita Maraj, Deputy Clerk
Colleen Ennis, CFO
Keith Misciagna, Councilman Elect

Mayor Maguire read the compliance statement as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

MAYOR'S AGENDA

- Borough Hall Improvements
 - Mayor Maguire presented concept drawing received from Architect
 - Mayor and Council decided it needed to be revised
 - Administrator suggested the front view of the building
 - Councilmen Cangialosi and Hopper suggested posting pictures on Facebook
 - Mayor Maguire requested that Bill Beattie or Angelo Dellarmo take pictures of the construction area for posting
 - Mayor Maguire also discussed change orders to be issued regarding electrical outlets and door closer - #2 & #3 will be approved; #1 is not approved
 - Project timeline discussed.

- Reorganization Planning
 - Mayor welcomed Councilman Elect Misciagna to meeting
 - He also advised him of Invocations and Benedictions; Councilman Bosi to reach out to clergy as well
 - Administrator reviewed dates/times for Sine Die 01/01/15 at 12:30 p.m. and Reorganization 01/01/15 at 1:00 p.m.
 - Fire Department will also have their oaths on 01/01/15
 - Administrator to contact Fire Department re: planning.

- 2014 Goals and Accomplishments
 - Mayor reviewed Goal spreadsheet for 2014
 - He then asked all to mention at least one goal or accomplishment that was met this year
 - Councilman Misciagna – getting elected
 - Councilman Cangialosi – no tax increases, Stigma Free Zone, Website update
 - Councilman Cangialosi requested that the Goals be reviewed every quarter
 - Councilwoman Bertini – Mayor’s Wellness Program
 - Councilman Bosi – Medical Benefits conversion, No tax increases, Balance sheets improved
 - Councilman Oppelt – Veteran’s Park repairs, Memorial Day former Mayors gathering, 9/11 Memorial ceremony and improved relationship with Park Ridge American Legion
 - Councilman Hopper – Facebook page, Pool improvements, Handicap awareness (Access for All)
 - CFO – Reorganization of Finance, Consolidation of banks
 - Councilwoman Bertini – Golden Key event for Senior residents
 - Councilman Cangialosi – coordinating paving with Park Ridge Board of Education
 - Borough Attorney – Reduced tax appeals, State Health Benefits conversion
 - Councilman Oppelt for Councilman Galdi – improvement in Summer Day Camp.

- Committee Assignments
 - Mayor distributed listing of assignments for Request for Proposals (RFP) for professional
 - 2 councilmembers for each RFP
 - Grant writing RFP and fees discussed
 - Borough Attorney needs information to write RFP for grant writer
 - Councilwoman Bertini mentioned that she doesn’t know about Engineer RFP; Mayor advised that she doesn’t need to know about Engineering and it will give her a chance to learn about what Borough Engineer responsibilities and duties
 - Appointment of Professionals will be at 01/13/15 Mayor and Council meeting.

- Liason Assignments
 - Mayor reviewed 2014 assignments; Councilmembers to call or email within a week for their preferences for 2015
 - Councilwoman Bertini suggested to Mayor that major assignments should have 2 liasons – one from each political party, to avoid conflicts
 - Suggestion discussed; Councilman Hopper stated that Shared Services negotiations may benefit from Councilwoman Bertini’s suggestion
 - Mayor to consider both suggestions
 - PRUEA – Councilmen Galdi and Oppelt to meet with Union on 12/15/14
 - Administrator was asked to distribute roster to Mayor and Council
 - Councilman Cangialosi inquired if the webmaster needs to submit a Request for Proposal; per Borough Attorney if its under \$15,000.00 no RFP or RFQ is required
 - Administrator to contact webmaster about 2015 fees.

- 12/23/14 Mayor and Council Meeting
 - Councilman Cangialosi asked if meeting will be taking place
 - Clerk advised that it may be rescheduled if there is unfinished business that can't wait till January.

Open Work Session adjourned at 8:55 p.m.

On a motion made by Councilman Hopper and Seconded by Councilman Oppelt to confirm.
Motion carried unanimously.

Respectfully submitted,

Narita Maraj
Borough Deputy Clerk