

**MAYOR AND COUNCIL MEETING**  
**OPEN WORK SESSION**  
**November 25, 2014**  
**9:00 P.M.**

Present: Councilmembers; Cangialosi, Bosi, Galdi, Hopper, Oppelt, and Mayor Maguire.

Absent: Councilwoman June Bertini

Also Present: John Ten Hoeve, Borough Attorney  
Kelley O'Donnell, Borough Clerk/Administrator  
Narita Maraj, Deputy Clerk  
Colleen Ennis, CFO  
Eve M. Mancuso, Brooker Engineering, PLLC. – Borough Engineer  
Peter Wayne, General Supervisor of Public Works

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**Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.**

**BOROUGH ENGINEER'S REPORT**

- 2015 Road Program
  - 2015 Road Program projects were reviewed
  - North Avenue was added to the project list
  - Mae Court was also looked at for possible work
  - It was recommended that 3<sup>rd</sup> street work be done to address drainage problems/issues
  - Councilman Bosi discussed budget options to pay for road program in 2015 and 2016 (\$775,000.00 spread over two (2) years)
  - Glen Road culvert repairs discussed. Grant monies may not be sufficient to cover entire repairs needed
  - Mayor Maguire discussed micropaving. Borough of Montvale was not pleased with micropaving that was done
  - Ridge Avenue repairs and budget discussed
  - Borough Engineer and Peter Wayne to decide on 2015 Road Program projects and make recommendations to the Mayor and Council
  - Mayor and Council all agreed to make repairs to 3<sup>rd</sup> Street.
  
- Handicapped Ramps Along Park Avenue
  - Concrete contract discussed
  - Bergen County entered into a new contract
  - Engineer recommended to execute contract immediately for Spring 2015 concrete work.

- Mill Pond – Phase II
  - Subcontractor, Berto, completing concrete work in current good weather conditions
  - Engineer explained types of concrete and the effects on weather on concrete work to the Mayor and Council
  - Administrator advised that the Fire Department may have an issue with fire truck clearance when exiting the rear of the fire house
  - Engineer to review area with Robert Ludwig, Fire Inspector
  - Fire Truck drivers to test clearance
  - Repairs can be made to the curb if needed
  - Mayor and Council agreed to change order for repair if necessary.
  
- Handicapped Ramps Along with Park Avenue
  - Borough Attorney requested specifications of work from Engineer to prepare concrete contract.
  
- 2014 Road Improvement Program – Park Ridge Board of Education
  - Balance due by Board of Education still being reviewed
  - Borough Engineer received call about discrepancy with delivery tickets
  - Councilman Cangialosi was informed that change orders were not approved by Board of Education
  - Terms of the Interlocal Agreement discussed
  - The Contractor, AJM, has to submit tickets to the Board of Education for review
  - Mayor and Council will be updated on matter.
  
- Updates to Tax Maps – project has re-commenced.
  
- Sulak Lane Park Improvements
  - Brigitte Bogart, Borough Planner, to review plans
  - Anticipated project start date Spring 2015.
  
- Mill Pond – Phase II
  - Project completion dependent on weather conditions
  - Effect on grant reimbursement discussed; Borough to pay for project and then will be reimbursed, however time-line on application must be met
  - Issues with weather may cause delays which could affect reimbursement
  - Administrator to ask Brigitte Bogart, Borough Planner, to call Bergen County Open Space Agency to find out if there would be any problems if weather affects completion date.

## **PUBLIC WORKS – RECYCLING**

- Recycling Schedule
  - Recycling yard schedule for 2015 discussed
  - Needs to be confirmed for 2015 Newsletters to be finalized and printed
  - Peter Wayne suggested an all-year round schedule of 9 am – 2 pm on Wednesdays and Saturdays

- Councilmembers Galdi, Bosi, Oppelt and Hopper all agreed to schedule changes for 2015.

Eve M. Mancuso and Peter Wayne were excused from meeting at 9:45 p.m.

### **BOROUGH CLERK / ADMINISTRATOR REPORT**

- Borough Hall Improvements
  - Status of project and orders reviewed.
- Senior Activities – BC CDBG – FY 2015
  - Resolution was on 11/25/14 Agenda.
- ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
  - Administrator to pursue matter as Engineer suggested.
- Sulak Cell Tower – Verizon wishes to install a generator
  - Borough Attorney advised that this project will not be pursued by Verizon.
- Mill Pond Dredging
  - Open Space Committee and Green Team have not met as yet to provide draft plan and timeline to Mayor and Council.
- Network consolidation and upgrade
  - Administrator met with DART – project substantially completed.
- Access for All Committee
  - Met on 10/09/14.
- Certified Flagmen – Borough Projects
  - Mayor and Council still waiting on Board of Public Works review and recommendations.
- Green Team’s request for Anti-Idling signage
  - Borough can’t post signs on Park Ridge Board of Education property
  - Mayor Maguire requested that the Green Team provide a list of locations to post signs
  - Councilman Hopper to meet with Green Team to review wording on signage; Mayor and Council want more “positive wording.”
- Verizon – Utility Board –Infra – Red – Street Opening
  - Street Opening Ordinance – whatever standards the Borough holds outside contractors to, the Utility Board will have to adhere to also.
- Pistol Range – River Vale request
  - Administrator advised that the Township of River Vale was no longer interested in shared uses.

- 2015 Holiday Schedule – Employee Request
  - Administrator advised that the employees requested to use a Personal, Floater or Vacation day on 01/02/15
  - In effect, Borough hall would be closed on 01/01/15 and 01/02/15
  - Councilmembers Galdi, Bosi, Oppelt, Hopper agreed
  - Administrator will obtain written request from all employees before date is approved.
  
- 2014 Holiday Party -12/23/14
  - Locations discussed – Seasons in Washington Township or Brasserie B in Park Ridge, Florentine Gardens. Location to be determined based on price and menu
  - Mayor and Council approved Seasons if they are the lowest priced
  - Elena Vega assisting Administrator in planning event
  - Time 1:30 pm to 4:30 pm – Borough Hall will close at 1:30 pm on 12/23
  - 1 hour will be employee lunch time.
  
- Causeway – Woodcliff Lake
  - Interlocal Agreement with Woodcliff Lake discussed
  - United Water interested in project also
  - Mayor Maguire discussed grant potential
  - Administrator to send information to Borough Attorney.

### **COUNCIL MEMBERS**

- League of Municipalities – Pension Plan
  - Councilman Oppelt discussed proposed resolution – not mandatory
  - Opt-out for financial hardship.
  
- Capital Expenditures 2015
  - Councilman Bosi distributed and discussed spreadsheet for 2015
  - Garbage truck for Road Department was discussed – used truck needs a new engine
  - Per Peter Wayne, cost is \$25,000.00
  - Peter Wayne suggested a new truck for 2016 because of too many issues with current truck. Maintenance list for truck will be requested from Peter Wayne.
  - Lightning Detection System - Councilmen Galdi and Bosi suggested a new system for 2015
  - Councilman Galdi advised that a new garbage truck may cost \$290,000.00 with leaf collection capabilities
  - Councilmen Cangialosi and Galdi to discuss new Lightning Detection System with Park Ridge Board of Education and PRAA.

### **CFO REPORT**

- Revenue Reports
  - Revenue reports as of 11/25/14 discussed
  - Miscellaneous revenue discussed.

- Presentation to Senior residents
  - Utility Board requested the Finance Department put together a presentation for senior residents to review discounts programs available to them
  - It was well received by the residents.
  
- Tax Sale
  - Tax sale is 12/4/14 – currently 2 (two) residential properties on list
  - CFO will be taking vacation day on 12/16/14 to cover the Borough of Oakland’s Tax Sale. The Oakland Tax Collector will be out sick and asked Park Ridge’s CFO to assist.
  
- Recycling Reimbursement
  - Councilman Cangialosi questioned the inconsistency of the revenue generated by the recycling reimbursement
  - He was reminded that it was due to Green Sky filing for bankruptcy.

**COUNCIL MEMBERS**

- Park Ridge Pool
  - Councilman Hopper discussed the volley ball and basketball courts at the Pool location
  - He suggested creating an open basketball court space
  - Councilman Cangialosi was concerned about non-residents damaging court
  - Councilman Hopper to discuss with Pool Commission possible Open Space money to finance fence for basketball court
  - Mayor Maguire would like input from the Pool Commission
  - Councilman Cangialosi inquired about the recommendation for hiring an Activities Director during the summer.

**Open Work Session adjourned to Closed Session at 10:50 p.m.**

On a motion made by Councilman Bosi and Seconded by Councilman Cangialosi to confirm. Motion carried unanimously.

Respectfully submitted,

Narita Maraj  
Borough Deputy Clerk