

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION
November 10, 2014
7:15 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Galdi, Hopper, Oppelt, and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Narita Maraj, Deputy Clerk
Colleen Ennis, CFO

Mayor Maguire read the compliance statement earlier as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

Councilman Cangialosi made a motion to go into Open Work session, and seconded by Councilman Bosi to confirm. Motion carried unanimously.

BOROUGH CLERK / ADMINISTRATOR REPORT

- Agenda Changes – Resolution Honoring the Veterans of Park Ridge
 - Resolution 014-311 was added to the Public Session Agenda.
- Borough Hall Improvements
 - Councilman Galdi inquired about employee comments regarding moving and construction
 - Comments were discussed
 - Councilman Galdi commented on the “lot of time input” that was made by Bill Beattie, Kelley O'Donnell and Colleen Ennis.
- BC CDBC Funding Year 2015 – Senior Activities
 - \$5,000 funding was requested.
- ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
 - Borough is waiting on a response from Bergen County regarding the concrete contract
 - Borough Attorney advised that rebidding may be in Spring 2015 and the Borough to follow-up on extending the current contract.
- NJDOT FY 2014 State Aid Program
 - Ridge Avenue project discussed
 - Project cost discussed – \$243,460 estimated – grant amount is \$149,000 - Borough will need to provide additional funds to complete project.

- 2015 Road Program and D.O.T. Road Program
 - Discussed. Mayor and Council waiting on estimates.
- 2014 Road Improvement Program
 - Councilman Cangialosi to follow-up on Park Ridge Borough Board of Education payment to vendors.
- Sulak Cell Tower
 - Borough Attorney advised that Verizon will not be proceeding with the project.
- Network Consolidation and Upgrade
 - Almost completed
 - Fiber cables will be installed in 2015.
- Certified Flagmen – Borough Projects
 - Utility Board to review matter.
- Property Maintenance Ordinance – on Public Hearing Agenda.
- 2015 Road Program
 - Borough Engineer and Peter Wayne will visit North Avenue
 - Councilman Bosi suggested the North Avenue be on the 2015 Road Program
 - Councilman Cangialosi suggested 3rd Street
 - Councilman Bosi will review estimates.
- Daily Commuter Parking on Broadway
 - Based on Police Chief's Madden recommendation a resolution to change parking time to 2 a.m. will be on 11/25/14 Agenda.
- Tri-Boro Volunteer Ambulance Corp – Tahoe Estimate
 - Borough of Park Ridge will pay for 1/3 of total cost
 - Total cost approximately \$35,031.29.
- Senior Van
 - Councilman Hopper mentioned that he is looking into leasing opportunities.
- Police and Fire - Postings – Facebook
 - Councilman Cangialosi asked Police and Fire Commissioners to follow-up.
- Green Team's request for Anti-Idling signage
 - Enforcement and education of issue discussed
 - No penalty associated with idling
 - Use of signs count towards Sustainable New Jersey grants
 - Administrator to ask Peter Wayne about costs of signs.

- Senior Van
 - Administrator advised that the van was out of service –sent to Midland Park for repairs
 - Borough of Montvale to get bid specifications from Bergen County to assist in purchasing a van
 - Use of a Sprinter van discussed.

- The following reports were provided to the Mayor and Council:
 - Tri-Boro Shuttle Monthly Report
 - PERMA Risk Management Services proposed 2015 Budget
 - FY2015 Pascack Joint Municipal Court Annual Visitation
 - Grant Opportunities
 - NJLM – Education Opportunities for Newly Elected Officials
 - Borough Projects spreadsheets.

- 2015 Request for Qualifications
 - Mayor Maguire suggested Notice to be publish by 12/01/14 with a respond date of 12/19/14
 - Appointments will be at 01/13/15 meeting.

- Completion of Mini-MPA Program – Rutgers
 - Administrator advised that she completed the program
 - Mayor and Council congratulated her.

CFO REPORT

- Tax Sale
 - Tax Sale is scheduled for 12/04/14 – 16 properties advertised for excess sewer charges, tax and utilities due.

- Utility Bills
 - Councilman Hopper advised that some Utility bills were mis-printed
 - He will forward information to Finance for corrections to be made.

COUNCIL MEMBERS

- Grants
 - Councilman Cangialosi recommended Triad Associates for grant writing services for the Borough. This is based on industry recommendations
 - Cost to write a AFG Application for Fire Department is \$2,900.00
 - Possible award is \$60,000.00 towards turnout gear and air cascade
 - Councilman Galdi inquired about the references for Triad Associates
 - Councilman Cangialosi advised that they were all positive feedback from parties that worked professionally with Triad
 - Mayor and Council all agreed to hire Triad Associates to write the AFG application.

- Administrator Cell Phone
 - Councilman Cangialosi discussed the Administrator's cell phone usage of Borough business on her personal phone – it was suggested to purchase a Borough cell phone
 - Administrator advised that she would rather an allowance and keep the personal phone due to the logistics of carrying 2 phones
 - Councilmembers Cangialosi, Bertini, Oppelt, Hopper and Galdi voted for allowance paid to Administrator and she keeps her personal phone
 - Councilman Bosi stated that the Borough should own the cell phone and therefore would be able to keep contacts and information on the phone
 - Administrator has to provide monthly cell phone bill for her cell number.

- Bowling Night
 - Councilman Galdi informed that the Family Bowling Night is 11/16/14.

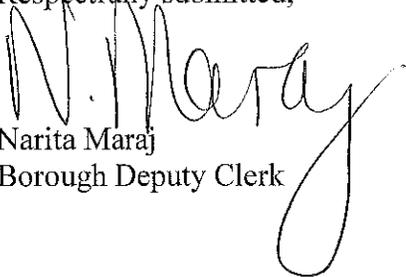
- Park Ridge Pool
 - Councilman Hopper discussed the use of the pool for beach volley ball
 - Also, the pool slide may not be put in due to cost of \$40,000.00
 - Adding a slide may not help increase membership
 - Councilman Oppelt requested balance sheet for pool, CFO to provide copy
 - Pool budget discussed as well as senior fees
 - Councilman Galdi mentioned that the access to the pool entrance needs to be managed.

- Richard Burton Fund Raiser
 - Administrator advised that the fund raiser generated \$47,000.00 in donations for Richard Burton's family.
 - She thanked everyone who assisted in putting event together.

- Veteran's Day
 - Councilman Oppelt informed that the Park Ridge American Legion will be having a ceremony on Veteran's Day at 10:45 a.m.

Open Work Session adjourned to Public Session at 8:30 p.m.

Respectfully submitted,



Narita Maraj
Borough Deputy Clerk