

MAYOR AND COUNCIL MEETING
OPEN WORK SESSION
October 14, 2014
6:50 P.M.

Present: Councilmembers; Cangialosi, Bertini, Bosi, Galdi, Hopper, Oppelt, and Mayor Maguire.

Also Present: John Ten Hoeve, Borough Attorney
Kelley O'Donnell, Borough Clerk/Administrator
Narita Maraj, Deputy Clerk
Colleen Ennis, CFO

Also Present: Matthew Krayton, Publicity
Eve M. Mancuso, Brooker Engineering, PLLC. – Borough Engineer
Peter Wayne, General Supervisor of Public Works

Mayor Maguire read the compliance statement as required by the Open Public Meeting Act, P.L. 1975, and Chapter 231.

Councilman Oppelt made a motion to go into closed executive session, and seconded by Councilman Cangialosi to confirm. Motion carried unanimously.

RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE
PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF
THE NEW JERSEY OPEN PUBLIC MEETINGS ACT

WHEREAS, the Borough Council for the Borough of Park Ridge is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4- et seq.; and

WHEREAS, the Open Public Meetings Act provides that a closed or executive session, not open to the public, may be held for certain specified purposes when authorized by Resolution prior to holding any such closed or executive session; and

WHEREAS, it is necessary for the Borough Council of the Borough of Park Ridge to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12(b) as designated below:

Matters Relating to Collective Bargaining: Any collective bargaining agreement or the terms and conditions which are proposed for inclusion in any collective bargaining agreement including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. The specific collective bargaining agreement or employee unit involved is: **UPSEU – DPW/Roads Staff and management.**

Matters Relating to Litigation, Negotiations and the Attorney- Client Privilege, including any pending or anticipated litigation. The specific matter involves the following: **Noyes Mansion, Margot Hamlin, Tax Appeals, M. Eitner Retirement, Mill Pond Phase II – Award of Contact Commencement of work on adjacent property, and Retiree reimbursement for out of pocket medical expenses.**

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Park Ridge, assembled in public session October 14, 2014, that an Executive Session closed to the public shall be held on said date, commencing at 6:45 p.m. for the purpose of discussing the matters designated above.

IT IS ANTICIPATED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Borough Council that the public interest will no longer be served by such confidentiality.

WEBSITE PRESENTATION/STATUS UPDATE ON UPGRADES

Matthew Krayton of Publicity updated the Mayor and Council on the upgrades being made to the Borough's website. He reviewed the upgrades and benefits to the email program, and provider, Constant Contact that the website will utilize.

He answered questions from the Mayor and Council regarding online payment of bills, links to forms for residents as well as the use of Google Calendar and widgets. He also informed the Mayor and Council that the new upgrades would allow for easy navigation of the website on multiple types of hardware, i.e. cell phones, digital pads, ipads and tablets. The website will be in HTML5 coding.

The total cost to complete website design = \$7,400.00 (included in the 2014 budget)
This amount is payable to QSend, the website host. The company will finalize the website design to run as a beta site initially. Total work hours to complete = approximately 70 hours.

The Administrator advised the Mayor and Council that Matthew was doing a great job with the website.

Mayor and Council approved the use of Constant Contact as the email provider at a cost of \$55.00/month with the option of 25% off for the year if paid in advance.

Matthew Krayton was excused at 7:15pm.

The Administrator reviewed the cost of the website re-design with the Mayor and Council. Mayor and Council approved Publicity fee of \$1,000.00.

Open Work Session adjourned to Closed Session at 7:20 p.m.

On a motion made by Councilman Oppelt and Seconded by Councilman Cangialosi to confirm. Motion carried unanimously.

Open Work Session reconvened at 7:25 p.m.

On a motion made by Councilman Bosi and Seconded by Councilman Oppelt to confirm. Motion carried unanimously.

ATTORNEY REPORT

- Proposed Ordinance 2014-023 – Certified Flagmen
 - Borough Attorney reviewed proposed Ordinance with Mayor and Council
 - He reviewed the comments and suggestions provided by Police Chief Madden, i.e. elimination of time limitations, car fees/hourly rate, cancellation of outside duty within 24 hours
 - Mayor and Council approved 24 hour notice of cancellation of police officer(s) at work site
 - Car fees/hourly rate has to be researched in Borough Code before any revision to Ordinance can be made
 - Heavily traffic roads not defined or listed
 - Mayor and Council requested copy of contract Chief referred to for outside duty
 - 2015 Road Program budget for outside duty was discussed
 - Mayor requested the Utility Board review the proposed Ordinance
 - Councilman Hopper suggested that the Borough review Township of Rivervale's heavily traffic road lists
 - Clerk removed Ordinance from Agenda for first reading.

BOROUGH CLERK / ADMINISTRATOR REPORT

- BCOSTF Grant Application: BC OST 2011 Funding Round (Mill Pond Phase II)
 - Borough Engineer to discuss.
- Borough Hall Improvements
 - Resolution awarding contract to Catcord Construction will be on 10/14/14 Agenda
 - Borough Administrator updated the Mayor and Council on the furniture estimates. Recommendation to meet to choose a vendor
 - Mayor Maguire requested that Angelo Dell'Armo to set-up meeting with Borough Administrator, Perry Petrillo and Mayor and Council to discuss furniture proposals.
- ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
 - Mayor informed Council that the work is delayed due to concrete contractor unable to schedule Borough before the winter season. Mayor spoke to Joe Crifasi.
 - Mayor has been in contact with Bergen County and was advised that the contractor will be able to do the work at contract price
 - Payment issues discussed with regards to conditions set by terms of contract and anticipated start date, which will have to be in Spring 2015
 - Borough Attorney will contact Bergen County to extend the contract past May 2015 deadline.

Open Work Session adjourned to Public Hearing at 8:15 p.m.

Open Work Session reconvened at 8:40 p.m.

BOROUGH ENGINEER'S REPORT

- ADA Ramps – Park Avenue – Pascack Rd. to Kinderkamack Rd.
 - Borough Engineer reviewed project status and advised that the work should not start at this time due to weather concerns
 - Contract details and funding were discussed
 - Borough Engineer was requested to call Tom Connolly.

- BCOSTF Grant Application: BC OST 2011 Funding Round (Mill Pond Phase II)
 - Borough Engineer advised that project had started, however, it was brought to the Mayor's attention that part of the path is private property, belonging to Quakenbush
 - Possible easement or purchase of property was discussed
 - Property owner mentioned that he would like a property taxes reduction
 - Mayor Maguire suggested two (2) options: re-route path or purchase property
 - Borough Attorney suggested permanent easement, however, the best option would be to have the property Deeded to the Borough
 - Per Borough Engineer, the property is being surveyed and report should be available by 10/16/14
 - Borough Attorney wanted to know if the owner wants payment, and timeline for resolution of matter depends on owner's response. Borough Attorney to contact owner's attorney
 - Borough Engineer advised that the contractor will start on the North/East end of the path.

- NJDOT FY 2014 State Aid Program
 - Ridge Avenue survey was discussed - bulk of drainage system is in good shape
 - Work will be part of 2014 Program but will start in Spring 2015
 - Borough Clerk advised that a resolution is needed
 - Borough Engineer is owed \$21,000.00 for services
 - Total cost of project is 224,460.00 plus \$21,000.00 for Engineer
 - Project is currently on hold.

- ADA Ramps – NJ Transit RoW
 - Only one (1) quote received. Need 2nd quote
 - Councilman Bosi inquired if work can be included as part of Road Program concrete work
 - Borough Engineer advised that it may be possible
 - Borough Engineer advised that the contractor has not been paid by the Park Ridge Board of Education for the 2014 Road Program work.

- 2014 Road Program
 - Work is completed
 - Councilman Bosi wanted to discuss the puddle of water at Maynard Drive
 - Borough Engineer advised that a patch was placed on part of road

- Puddle at Maynard Drive was discussed
- Borough Engineer will look at specific section of Maynard Drive.
- Tax Map Update
 - Work continues per 2014 special emergency appropriation.
- Sulak Lane – Park Improvement
 - Survey was commissioned
 - Design and final specifications to be issued.
- NJDOT FY 2015 State Aid Programs
 - Borough Engineer and Peter Wayne discussed the 2015 Road Program with the Mayor and Council
 - Glen Road Culvert and 3rd Street repairs were discussed
 - Peter Wayne agreed that 3rd Street is a critical road repair
 - Bid process and budget process was discussed
 - Mayor Maguire asked about micropaving
 - Peter Wayne explained the process
 - Pot holes, salting and brining were also discussed
 - Councilman Galdi asked if a better type of asphalt should be used
 - Borough Engineer advised that the Borough uses the best grade
 - Councilwoman Bertini asked if there is a salt shortage for the winter season
 - Peter Wayne advised that it is possible
 - 3rd Street repairs were discussed as an Alternative in the bid specifications
 - Councilman Cangialosi stated that 3rd should be done as part of the base bid – the Mayor and Council has an obligation to remedy the flooding issues
 - Lawrence Road discussed
 - Councilman Cangialosi to contact the Park Ridge Board of Education about including their road work in the 2015 program
 - Borough Engineer needs at least one month to prepare bid
 - Mayor Maguire requested bid specifications be available for 11/10/14 meeting
 - Councilman Bosi asked about the Borough Engineer’s meeting with Police Chief Madden regarding outside duty of police officers
 - Recommendations included in the 2015 budgets were made by the Police Chief not the Borough Engineer
 - Councilman Hopper inquired if the Borough could use certified flagmen
 - Councilman Bosi will meet with the Police Chief to review outside duty budgets
 - Salt replenishment discussed. Councilman Galdi informed the Mayor and Council that salt inventories were down by 600,000 tons compared to last year.
 - Housing of extra salt discussed – has to be in approved area – DEP permits required
- 2014 Winter/Snow Season
 - Mayor Maguire recognized Peter Wayne for his work during the 2014 Winter/Snow Season.

Eve Mancuso and Peter Wayne was excused from the meeting at 10:20 p.m.

BOROUGH CLERK / ADMINISTRATOR REPORT

- Borough Hall Entry Security System – Bergen County Prosecutor’s Office Report
 - Councilwoman Bertini inquired if the recommendations in the report would be implemented
 - She also requested that the Library Board review it
 - Borough Administrator advised that the report would not be distributed to everyone due to security concerns
 - Some of the recommendations would be capital budget items.
- Downtown Improvements – Engineering proposal \$19,700.00.
- Fifth Street Culvert
 - Eve Mancuso and Peter Wayne inspected culverts upstream and downstream.
- Mill Pond Dredging
 - Green Team and Open Space Committee to prepare draft plan and timeline.
- Sulak Cell Tower – Verizon wishes to install a generator
 - Bill Beattie is working with PSE&G and Verizon.
- Network Consolidation and Upgrade – completed.
- Access for All Committee – met on 10/09/14.
- Senior Van
 - Councilman Cangialosi suggested the Borough inquiry with Hertz Corporation regarding special community programs.
- ITN North Jersey – Livery Service
 - No response received regarding Borough’s requirements for livery application.
- Certified Flagmen – Borough Projects
 - Ordinance to be introduced on 10/28/14.
- Parking Ordinance – Amendment to Chapter 97
 - Ordinance introduced 10/14/14.
- P.L. 2014, c.35 – Authorizes fine for failure to maintain vacant properties
 - Kathy Cullen of Pascack Valley Joint Municipal Court made recommendation for fine
 - Mayor and Council agreed
 - Ordinance to be introduced on 10/28/14.

- Odometer Readings – Park Ridge Police Dept.
 - Councilman Cangialosi inquired as to the average of revenue for use of police cars – outside duty.
- Loss Control Report – provided to Mayor and Council.
- Quarterly Safety Meeting
 - Borough Administrator advised that playground equipment was an issue for inspector Connor Strong
 - Repair to be made if possible – Peter Wayne has contacted manufacturer.
- Rezoning of Blocks 1801, 1802 & 1803 (Neighborhood business district)
 - Mayor and Council discussed and agreed that the Borough Planning Board should review proposal.
- Pascack Valley Chamber of Commerce – Citizen of the Year
 - Mayor Maguire asked the Council for recommendations
 - Requirement – resident of the Borough.

CFO REPORT

- 2015 Budget – meetings to be scheduled.
- 2014 Tax Sales
 - two (2) sales scheduled: 11/06/14 Bears Nest property and 12/04/14 for others.
- Brigitte Bogart LLC.
 - CFO to meet on 10/17/14 with company to discuss outstanding bills.

COUNCIL MEMBERS

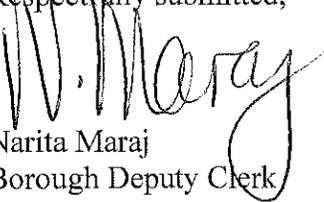
- Grant Opportunities
 - Councilman Cangialosi reviewed various grants with Mayor and Council:
 - Resiliency Grant for Ambulance and Fire Departments – Councilman Bosi to discuss with departments
 - Grant writer discussed. Councilman Cangialosi suggested calling grant writing firms on as needed basis or Borough employee, Susan Corrado, Assistant Director of Finance
 - Transit Village DOT Grant – discussed. Designation needed before resubmission
 - CFO to contact the Borough of Hillsdale for Fire Department grant information.

- Stigma Free Zone
 - Councilman Cangialosi asked the Mayor and Council to support the program by purchasing Stigma Free signs to be posted in the Borough Parks and roadways into Borough
 - Purchase discussed and effect of signs, which is to create awareness and conversation about mental illnesses
 - Mayor and Council approved five (5) signs at \$30.00 each.

- Bergen County Prosecutor's Security Report
 - Councilman Galdi suggested that a report be requested for each Borough school
 - Mayor and Council agreed that Peter Wayne price each item
 - Councilman Galdi stated that some of the security improvements were long term projects
 - Committee was formed – Councilwoman Bertini and Councilman Galdi are Committee members.

Open Work Session adjourned to Closed Work Session at 10:55 p.m.

Respectfully submitted,



Narita Maraj
Borough Deputy Clerk